

11-12-1971

1971 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
HERTZ HALL, ROOM 123
ELLENSBURG, WASHINGTON
NOVEMBER 12, 1971
8:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Mrs. R. Hugh Minor in Room 123 of Hertz Hall on the campus of Central Washington State College.

ROLL CALL

Present

Board of Trustees Members:

Mrs. R. Hugh Minor, Chairman
Dr. Eugene Brain, Vice Chairman
Mr. Herbert Frank
Mr. Philip Caron
Mr. Raymond Garcia

Others

Dr. James E. Brooks, President of CWSC and Secretary of the Board
Mr. Gordon Leavitt, Faculty Senate Chairman

APPROVAL OF MINUTES

MOTION NO. 3617: Dr. Brain moved, seconded by Mr. Caron, to approve the minutes for the meeting of October 8, 1971, as submitted. The motion carried.

MOTION NO. 3618: Mr. Frank moved, seconded by Dr. Brain, that the minutes for the special meeting of October 16, 1971 be approved as submitted. The motion carried.

CHANGES TO THE AGENDA

Dr. Harrington asked that item VII-A-6 be changed from "Special Fees--Fees for Mexico Program" to read "Special Fees--Fees for International Program."

Dr. Brooks asked that items VII-B-5, Authorization to File an Application for a Federal Construction Grant, and VII-C-2, Faculty Code Hearing Procedure, be added to the agenda.

Dr. Brain requested item VII-B-6, Business Enterprises on Campus, also be added to the agenda.

REPORTS

MOTION NO. 3619: Mr. Frank moved, seconded by Mr. Caron, to accept the Status of Reserves Report Through Budget Change No. 50 (Fiscal Year 1971-1972). The motion carried.

NEW BUSINESS

Appointment of Dean of Graduate Studies

MOTION NO. 3620: Mr. Frank moved, seconded by Mr. Garcia, that the appointment of Dale R. Comstock as Dean of Graduate Studies, effective November 1, 1971, be approved. The motion carried.

Leave of Absence--Bach

MOTION NO. 3621: Mr. Caron moved, seconded by Dr. Brain, that a leave of absence be granted E. Frank Bach, Professor of Art, for spring quarter, 1972. The motion carried.

Resignations--Wilson, Jacobs

MOTION NO. 3622: Dr. Brain moved, seconded by Mr. Frank, that the resignation of Roy R. Wilson, Sr., Adjunct Professor of Chemistry, effective October 21, 1971, be accepted with regret and with thanks for his services to Central Washington State College. The motion carried.

MOTION NO. 3623: Mr. Caron moved, seconded by Mr. Frank, to accept the resignation of R. Bruce Jacobs, Assistant Director of the Samuelson Union Building, effective November 3, 1971. The motion carried.

Faculty Appointments

MOTION NO. 3624: Dr. Brain moved, seconded by Mr. Frank, to approve the following appointments of Adjunct Professors. The motion carried.

- Steven D. Bishopp, Adjunct Professor of Technology and Industrial Education
- William A. Evans, Adjunct Professor of Technology and Industrial Education
- Joseph P. Irons, Adjunct Professor of Technology and Industrial Education
- Karl Kluge, Adjunct Professor of Technology and Industrial Education
- Wayne C. Leffler, Adjunct Professor of Technology and Industrial Education
- Gordon L. Quick, Adjunct Professor of Technology and Industrial Education

Faculty Handbook Change

MOTION NO. 3625: Dr. Brain moved, seconded by Mr. Caron, to accept the following change in the Faculty Handbook, page 32. The motion carried.

Amend lines 4 and 5 to read:

meeting all classes as scheduled, including during the final examination period;~~concluding all courses with a final examination, which shall be held at the time~~ scheduled;

Amend lines 13-15 to read:

~~Faculty members are expected to conclude each course with a final examination to be administered at the time scheduled by the Registrar.~~Faculty members who give final examinations will do so according to the schedule established by the Registrar and published in the quarterly class schedule.

The balance of page 32, paragraphs 1 and 2 to remain unchanged.

Fees for International Program

Dr. Clair Lillard reviewed the International Program. The board members expressed a wish to be kept up to date on the development of the International Program. Mr. Garcia asked if the Ethnic Studies Program was being involved in the International Program. Dr. Lillard indicated this would be done in the long range planning.

MOTION NO. 3626: Mr. Frank moved, seconded by Dr. Brain, to approve a variable fee policy not to exceed \$40 per student per quarter for students participating in International Programs. The motion carried.

