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CWU General Education Committee Minutes - 09/24/12

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**Central Washington University
General Education Committee
September 24, 2012, 3:00-5:00
Minutes**

Present: James Bisgard, Toni Čuljak, Tim Dittmer, Stephen Chamberland, Lori Braunstein, Scott Carlton, Sheryl Grunden

Absent: Phil Backlund and John O'Neil

Guest(s): Melody Madlem

Meeting was called to order at 3:04 p.m.

Changes to Agenda – There were no changes to the agenda

Introductions - Individual committee members introduced themselves. There are currently some vacancies on the committee.

Election of chair(s) - Toni was nominated for chair. Toni was elected to be the committee chair with one abstention (Toni).

Minutes for June 5, 2012 - Tim moved to approve the minutes as amended. James seconded. Minutes were approved as amended.

Faculty Senate Chair – Melody Madlem - Melody welcomed the committee to the year. Melody relayed to the committee that the Provost stepped out and really is wanting more faculty involvement in this process. Senate has worked with Provost to make sure that the Director of Academic Planning was a faculty position and not an administration position. Melody will have the charges for the next meeting. One thing that will be coming is the requirement that policies and procedures be separated in the university Policies and Procedures Manual. Another is the Executive Committee is asking that all Faculty Senate committees update their committee policies and procedures. They will be providing a template to help committees with the process.

Director of Academic Planning – Lori Braunstein – This is a new position created last spring in collaboration of Faculty Senate and the Provost. The position is to liaison between General Education committee, the Curriculum Committee and administration. Part of the drive behind this position is wanting a faculty member who could help with some of the tasks to help move forward with the General Education revision. The Provost is behind revising the General Education requirements and would like to get something moving forward. The Provost has tasked Lori with this job.

Announcements - None

Review of proposal – The committee reviewed the latest revision of the proposal from last spring. It was noted that some of the changes that were voted on last spring were not included in this version of the proposal. The committee asked Janet to update this for the next meeting. Several committee members asked Lori to get feedback from the Provost regarding the previous versions of the General Education proposal. What are the features she likes and dislikes?

Petitions/appeals (if any) - None

Adjournment at James moved and Stephen seconded to adjourn. Meeting was adjourned at 4:49 p.m.