

5-22-1964

# 1964 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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## BOARD OF TRUSTEES MEETING

Central Washington State College

8:00 p. m. , May 22, 1964

The regular meeting of the Board of Trustees was held on May 22, 1964 in the Grupe Conference Center on the Central Washington State College campus. Board members present were: Mr. Victor J. Bouillon, Chairman; Mrs. Frederick W. Davis; Mrs. Frank Therriault and Dr. Archie S. Wilson, Vice Chairman. Dr. Roy P. Wahle was absent.

Also present were Dr. James E. Brooks, President; Mr. Kenneth Courson, Business Manager; Mr. Lloyd Buckles, Budget Director; Dr. Maurice Pettit, faculty representative; Dr. E. E. Samuelson, Dean of Students; Dr. Donald Duncan, Dean of Men; Mr. John Ludtka, Director of Information; Dr. Odette Golden, Associate Professor of French and Spanish; Miss Helen Michaelsen, Associate Professor of Home Economics; and Mrs. Beatrice Haan, Assistant Professor of Library Science. Mrs. Owen Paul, secretary to the president, acted as secretary.

### APPROVAL OF MINUTES

MOTION NO. 577: Mrs. Therriault moved, seconded by Mrs. Davis, that the minutes of the meeting of April 17, 1964 be approved with the inclusion of the word "only" following the words "technical assistance" in Motion No. 569. Motion carried.

### ADDITIONS TO THE AGENDA

MOTION NO. 578: Mrs. Davis moved, seconded by Mrs. Therriault, that the following items be added to the agenda under New Business: I. -Resolution for pre-planning funds for building construction; J. -Leave of Absence for Dr. Wahle; K. -Personnel Committee election; L. -Joint Board of chairmanship; M. -Administrators salaries; N. -Interim financing loan for Commons; O. -Approval of Change in S. G. A. fee; P. -Consideration of funds reservation for approximately \$2, 500, 000 for dorms to be designed by Ralph Burkhard. Motion carried.

### REPORTS

The board members had no questions concerning the report of Civil Service employees taking classes spring quarter, 1964, and the Civil Service employment report for the month of April, 1964. Dr. Brooks reviewed the budget transfers report for April, 1964, containing Budget Change Orders Nos. 63 through 78.

Dr. Brooks called on Dr. Samuelson who told the board that the student personnel officials have been looking into the matter of student health services. Dr. Samuelson asked Mrs. Robert Taylor, college nurse, to discuss a plan whereby health and accident insurance would be made available to students on a voluntary basis. Copies of specifications prepared by Marsh & McLennan-Cosgrove & Co., Consultants, to be distributed to interested insurance carriers for bidding purposes were given to board members. Mrs. Taylor said the students are presently covered by an accident policy with benefits up to \$1,000 for a premium of \$1.25 per school year. She indicated extended sickness and medical expenses resulting from accident disabilities create

financial difficulties for students and it was hoped that Central would be able to offer an insurance plan to students which would cover these expenses at a low enough premium so the students could afford it. Mrs. Taylor mentioned that they were attempting to obtain the coverage for around \$20 a full 12 months coverage.

Dr. Brooks advised the board that no official board action was required at this time, that the matter was presented to keep board members informed. A definite recommendation and bid will probably be submitted to the board for its approval at the June 13th meeting, Dr. Brooks said.

MOTION NO. 579: Mrs. Therriault moved, seconded by Mrs. Davis, that the reports be accepted. Motion carried.

#### NEW BUSINESS

MOTION NO. 580: Dr. Wilson moved, seconded by Mrs. Davis, that the resignations of Thomas C. Anderson, Assistant Professor of Education, and M. Dale Kinkade, Assistant Professor of German, be accepted. Motion carried.

MOTION NO. 581: Mrs. Therriault moved, seconded by Mrs. Davis, that Absher Construction Company be awarded the contract for the General, Electrical and Mechanical work for the construction of a Coed Dormitory Project No. CH-Wash-59(D) as designed by Fred Bassetti & Company, Architects, for the sum of \$1,978,000.00, less Alternates #5 and #11 of \$46,290.00, or a contract price of \$1,931,710.00, plus Washington State sales tax. (This had been approved earlier by telephone by 3 of the board members. It was not possible to contact the other two board members.) Motion carried.

