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CWU Evaluation and Assessment Committee Minutes - 02/19/13

Janet Shields

Central Washington University, senate@cwu.edu

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Faculty Senate Evaluation and Assessment Committee

February 19, 2013

3:30 pm

Barge 304

Minutes

Present: John Creech, John Hudelson, Michael Pease and Jeff Snedeker

Absent: Lynn Richmond

Guest(s): None

Meeting was called to order at 3:35 p.m.

Approve February 12, 2013 minutes - Michael moved to approve the February 12, 2013 minutes. Minutes were approved as read.

FAAA updates – Jeff reported that the assessment instruments went out to administrators on Friday. There have been some responses already from Dean Morgan and Provost Levine. The faculty e-mail went out on Monday and have received three responses so far. EC met last week and looked over the questions and there were changes on three: President, Provost and Associate Provost. The committee also received a suggestion that the committee consider the 3 to -3 scale for these assessments.

Suggestions from Dean Morgan (see below) – The committee will look at the wording of this suggested question at the next meeting.

Suggestions from Provost Levine (see below) – The committee will look at the wording and need of the suggested questions at the next meeting.

Senate Evaluations – The committee reviewed the 2012 assessment instruments and made suggested revisions to the current questions. Drafts were approved to send for Executive Committee review.

Review new charge – The committee discussed the charge to take a comprehensive look at the evaluation of faculty teaching and provide a recommended framework for assessment that could be used to inform retention, tenure and promotion guidelines across the university. Committee will talk about this at a future meeting. Jeff will speak with Wendy Williams on the resources that they used for the 2005 report.

Prepare for SEOI forum – Wednesday, February 27 3:00 – 5:00 p.m. John Hudelson is not available until 4:30. John Creech can be there if needed. Jeff will be there at the start, but will need to leave early. Michael can be present for the entire forum. The committee reviewed the student FAQ that was provided by Tom Henderson.

Meeting was adjourned at 5:00 p.m.

Next meeting February 26, 2013 in **Barge 410**