

5-15-1971

1971 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
HERTZ HALL, ROOM 123
ELLENSBURG, WASHINGTON
MAY 15, 1971
8:30 A.M.

1970
Archives

The regular meeting of the Board of Trustees was called to order by Chairman Joseph Panattoni in Room 123 of Hertz Hall on the campus of Central Washington State College.

ROLL CALL

Present

Board of Trustees Members

Mr. Joseph Panattoni, Chairman
Mrs. R. Hugh Minor, Vice Chairman
Mr. Herbert Frank
Dr. Eugene Brain
Mr. Philip Caron

Ex officio:

Dr. Kenneth Harsha, Chairman, Faculty Senate
Mr. Thomas Dudley, President, ASC

Central Washington State College, Faculty, Staff and Students Present

Dr. James E. Brooks, President
Mrs. Owen Paul, Secretary to the President
Dr. Frank Price, Executive Assistant to the President
Mr. Steven Milam, Assistant Attorney General
Dr. Edward Harrington, Vice President for Academic Affairs
Mr. Stanford Bohne, Vice President for Business Affairs
Dr. Bernard Martin, Dean of Arts and Sciences
Dr. John Green, Dean of Education
Dr. Dale Comstock, Dean of Graduate Studies and Summer School
Mr. Y. T. Witherspoon, Dean of Students
Mr. James Riffey, Business Manager
Mr. Al Eberhart, Director of Facilities Planning
Mr. Robert Howser, Director of Staff Personnel
Mr. Howard Shuman, Director of College Relations
Mr. Robert Lutgen, CWSC student and Reporter for the Yakima Herald
Mr. Michael Leyden, ASC Legislator

APPROVAL OF MINUTES

Mr. Frank asked that the draft of the minutes be corrected to reflect his absence from the meeting in Olympia on April 2, 1971.

MOTION NO. 3503: Dr. Brain moved, seconded by Mrs. Minor, to approve the minutes for the meeting of April 2, 1971 as corrected. The motion carried.

CHANGES TO THE AGENDA

There were four additions to the agenda:

VII. A.4. Appointment of Courtney S. Jones, Controller

B.5. Increases in tuition and fees

C.3. Naming of the Home Economics wing of the Fine and Applied Arts Building

D. Appointment of a Nominating Committee for the Election of Board of Trustees Officers

REPORTS

MOTION NO. 3504: Mrs. Minor moved, seconded by Mr. Caron, that the Status of Reserves Reports through Budget Change Orders # 219 and #260, for the Fiscal Year 1970-71, be accepted. The motion carried.

NEW BUSINESS

Business Affairs

Appointment of Design Engineers for 18th Avenue Extension to Brooklane Village

MOTION NO. 3505: Dr. Brain moved, seconded by Mr. Frank, that the firm of Olson-Richert-Bignold, Architect and Civil Engineers, Renton, Washington, be approved for appointment to design an extension of Eighteenth Avenue from Alder Street to Brooklane Street, subject to negotiation of an appropriate design contract by the Division of Engineering and Architecture. The motion carried.

Final Acceptance--Language-Literature Building

MOTION NO. 3506: Mr. Frank moved, seconded by Mr. Caron, that the construction contract with Max J. Kuney Company for the Language-Literature Building (State Job 66-117) be accepted as complete subject to provisions of lien laws and final project review by the State Division of Engineering and Architecture. The motion carried.

Letters from the design architects and from the State Division of Engineering and Architecture recommending acceptance of this project were submitted. There was a discussion concerning the procedure of starting the warranty period as of the date of occupancy rather than as of the date of final acceptance.

Delegation of Appointing Authority

MOTION NO. 3507: Mr. Frank moved, seconded by Mr. Caron, to approve Resolution No. 71-2. The motion carried.

RESOLUTION NO. 71-2

A resolution of the Board of Trustees of Central Washington State College designating certain persons as "Appointing Authority" for employment purposes and delegating the Board of Trustees' powers and duties of employment under RCW 28B.40.120(2) to certain designated persons.

WHEREAS, effective May 6, 1971, the Washington State Legislature, by the adoption of Engrossed Senate Bill No. 469, Section 21, has added to Chapter 223, Laws of 1969, Extraordinary Session, and to Chapter 28B.10 RCW, a new section, to read as follows:

"The governing boards of institutions of higher education shall have power, when exercised by resolution, to delegate to the President or his designee, of their respective university or college, any of the powers and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards";

and

IT IS FURTHER RESOLVED, that the following list shall constitute

WHEREAS New Section 22 of Engrossed Senate Bill No. 260 provides that

"...section 21 of this 1971 amendatory act is necessary for the immediate preservation of the public peace, health and safety, and the support of the state government and its existing public institutions and shall take effect immediately."

