

11-21-1964

## 1964 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES MEETING  
CENTRAL WASHINGTON STATE COLLEGE  
Benjamin Franklin Hotel, Seattle  
Yorktown Room  
November 21, 1964, 8:00 a.m.

The regular meeting of the Board of Trustees was called to order by the Chairman at 8:00 a.m. on November 21, 1964 in the Yorktown Room of the Benjamin Franklin Hotel in Seattle, Washington.

ROLL CALL

Board members present were Mr. Victor J. Bouillon, Chairman, Dr. Archie S. Wilson, Vice Chairman, Mrs. Frank Therriault, and Mrs. Frederick Davis.

Others present were Dr. James E. Brooks, President; Mr. Kenneth Pearson, Business Manager; Mr. Bruce A. Robinson, faculty representative; Charles McCann, Assistant to the President; and Mrs. Owen Paul, recording secretary.

APPROVAL OF MINUTES

MOTION NO. 644: Mrs. Therriault moved, seconded by Mrs. Davis, that the minutes for the meeting of October 23, 1964 be approved. Motion carried.

ADDITIONS TO AGENDA

MOTION NO. 645: Mrs. Therriault moved, seconded by Mrs. Davis, that Items E - New Enrollment Projection Figures, F - Student death, and G - Cost of Making Dorms Self-Supporting, be added to the agenda under Reports; and that Items A-4 - Doris Jakubek request for leave of absence and A-5 - Mary Mathewson request for extension of leave through winter quarter, 1965, be added to the agenda under New Business. Motion carried.

REPORTS

There were no questions regarding the Civil Service Report for October 1964.

Dr. Brooks reviewed a survey made by Valentine, Fisher and Tomlinson of the utility needs at Central Washington State College. The survey indicates that during the 1965-1967 biennium the following work must be done:

1. Boiler #1 replaced with a 34,000 boiler;
2. Enlarge and modify the main electrical substation, and
3. Expand the existing steam distribution system.

Dr. Brooks circulated a letter from the Washington Bankers Association asking Dr. Harold Williams support in the amount of \$100 for his work in preparing an economic education program on the elementary level.

Dr. Brooks advised the board members that Miss Margaret Mount, Librarian emeritus, has been appointed Honorary Archives Librarian for the remainder of this fiscal year. Miss Mount's work in this capacity will be entirely gratis.

Dr. Brooks distributed and briefly discussed the latest enrollment projections as prepared by the State Census Board.

The Board was advised that Mr. John C. Nelson, a freshman student from Seattle, had passed away on November 5, 1964. Dr. Brooks said a complete investigation and report was made on the cause of death which was determined as an apparent heart attack and that the death was unavoidable. The college personnel and Dr. Grose of the Taylor Richardson Clinic did everything medically possible but were unable to prevent the death. Dr. Brooks said a complete report will be sent to the parents and that several letters of sympathy and information have already been sent to them.

Dr. Brooks and Mr. Courson reviewed a report prepared by Mr. Courson regarding the cost of making the dormitories self-supporting.

Dr. Wilson asked Mr. Courson to prepare a report (estimated breakdown) of the dollars cost per year for the housing operations.

MOTION NO. 646: Mrs. Therriault moved, seconded by Mrs. Davis, that the Reports be received as presented. Motion carried.

#### NEW BUSINESS

MOTION NO. 647: Dr. Wilson moved, seconded by Mrs. Therriault, that leaves of absence without pay be granted to:

- (1) Donald K. Smith, Associate Professor of Music, 1965 autumn, to England for work in music and dance;
- (2) Dorothy Dean, Associate Professor of Chemistry, for study, 1966 winter;
- (3) Otto Jakubek, Assistant Professor of Geography, 1965-1966 academic year, work on doctorate;
- (4) Doris Jakubek, Associate Professor of Education, to accompany her husband on his leave of absence, and
- (5) Mary Mathewson, extension of her leave of absence through winter quarter, 1965, to complete her doctorate. Motion carried.

Mr. Courson advised the Pacific National Bank of Seattle has requested Central Washington State College to submit to them an up-to-date authorization of corporate signatures.

MOTION NO. 648: Mrs. Davis moved, seconded by Mrs. Therriault, that the Pacific National Bank of Seattle be and it is hereby selected as a depository for the funds of this corporation, and that said funds may be withdrawn on the check, draft or withdrawal receipt of this corporation signed by any two of the following:

Kenneth Courson, Business Manager  
James E. Brooks, President  
V. J. Bouillon, Chairman, Board of Trustees  
Archie S. Wilson, Vice Chairman, Board of Trustees

The authority hereby conferred shall extend to and include the authority of said persons to draw checks payable to the order of any one or more of said persons or to bearer, or for the use and benefit of any one or more of said persons, and to obtain payment or credit on such checks, and to endorse and obtain payment or credit for checks or drafts payable to this corporation as payee or endorsee, without liability on the part of the bank. Endorsements for deposit may be made by rubber stamp and shall bind the corporation in the same effect as though signed by the properly authorized officers. This authority shall continue in force until notice in writing of its revocation shall have been given to and received by the bank. All transactions as aforesaid which have taken place heretofore are hereby confirmed and ratified.

Motion carried.

Dr. Brooks referred to a memo dated November 13 from the Business Manager listing the present room and board rates at the five state institutions and the rates which will likely be in effect in the fall of 1965. Dr. Brooks also reviewed a memo dated November 18, from the Business Manager which outlined the charges that are proposed for room and board at Central Washington State College and the reasons why it is felt the increases must be made. Dr. Brooks pointed out that this increase might not be enough to make the operations entirely self-supporting and it was possible the board would be asked again in the future to increase the room and board rates.

MOTION NO. 649: Mrs. Therriault moved, seconded by Mrs. Davis, that beginning fall quarter 1965, board and room in all residence halls, with the exception of Dixon and the prefabs, be increased from \$684.50 to \$711.00 for the academic year.

In Dixon and the prefabs, board and room be increased from \$616.50 to \$643.00 for the academic year.

Board and room for the nine week summer session beginning 1965, \$162.00.

Family living quarters in Stephens-Whitney, Barto, Moore and Anderson, \$150.00 for the four-room suite.

Campus Court apartments be increased from \$55.00 per month to \$57.50.

College Apartments one-bedroom be increased from \$57.50 to \$60.00.

College Apartments two-bedroom be increased from \$62.50 to \$65.00.

Duplex housing be increased from \$67.50 to \$70.00.

Hickey apartments be increased from \$35.00 to \$37.50.

Motion carried.

MOTION NO. 650: Dr. Wilson moved, seconded by Mrs. Davis, that the next meeting of the Board of Trustees be held on December 18, in Ellensburg unless President Brooks advises that due to lack of business there is no need for a meeting. Motion carried.

ADJOURNMENT

The meeting was adjourned at 8:55 a.m.

REPORT OF VICE-CHAIRMAN

Mr. Frank Therrault was elected Vice-Chairman of the Board of Trustees.

REPORT OF A PARLIAMENTARIAN

MOTION NO. 651: Mrs. Davis moved, seconded by Mrs. Therrault, that a Parliamentarian be appointed. Motion carried.

Mr. Joseph Bannister agreed to serve as Parliamentarian of the Board of Trustees.

REPORT TO BOARD

Mrs. Davis asked that under Reports, Item 1A - Meeting of the Board...