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1964 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES MEETING
Central Washington State College
8:00 p. m. , April 17, 1964

The regular meeting of the Board of Trustees was held on April 17, 1964 in the Grupe Conference Center on the Central Washington State College campus. Board members present were: Mr. Victor J. Bouillon, Chairman; Dr. Roy P. Wahle, Vice Chairman; Mrs. Frederick W. Davis; Mrs. Frank Therriault and Dr. Archie S. Wilson.

Also present were Dr. James E. Brooks, President; Dr. J. Wesley Crum, Dean of Instruction; Mr. Kenneth Courson, Business Manager; Mr. Lloyd Buckles, Budget Director; Dr. Daryl Basler, Chairman of the Faculty Salary Committee; Mr. John Ludtka, Director of Public Information; Mr. Robert Howser, Director of Civil Service Personnel; Mr. Ray Hull, Student Government Association representative; and Mr. Daryl Hall, Editor of the Ellensburg Daily Record. Mrs. Owen Paul, secretary to the president, acted as secretary.

Mrs. Davis asked to have Item H-Board Elections added to the agenda under New Business. Dr. Brooks asked to have under Communications, Item D - AGB letter and under New Business, Item I - Tenure for Doris Jakubek, and Item J - Leave of Absence Winter Quarter, 1965 for Sarah Spurgeon, added to the agenda.

APPROVAL OF MINUTES

MOTION NO. 562: Mrs. Therriault moved, seconded by Dr. Wahle, that the minutes of the meeting of March 21, 1964 be approved with the deletion of the paragraph following Motion No. 541: Motion carried.

REPORTS

Dr. Brooks reviewed the budget transfers for March, 1964 (Budget Change Orders Nos. 55 through 62). He also discussed the Spring Quarter Enrollment Report which listed a total enrollment of 3,120 students. Dr. Brooks pointed out that this was a 20.9% increase in enrollment over spring quarter, 1963 and a significant increase over the budgeted figure. Dr. Brooks said in the next few days the administration would be studying the March budget report to see if there are any areas where money can be saved or readjustments made, and that with increased faculty and careful scheduling the college would carry as many students as is reasonable in 1964-1965. Dr. Brooks referred to the Housing and Admissions Report for 1964 and said the applications for admission are running much higher than they were last year at this same time.

MOTION NO. 563: Mrs. Therriault moved, seconded by Dr. Wahle, that the Reports be accepted. Motion carried.

COMMUNICATIONS

A. Dr. Brooks circulated a card from Mrs. John F. Kennedy expressing her appreciation for the thoughtfulness of the members of the Board of Trustees at the time of the death of her husband.

B. A letter was passed along to the board members from Dr. Ernest Muzzall thanking the board for granting him emeritus status effective at the time of his retirement from Central Washington State College.

C. Dr. Henry J. Eickhoff also thanked the Board of Trustees by letter for granting him a Sabbatical Leave for the 1964-1965 year and indicated the leave would be of immense value to him as he establishes temporary residence in Europe to do research, to travel, and to attend musical events.

D. Dr. Brooks indicated a letter from the Association of Governing Boards had been received acknowledging receipt of the membership dues for the year and thanking the Board for its support.

MOTION NO. 564: Dr. Wahle moved, seconded by Mrs. Davis, that the communications be received. Motion carried.

UNFINISHED BUSINESS

Dr. Brooks presented his "Evaluation of the 1964-1965 Faculty Salary Scale" and indicated to the Board that copies of this evaluation have been presented to the Faculty Salary Committee, the Faculty Senate and the ex officio members of the Senate. Dr. Brooks said that since presenting his statement Dr. Daryl Basler, recently elected chairman of the Inter-institutional Salary Committee, has answered it and Dr. Brooks distributed copies of the letter that Dr. Basler had written to Dr. Brooks. Copies of the General Policy reaffirmed by the Inter-institutional Salary Committee and copies of the Inter-institutional Salary Committee's salary recommendations for the coming biennium were also distributed to the Board. Dr. Brooks said the materials presented to the Board represent two differing points of view; the president has one and apparently the faculty has another. Dr. Brooks indicated that the salary discussions for 1965-1967 were just starting, that there is no question about salaries for the 1964-1965 year as it is planned to stay with the present salary system for the coming year. However, Dr. Brooks said it is planned to study different systems to see if the College can't improve its salary system for the next biennium. Dr. Basler discussed the Inter-institutional Salary Committee's recommendation that a 10% salary increase be asked for the first year of the biennium and a 6% increase be asked for the second year. Dr. Basler explained the rationale for the increase was that for the past ten years across the nation salaries in colleges and universities have increased an average of 6.44%. Therefore the Committee asks for 6% each year of the biennium just to maintain position in relation to the other colleges and universities and asks for 4% the first year to slightly improve position and implement use of the overlap principle. Dr. Brooks indicated the Board would receive additional information as the salary discussions continue.

