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CWU Evaluation and Assessment Committee Minutes - 01/07/13

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Faculty Senate Evaluation and Assessment Committee
January 7, 2013
Minutes

Present: John Creech, John Hudelson, Michael Pease and Jeff Snedeker

Absent: Lynn Richmond

Guest(s): Melody Madlem, Kimberly McBride, Kayla, Jamie, Bailey, Darren, Karlen and Darby.

Meeting was called to order at 3:09 p.m.

Approve November 26, 2012 minutes – Moved to next meeting.

Additional winter quarter meeting dates? – Was decided to meet on Tuesdays for January from 3:30-5:00. Next meeting will be next Tuesday.

SEOI update and issues (Summary reports, etc.) - Michael suggested setting up an ad hoc committee to deal with some of this. The committee discussed different scenarios of what to do with SEOI reports as well as the addition of peer evaluation. Was suggested that the committee draft a one or two page bulleted items list of what the committee would like to see changed. Things like moving SEOIs to week 9 rather than the current week 8. Ask EvaluationKit to require students to complete the first five questions before they can exit out. Make sure they are comparing like to like, rather than the lump averages. Major courses compare to other major courses and Gen Ed courses to Gen Ed courses. Melody talked about using peer review, chair review and self reflective statement in addition to SEOIs as part of every departments RTP standards.

FAAA – updates and issues (new instruments, job descriptions, comments vs. forums, etc.)

4:00 –Dept of Communication, SEOI publicity to students - Kayla, Darby, Jamie, Daren, Bailey, Karlen student team that will be working on advertising of SEOIs to students. Agency is a student run publication agency, advised by Liz Kerns, and they were contracted by Tom Henderson to help publicize the SEOIs to get a better response rate from students. Jeff described what the committee's role is in SEOIs. This student team will be working with Tom Henderson on ideas.

4:30 – Kimberly McBride, Department of Public Health, input on FAAA – Kimberly spoke with the committee about the faculty assessment of academic administrators. She suggested contacting other Washington universities and see what they do and possibly replicate a similar process. She suggested that forums for this type of information have some issues because people feel vulnerable and no real confidentiality. She suggested the possibility of having comment boxes on certain questions that if a person answers a certain way that they are automatically directed to a follow-up question asking about specifics. This helps force people to validate their answer.

Meeting was adjourned at 5:10 p.m.