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CWU Faculty Senate Minutes - 10/04/1967

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Minutes: Regular Senate Meeting, 4 October 67
Presiding Officer: Larry Lawrence, Acting Vice Chairman
Secretary: Sally Barnett

President Brooks

75.16

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President's Office

ROLL CALL

Senators Present: All senators or their alternates were present except Stephen Bayless and Stanley Dudley.

APPROVAL OF MINUTES

MOTION NO. 364: Jakubek moved, seconded by Schliesman that the May 9 and June 7 Senate minutes be approved with the following corrections:

May 9: a) Item No. 17 on page 2 was referred to the Senate, but not read.
b) It was asked why Dean McCann's reply to Mr. Willson's letter was not attached to the minutes. It was decided that copies of documents listed under Communications would be sent to all senators.

June 7: a) Item No. 2 under Reports should read Jacques Wachs is the Senator from the Foreign Languages Department and Eduardo Beltran is the alternate.
b) Jakubek stated it was the intention of Motion No. 359 to reconsider Motion No. 358.

The motion passed by a unanimous voice vote.

REPORTS

1. President Brooks welcomed everyone to the first Faculty Senate meeting and made several announcements:
 - a) The Code Committee should suggest revisions to the Code provision about the chairman of the Senate being the president of the college.
 - b) President Brooks suggested the last week in October for the quarterly faculty meeting.
 - c) The Long Range Planning Committee is operating with Shrader, Kosy, Jon Ericson, Gaskell and the Senate Vice-Chairman as members.
 - d) President Brooks suggested forming a subcommittee of the Senate on student affairs.
 - e) The Board of Trustees passed motions requiring the ^{college} ~~Senate~~ to study faculty and administrative salary policies.
 - f) The proposal to establish a Resource Planning Center will be discussed in Administrative Council. President Brooks mentioned that funding is the major problem.
2. Lawrence reported on a number of items of business that he had been asked to take care of during the summer:
 - a) There is now a Faculty Senate fund in the CWSC Credit Union. \$89.52 was put in from the Courtesy and Emeriti Committee and \$41.33 from the old Faculty Council. Lawrence further stated that a card must be filled out each year with two signers. Buckles suggested that positions be authorized to sign the card rather than people.
 - b) Lawrence brought up the problem of length of term for replacement or alternate Senators. This should be decided soon.
 - c) Lawrence recently attended joint Board meetings in Seattle as a representative of the Senate, and suggested that the regular Senate Vice-Chairman hereafter report on these Board meetings.

- d) The new Faculty Handbook lists the vice chairman of the Faculty Senate as an ex-officio member of the President's Council.
- e) Lawrence reported that the faculty questionnaire on morale had been given to him and that he had given a copy to Dean McCann. Copies will be distributed to the Personnel Committee.

3. Ad Hoc Committee on Faculty Morale. Pettit reported that the committee met five or six times during the summer and will soon be ready to report with recommendations.

BUSINESS

MOTION NO. 365: Crum moved that the secretary enter a ballot of unanimous election of Senate Vice Chairman since only one person was nominated. Seconded by Rodine. The motion carried by a unanimous voice vote. Larry Lawrence is the new vice chairman.

Ballots were sent around for names of nominees for alternate vice chairman. The six nominees were:

Jakubek	Schliesman
Canedo	Rodine
Kosy	Howard

Another ballot was sent around to narrow the number of nominees. The top four nominees were:

Jakubek	Kosy
Canedo	Rodine

MOTION NO. 366: Trout moved, seconded by Williams that the top person from the next ballot taken be the alternate vice chairman. Motion carried.

The new alternate vice chairman is Eugene Kosy.

MOTION NO. 367: Trout moved, seconded by Rodine that Joanne Mitchell be elected secretary to the Senate. Motion carried by a unanimous voice vote.

MOTION NO. 368: Hertz moved, seconded by Schliesman that nominations be closed. Motion passed by a unanimous voice vote. Joanne Mitchell was declared elected.