NEW BUSINESS

MOTION NO. 565: Dr. Wahle moved, seconded by Mrs. Therriault, that the Board of Trustees accept the gift from The Seattle Foundation of \$1,000 "to the college library for purchase of books in those fields of graduate study which first offer Master of Arts and Master of Science degrees" and \$300 "to Friends of the Library" from an anonymous donor. The motion carried.

MOTION NO. 566: Mrs. Davis moved, seconded by Dr. Wilson that the resignation of Dr. Lyman B. Partridge, Professor of Speech Pathology be accepted effective at the end of summer session, 1964. Motion carried. Dr. Brooks indicated Dr. Partridge had been at Central since 1945.

Dr. Edmund L. Lind, Professor of Chemistry and former chairman of the Science Division for a considerable length of time, asked to retire effective at the end of spring quarter, 1964, Dr. Brooks explained. Dr. Lind has served at Central since 1936 and has completed more than 25 years of service making him eligible for emeritus status. Dr. Lind is leaving Central to teach at another location in order that he might fulfill his eligibility requirements for the Washington State Teacher's College retirement benefit.

Dr. Brooks indicated that Dr. Loretta Miller, Professor of Special Education is also retiring at the end of the summer session and is also eligible for emeritus status. Dr. Miller has been at Central since 1943.

MOTION NO. 567: Mrs. Therriault moved, seconded by Mrs. Davis, that the Board of Trustees accept the retirements of Dr. Edmund Lind (effective at the end of spring quarter, 1964) and Dr. Loretta Miller (effective September 1, 1964) and that each be given emeritus status. The motion carried.

MOTION NO. 568: Dr. Wahle moved, seconded by Mrs. Davis that the Board of Trustees of Central Washington State College authorize the administration to cooperate in an urban renewal project with the City of Ellensburg, to provide technical assistance to complete the required workable plan and the Planning Application, and to commit the College to purchase the urban renewal lands at the close of the project that are generally bounded by Walnut Street, the Town Ditch, 16th Street and the city limits. The motion carried.

MOTION NO. 569: Mrs. Davis moved, seconded by Mrs. Therriault, that R. W. Beck and Associates be employed to provide the technical assistance only to complete the required workable plan and the Planning Application for the Urban Renewal Program in accordance with their proposal of March 10, 1964 and that Dr. James E. Brooks, Secretary of the Board of Trustees, or Mr. Victor J. Bouillon, Board Chairman, be authorized to sign said agreement. The motion carried.

MOTION NO. 570: Mrs. Davis moved, seconded by Dr. Wahle, that a sum not to exceed \$5,000 be transferred from any reserve funds available to employ R. W. Beck and Associates to provide consulting services for the Urban Renewal Program. Motion carried.

MOTION NO. 571: Dr. Wilson moved, seconded by Mrs. Therriault, that the recommendations as presented to the Board by the President be followed concerning the revocation of a Master's degree. The recommendations were as follows:

1. The Board of Trustees revoke the Master's Degree, awarded in August, 1960, at the regular Board of Trustees meeting on April 17, 1964.

2. This entry be placed on the person's transcript: "Master of Education Degree Revoked on April 17, 1964."
3. The Master of Education Degree may be reinstated if the person complies with the following requirements before September 1, 1965:
 - a. Tell his Superintendent of Schools that his Master's Degree has been revoked, explaining the circumstances leading to the revocation, and asking the superintendent to acknowledge receipt of the information by writing a statement to the Dean of Graduate Studies that he is aware that the degree is no longer valid, and
 - b. Be in residence at Central Washington State College for at least one term for the express purpose of registering for and writing a 3-credit thesis in Education 600.

