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CWU Evaluation and Assessment Committee Minutes - 02/05/13

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Faculty Senate Evaluation and Assessment Committee

February 5, 2013

3:30 pm

Barge 304

Minutes

Present: John Creech, John Hudelson, Michael Pease and Jeff Snedeker

Absent: Lynn Richmond

Guest(s): Kayla Tippie

Meeting was called to order at 3:45 p.m. because meeting room had to be changed due to overbooking.

Approve January 29, 2013 minutes – Postponed to next meeting due to time.

Jeff's meeting with EC - Jeff gave a brief description of his meeting with the EC. Janet has sent out the letter to the initial list.

Request on SEOIs open ended questions (See attached) - Committee discussed the request to change the open ended question wording. The committee asked Kayla her input on having open ended comments vs the current comment areas after each section. The current process has too many comment boxes and is too generic. Her input was students like having the open ended comment section at the end rather than the current comment sections. Committee agreed to go back to the two open ended questions that had been previously used on the SEOIs. However, there was acknowledgement that this is in contradiction to what the SEOI Task Force recommended.

Survey of faculty for input on FAAA ? – Jeff brought forward the questions should the committee consult the faculty as a whole about the FAAA questions or types of questions and what they feel they can answer. Communication and consultation with appropriate constituencies, decision making for transparency in decision making, vision for the unit or university, ability to address academic needs in the unit, commitment to shared governance. Jeff will work on a message with this information for the next meeting.

Kayla Tippie - Agency 4:00 – Kayla let the committee know that this story has been picked up by the Pulse (CWU online publication) to do a story on the SEOI. Tom Henderson has suggested that they speak with the Committee as well. What they are finding that students don't understand what happens to the SEOIs after they complete them. They don't feel they have as much impact. To see if it is possible to host a faculty/student forum in the SURC pit. Have a few people to talk about SEOIs up front and then have open Q&A. Jeff suggested someone from Human Resources, to present the legal side of it or possibly the faculty union. Michael suggested someone from college personal committee. Kayla indicated that there is concern of students about anonymity. The committee suggested having a Dean

to represent administration. Want to set up a table in the SURC and have people there to answer questions about SEOIs. Also they are looking at the possibility of having an area after SEOIs open with some computers to allow students to come and take their SEOIs. Maybe set aside space in a computer lab and advertise to students about the availability.

Faculty Assessment of Academic Administrators--Remaining work:
Committee members will take a look at these documents and have feedback and comments ready. Michael suggested that the formatting needs to be cleaned up prior to these going to administrators.

- A. Finish drafts of survey instruments for each administrator-- Drafts to EC before Feb 13 EC meeting. .
 - i. President - Done
 - ii. Provost - Done
 - iii. Associate Provost - Done
 - iv. College Deans
 - v. Deans of Library, Graduate Studies and Research
 - vi. Director of International Studies
 - vii. Others?

Meeting was adjourned at 5:08 p.m.

Next meeting February 12, 2013