A report by the Physical Education Division and Dr. Crum of the skiing program for winter quarter, 1964, had been mailed to board members, Dr. Brooks said. The administration recommended that a special charge of \$55.00 be made for skiing for the 1964-1965 year. This charge would pay the costs of bus transportation, ski tows and certified ski instructors. The administration also recommended that a special charge of \$5.50 be made for bowling for 1964-1965. This charge would cover the rental of the bowling alley and shoes. The college will handle the instruction.

MOTION NO. 582: Dr. Wilson moved, seconded by Mrs. Therriault, that the special charges of \$55.00 for skiing and \$5.50 for bowling be approved for 1964-1965. Motion carried.

MOTION NO. 583: Mrs. Davis moved, seconded by Mrs. Therriault, that emeritus status be granted to Dr. Catherine Bullard, Professor of English. Dr. Bullard served at Central from 1937 to 1962, a period of 25 years. Motion carried.

MOTION NO. 584: Mrs. Davis moved, seconded by Mrs. Therriault, approval of names for the following buildings: Administration, Old music, New music, new dining hall, science building, student union, and 4 new dormitories. The building names are to be released to the radio and newspapers on Friday evening, May 29 and the official naming of the buildings will take place at the June 13 commencement. Motion carried.

Dr. Brooks distributed and reviewed a list of 29 new additions to the faculty for 1964-1965. Dr. Brooks pointed out that most of the positions had been filled at the assistant professor level. He said the administration is pleased with the excellent training and experience of the new appointments. Dr. Crum indicated there were six or seven positions yet to be filled.

MOTION NO. 585: Dr. Wilson moved, seconded by Mrs. Therriault, that the new appointments to the faculty for 1964-1965 be approved as follows:

- Benoyd Stephen Bayless, Jr. - Associate Professor of Art, \$9,667 (10 mos.)
- Gladys F. Blue - Assistant Professor of Education, \$8,111 (10 mos.)
- Glen W. Clark - Assistant Professor of Zoology, \$8,111 (10 mos.)
- Margery Jean Colburn, Assistant Professor of English, \$7,263 (10 mos.)
- Dale R. Comstock - Assistant Professor of Mathematics, \$9,024 (10 mos.)
- Clayton C. Denman - Assistant Professor of Anthropology, \$7,000 (10 mos.)
- William V. Dunning - Assistant Professor of Art, \$7,132 (10 mos.)
- George H. Fadenrecht - Associate Professor and Director of Libraries,  
\$13,083.96 (12 mos.)
- Helmi S. Habib - Assistant Professor of Chemistry, \$7,399 (10 mos.)
- Charles H. Hawkins - Assistant Professor of Sociology, \$7,818 (10 mos.)
- Deloris Mae Johns - Instructor in Physical Education, \$6,500 (10 mos.)
- Richard G. Johnson - Lecturer in English (effective spring quarter, 1964)  
\$6,000 (10 mos.)
- Charles E. Lauterbach - Assistant Professor of Drama, \$7,263 (10 mos.)
- Dean Nicolson - Assistant Professor of Physical Education and Head basketball  
coach, \$8,415 (10 mos.)
- John M. Pearson - Assistant Professor of Physical Education, \$7,535 (10 mos.)
- Rodney Delos Peterson - Assistant Professor of Economics, \$8,111 (10 mos.)
- Jack M. Sheridan - Acting Assistant Professor of Education, \$7,132 (10 mos.)
- Azella L. Taylor - Assistant Professor of Education and Supervisor of Student  
Teaching, \$8,263 (10 mos.) \$826 (approximately August 31  
through September 25 - supervising September experience)
- Barbara Anne Ward - Assistant Professor of School Librarianship, \$7,677 (10 mos.)
- Richard W. Hasbrouck - Assistant Professor of Chemistry, \$7,535 (10 mos.)
- James P. Levell - Assistant Professor of Psychology, \$8,111 (10 mos.)
- Patrick R. O'Shaughnessy - Assistant Professor of Business Administration,  
\$7,263 (10 mos.)
- Darwin J. Goodey - Assistant Professor of Psychology, \$7,818 (10 mos.)
- Jon Meyer Ericson - Associate Professor of Speech, \$10,005 (10 mos.)
- Raymond L. Wheeler - Assistant Professor of Music (woodwind specialty)  
\$7,132 (10 mos.)
- Kirby A. Krbec - Director of Student Activities and the College Union,  
\$9,000 (12 mos.)
- Constance Weber Scott - Instructor in Art, \$6,000 (10 mos.)
- Robert K. Carlton - Assistant Professor of Education, \$7,818 (10 mos.)
- Ralph K. Holmberg - Instructor in Sociology, \$6,750 (10 mos.)

