

8-31-1966

# 1966 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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(Archives)

BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
BARGE HALL  
Ellensburg, Washington  
August 31, 1966  
8:00 p.m.

CWSO  
Archives

The regular meeting of the Board of Trustees of Central Washington State College was called to order by the Vice Chairman, Mr. Joseph Panattoni, in Room 302 of Barge Hall on the campus of Central Washington State College on August 31, 1966.

ROLL CALL

Members of the Board of Trustees who were present were: Mr. Joseph Panattoni, Vice Chairman; Mr. James Kendall, and Dr. Roy Patrick Wahle. Mrs. Frederick W. Davis, Chairman, and Dr. Archie S. Wilson were absent.

Attending from Central Washington State College were: Dr. Charles McCann, Dean of Faculty; Dr. Y. T. Witherspoon, Dean of Students; Mr. W. Arthur Hansen, Business Manager; Mr. Bernard Martin, Assistant Dean of Arts and Sciences; Dr. Richard Neve', Dean of Graduate Studies; Mr. Wendell Hill, Director of Auxiliary Services; Mr. Carroll Ross, Chief Accountant; Mr. Vernon LaBay, Budget Analyst; and Dr. Donald Baepler, Assistant to the President.

Also attending was Mr. Paul H. Kirk of Kirk, Wallace, McKinley, Architects.

MOTION NO. 888: Dr. Wahle moved, seconded by Mr. Kendall, that Chairman Mrs. Davis and board member Dr. Wilson be excused from the meeting. The motion carried.

APPROVAL OF MINUTES

MOTION NO. 889: Dr. Wahle moved, seconded by Mr. Kendall, that the minutes of July 8, 1966 be approved. The motion carried.

ADDITIONS TO THE AGENDA

The following items were added to the agenda:

Under Reports - D. Capital Budget Hearing. E. Agreement on Staffing Formula.

Under New Business - G. Loan Documents. H. Signatures for Bond Resolutions and Checks - Capital Projects. I. Establishment of a Security Force. J. Time and Place of Next Meeting (formerly item G on the Agenda).

REPORTS

SGA Budget

Dr. McCann presented the board members with a copy of the Student Government Association Budget for 1966-67. The budget, based on business office projections of 4,700 students during fall, winter and spring quarters, amounted to \$120,865.

Meals Furnished for Food Service Personnel

Mr. W. Arthur Hansen reported that the College would now furnish free meals for the personnel working in the food service department. Mr. Hansen explained the costs of such service to the College, and indicated that Central is the only state-supported school which presently is not furnishing such service for their personnel.

National Defense Student Loan Program

Dr. McCann reported that the Department of Health, Education, and Welfare recently informed the College that a sum of \$410,645 had been set aside for use by Central in the operation of the student loan program. It is hoped that additional funds will become available later in the year. This amount is identical to that which the College received last year.

Capital Budget Hearing

Dr. McCann reported that the College had presented its Capital Budget to the Governor and the Central Budget Agency at a hearing in Olympia on August 23, 1966. The College is requesting 13.2 million dollars from the general fund for capital projects.

Agreement on Staffing Formula

Dr. McCann reported that the five state-supported institutions had agreed on a staffing formula for the three state colleges as follows: one faculty member for each 20 lower division students; one faculty member for each 10 upper division students; one faculty member for each seven graduate students working on their master's degrees. Formerly, the ratio had been one faculty member for each thirteen upper division students. When this staffing formula is ratified by the five presidents, it will be incorporated into our budget projections for the coming biennium.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Approval of Design-Developmental Drawings for Fine and Applied Arts Building

Mr. Kirk of Kirk, Wallace, McKinley, Architects, presented the Design-Developmental drawings for the Fine and Applied Arts Building. Mr. Kirk presented each board member with a brochure illustrating the building, and presented several alternates which could be utilized by the College to bring the building into line with the available budget.

MOTION NO. 890: Mr. Kendall moved, seconded by Dr. Wahle, that the Board of Trustees approve the preliminary drawings required for the Design-Developmental stage of the Fine and Applied Arts Complex for art and home economics, subject to the review and approval by the Division of Engineering and Architecture of the State of Washington, Department of General Administration, and the State Fire Marshall. The motion carried.

Operating Budget Request for 1967-69

Dr. McCann presented each board member with a summary of the budget request for the coming biennium. He noted that the budget represents a 53.3% increase over the asking budget for the previous biennium. He also pointed out that the student enrollment increase will be 48% during this same period. Faculty salaries are based on a 12% increase each year of the biennium as agreed upon by the Joint Board of Trustees. The sizeable increase in the equipment budget is largely a result of the furnishings required for the new science building and the art and home economics building.

MOTION NO. 891: Dr. Wahle moved, seconded by Mr. Kendall, that the Board of Trustees accept and approve the operating budget request for the 1967-69 biennium, subject to necessary changes which may arise in the event the formulas used and agreed upon by the Inter-Institutional College and University Presidents are accepted by the Central Budget Agency, or if minor additions and/or deletions are made by the Business Office. The motion carried.

Names of Board Members on Buildings

MOTION NO. 892: Dr. Wahle moved, seconded by Mr. Kendall, that the names of the Board of Trustees at the time of bid awarding be placed on building placques. The motion carried.