BE IT THEREFORE RESOLVED, That under the provisions of Engrossed Senate Bill No. 469, Sections 21 and 22, and under the provisions of the Higher Education Personnel Board Rules, the Board of Trustees of Central Washington State College designate that person now holding or subsequently appointed to the position of President of Central Washington State College as "Appointing Authority" for the purposes of employment, discipline or termination of any classified staff employee of Central Washington State College, and delegate to that person now holding or subsequently appointed to the position of President of Central Washington State College the powers and duties vested in and imposed upon the Board of Trustees of Central Washington State College by the Legislature in RCW 28B.40.120(2), to employ individuals as members of the classified staff of the institution, who, except as otherwise provided by law, shall hold their positions until discharged therefrom by the President or his designee for good and lawful reasons, and

BE IT FURTHER RESOLVED, That under the provisions of Engrossed Senate Bill No. 469, New Sections 21 and 22, and under the provisions of the Higher Education Personnel Board Rules, the Board of Trustees of Central Washington State College designate those persons now holding or subsequently appointed to any of the presidentially designated positions set out below as "Appointing Authority" for purposes of employment, discipline or termination of any classified staff employee under that person's immediate supervision; and delegate to those persons now holding or subsequently appointed to any of the presidentially designated positions set out below the powers and duties vested in or imposed upon the Board of Trustees of Central Washington State College by RCW 28B.40.120(2), to employ individuals as members of the classified staff of the institution in positions of employment under that person's immediate supervision, who, except as otherwise provided by law, shall hold their positions until discharged therefrom by any of the persons now holding or subsequently appointed to any of the presidentially designated positions, set out below, of Appointing Authority, for good and lawful reasons, and all actions taken pursuant to this resolution may be subject to the approval or disapproval of the President of Central Washington State College.

IT IS FURTHER RESOLVED, That the following list shall constitute

the presidentially designated positions to which the designation as "Appointing Authority" and the delegations of powers and duties set forth in this resolution are made:

- | | |
|--|--|
| president
Exec. Assistant to the President
Vice President for Acad. Affairs
Vice President for Bus. Affairs
Business Manager
Registrar
Arts & Sciences Dept. Chairmen
Education Dept. Chairmen
Asst. Director of Libraries--
Audio-Visual
Director of Institutional Studies
Director of Continuing Education
Associate Director of Admissions
Director of Counseling & Testing
Director of Placement
Director of Student Health Services
Director of Financial Aids
Director of Auxiliary Services
Director of Food Services | Dean of Education
Dean of Students
Dean of Arts & Sciences
Dean of Graduate Studies
Director of Libraries
Director of College Relations
Director of Housing Services
Bookstore Manager
Director, Student Activities
and Union
Director of Physical Plant
Campus Safety Officer
Comptroller
Director of Facilities Planning
and Construction
Director of Staff Personnel
Director of Data Processing
Chief Accountant
Director of Computer Services |
|--|--|

PROVIDED, That the President may, at any time, withdraw the presidential designation from any one of the aforementioned presidentially designated positions and shall notify the Board at its next regular meeting of such action; Provided, further, that any additions to the aforementioned list of presidentially designated positions must be approved by resolution of the Board of Trustees of Central Washington State College.

BE IT FURTHER RESOLVED, That all actions taken pursuant to this delegation of powers and duties may be exercised in the name of the Board of Trustees of Central Washington State College.

ADOPTED THIS _____ DAY OF _____, 19__.

APPROVED:

ATTEST:

By _____
Chairman, Board of Trustees
Central Washington State College

Secretary, Board of Trustees
Central Washington State College

Appointment of Courtney Jones, Controller

MOTION NO. 3508: Mrs. Minor moved, seconded by Dr. Brain, that the appointment of Mr. Courtney S. Jones, Controller, effective July 1, 1971, be approved. The motion carried.

Approval of Increases in Tuition and Fees

MOTION NO. 3509: Mr. Caron moved, seconded by Dr. Brain, that the following fees be approved and established for the academic year 1971-72:

	<u>Tuition</u>	<u>Operating</u>	<u>Services & Activities</u>	<u>Total</u>
<u>FULL TIME</u>				
<u>Resident</u>				
Undergraduate	\$ 75	\$ 226.50	\$ 145.50	\$447.00
Graduate	75	286.50	145.50	507.00
<u>Non-resident</u>				
Current Undergraduate	\$288	\$ 499.50	\$ 145.50	\$933.00
Current Graduate	288	559.50	145.50	993.00
New Undergraduate	\$288	\$ 925.50	\$ 145.50	\$1,359.00
New Graduate	288	985.50	145.50	1,419.00

PART TIME

Undergraduate \$21.00 per credit hour per quarter with a \$42.00 minimum.

Graduate \$24.00 per credit hour per quarter with a \$48.00 minimum.

The motion carried.

In the preceding discussion Mr. Bohne pointed out the new fee schedule was based on House Bill 740 which presently is on the Governor's desk awaiting his signature. The new schedule was being presented to the Board because of a timing problem involving bond sale, pre-registration, etc. It was pointed out that the schedule was based on the lowest permissible fees. There was some discussion of the \$60.00 additional charge required of graduate students.

Academic Affairs

Retirements Approved--Kohler, Spurgeon

MOTION NO. 3510: Dr. Brain moved, seconded by Mrs. Minor, that the Board approve the retirements of Miss Barbara Kohler, Associate Professor of Education, and Miss Sarah Spurgeon, Associate Professor of Art, effective June 15, 1971, and grant the title of Associate Professor Emeritus to each of them. The Board extended its best wishes as an expression of appreciation to Miss Kohler and Miss Spurgeon for their long service to Central Washington State College. The motion carried unanimously.

