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CWU Evaluation and Assessment Committee Minutes - 10/29/12

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Faculty Senate Evaluation and Assessment Committee

October 29, 2012

3:00 pm

Barge 304

Minutes

Present: Jeff Snedeker, John Creech, John Hudelson, Michael Pease, Lynn Richmond (phone)

Absent: None

Guest(s): Melody Madlem, Tom Henderson, Tracy Pellett

Meeting was called to order at 3:00 p.m.

Michael moved to approve the October 15, 2012 minutes. John H seconded and motion was approved.

Jeff talked about the GoCentral page. We should be ready to go unless anyone has suggestions. It is set up to be a forum and three questions in the poll. Do an e-mail to let faculty know that they will be receiving an announcement from GoingOn.

Additional meeting date in November. The next meeting is scheduled for November 26th. Jeff asked if the committee would like to meet on the 5th or November 19th. It was decided that the next meeting would be November 19th. The 19th will be a conflict for Lynn.

SEOI spring results – Tracy Pellet & Tom Henderson – Tom talked about the response from spring quarter. The response rate for spring 2012 (online) was 57%. The response rate in spring 2011 (paper) was in the high 70's. They are looking at possible tweaks for forms C,D & E or maybe just D & E and combining them into one project. Right now department chair and SEOI staff person have to sort through five different projects for each term wanted. Tom thinks they have a way of combining them so they can go to just one project for the term. SEOIs can then be downloaded by the course or the instructor. If you say by instructor then it will list all the courses under that instructor. Tom reported that they don't know how many faculty used the custom questions feature. The faculty are the only ones that can see that information. There has been no formal feedback received, only anecdotal feedback. It would be a good idea to contact faculty, chairs and students and talk about the process, the forms and the reports. Jeff indicated that the committee will begin some of this conversation with faculty using GoingOn soon. Tom handed out a comparison between spring 2011 and spring 2012. Tracy indicated the percentage is definitely lower than when doing them on paper, but in comparison across the country with SEOI responses it's actually good. We are doing fairly well when you look at SEOIs online. There were approximately 686 courses that they did not offer online SEOIs that had fewer than five enrolled and could not be combined. Tom provided the following statistics on the number of sections that were not surveyed:

Enrollment	Sections	Percentage
0	3	0%
1	444	65%
2	121	18%
3	64	9%
4	54	8%
	Total 686	

Tracy let the committee know that the Deans will be discussing this topic at a meeting tomorrow. They have indicated they want a more manageable summary page as well. Tom indicated that it would cost more to do customized reports. Tom asked the committee to provide feedback on the advertisement going out to students. This has to be in by Wednesday to be printed.

The committee discussed possible changes to the advertisement and will provided this feedback to Tom. Tom will send out a revised copy to Janet for distribution to the committee.

Administrator evaluation questions – The committee reviewed the questions Michael had put together on the President, Provost and Dean of Graduate Studies. Michael will update the questions with the committee's comments and put them in a more sensible order for the next meeting.

Meeting was adjourned at 5:04 p.m.

Next meeting November 19, 2012