Additions to Faculty and Staff, 1966-67

MOTION NO. 893: Dr. Wahle moved, seconded by Mr. Kendall, that the following additions to the faculty and staff be approved:

- Betty Jo Dupin, Assistant Professor of Music, Salary - \$8,517  
(10 months)
- George Charles Grossman, Assistant Professor of Education  
Salary - \$9,002 without doctorate (\$9,167 with) (10 months)
- Margaret Jeanne Healy, Lecturer in English (one year appointment)  
Salary - \$6,812 (rank to be Instructor if M.A. is received  
as scheduled this summer from Utah State University) (10 months)
- John O'Donahue, Assistant Professor of Education, Salary - \$9,167  
(10 months)
- Beverly Joyce Richards, Lecturer in Education (H.E.S.), Salary -  
\$6,650 (10 months)
- Carroll Ross, Chief Accountant, Salary - \$9,800 (12 months)
- Alma Spithill, Staff Counselor in the Counseling and Testing  
Services and Lecturer in Psychology, Salary - \$8,500 (10 months)
- Jack R. Spithill, Assistant Dean of Students, Salary - \$10,500  
(12 months)
- Roger G. Stewart, Assistant Professor of Psychology, Salary -  
\$9,167 (10 months)

The motion carried.

Resignations of Faculty Members

Dr. McCann stated that three resignations had been received from faculty members: Della M. Jordan (July 12, 1966); Tom Anderson (August 20, 1966); Erling J. Oakland (September 23, 1966).

MOTION NO. 894: Mr. Kendall moved, seconded by Dr. Wahle, that the resignations of Della M. Jordan, Tom Anderson and Erling Oakland be accepted. The motion carried.

Salary Adjustments

Dr. McCann requested that the Board of Trustees approve salary adjustments for the following people who recently received Doctor's degrees: Alan R. Bergstrom from step 9.0 to step 9.5, Zoltan Kramar from step 5.0 to step 6.5, Frank Price, from step 15.0 to step 15.5, Dan Unruh, from step 9.0 to step 9.5. He also requested that Gordon Thomas be promoted from Lecturer to Assistant Professor and have his salary changed from step 4.0 to step 5.0, since Mr. Thomas has recently completed additional graduate work.

MOTION NO. 895: Mr. Kendall moved, seconded by Dr. Wahle, that the salary adjustments requested by Dr. McCann be approved. The motion carried.

Loan Documents

Mr. Hansen presented the following resolution to the Board of Trustees: A RESOLUTION of the Board of Trustees of Central Washington State College authorizing the issuance and sale of \$2,550,000.00 of revenue bonds of the College for the purpose of providing funds to construct (Unit A) a new nine story Women's Dormitory to house approximately 250 single students and including one faculty apartment, and (Unit B) a nine story Men's Dormitory to house approximately 250 single students and including one faculty apartment, both units to include necessary appurtenant facilities.

MOTION NO. 896: Dr. Wahle moved, seconded by Mr. Kendall, that the Board of Trustees adopt the bond resolution pertaining to College Housing-Washington-73 (Dormitories) project as prepared by the college bonding counsel, Roberts, Shefelman, Lawrence, Gay & Moch. The motion carried.

Mr. Hansen also presented the following resolution: A RESOLUTION of the Board of Trustees of Central Washington State College authorizing the issuance and sale of \$1,275,000.00 of revenue bonds of the College for the purpose of providing funds to construct a new three-story Women's Dormitory to house approximately 125 single students, one Faculty Apartment, and one Guest Room; and a new three-story Men's Dormitory to house approximately 125 single students, one Faculty Apartment, and one Guest Room; both to include necessary appurtenant facilities.

MOTION NO. 897: Mr. Kendall moved, seconded by Dr. Wahle, that the Board of Trustees adopt the bond resolution pertaining to College Housing-Washington-78 (Dormitories) project as prepared by the college bonding counsel, Roberts, Shefelman, Lawrence, Gay & Moch. The motion carried.

Signature for Bond Resolutions

Mr. Hansen stated that there is a need to continue the business affairs of the college during the absence of the chairman of the Board of Trustees, and of the President of the College, during the next 15 days; also, since the Comptroller of the College is absent, out-of-state due to the death of his father, it is necessary to authorize additional Personnel to sign documents and checks.

MOTION NO. 898: Dr. Wahle moved, seconded by Mr. Kendall, that the Vice Chairman of the Board of Trustees, or the Dean of Faculty, along with the Business Manager, have the authority to sign documents and countersign checks which pertain to

capital projects under the loan program of the College during the next 15 days, and that said funds may be withdrawn by check, draft or withdrawal receipt of this College signed by any two of the following during the next 15 days (ending September 15, 1966): Mr. Joseph Panattoni, Vice Chairman; Dr. Charles J. McCann, Dean of Faculty; Mr. W. Arthur Hansen, Business Manager. The motion carried.

Formation of a Security Force

Dr. McCann and Dr. Witherspoon pointed out the need for the establishment of a security program for Central Washington State College. It was pointed out that the College needs to hire a security officer at this time who can help with the planning of this program. The operation of this force, including the rules and regulations established, will be subject to the approval of the Board of Trustees.

MOTION NO. 899: Mr. Kendall moved, seconded by Dr. Wahle, that the Board of Trustees establish a police force for Central Washington State College and that a security officer be employed. The motion carried.

Time and Place of Next Meeting of the Board

MOTION NO. 900: Dr. Wahle moved, seconded by Mr. Kendall, that the next meeting of the Board of Trustees be held on September 23, at 8:00 p.m. in Room 302 of Barge Hall. The motion carried.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.

Dr. Brooks requested that Item D be added under New Business - Recommendation for Promotion for Dr. Luther Haber to Associate Professor of Family Life. (Step 10).

MOTION NO. 901: Dr. Wilent moved, seconded by Dr. Wahle, that the addition to the agenda be approved. The motion carried.

REPORT OF MINUTES

MOTION NO. 902: Dr. Wahle moved, seconded by Mr. Panattoni, that the minutes for the meeting of August 21, 1966 be approved as presented. The motion carried.

REPORT

Dr. Brooks briefly reported on his recent trip to Thailand. He advised that he had spent 24 days visiting 15 agencies and 8 cities.