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1969 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES

BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
SUE LOMBARD DINING HALL
ELLENSBURG, WASHINGTON
OCTOBER 15, 1969
7:30 P.M.

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The special meeting of the Board of Trustees was called to order by Chairman Herbert Frank in the Sue Lombard Dining Hall on the Central Washington State College campus in Ellensburg.

ROLL CALL

Board Members Present

- Mr. Herbert Frank, Chairman
- Mr. Joseph Panattoni, Vice Chairman
- Dr. Eugene Brain
- Dr. William Hooper

Absent

- Mrs. Hugh Minor

- Mr. Tim Wing, President SGA
- Dr. James Nylander, Chairman, Faculty Senate

Central Washington State College Faculty, Staff and Students Present

- Dr. Eldon E. Jacobsen, Acting Vice President
- Dr. James Brooks, President
- Mr. Lloyd Buckles, Comptroller
- Mr. Thomas Dalglish, Assistant to the President and Special Assistant Attorney General
- Dr. John Terrey, Executive Assistant
- Mr. Wendell Hill, Director of Auxiliary Services
- Mr. Vern LaBay, Budget Officer
- Dr. Y. T. Witherspoon, Dean of Student Services
- Mr. Stanford Bohne, Business Manager
- Mr. Howard Shuman, Director, Office of Information
- Mrs. Owen Paul, Secretary to the President

Also Present

- Mr. Don Morken, Foster and Marshall, Inc.
- Mr. Emil Kluck, Ellensburg State Bank
- Mr. Clark Runyan, Ellensburg State Bank
- Mr. Ken Hilson, National Bank of Commerce
- Mr. Jim Bodeen, CWSC student and reporter for Yakima Herald

MOTION NO. 3239: Mr. Panattoni moved, seconded by Dr. Hooper, that the absence of Mrs. Minor be excused. The motion carried.

Dr. Terrey and Dr. Jacobsen reviewed the full cabinet meeting on October 10, 1969 in the Governor's office in Olympia, at which time the Governor announced the State must reduce the current level of expenditures.

APPROVAL OF MINUTES

MOTION NO. 3240: Dr. Hooper moved, seconded by Dr. Brain, that the minutes as written for the meeting of September 26, 1969 be approved. The motion carried.

CHANGES TO THE AGENDA

Mr. Bohne asked that contingent upon the acceptance of bids for the sale of \$2,415,000 Housing System Bonds, Item VI-A-2 be added to the agenda regarding acceptance of construction bids for phase II of the Student Village.

The order of business was changed to accommodate the bond bidders present.

NEW BUSINESS

Acceptance of bids for sale of \$2,415,000 Housing System Bonds

Four bids were received by the Board Chairman and opened by Mr. Bohne.

	<u>Average Int. Rate</u>	<u>Net Interest Cost</u>	<u>Discount</u>
Hibbard, O'Connor & Weeks, Inc.	6.5819	\$3,245,894.00	\$ 72,444.00
Seattle First National Bank	6.7909	3,348,937.50	72,450.00
John Nuveen & Co.	6.6206	3,264,952.50	72,450.00
Halsey, Stuart & Co., Inc.	6.57675	3,243,326.39	71,777.38

The Business Affairs staff retired to go over the bids for final figures. Later in the meeting they returned and confirmed the above figures.

MOTION NO. 3241: Mr. Panattoni moved, seconded by Dr. Hooper, acceptance of the bid from Halsey, Stuart & Co., Inc. for \$2,415,000 Housing System Bonds of 1969 Issue 2 at an effective interest rate of 6.57675% and net interest cost of \$3,243,326.39. Motion carried.

Checks were returned to the unsuccessful bidders.

REPORTS

Dr. Terrey and Dr. Jacobsen reviewed the full cabinet meeting on October 10, 1969 in the Governor's office in Olympia, at which time the Governor announced the State must reduce the current level of expenditure.

Dr. Terrey reported the Governor's concern was twofold, (1) to combat inflation in accordance with President Nixon's directive, and (2) to reduce state expenditures because of the bleak State fiscal picture (revenues are not materializing at the rate anticipated by the Legislature and employment is declining).

The Governor released a nine-point Executive Order designed to reduce spending from October 15 through June 30, 1970. The Governor indicated he was aware of the provision of the Budget and Accounting Act which excludes state colleges and universities from the revisionary authority of the Governor, and of the language in Chapter 262, Section 6, which authorizes action regarding all agencies in the event revenues are insufficient to meet expenditure levels established by the Legislature. However, he requested the institutions of higher learning to recognize the total fiscal requirements of the state and to work with the Office of Program Planning and Fiscal Management to develop savings targets and to submit periodic reports.

