3-2-1966

CWU Faculty Senate Minutes - 03/02/1966

Mildred Paul

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Minutes: Regular Senate Meeting, 2 March 1966
Presiding Officer: Gerald Moulton, Vice Chairman
Secretary: Mildred Paul

ROLL CALL

Senators Present:
- Dohn Miller
- Gerald Moulton
- Daryl Basler
- William Gaskell
- Eldon Jacobsen
- Alexander Howard
- Wayne Hertz
- Joseph Haruda
- Myrtle Carlson
- Stanley Dudley
- Larry Lawrence
- Odette Golden

Senators Absent:
- Marshall Mayberry
- Charles Wright
- Lloyd Buckles
- Robert Logue

Alternates Present:
- Robert Gaines
- Shirley Waugh
- David Dillard

Others Present:
- Donald Schliesman
- Donald Baepler
- Glen Clark
- Jacques Wachs
- Maurice Pettit

APPROVAL OF MINUTES

MOTION NO. 237: Jacobsen moved, seconded by Dillard, that the minutes for the meeting of February 9, 1966 be approved as circulated. Motion carried with Miller opposed.

REPORTS

There were no reports.

COMMUNICATIONS

A. Faculty Vote on Proposed Code Changes 1, 2, 3, 4, and 5.

The Vice Chairman reported the following vote on the proposed Code changes as tabulated by the secretary:
Proposed Code Change #1 - Yes 64, No 2  
#2 - Yes 57, No 9  
#3 - Yes 61, No 5  
#4 - Yes 59, No 7  
#5 - Yes 58, No 8

A total of 66 votes were cast.

A discussion was held concerning faculty voting, obligations to vote, methods of making ballots available, and interpretations of the Code regarding voting. The Vice Chairman ruled that a valid election had been held as outlined in section XIII-A of the Code and suggested that in section XIII, the Code Committee provide any necessary clarification through submission of changes.

B. Copy of a letter from City Manager Robert Hutchison to SGA President Roger Gray regarding conditions of lighting and streets in areas surrounding the campus.

UNFINISHED BUSINESS

A. Approval of Code changes regarding the election of faculty senators for forwarding to faculty for a vote.

Hasbrouck questioned whether the proposed Code changes covered the senate discussion concerning the President's chairmanship of the Senate. Yee indicated this had apparently been overlooked by the Code Committee and could be included with later Code changes.

MOTION NO. 238: Dillard moved, seconded by Jacobsen, that proposed Code changes #6, 7, 8, 9, 10, 11, and 12 as distributed by the Code Committee be sent to a faculty hearing. The motion carried with 23 in favor, 3 against (Basler, Hertz, and Haruda) and 1 abstaining (Gaskell).

The Vice Chairman announced that hearings on the Code changes will be held Monday and Tuesday (March 7 and 8) and a special senate meeting will be held Wednesday (March 9).

In answer to a question, the Vice Chairman stated that to his knowledge, because the Senate was reorganizing, any faculty member would be eligible to run for a senate position.

B. Report and recommendations of researchers regarding the decimal-grading scale and reporting system.

Drs. Pettit and Crawford commented on the results of the decimal-grading research and stated that they were moderately in favor of adopting the proposed grading scale and reporting system. They indicated they were consistently getting slightly better predictions.
MOTION NO. 239: Miller moved, seconded by Hertz, that the report of the researchers on the decimal-grading system be accepted and that the report be presented at a faculty forum and then returned to the Senate for disposition. The motion was defeated with 14 against, 5 in favor (Miller, Basler, Hertz, Haruda, and Shrader) and 8 abstaining (Moulton, Gaskell, Howard, Lawrence, Lauterbach, Wolfsehr, Quann, and Dillard).

MOTION NO. 240: Jacobsen moved, seconded by Mohler, that the researchers be invited to present their report at the Spring faculty meeting and subsequent to their report a vote be taken by the faculty as to their desires concerning the modified grading scale. (Jacobsen stated this includes discussion and balloting at the faculty meeting and provision for any faculty member not present to cast a ballot).

MOTION NO. 241: Yee moved, seconded by Hasbrouck, that Motion No. 240 be tabled until the next meeting of the Senate. Motion carried with 17 voting in favor, 4 voting against (Rodine, Miller, Basler, and Hertz) and 1 abstaining (Golden).

