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CWU Evaluation and Assessment Committee Minutes - 03/05/13

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Faculty Senate Evaluation and Assessment Committee

March 5, 2013

3:30 pm

Barge 410

Minutes

Present: John Creech, John Hudelson, Michael Pease and Jeff Snedeker

Absent: Lynn Richmond

Guest(s): None

Meeting was called to order at 3:39 p.m.

Approve February 19, 2013 minutes - Michael moved to approve the minutes. John H seconded and motion was approved.

FAAA updates – The committee would like to see the position descriptions, self-statements and goals that have been provided as a pop-up, read more option or click on and it will open up, but didn't like the idea of having faculty scroll through all text to get to questions.

Meeting times for Spring quarter – The committee decided to have the meetings on Mondays spring quarter from 3:30 – 5:00. The meeting dates will be March 25, April 1, April 8, April 22, May 13 & June 3.

SEOI polls & student SEOI forum – Jeff gave a recap of the SEOI polls on GoCentral. Should faculty know who has/has not completed SEOIs? Yes – 23 No – 33; When should student access to SEOIs close? Last day of instruction – 20; Night before finals week – 14 and Last day of finals week – 18; How long should students have access to online SEOIs?: One week - 30 Two week - 26 Committee suggested sending out a reminder to faculty the date faculty can review winter quarter SEOIs. Leave open for about two weeks and this would still give the committee to evaluate the results and send recommendations to Tom Henderson. Jeff will put this reminder in his report to the Senate on Wednesday. Jeff spent about a half hour and very few showed up. Tom went around and handed out flyers to students until they were asked not to because of SURC policy. They will like to plan another forum in the future and try and do a better job with advertising and putting it together. No students sat at the laptops and filled out their SEOIs they had set up. Students just took the information and said they would do it later.

Senate meeting March 6 report – Jeff will be submitting a written report to the Faculty Senate due to time at the Faculty Senate meeting this week.

2005 Report resources update – Jeff contacted Wendy Williams about the report resources. Wendy indicated that Tom Wellock did all the research and came up with a book that they used. Jeff has ordered that book and will scan whatever resources that is in the book and send them to John Creech for follow-up. Might be helpful to find out who else has cited this book and how they have used it.

FAAA faculty input – The committee discussed the input received from faculty. Committee will review number 5 and 10 on the President's instrument at the next meeting.

Meeting was adjourned at 5:00 p.m.

Next meeting March 11th.