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1963 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES MEETING
Central Washington State College
8:00 p. m., November 22, 1963
Seattle, Washington

The regular meeting of the Board of Trustees was held on November 22, 1963 in the Queen's Room of the Olympic Hotel in Seattle, Washington. Board members present were: Mr. Victor J. Bouillon, Chairman; Dr. Roy P. Wahle, Vice Chairman; Mrs. Frank Therriault; Mrs. Frederick W. Davis; and Dr. Archie S. Wilson.

Also present were Dr. James E. Brooks, President; Mr. Kenneth Courson, Business Manager; Dr. J. Wesley Crum, Dean of Instruction; Dr. Maurice L. Pettit, Faculty Senate representative; Mr. Albert H. Poffenroth, Chairman of the Division of Physical Education; Miss Wilma Moore, Mr. Adrian Beamer, and Mr. L. E. Reynolds, department chairmen of the Division of Physical Education; Mr. Howard B. Robinson, Associate Professor of Psychology; Mr. Lloyd Buckles, Budget Director; and Mr. Robert Nixon of Walker and McGough, campus planners. Mrs. Owen Paul, secretary to the President, acted as secretary.

Mr. Victor J. Bouillon, Chairman, opened the meeting at 8:00 p. m. with a moment of silence in memory of the late President John F. Kennedy.

MOTION NO. 490: Mrs. Davis moved, seconded by Dr. Wahle, that the Board of Trustees send the following telegram to Mrs. Kennedy. Motion carried unanimously.

The Trustees of Central Washington State College respectfully wishes to extend its sympathies to you. The loss to you, to the Nation, to world peace and to education is immeasurable. May God give you the courage to continue as bravely as your husband would have wished.

Victor Bouillon, Chairman
Board of Trustees
Central Washington State College

Dr. Brooks introduced the special guests attending the meeting.

APPROVAL OF MINUTES

MOTION NO. 491: Mrs. Therriault moved, seconded by Dr. Wilson, that the minutes of the meeting on October 26, 1963 be approved. Motion carried.

ADDITIONS TO THE AGENDA

Dr. Brooks asked that under Reports Item F-Non-discriminating Policy in Housing be added to the agenda.

MOTION NO. 492: Dr. Wilson moved, seconded by Mrs. Therriault, that Item F, Non-discrimination in college housing, be added to the agenda under Reports. Motion carried.

MOTION NO. 493: Mrs. Therriault moved, seconded by Dr. Wahle, to add Item F-Appreciation to the football team, to the agenda under New Business. Motion carried.

REPORTS

Mr. Poffenroth presented a report from the Physical Education Division at Central. In his opening remarks Mr. Poffenroth said the main purpose of the report was to describe what the Physical Education Division was striving to accomplish at Central. Miss Moore, Chairman, Women's P.E. Department, Mr. Beamer, Director of Athletics and Mr. Reynolds, Chairman of the Men's P.E. Department, assisted Mr. Poffenroth in the presentation of the report. An outline of their remarks is attached.

Dr. Brooks stated that concerns have developed about campus planning because of the problem of placing future buildings. In the process of attempting to develop a long range campus plan the firm of Walker and McGough, Central's campus planners, were called in and agreed to undertake further studies. Mr. Robert Nixon of the Walker and McGough firm was then introduced and gave a progress report on the study. Mr. Nixon used maps to illustrate his discussion and pointed out his firm's recommendations were based on two guidelines (1) that the college library should be the hub of the academic campus and (2) that students should be able to walk to classes from their dorms and from class-to-class in from 4 to 6 minutes. Generally the plan located academic buildings in the center of the campus with student housing bordering on the north and administrative functions being located at the southwest of the campus.

Dr. Brooks reviewed some of the problems facing the college in connection with campus expansion including a possible urban renewal project, use of existing buildings, expansion or remodeling of present buildings, use of federal government matching monies for construction of buildings and possible bonding.

Item D under Reports - selection of architects for new dormitories and food service was delayed until later in the meeting.

Dr. Brooks read a report from Dr. Samuelson stating Dr. Duncan, Dean of Men, had made a study of Eastern Washington State College, Western Washington State College, Washington State University, the University of Washington, Wenatchee Community College, Peninsula Community College and Olympic Community College and that he along with the other members of the Personnel Committee recommended the following non-discrimination statement now being used at the University of Washington be included in all housing contracts supported by Central Washington State College. The statement is:

"Equal availability of housing. As a matter of policy, assignments to college residence halls and other housing facilities are made without reference to race, creed, or color, and the college expects privately operated accommodations offered through its listing services to be operated in the same manner. Listings are accepted only with this understanding."

Dr. Brooks indicated no board action would be necessary in this connection as it is an administrative matter and will be carried through as such.

Dr. Brooks presented the Crier and Hyakem budgets for 1963-1964. The members of the Board were invited to review the budgets in detail.

MOTION NO. 494: Dr. Wilson moved, seconded by Mrs. Therriault, that the reports be accepted. Motion carried.

NEW BUSINESS

A need to expand IBM services on campus was expressed by Dr. Brooks and in this connection he asked the board for authorization for the college to proceed with rental of an IBM 1620 computer at the rate of \$800.00 per month plus sales tax. Dr. Brooks indicated the computer is necessary for research and administrative use and will be of service to the academic areas. Because of the large initial cost, obsolescence and cost of repairs it is thought to be more economical to rent this type of machine rather than to purchase it outright.

MOTION NO. 495: Mrs. Therriault moved, seconded by Dr. Wahle, that the Board of Trustees authorize the college administration to proceed with the rental of an I. B. M. 1620 Computer. Motion carried.

