

6-6-2013

## CWU Curriculum Committee Minutes - 06/06/ 13

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Faculty Senate Curriculum Committee

June 6, 2013

3:10-5:00

Draft Notes

Present: Keith Salyer, Jeffrey Stinson, Jeff Dippmann, Kathy Temple, Lori Braunstein, Rose Spodobalski-Brower and LeAnne Watrous.

Absent: Jan Byers-Kirsch, Gary Richardson, Liz Kerns, Suzanne Little and Ginny Blackson.

Guest(s): Teresa Vadnais

Meeting called to order at 3:12 p.m.

Approval of 5/16/13 Minutes – Janet will send out email vote to approve the minutes due to lack of quorum.

Academic Planning Director Report – Lori reported that Curriculog has been approved and Purchasing is currently negotiating the contract with Digital Architecture. They are looking at July 1 to start working on getting the information put in and should be a 6-8 week process. It may be possible to have a soft roll out in the fall. Lori will be getting the key people together the end of June to go over the forms.

Faculty Senate report – Kathy reported that the General Education proposal passed. The curriculum policies and procedures also passed without any comment.

COM 315 – Teresa Vadnais brought a concern to the committee regarding COM 315. This course was originally approved in 1986 and had letter designations. In 2005 the letter designations were removed because of PeopleSoft. The former Registrar would add a new title for the course any time the department asked without going through the curriculum process. Scott Carlton, the interim Registrar would like the Curriculum Committee's feedback and opinion on this process. There are currently 36 different titles attached to this course. The committee decided to send the Communication department a letter indicating that if they would like to continue teaching this course, it needs to be redone as special topics courses and go through the proper curriculum procedure.

Log issues being effective Fall 2013 Jeff will send memos to those departments to notify the students.

Approval of May 16, 2013 log – Janet will send out the log for an email vote due to lack of quorum.

The committee looked at the future agenda items. These will all be brought forward for next year.

Learner outcomes for minors/certificates – create some sort of slimmed down version of the learner outcomes. Basically indicating what the students will be able to do and how that is going to be assessed.

Hold petition deadline

Number of lower division credits in a major – concern with majors who are smaller and include more lower division credits than upper division. Some students are not getting the 60 upper division credits they need to graduate. This may be more of an advising issue, but will be brought forward next year.

Pre-Professional narratives – currently there is no standard format for these that are in the back of the catalog.

Teaching endorsement policy and/or procedures

Meeting adjourned 4:23 p.m.

Next meeting October 3, 2013