Resignation--Perron

MOTION NO. 3511: Mr. Frank moved, seconded by Mr. Caron, that the resignation of John D. Perron, Instructor in English, be accepted effective at the end of spring quarter 1971. The motion carried.

Dean of Arts and Sciences Appointment Continued

MOTION NO. 3512: Mrs. Minor moved, seconded by Dr. Brain, that the appointment of Bernard L. Martin as Dean of Arts and Sciences be continued after July 1, 1971. The motion carried.

Change in Assignment

MOTION NO. 3513: Mr. Caron moved, seconded by Mr. Frank, that Lowell R. Tappan, Associate Professor of Computer Sciences, be appointed to a full-time teaching position in Mathematics and Computer Sciences effective September 1, 1971. The motion carried.

Leave of Absence --Cummings, Olson

MOTION NO. 3514: Mr. Frank moved, seconded by Mr. Caron, that Donald W. Cummings, Associate Professor of English, be granted a leave of absence for the 1971-72 academic year. The motion carried.

MOTION NO. 3515: Mr. Caron moved, seconded by Mrs. Minor, that Virgil J. Olson, Professor of Sociology, be granted a leave of absence for the 1971-72 academic year. The motion carried.

Change in Summer Session Fees for 1971

MOTION NO. 3516: Mr. Frank moved, seconded by Mr. Caron, to approve Summer Session, 1971 Fees as follows:

Full Time (more than 6 credits)..... \$ 149.00
Part Time (6 credits for less; minimum
fee--\$42.00) \$ 21/credit

The motion carried.

Dr. Comstock said this schedule of fees was agreed upon by the Budget Committee and the President's Joint Council and is in agreement with the fees to be charged at Eastern and Western Washington State College for Summer Session, 1971. The full and part time fees will also be in agreement with the schedule of tuition and fees previously approved by the Board of Trustees at this meeting.

Faculty Appointments for 1971-72 Academic Year

MOTION NO. 3517: Mr. Frank moved, seconded by Mr. Caron, that the following faculty appointments be approved for the 1971-72 academic year. The motion carried.

Donald E. Black, Assistant Professor of Education
Karen L. Erlander, Lecturer in Education (½ time appointment)
James R. Groves, Assistant Professor of Philosophy
Gary W. Hammons, Lecturer in Education
Duncan McQuarrie, Assistant Professor of Psychology
Dennis W. Miller, Assistant Professor of Business Administration
Jacob L. Schloss, Assistant Professor of Education
Marshall L. Shoquist, Assistant Professor of Audiology

Appointment of Assistant Director of Samuelson Union Building

MOTION NO. 3518: Mrs. Minor moved, seconded by Dr. Brain, that Bruce Jacobs be appointed Assistant Director of the Samuelson Union Building effective May 1, 1971. The motion carried.

Approval of Promotions for 1971-72

MOTION NO. 3519: Mr. Frank moved, seconded by Mr. Caron, that the recommended list of Promotions for the 1971-72 academic year be approved provided that said promotions shall not be accompanied by salary increases, the same to be determined at a later date in the light of available funds, recognizing that funds may be insufficient to allow salary increases as specified in the Faculty Code, Section VIII, D 2.

If no salary increases are available for promotions this year the faculty on the above promotions list (on file in the President's office) shall have first priority at salary increases when funds are available. Such delayed salary increases will meet the requirements of the Faculty Code, Section VIII, D 2. at the time the funds are available.

The motion carried.

Further discussion established it was the Board's intent there would be no retroactive provisions when funds become available.

Appointment of Director of Computer Services

MOTION NO. 3520: Dr. Brain moved, seconded by Mrs. Minor, that the appointment of Louis LaMoyné Marsden as Director of Computer Services, effective June 1, 1971, be approved. The motion carried.

Resignation--Executive Assistant to the President

MOTION NO. 3521: Mrs. Minor moved with regret, seconded by Mr. Frank, to accept the resignation of E. Frank Price, Executive Assistant to the President, effective June 30, 1971. Dr. Price has accepted the position as Dean of Instruction at Green River Community College. The motion carried.

Naming Home Economics Wing of Fine and Applied Arts Building

MOTION NO. 3522: At his request, Mr. Panattoni moved, seconded by Mr. Caron, that the Home Economics wing of the Fine and Applied Arts Building be named for Professor Emeritus Helen Michaelsen, and be known henceforth as Michaelsen Hall. The motion carried.

Appointment of a Nominating Committee for Election of Board Officers

Chairman Panattoni appointed Mr. Frank and Mr. Caron to serve as a Nominating Committee for the election of board officers which will take place in June.

NEXT MEETING OF THE BOARD

The next regular meeting of the board will be June 11, 1971. Commencement exercises will take place at 10 a.m. on June 12, 1971.

ADJOURNMENT

The meeting adjourned at 10:00 a.m.