MOTION NO. 496: Dr. Wahle moved, seconded by Mrs. Davis, that the Board of Trustees approve the establishment of a foundation for Central Washington State College which corporation would be known as "The Central Washington State College Foundation." Motion carried.

MOTION NO. 497: Dr. Wilson moved, seconded by Mrs. Davis, that the resignation of Mr. David Hill, Sociologist, effective November 18, 1963 be accepted. Motion carried.

Dr. Brooks informed the board that the administration recommends a proposal to increase the student general fee 50¢ per quarter from \$61.50 to \$62.00. With building fees included the students would then pay a total of \$77.00 per quarter or \$231.00 per year. If this proposal is approved it is planned to eliminate separate fee statements in the Fee section of the college catalog and to combine all statements into one under "General Fee" which would indicate it would be used to assist in the support of such programs as student and alumni activities, construction and operation of facilities for student living and services, and other regular college functions.

MOTION NO. 498: Mrs. Davis moved that the board accept the proposal to increase student fees from \$61.50 to \$62.00 per quarter. Motion was seconded by Mrs. Therriault and carried with Drs. Wilson and Wahle voting "no". (A list showing the separate fee statements is in the official board minutes file.)

MOTION NO. 499: Dr. Wahle moved, seconded by Mrs. Therriault that the following resolution to authorize application for dormitory pre-planning monies be adopted. Motion carried.

RESOLUTION

Authorizing filing of application with the United States of America for an advance to provide for the planning of public works under the terms of Public Law 560, 83rd Congress of the United States, as amended.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as Student Housing and Dining Facilities is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Kenneth Courson, Business Manager, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works; which shall consist generally of housing and dining facilities.
3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The said Kenneth Courson is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;
5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents

pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.

- b. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

MOTION NO. 500: Mrs. Therriault moved, seconded by Dr. Wahle, that the Board of Trustees express appreciation to the football team, coaches, and student body for their support in the successful football season just passed. Motion carried.

MOTION NO. 501: Dr. Wahle moved, seconded by Mrs. Therriault, that the next meeting of the Board be on December 20, 1963 at the Olympic Hotel in Seattle unless otherwise notified by the office of the President. Motion carried.

The Board then recessed to go into executive session. When the Board reconvened the following motions were passed.

MOTION NO. 502: Dr. Wilson moved, seconded by Mrs. Therriault, that the Seattle firm of Jones, Lovegren, Helms and Jones be appointed architects for the expansion of the New Commons dining hall. Motion carried.

MOTION NO. 503: Mrs. Therriault moved, seconded by Dr. Wahle, that Ralph Burkhard of Seattle be appointed the architect for the new dormitories. Motion carried.

Meeting adjourned.

Presented some facts and figures concerning the participation in the athletic program and suggested set of principles that should be followed by CWOC.

Dr. Pedersen discussed with the Board the tremendous amount of activities that the Division of Physical Education provides for students and visiting groups.

1. SGA sponsored meetings
2. Commencement
3. Northwest Collegiate Girls Field Hockey Tournament
4. Pool rental for civic groups
5. Use of the pool by the public schools of Edmonds every Friday.
6. The District High School Basketball playoffs
7. Regional YMCA Sports Festival
8. Northwest Collegiate and High School Sports Days
9. Northwest Girls Symposium
10. The State High School "A" Track Meet
11. A High School Institutional Wrestling Tournament
12. The Northwest Women's Basketball Clinic
13. Women's Track and Field Clinic

Each of the above events that are scheduled for the period 1963-1964 were made possible on the part of the school, appreciative help, and student participation.

MINUTES OF THE PHYSICAL EDUCATION DIVISION PRESENTATION
BOARD OF TRUSTEES
November 22, 1963

- A. Mr. Poffenroth discussed the administrative structure that the division is working under.
- B. The philosophy of the different areas of the division was explained. It consisted of the physical education service program, the intramural program, recreation program and athletics.
- C. Also, the use of facilities for free play and conditioning time for individual students was discussed.

- A. Miss Moore discussed the theory courses in health and recreation.
- B. She also discussed women's athletics and the Co-Rec. program.
- C. Miss Moore informed the Board of the professional activity courses as designed for majors and minors.

- A. Mr. Reynolds discussed the graduate program and the physical education service courses.
- B. He further informed the Board of Trustees of the nature and content of the Health Education 100 general education course.
- C. Mr. Reynolds referred the Board to the program analysis sheet for MIA so that they could become acquainted with the wide variety of activities the program offers as well as the number of participants in the program.

- A. Mr. Beamer presented some facts and figures concerning the participants in the varsity athletic program and a suggested set of principles that should be followed by CWSC.

- A. Mr. Poffenroth discussed with the Board the tremendous amount of services that the Division of Physical Education provides for students and visiting groups.

1. SGA sponsored functions
2. Commencement
3. Norwest Collegiate Girls Field Hockey Tournament
4. Pool rental for civic groups
5. Use of the pool by the public schools of Ellensburg every Friday.
6. The District High School Basketball playoffs
7. Regional YMCA Sports Festival
8. Northwest Collegiate and High School Sports Days
9. Northwest Dance Symposium
10. The State High School "A" Track Meet
11. A High School Invitational Wrestling Tournament
12. The Northwest Women's Basketball Clinic
13. Women's Track and Field Clinic

Each of the above events that are scheduled for the pavilion take from 5-500 extra man hours on the part of the staff, secretarial help, and student employment.