Motion carried.

MOTION NO. 586: Mrs. Davis moved, seconded by Mrs. Therriault, that Item G, under New Business (Disposition of Dearinger case) be deleted from the agenda. Motion carried.

Dr. Brooks advised the Board of Trustees that the Campus Site and Development Committee has been very active lately and has been studying the needs for providing laboratory, classroom and office spaces to care for the increased enrollments. Mr. Perry Mitchell, Director of Institutional Research, has completed a space study and a priority list of building needs indicates the first three buildings should be a Fine and Applied Arts building, a Science building and an Administration building. Mr. Courson said he had been advised that more funds are to be allocated for pre-planning work in order that the construction of college buildings will move forward. Because of the delay in securing funds for financing the construction of the above named buildings, the administration recommended that the college apply for federal pre-planning funds for the proposed construction.

MOTION NO. 587: Dr. Wilson moved, seconded by Mrs. Therriault, that the following resolution be adopted. Motion carried.

#### RESOLUTION

Authorizing filing of application with the United States of America for an advance to provide for the planning of public works under the terms of Public Law 560, 83rd Congress of the United States, as amended.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Fine and Applied Arts building is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY The Board of Trustees the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That Mr. Kenneth Courson, Business Manager be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of a Fine and Applied Arts building.

3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. The Business Manager is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

MOTION NO. 588: Dr. Wilson moved, seconded by Mrs. Therriault, that the following resolution be adopted. Motion carried.

#### RESOLUTION

Authorizing filing of application with the United States of America for an advance to provide for the planning of public works under the terms of Public Law 560, 83rd Congress of the United States, as amended.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a science building is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Mr. Kenneth Courson, Business Manager, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of a science building.
3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The Business Manager is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;
5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.
6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

MOTION NO. 589: Dr. Wilson moved, seconded by Mrs. Therriault, that the following resolution be adopted. Motion carried.

#### RESOLUTION

Authorizing filing of application with the United States of America for an advance to provide for the planning of public works under the terms of Public Law 560, 83rd Congress of the United States, as amended.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as an administration building is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Mr. Kenneth Courson, Business Manager, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an administration building.
3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The Business Manager is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;
5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.
6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

MOTION NO. 590: Mrs. Davis moved, seconded by Dr. Wilson, that the Board of Trustees compliment and commend Central Washington State College Board of Trustees Vice Chairman, Dr. Roy Patrick Wahle, upon receipt of a Fulbright award which will allow him to assist in our education and foreign relations in India. Motion carried unanimously.

MOTION NO. 591: Mrs. Davis moved, seconded by Mrs. Therriault, that Dr. Roy Patrick Wahle's absence from the Central Washington State College Board of Trustees be excused for the time he is in India. Motion carried unanimously.

The present membership of the Civil Service Personnel Committee of the Board of Trustees consists of Dr. Roy P. Wahle, Dr. Archie S. Wilson and Mrs. Frank Therriault.



Since Dr. Wahle will be in India for a period of time it was felt another member of the board should be appointed to serve on this Personnel Committee. Dr. Wilson moved that Mrs. Davis serve on the Personnel Committee.

Mrs. Davis indicated she would accept the appointment if she were allowed to contribute the money each member is paid for attending meetings to the Central Washington State College Foundation Fund. When she was advised it was not possible to do this she declined the appointment. Mr. Bouillon had previously submitted his resignation from the Personnel Committee for the same reason. Mrs. Davis further stated she felt a board member donated his time to the service of the college and should not accept reimbursement. Dr. Wilson indicated that two members of the Personnel Committee comprise a quorum and could conduct business.

