

9-25-1964

# 1964 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES MEETING  
CENTRAL WASHINGTON STATE COLLEGE  
Conference Room, President's Suite

Barge Hall

September 25, 1964

10:10 p.m.

The regular meeting of the Board of Trustees was called to order at 10 p.m. on September 25, 1964 in the President's Conference Room of Barge Hall on the Central Washington State College campus.

ROLL CALL

Board members present were: Mr. Victor J. Bouillon, Chairman; Dr. Archie S. Wilson, Vice Chairman; Mrs. Frank Therriault; and Mrs. Frederick Davis.

Others present were Dr. James E. Brooks, President; Dr. J. Wesley Crum, Dean of Instruction; Dr. Maurice Pettit, faculty representative; Mr. Kenneth Courson, Business Manager; Mr. John Ludtka, Director of Information; Mr. Syd Buckles, Budget Director; Dr. Charles McCann, Assistant to the President; Dr. Donald Baepfer, Associate Professor of Zoology; Dr. Eldon Johnson, Professor of Psychology; Dr. Dan Willson, Chairman of the Science Division; Dr. Robert Gaines, Associate Professor of Chemistry; Miss Sharon Johnson, Mr. Frederick W. Davis, and Mrs. Owen Paul, recording secretary.

REVIEW OF MINUTES

MOTION NO. 623: Mrs. Therriault moved, seconded by Mrs. Davis, that the minutes for the meeting of July 17, 1964 be approved with the listing of Mr. Courson's name as being present at the meeting, and with the deletion of the last 22 words of Motion No. 622, page 6. Motion carried.

REPORTS

The Civil Service Reports for July, August and September 1964 were presented to the members of the Board. Dr. Brooks questioned a notation in the September report which indicated that the Secretary I position in the President's office (now filled by Mrs. Carol Wever) was a half-time position previously. This was changed and listed as a new position.

Dr. Brooks distributed copies of the Budget Transfer Report to the members of the board. He indicated this report included the changes made at the end of the 1963-1964 fiscal year.

MOTION NO. 624: Dr. Wilson moved, seconded by Mrs. Therriault, to approve the budget changes above \$2,500 as listed on the Budget Changes Report dated September 24, 1964 (Changes No. 81-88). Motion carried.

Dr. Brooks reported to the board that according to a letter received from the Honorable John J. O'Connell, Attorney General, the firm of Roberts, Shafelman, Lawrence, Gay & Moch has been approved to serve as a Special Assistant Attorney General to act as bond counsel in the obtaining of a Housing and Home Finance Agency loan for the construction of a dormitory for five hundred students.

Dr. Brooks also reported to the members of the board that the plumbers strike was delaying the construction of the new dormitories and unless it is settled in the near future the dormitories may not be finished in time for the opening of school in the fall of 1965.

The Department of Health, Education, and Welfare in Washington, D. C. has informed Central Washington State College that a total amount of \$72,860 has been approved as a Federal Capital Contribution to the National Defense Student Loan Fund pursuant to Title II, Public Law 85-864. Dr. Brooks indicated this has been a significant program in providing aid to students at Central.

Dr. Brooks presented a new map showing proposed campus expansion and said the campus architects are now reconsidering the plans for traffic circulation and parking. Dr. Brooks will continue to keep the members of the board informed as plans are developed.

As a result of a request made by the college, the City Council will hold a public hearing on October 19 on the proposed closure of a portion of Sampson Street, Dr. Brooks informed the board. He commented that there seems to be no objection from the Planning Commission or the City Council to the closure but they have expressed concern about the problems of traffic and parking that may follow after the new dormitory is constructed and occupied.

MOTION NO. 625: Mrs. Therriault moved, seconded by Dr. Wilson, that the reports be received. Motion carried.

#### COMMUNICATIONS

A communication from Roy Rowe, President, Association of Governing Boards of Universities and Colleges concerning attendance at the American Council of Education meeting in San Francisco September 30 through October 1, was discussed. It was suggested that Dr. Brooks represent Central at the meetings since it did not appear possible for other board members to attend. Dr. Brooks will advise President Rowe.

#### REGULAR BUSINESS

Dr. Brooks stated the members of the board had received copies of (1) the proposal for the new Master of Science program in Psychology, (2) the second annual report of the Graduate Study Committee prepared by Dr. Roy Ruebel, and (3) copies of the evaluations of the other two colleges

the studies made by Professors Elder of Washington State University and McKeever of the University of Washington. Drs. Crum, Jacobsen and Tit discussed the program with the board members.

MOTION NO. 625: Mrs. Therriault moved, seconded by Mrs. Davis, that the first new graduate program, the Master of Science in Psychology, be approved. Motion carried.

Dr. Brooks said that the last state legislature had authorized a college contribution of \$5.00 per employee towards health insurance coverage for faculty and employees. Dr. Donald Baepfer served as chairman and worked with Mr. Courson and others on the college Insurance Committee to develop specifications and a call for bids on a group health insurance program for the college. The college Insurance Committee unanimously recommends that the college accept the Blue Cross Occidental program for group health insurance.

MOTION NO. 626: Mrs. Davis moved, seconded by Dr. Wilson, that the Blue Cross Occidental group health insurance program be accepted for Central Washington State College. Motion carried.

Dr. Brooks advised the board that Dr. Persis T. Sturges, Assistant Professor of Psychology has accepted a position at Chico State College.

MOTION NO. 627: Mrs. Davis moved, seconded by Dr. Wilson, that the resignation of Dr. Persis T. Sturges, Assistant Professor of Psychology be accepted effective September 1, 1964. Motion carried.