ADJOURNMENT

The meeting adjourned at 5:40 p.m. on motion by Miller.
DATE: 2 March 1966

TO: Faculty

FROM: Robert Yee, Chairman of the Code Committee

1. Attached are Code change proposals number 6, 7, 8, 9, 10, 11, and 12 as approved for faculty hearings 2 March 1966.

2. Numbers 6 and 7 establish a Senate Curriculum Committee as a standing committee of the Senate.

3. Numbers 8, 9, 10, 11, and 12 changes the composition of the Senate and election procedures.

4. Faculty hearings have been scheduled for the 7th and 8th of March, 4 p.m., Room 225, Shaw Memorial Hall.
The paragraph reads as follows:

1. The Faculty Senate shall elect a Faculty Personnel Committee and a Faculty Code Committee, with each committee consisting of five elected members of the senate and having not more than one elected member from any one faculty group. Each committee shall elect its own chairman;

The recommended change is as follows with the new wording underscored:

1. The Faculty Senate shall elect a Faculty Senate Personnel Committee, Faculty Senate Code Committee, and a Faculty Senate Curriculum Committee, each of which shall consist of five elected members of the Senate, shall have not more than one elected member from any faculty group, and shall elect its own chairman;

NOTE:
The recommended change is to add the Senate Curriculum Committee as a standing committee of the Senate.
RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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<td>4. The existence of the Faculty Personnel Committee and the Faculty Code Committee shall not preclude an individual senator from initiating a motion in the senate for a deviation from the published agenda on matters being considered by these committees.</td>
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Paragraph 4 is to be replaced by the following two paragraphs, No. 4 & 5:

4. The Faculty Senate Curriculum Committee shall be concerned with the study, development, and improvement of curriculum and educational policy in the College; it will review the work of the various College instructional committees, apprise the Senate of plans and developments in curriculum and educational policy, and make recommendations for Senate consideration and action in these areas;

5. The existence of the aforementioned standing committees shall not preclude an individual Senator from initiating a motion in the Senate for deviation from the published agenda on matters being considered by these committees.

NOTE:

The recommended change is to define the functions of the Senate Curriculum Committee.
RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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<td>2, II, D</td>
<td>8</td>
<td>The section reads at present:</td>
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D. MEMBERS. The Faculty Senate shall consist of (1) the President of Central Washington State College, (2) representatives from each of the six academic divisions, (3) representatives of the library and audiovisual faculty, (4) representatives of other faculty personnel, and (5) ex-officio non-voting members. No one faculty group shall have a total of more than one-third of the total number elected to the senate.

For every 10 full-time-equivalent persons (or major fraction of 10) in the following faculty groups, there shall be one elected to the Faculty Senate.

- Education Division
- Fine and Applied Art Division
- Language and Literature Division
- Physical Education Division
- Science Division
- Social Science Division
- Library and Audiovisual Faculty
- Other Faculty Personnel

Each faculty member shall be assigned to only one of the above listed groups for voting and eligibility for election. Such assignment shall be made according to the faculty member's primary responsibilities.

The following shall be ex-officio members of the Faculty Senate, having the full right of discussion but not the right to introduce and to second motions and to vote:

- Dean of Instruction
- Dean of Graduate Studies
- Dean of Students
- Business Manager
- Academic Division Chairmen

CONTINUED
RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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<td>1. The President of the College</td>
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<td>2. One Senator from each department (administrative faculty and library-audiovisual faculty to be counted as separate departments).</td>
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<tr>
<td>3. Additional Senators equivalent to one-fourth of the number of departments (with fractions over (\frac{1}{2}) to be counted as one).</td>
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NOTE:

This change is intended to provide for controlled growth of the Senate by relating its growth to growth in departments.
Page and Section 3, II, E  
Code Change Number 9  
RECOMMENDED CHANGE

The section reads at present:

E. QUALIFICATIONS OF MEMBERS. All members who are elected to the senate shall be faculty members employed on a full-time basis at Central Washington State College.

The recommended change is as follows:

E. QUALIFICATIONS OF MEMBERS: All members who are elected to the Senate shall be faculty members as defined in Section I, A, of this Code.

NOTE:

The recommended change states the matter without ambiguity.
The section reads at present:

F. ELECTION AND TERM OF OFFICE. All faculty members who are nominated for the senate shall be bona-fide candidates who consent to nomination. They shall not withdraw their names from consideration by the faculty group at the time of election.

After the first senate has been elected, terms of service for all those elected thereafter shall be for three years. Terms of service shall begin on September 1. No person completing a three year term shall be eligible for re-election until one year has elapsed.

Each of the faculty groups shall nominate and elect its representatives by secret ballot. Elections shall be on a yearly basis, conducted during the first week of May.

At its first meeting, the Faculty Senate shall divide itself into three approximately equal groups. Group No. 1 shall serve for the full three year term. Group No. 2 shall serve for two years and Group No. 3 shall serve for one year. Groups No. 2 and 3 shall be eligible for immediate re-election.