MOTION NO. 592: Mrs. Davis moved, seconded by Dr. Wilson, that Selma Therriault be nominated as Joint Boards chairman to fill the unexpired term of Dr. Roy P. Wahle. Motion carried.

MOTION NO. 593: Mrs. Davis moved, seconded by Mrs. Therriault, that the administrative salaries as presented by the President be approved for the year 1964-1965. Motion carried.

Mr. Courson reported that the application for funds for the remodeling of the new commons has been approved by the Seattle office of the HHFA and the papers should be on the way to Washington, D. C. for approval within the next few days. Mr. Courson recommended that the college apply for interim financing of \$500,000 for the new commons. He advised the Pacific National Bank of Seattle is willing to loan this amount to the college at 2 1/2% interest. This money would be loaned to the college immediately and the college would then authorize the bank to invest the money in U. S. Treasury notes. Mr. Courson estimated this would save the college approximately \$5,200.

MOTION NO. 594: Mrs. Therriault moved, seconded by Mrs. Davis, that the Board of Trustees authorize the interim financing for the new commons. Motion carried.

Dr. Brooks said the students have now processed through their various committees a proposal to rearrange the Student Government Association fee so that \$5.00 will go to the student government fund; \$1.00 will be set aside for bond redemption to expand the college union building; \$.50 will be used for alumni and \$5.00 will go into administrative reserves to be used for activities related to the instructional area: music, drama, athletics and programs that might be added in the future in the academic area such as debate, etc.. Dr. Brooks pointed out there will be no change in the total amount of the fee. Dr. Brooks indicated the last two S. G. A. presidents have worked to amend the constitution to make this change possible. The administration is in favor of the proposal, Dr. Brooks said.

MOTION NO. 595: Dr. Wilson moved, seconded by Mrs. Davis, that the change in the distribution of the S. G. A. fee be approved. Motion carried.

Mr. Courson said that in November of 1963 the board authorized a request for pre-planning funds from the Housing and Home Finance Agency for the construction

of a dormitory to be designed by Ralph H. Burkhard. Mr. Courson indicated that the government is sending pre-planning money to Alaska to help in the rebuilding program following the recent earthquake. This has caused a delay and the possibility that pre-planning funds may not be available for some time to come for the dormitory project at Central. Mr. Courson therefore recommended that the college request a fund reservation of approximately \$2, 500, 000. 00 for this construction in order that the project may be completed by 1967.

MOTION NO. 596: Mrs. Therriault moved, seconded by Mrs. Davis, that an Application for Loan Assistance Under Title IV of the Housing Act of 1950, As Amended, in the amount of approximately \$2, 500, 000. 00 for the purpose of constructing dormitories and dining areas to accommodate 500 students, be submitted to the Housing and Home Finance Agency, and that President Brooks be authorized to sign the application for above funds; and be it further moved that the applicant's authorized representatives be Kenneth Courson, Business Manager. Motion carried.

#### ADJOURNMENT

MOTION NO. 597: Mrs. Therriault moved, seconded by Mrs. Davis, to adjourn the meeting. Motion carried.

#### NEW BUSINESS

Dr. Brooks presented the Capital Budget for 1965-67.

MOTION NO. 598: It was moved by Mrs. Davis, seconded by Mrs. Therriault, that the Capital Budget for 1965-67, as proposed by Dr. Brooks, be accepted for submission to the Capital Budget Agency. Motion carried.

There was discussion relative to the revision of the Faculty Code. It was pointed out that a list of the proposed revisions was mailed to the Board of Trustees in late 1964. The revisions were minor in nature and in keeping with the present code. Dr. Brooks pointed out that further revisions to the code would be presented to the Board of Trustees at a later date.

MOTIONING (601): It was moved by Mrs. Therriault, seconded by Mrs. Davis, that the revisions to the Faculty Code be accepted as presented. Motion carried.

Dr. Brooks read a letter from Miss Anneda Rehder, former Director of the High Elementary School, who is donating four paintings and one print to the Elementary School.