Mr. Lester McKim, Assistant Professor of French, has asked for a leave of absence without pay to accept an appointment as Associate Director of the Indiana Language Program. Dr. Brooks indicated that a letter dated July 22, 1964 to Mr. McKim stated that the recommendation for the leave of absence to be granted to him would be on the basis that he would return to Central for the 1965-1966 year and that hopefully he would be able to lay the groundwork for the submission of an application for a grant to conduct a special foreign language development program at Central.

MOTION NO. 628: Mrs. Therriault moved, seconded by Mrs. Davis, that the request for leave of absence without pay for the 1964-1965 year be granted to Mr. Lester McKim, Assistant Professor of French, with the provision that he return to Central Washington State College for the 1965-1966 year. Motion carried.

Dr. Brooks advised the board that the Housing and Home Finance Agency has reserved \$2,500,000.00 for the construction of a dormitory to house 100 students.

MOTION NO. 629: Mrs. Davis moved, seconded by Mrs. Therriault, that the offer of the Pacific National Bank of Seattle for the interim financing of a \$2,500,000.00 loan for the construction of Project CH-WASH-73(D) be accepted, and that these funds be invested in U.S.

Treasury Notes until such time as they are needed for the payment of construction costs, and that the Chairman of the Board of Trustees and the Business Manager be authorized to sign for this loan. Motion carried.

Dr. Brooks read portions of a letter dated July 29, 1964 from Dr. Roy Ruebel advising that Mr. Robert Marum has satisfactorily met the requirements established by the Board of Trustees for reinstatement of his Master of Education degree. Dr. Ruebel recommended that the degree be reinstated and that the transcript be marked accordingly.

MOTION NO. 630: Dr. Wilson moved, seconded by Mrs. Davis that the Master of Education degree of Mr. Robert Marum be reinstated. Motion carried.

Dr. Brooks informed the board that a letter dated September 24, 1964 had just arrived from a law firm employed by the Miles Construction Company protesting any action the Board of Trustees may take in awarding the bid for the contract for expansion of the Holmes Dining Hall to the Moen Construction Company. The letter stated that it was believed such action would be void because of the condition contained in Mr. Moen's bid in which he specified that the Clerk of the Works should be a person satisfactory to owner, architect and contractor. Dr. Brooks indicated that the Moen bid document had been referred to the Office of the Attorney General. Mr. Doran, Assistant Attorney General has indicated that the attempt on the part of Moen to retain veto power in the matter of the employment of the Clerk of the Works is incidental only to the main bid document and that it would not necessarily invalidate the bid document. Mr. Murphy also advised that the board should declare the statement on the bid document relative to supervision as being immaterial and informal and that the contractor does not have veto power as to the selection of a supervisor.

MOTION NO. 631: Dr. Wilson moved, seconded by Mrs. Therriault, that the statement relative to the employment of the Clerk of the Works on the bid of Moen Construction Company is deemed to be immaterial and informal only and that this statement be waived as a condition of the bid document. Motion carried with Mrs. Davis voting no.

MOTION NO. 632: Dr. Wilson moved, seconded by Mrs. Therriault, that the contract for the construction of a student dining building addition, CH-Wash-59(D)-Unit B, be awarded to the Gilbert H. Moen Construction Company with a basic bid of \$473,400 less alternates 2a, b, c, 3a, b, 4, 5, 6, 7b, and 8, or a total amount of \$28,185, or a total contract price of \$445,215 plus Washington State Sales Tax, and that an additional amount, not to exceed \$25,000 be advanced from Food and Housing funds. Motion carried with Mrs. Davis voting no.

MOTION NO. 633: Mrs. Therriault moved, seconded by Mrs. Davis, that five new faculty members be employed as follows: John A. Schwenker, Assistant Professor of Elementary Education, Salary - \$8,263 (10 mos. basis); Lina M. Wilkins, Acting Assistant Professor of Business Education, Salary - \$7,800 (10 mos. basis); Marie S. Benson, temporary position in the Department of Business Education, Salary - Sept. - \$945, Oct. - \$945, Nov. - \$945, and Dec. - \$315; Daniel Lavigne, Acting Instructor in French, Salary - \$6,750 (10 mos. basis); Clare L. Lincoln, Supervising September experience only, Salary - \$600. Motion carried.

Dr. Brooks distributed copies of a revision of the 1965-1967 Capital Outlay request. Dr. Brooks said the revision includes alternate financing methods for the different projects so that all will not be lost if money is not appropriated as first requested.

MOTION NO. 634: Dr. Wilson moved, seconded by Mrs. Therriault, that the general plan as outlined in the revision of the 1965-1967 Capital Outlay request be approved. Motion carried.

Dr. Brooks apologized for not being able to transmit copies of the Operations Budget to the board members sooner but explained that it had just been completed. He complimented Mr. Courson and Mr. Buckles on the organization of the budget and said he felt it contained much useful information on Central Washington State College. Dr. Brooks indicated the budget reflected the standards agreed upon by the Joint Boards of Trustees and by the 5 institutions.

MOTION NO. 635: Mrs. Therriault moved, seconded by Mrs. Davis, that the Operations Budget be approved. Motion carried.

Dr. Brooks asked for general approval from the members of the board for the thoughts and ideas contained in the discussion paper of the five presidents. Mrs. Davis asked if the board members could receive a copy of the publication before it was released to the public. Dr. Brooks assured her this would be possible.

MOTION NO. 636: Mrs. Davis moved, seconded by Mrs. Therriault, that the Board indicate general agreement with the ideas expressed in the discussion paper of the 5 Presidents. Motion carried.

The next meeting of the Board of Trustees will be on October 23, 1964 in Ellensburg.

The meeting adjourned at 11:45 p.m.