The recommended change is as follows:

F. ELECTION AND TERM OF OFFICE. All faculty members who are nominated for the senate shall be candidates who consent to nomination. They shall not withdraw their names from consideration by the faculty group at the time of election.

After the first senate has been elected, terms of service for all those elected thereafter shall be for three years. Terms of service
shall begin on September 1. No Senator may be re-elected for more than two consecutive terms. No department shall have more than three Senators on the Senate.

The Senator from each department, as designated in II, D, 2, shall be nominated by secret ballot and elected by secret ballot at an election conducted the first week in May.

The additional Senators, as designated in II, D, 3, shall:

a. Be allocated according to the ratio (carried to two decimal places) of total number of full-time equivalent faculty to the base number of the Senate (determined by the number of departmental Senators plus one-fourth carried to two decimal places), with the ratio established at the nearest whole number.

b. The allocation of additional Senators shall begin with the largest Departments on the basis of two additional Senators for those having faculty above three times the ratio and one additional Senator for the next largest Departments in order of size until a number equivalent to one-fourth the number of departments (with fractions over $\frac{1}{2}$ to be counted as one) has been allocated.

c. Each Department entitled to additional Senators shall by secret ballot nominate for each such position three candidates, from which the faculty at large, by secret ballot and simple plurality of votes cast for each position, shall elect one for each position.
RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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<tr>
<td>3, II, F</td>
<td>10</td>
<td>CONTINUED</td>
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</tbody>
</table>

d. Nomination and election of the additional Senators shall be conducted during the second week in May.

At the meeting of the first Senate, the departmental Senators, II, D, 2, shall be divided into two approximately equal groups. Group No. 1 shall serve for one year and Group No. 2 shall serve for two years. The initial term of the additional Senators, II, D, 3, shall be three years.

NOTE:

The recommended change provides a minimum of one Senator for every department (to be nominated and elected by department members); additional Senators for larger departments up to a maximum of three (depending on number of college departments) who are nominated by the larger departments but elected by the entire faculty; a modified system staggered terms; and a limitation on times re-elected.
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<td>11</td>
<td>The section reads at present:</td>
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<td>G. ALTERNATES: Each elected member of the Faculty Senate is expected to be present at each meeting and to notify the Secretary in advance when absence is unavoidable. Each faculty group shall elect alternates at the same time regular members are chosen, the alternates to serve for one year, and to attend in place of absent members of that group, with full powers of action.</td>
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<td>G. ALTERNATES: Each elected member of the Senate is to notify his alternate and the Senate Secretary when he is to be absent from a Senate meeting. Senate alternates, when acting in the capacity of Senator, have full powers of action.</td>
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<td>Candidates receiving second highest pluralities for each position in final elections shall be the alternates of those elected.</td>
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NOTE:
The above change is recommended, not for its logic, but for its relative simplicity.
### RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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<tr>
<td>3, II, H</td>
<td>12</td>
<td></td>
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The section reads at present:

**H. REPLACEMENTS.** If an elected member of the senate is to be absent for a quarter or more, the faculty group concerned shall elect a replacement to serve during the period of absence. In the case of a resignation, the faculty group shall elect a replacement to serve until the next election of senators.

The recommended change is as follows:

**H. REPLACEMENTS.** If an elected Senator is to be absent for a quarter or more, his replacement shall serve during the period of absence. In the case of the resignation of an elected Senator, his replacement shall serve until the next election of Senators. Replacements shall be elected in accordance with the procedures established in Code Provision II, F.

Adjustments in the allocation of additional Senators shall be made each year and in case of changes in order of size, special elections shall be conducted at a time designated by the Senate.

**NOTE:**

The above change is recommended in order that replacements be chosen by procedures consistent with the other changes being proposed.
The following illustrates the manner in which alternate senators will be allocated.

**Code Change #10, F, a**

1. total full-time equivalent faculty. . 315
   number of departmental Senators . . 25
   one-fourth carried to two decimals . 6.25

2. base number of the Senate . . . . . 31.25

3. total numbers of Senators . . . . . 31 (only fractions over \( \frac{1}{2} \) counted as one—see change #8)

4. ratio of full-time equivalent faculty to base number of the Senate .
   \[
   \frac{315}{31.25} = 10.08
   \]