MOTION NO. 369: Rodine moved, seconded by Hertz that the membership on the Senate Curriculum Committee be limited to those senators that do not serve on any other committee that passes on curriculum affairs; namely the standing faculty curriculum committees and the Dean's Council. The motion passed by a vote of 30 ayes and 1 abstention.

Ayes: Alexander, Buckles, Canedo, Comstock, Condit, Desmonde, Fadenrecht, Gustafson, Habib, Hertz, Howard, Irish, Jakubek, Kohler, Kosy, Lawrence, Levell, Lewis, Mitchell, Olson, Reynolds, Schliesman, Trout, Unruh, Verner, Wachs, Hollar, Williams, Denman, Rodine.

Abstention: Crum

Members of the Senate Personnel Committee, Curriculum Committee and Code Committee for 1967-68 were elected. They are:

<u>Personnel</u>	<u>Curriculum</u>	<u>Code</u>
Malcolm Alexander	Dale Comstock	Lloyd Buckles
Anthony Canedo	Helmi Habib	Alexander Howard
James Levell	Everett Irish	Betty Trout
Donald Schliesman	Otto Jakubek	Barbara Kohler
Jared Verner	Floyd Rodine	Monte Reynolds

MOTION NO. 370: Rodine moved, seconded by Schliesman that the Senate continue meeting at the same time and place. Motion carried by a unanimous voice vote.

Items on the Agenda under Old Business were there chiefly for information rather than action as items carried over from last year. No action was taken on any of them at this time.

Rodine suggested that the Senate Vice Chairman be elected early in the Spring from now on so that a reduced load in teaching can be given. There was discussion of this, but no official action was taken.

MOTION NO. 371: Habib moved, seconded by Kohler that the summary of the questionnaire on faculty morale be attached to the interim report of the Ad Hoc Committee on Faculty Morale. Motion carried by a vote of 26 ayes and 1 abstention. (Condit, Levell, Olson and Schliesman left before the vote was taken.)

Ayes: Alexander, Buckles, Canedo, Comstock, Crum, Desmonde, Fadenrecht, Gustafson, Habib, Hertz, Howard, Irish, Jakubek, Kohler, Kosy, Lawrence, Lewis, Mitchell, Reynolds, Rodine, Trout, Unruh, Verner, Wachs, Hollar, Denman.

Abstention: Williams

Jakubek stated that Motion No. 268 passed in the 7 December 66 Senate meeting was not included in the Faculty Handbook as it should have been. (A copy of the motion is attached.) He suggested that an errata sheet be sent out correcting this error. Jakubek also mentioned that the grading system listed in the General Catalog and the Faculty Handbook is not correct. Lawrence stated he had seen a correction sheet that was being sent out to take care of this.

ADJOURNMENT

The meeting adjourned at 5:30 P.M.

COPY OF MOTION NO. 268 FROM 7 DECEMBER 66 SENATE MINUTES.

PROPOSAL III

PROPOSAL FOR AN INSTRUCTION TO FACULTY CURRICULUM COMMITTEES

The following is proposed as an amendment to stipulation (2), page 13, of the 1966 Faculty Handbook. The intent is to provide specific procedural instructions to faculty curriculum committees.

A faculty committee dealing with proposals of concern to departments shall notify the departments in writing of such matters, and shall do so when such proposals first are presented to the committee. Matters of concern to the departments include:

1. Changes in departmental majors or minors.
2. Changes in interdepartmental (including "brand area") majors or minors.
3. Changes in procedures or criteria for certifying teachers majoring or minoring in any of the above programs.
4. Changes in departmental participation in general education or other broad curricular requirements.
5. New programs involving departmental participation.

Notification to the departments shall include the following:

1. Date of the first presentation of proposals to the committee, and date of the notification.
2. Complete, accurate wording of the proposals.
3. Dates, times and places of the committee meetings during which the proposals will be discussed.
4. Solicitation of departmental opinions on the proposals.
5. Solicitation of departmental representation at the meetings during which the proposals will be discussed.

Proposals reported out of committee are to bear as addenda copies of the notifications sent to departments concerned.