The items in the Governor's Executive Order are: (1) Out-of-State Travel Curtailment; reduced to 25% of last year's level by restricting travel to individuals who are a formal part of the program delivering an address or who are convention officers whose attendance are mandatory, (2) Agency Staffing; no more than 25% of new positions which have been authorized are to be filled between Oct. 15 and June 30, 1970. No more than 50% of those positions which are vacated to June 30, as a result of death, retirement, resignation from state service, or authorized leave of absence, are to be filled, (3) Salary Range Adjustments, Reallocations, and Establishment of New Classes; all agencies are asked not to submit requests for study and possible revision upward of existing class salary ranges through June 30; (4) Promotions, Transfers, and Reassignments; all promotion, transfer, and reassignment movement of individuals within state service are to be kept to a minimum, (5) Deferment of Equipment Purchases; all replacement and new equipment purchases which are not critical are to be postponed for an indefinite period of time. (6) Curtailment of Capital Improvement Projects; all capital project priorities are to be reviewed by agency heads with the Office of Program Planning and Fiscal Management and to jointly recommend to the Governor a listing of those lower priority capital projects which can be deferred; (7) Other Executive Expenditure Reduction Actions; to reduce wherever possible the use of overtime, other premium pay work, and the use of outside consulting services; (8) Applicability; directives equally applicable to all state agencies regardless of source of funding; (9) Exceptions; Exception to the directive will be made by the Governor and exceptions are to be requested only by the agency head.

Discussion before the Board could need to leave for its regular board meeting at 4 p.m. The recording secretary is to draft a letter to be sent to Mr. Campbell. The action carried.

Dr. Jacobsen reviewed his discussion with presidents of other state colleges. Implications of the Executive Order were discussed in President's Council and a letter to the Governor was drafted. Dr. Jacobsen read the letter to the Board (a copy of the letter is on file in the President's office). Central Washington State College will make every effort to comply with the Governor's request by reviewing all spending patterns and reducing temporarily levels of expenditures in some areas. Dr. Jacobsen stated the administration will try to operate prudently.

Mr. Frank indicated he felt the letter to the Governor was well written. Mr. Frank also commented and the other board members concurred that the College should be serious in its efforts to comply with the Governor's directive.

MOTION NO. 3242: Dr. Hooper moved, seconded by Dr. Brain, that the Board go on record as approving the letter to the Governor outlining Central's proposed compliance with the Governor's 9-point Directive. The motion carried.

COMMUNICATIONS

Dr. Wahle's Appreciation

Mr. Frank read a letter dated October 8, 1969 from Dr. Roy Patrick Wahle in which Dr. Wahle thanked the Board for the resolution passed by them on his behalf. He expressed his good wishes to the Board.

Residence Hall Senate Invitation

A letter dated October 14, 1969 from Bruce Campbell, Chairman Residence Hall Senate was read inviting the members of the Board of Trustees to dinner during their next meeting at Central. The Board indicated it would be a little difficult to schedule a dinner meeting before their October 24 meeting because of Homecoming activities. The November meeting of the Board will be in Seattle in conjunction with the Joint Boards of Trustees meeting on November 22nd.

MOTION NO. 3243: Mr. Panattoni moved, seconded by Dr. Hooper, that the Board accept the Residence Hall Senate invitation for a December meeting. It was suggested that the Senate be advised to set the dinner meeting so there would be time for discussion before the Board would need to leave for its regular board meeting at 8 p.m. The recording secretary is to draft a letter to be sent to Mr. Campbell. The motion carried.

Dr. Brooks' return from leave

Mr. Frank read a letter from Dr. Brooks indicating he planned to return from his leave officially on October 20 at 8 a.m. President Brooks expressed appreciation and thanks to the Board for the opportunity they gave him to travel, rest, read and study.

NEW BUSINESS

Time and place of next meetings of Board

October 24, 1969 in Ellensburg was approved for the next regular meeting of the Board. Dinner will be at 5 p.m. with the meeting starting at 6 p.m.

It was agreed to hold the November meeting on the 21st at the Hyatt House in Seattle. The Joint Boards meeting will begin at 9:30 a.m. on November 22nd also at the Hyatt House.

Bookstore operations

There was a short discussion of the Bookstore fiscal statements. Mr. Frank asked for additional information on the Bookstore operations.

Construction Bid Awards-Student Village Phase II

MOTION NO. 3244: Mr. Panattoni moved, seconded by Dr. Hooper, that the General Contract for the construction of Phase II of the Student Village be awarded to Wick Construction Company (Seattle) in the amount of \$1,292,000.00. The motion carried with Dr. Brain abstaining because of a business association with the Wick Construction Company.

MOTION NO. 3245: Mr. Panattoni moved, seconded by Dr. Hooper, that the Mechanical Contract for Phase II of the Student Village be awarded to Hart Inc. (Seattle) in the amount of \$278,920.00. The motion carried.

MOTION NO. 3246: Dr. Brain moved, seconded by Dr. Hooper, that the Electrical Contract for Phase II of the Student Village be awarded to Wilson Electric Inc. (Yakima) in the amount of \$247,200. The motion carried.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.