MOTION NO. 572: Dr. Wilson moved, seconded by Dr. Wahle, that the merit and scale adjustments be approved for Dr. Dan Willson, Chairman of the Science Division from step 13 (\$9,667) to step 15 (\$10,355) and for Mr. John DeMerchant, Assistant Professor of Music from step 4 to step 5 (\$7,000 to \$7,263). Motion carried.

MOTION NO. 573: Mrs. Davis moved, seconded by Mrs. Therriault, the nominations of Mr. Victor J. Bouillon as Chairman of the Board of Trustees for the coming year and Dr. Archie S. Wilson as Vice Chairman of the Board effective in accordance with the constitution. Motion carried.

Dr. Brooks said that the former Faculty Council had discussed the question of granting tenure to two members of the same family to try to arrive at the best policy to recommend to the administration. The Council recommended in effect that each case should be handled individually. This recommendation was challenged by the Faculty Promotions Committee and it was decided to refer the matter to the Faculty Senate and to withhold granting tenure from the second member of a family until a definite recommendation was forthcoming from the Senate. Dr. Brooks indicated there was only one person at present effected by the withholding of tenure (Mrs. Doris Jakubek). Dr. Brooks said that it appears the Senate can not make a recommendation as they are deadlocked on the issue and Dr. Brooks indicated he did not feel that the granting of tenure should be delayed any longer. Mrs. Doris Jakubek is on the HES staff in the Education Division and has been technically eligible for tenure for a couple of years. Her husband is in the Social Science Division and has been granted tenure. Mrs. Jakubek is recommended by her division, the Dean of Instruction, and the President to receive tenure at this time.

MOTION NO. 574: Mrs. Therriault moved, seconded by Mrs. Davis, that Mrs. Doris Jakubek be granted tenure. Motion carried.

Dr. Brooks stated that in the future without a definite recommendation from the Senate the administration would judge each situation and handle each case individually. He noted that the change that was made in 1962 in the length of time before a faculty member was eligible for tenure gives the administration enough time to make good evaluations.

BOARD OF REGENTS MEETING

Miss Sarah Spurgeon has requested a leave of absence for winter quarter, 1965. Dr. Brooks recommended that her request be granted, indicating a replacement for her for winter quarter has been contacted.

MOTION NO. 575: Dr. Wahle moved, seconded by Dr. Wilson that Miss Sarah Spurgeon, Associate Professor of Art, be granted a leave of absence for winter quarter, 1965. Motion carried.

The next meeting of the Board is scheduled for May 22, 1964 and it was indicated there may be a public hearing on that date at 7:30 p.m. The Attorney General will be present, if the hearing is held, Dr. Brooks said. There will also be the dedication of the new Music Building on May 23. There will be a speaker, the Chairman of the Music Department at the University of Wisconsin, for the ceremonies which will include the naming of the building. Dr. Brooks indicated the visitor will also be asked to assist in the Music Department's preparations for the proposed master's degree in music.

ADJOURNMENT

MOTION NO. 576: Dr. Wilson moved, seconded by Mrs. Davis, that the meeting be adjourned. Motion carried.

MINUTES

MOTION NO. 578: Mrs. Davis moved, seconded by Mrs. Thierland, that the following items be added to the agenda under New Business: 1. Report on the planning funds for building construction; 2. Leave of Absence for Dr. Wahle; 3. Personnel Committee meeting; 4. Joint Board of Chairmanship; 5. Address by Secretary; 6. Interim financing for the Commons; 7. Approval of Change in B.O.R. Sec. 2; 8. Consideration of funds reservation for approximately \$1,500,000 for design to be designed by Ralph Burkhart. Motion carried.

REPORTS

The board members had no questions concerning the report of Civil Service matters during classes spring quarter, 1964, and the Civil Service employment report for the month of April, 1964. Dr. Brooks reviewed the budget trustees report for April, 1964, containing Budget Change Orders Nos. 11-18 page 15.

Dr. Brooks called on Dr. Semington who told the board that the student personnel committee was looking into the matter of student health services. Dr. Semington and Mrs. Robert Taylor, college nurse, to discuss a plan whereby health and dental insurance would be made available to students on a voluntary basis. Copies of a report prepared by Marsh & McLennan Congdon & Co., Consultants, to the Board on increased insurance rates with billing procedure were given to the members. Mrs. Taylor said the students are presently covered by an insurance plan costing up to \$1,000 for a premium of \$1.25 per school year. She indicated that accidents and medical expenses resulting from accident disabilities would