5. established to the nearest whole number . . . . 10 to 1

**Code Change #10, F, b**

1. Largest departments FTE faculty, 1966, as per Dr. Brook's memo to Senate, January 26, 1966:
   
<table>
<thead>
<tr>
<th>Department</th>
<th>FTE Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>36.00</td>
</tr>
<tr>
<td>Physical Education</td>
<td>25.34</td>
</tr>
<tr>
<td>Education</td>
<td>23.75</td>
</tr>
<tr>
<td>English</td>
<td>23.11</td>
</tr>
<tr>
<td>Psychology</td>
<td>18.67</td>
</tr>
<tr>
<td>Library - AV</td>
<td>16.09</td>
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2. Two additional to Administration (10 \( \times \) 3 = 30), one additional for Physical Education, Education, English and Psychology to total 6 additional senators. 6 + 25 = 31 Senators.
DATE: 18 February 1966

TO: Chairman of the Senate (Dr. Brooks)
    Vice-Chairman of the Senate (Dr. Moulton)
    Secretary to the Senate (Mrs. Paul)
    Senators
    Senate Alternates

FROM: Robert Yee, Chairman of the Code Committee

Ex Officio Members
    Dean of Faculty (including
    Dean Crum and Dean Warner)
    Dean of Graduate Students
    Dean of Students
    Business Manager

1. Attached are Code change proposals number 6, 7, 8, 9, 10, 11, and 12 as approved by the Code Committee at its meeting of 16 February 1966.

2. Numbers 6 and 7 establish a Senate Curriculum Committee as a standing committee of the Senate.

3. Numbers 8, 9, 10, 11, and 12 are necessary for implementing the directions of the Senate to the Code Committee regarding the composition and election of Senators.

4. These items will be on the Agenda for the next meeting of the Senate, March 2.
### RECOMMENDED CHANGES IN THE FACULTY CODE, 1965-1966

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**NOTE:**

The recommended change is to define the functions of the Senate Curriculum Committee.
## RECOMMENDED CHANGE

### The Section reads at present:

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- Dean of Students
- Business Manager
- Academic Division Chairman

### The recommended change is as follows:

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1. The President of the College.

2. One Senator from each department (administrative faculty and library-audiovisual faculty to be counted as separate departments).

3. Additional Senators equivalent to one-fourth of the number of departments (with fractions over \( \frac{1}{4} \) to be counted as one).

### NOTE:

This change is intended to provide for controlled growth of the Senate by relating its growth to growth in departments.
NOTE:

The recommended change states the matter without ambiguity.
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After the first senate has been elected, terms of service for all those elected thereafter shall be for three years. Terms of service shall begin on September 1. No person completing a three year term shall be eligible for re-election until one year has elapsed.

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The Senator from each department, as designated in II, D, 2, shall be nominated by secret ballot and elected by secret ballot at an election conducted the first week in May.

The additional Senators, as designated in II, D, 3, shall:

a. Be allocated according to the ratio (carried to two decimal places) of total number of full-time equivalent faculty to the base number of the Senate (determined by the number of departmental Senators plus one-fourth carried to two decimal places), with the ratio established at the nearest whole number.
CONTINUED --

b. The allocation of additional Senators shall begin with the largest departments on the basis of two additional Senators for those having faculty above three times the ratio and one additional Senator for the next largest departments in order of size until a number equivalent to one-fourth the number of departments (with fractions over \( \frac{1}{4} \) to be counted as one) has been allocated.

c. Each department entitled to additional Senators shall by secret ballot nominate for each such position three candidates, from which the faculty at large, by secret ballot and simple plurality of votes cast for each position, shall elect one for each position.

d. Nomination and election of the additional Senators shall be conducted during the second week in May.

At the meeting of the first Senate, the departmental Senators, II, V, 2, shall be divided into two equally sized groups. Group No. 1 shall serve for one year and Group No. 2 shall serve for two years. The initial term of the additional Senators, II, V, 3, shall be three years.

NOTE:

The recommended change provides a minimum of one Senator for every department (to be nominated and elected by department members); additional Senators for larger departments up to a maximum of three (depending on number of college departments) who are nominated by the larger departments but elected by the entire faculty; a modified system of staggered terms; and a limitation on times re-elected.
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Candidates receiving second highest pluralities for each position in final elections shall be the alternates of those elected.

NOTE:

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H. REPLACEMENTS. If an elected member of the senate is to be absent for a quarter or more, the faculty group concerned shall elect a replacement to serve during the period of absence. In the case of a resignation, the faculty group shall elect a replacement to serve until the next election of senators.

H. REPLACEMENTS. If an elected Senator is to be absent for a quarter or more, his replacement shall serve during the period of absence. In the case of the resignation of an elected Senator, his replacement shall serve until the next election of Senators. Replacements shall be elected in accordance with the procedures established in Code Provision II,F.

Adjustments in the allocation of additional Senators shall be made each year and in case of changes in order of size, special elections shall be conducted at a time designated by the Senate.

NOTE:

The above change is recommended in order that replacements be chosen by procedures consistent with the other changes being proposed.