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CWU Evaluation and Assessment Committee Minutes - 04/01/13

Janet Shields

Central Washington University, senate@cwu.edu

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Faculty Senate Evaluation and Assessment Committee

**April 1, 2013
3:30 pm
Barge 410
Minutes**

Present: John Creech, John Hudelson, Michael Pease, Lynn Richmond and Jeff Snedeker

Absent: None

Guest(s): Staci Sleigh-Layman, Tom Henderson

Call to order at 3:30 p.m.

March 25, 2013 minutes were approved.

FAAA updates/instruments – The Executive Committee made some suggestions to the instruments. The committee went through the suggestions for each of the administrators.

COACHE presentation – Steve DeSour & Staci Sleigh-Layman spoke with the committee about Collaborative on Academic Careers in Higher Education (COACHE) from Harvard Graduate School of Education. This is a survey of faculty job satisfaction that they have been working on for two decades. Steve gave handouts to the committee with additional information about other institutions that have used this process. They are asking Faculty Senate to sponsor this survey. It is a three year program. They would ask faculty to do a survey this fall. Human Resources will fund the project, if approved. Steve indicated that he and Staci will be meeting with the Executive Committee next meeting.

Winter quarter SEOI – Tom Henderson gave the committee an update on the percentage of students that responded to the written comments for the Winter quarter SEOIs. The response rate went up to the text questions. However, the overall student response rate went down in Winter quarter.

Evaluation of Teaching – John Creech will put citations he finds about evaluation of teaching in the DropBox folder for the committee's review.

Template for FS Policy and Procedures Manual – This is to create the committee's procedure manual. Jeff will work this document up and will provide a draft for the committee's input.

Meeting schedule for the rest of the quarter will be more spread out. The committee will meet April 8, April 22, May 13 and June 3.

Meeting was adjourned at 4:55 p.m.

Next meeting April 8, 2013