Appointing Authorities

MOTION NO. 3627: Mr. Frank moved, seconded by Mr. Caron, adoption of Resolution No. 71-14, with the exception of the position of Executive Assistant to the President, establishing certain persons as Appointing Authorities and updating the list adopted under Resolution 71-2. The motion carried with Mr. Garcia voting no. Mr. Garcia was not in favor of eliminating from the list the position of Executive Assistant to the President.

A copy of Resolution No. 71-14 is on file in the President's office.

Civil Service Exempt Policy

MOTION NO. 3628: Dr. Brain moved, seconded by Mr. Caron, to adopt the Civil Service exempt policy as amended for the Board of Trustees. (A copy of the policy including amendments and attached organizational charts is on file in the President's office.) The motion carried.

Engineering Appointment for Preplanning Studies

MOTION NO. 3629: Mr. Frank moved, seconded by Dr. Brain, that the firm of Valentine, Fisher, and Tomlinson, consulting engineers, be approved for appointment to provide preplanning design studies and cost estimates for an additional boiler installation. The motion carried.

Supplemental Budget Request, 1971-1973

MOTION NO. 3630: Dr. Brain moved, seconded by Mr. Frank, to approve the Capital Request of the Supplemental Budget Request for the 1972 Special Session in the amount of \$103,413. The motion carried.

Representatives from the faculty presented a documented request for 15%-20% salary increases for 1972.

MOTION NO. 3631: Dr. Brain moved, seconded by Mr. Garcia, to approve the Operating Request of the Supplemental Budget Request for the 1972 Special Session in the amount of \$1,176,034. The motion carried. (This included 10% salary increases for faculty and exempt personnel and 7% increases for Civil Service and student and part-time employees.)

Resolution No. 71-15--Project No. 68-088

MOTION NO. 3632: Mr. Frank moved, seconded by Mr. Caron, to adopt the following resolution. The motion carried.

Resolution No. 71-15

The Board of Trustees of Central Washington State College hereby authorizes the filing of an application for a grant under Title I of the Higher Education Facilities Act of 1963 (P.L. 88-204), including all understandings and assurances contained in the application for construction of academic facilities, viz., a Library-Instructional Complex to be located on the campus of Central Washington State College. The Board further authorizes and directs the President of the College, or the Vice President for Business Affairs, to sign the application and to act as the official representative of the applicant, (the College), in connection with the application, and to provide such additional information as may be required.

Business Enterprises on Campuses

Mr. Frank disqualified himself from discussion and voting on the question of business enterprises on campus. Mr. Milam advised the policy should be adopted in accordance with the Administrative Procedures provisions. He listed the various options available to the board providing for a hearing.

MOTION NO. 3633: Mr. Caron moved, seconded by Mr. Garcia, that pursuant to Chapter 57, Section 21, Laws of 1971, 1st Extraordinary Session, the Board of Trustees delegate to the President or his designee the authority to adopt the Business Enterprises on Campus policy in accordance with the Higher Education Administrative Procedures Act as soon as possible. The motion carried with Dr. Brain voting no and Mr. Frank abstaining.

Human Rights Policy--Adoption of Resolution No. 71-13

MOTION NO. 3634: Mr. Caron moved, seconded by Dr. Brain, to implement the Human Rights Policy by adoption of Resolution No. 71-13. The motion carried. (A copy of this Resolution is on file in the President's office.)

During discussion Mardi Sheridan asked that the statement at a professor would not be denied employment because of his political beliefs be included in the Human Rights Policy. It was included this statement could cause serious problems if it were included.

Faculty Code Hearing Procedure

Dr. Brooks reviewed two urgent directives of the board for the administration to prepare a procedure under which personnel hearings could be held without abridging a person's rights but getting the information to the board using as little manpower as possible. Dr. Brooks outlined two previous attempts to meet the board's directive which were blocked. He said that evidently the Faculty Senate Code Committee didn't feel the board's urgency in this matter, and felt that the Faculty Code of Personnel Policy and Procedure had merit, and should be processed through regular faculty and administrative channels.

Dr. Brooks then proposed a Faculty Code Hearing Procedure for the trustees. He noted that the proposal does not prohibit a hearing before a person's peers, it merely sets out a procedure by which the Board of Trustees may have its hearings conducted.

Several members of the faculty spoke in opposition to the procedure.

MOTION NO. 3635: Mr. Garcia moved, seconded by Mr. Frank, that the Board of Trustees accept the proposed Faculty Code Hearing Procedure with the changing of the word "shall" to "may" (in the first sentence of the proposed procedure). The motion carried.

FACULTY CODE HEARING PROCEDURE

All hearings required by the Faculty Code of Personnel Policy and Procedure to be conducted by the Board of Trustees of Central Washington State College may be conducted in the following manner:

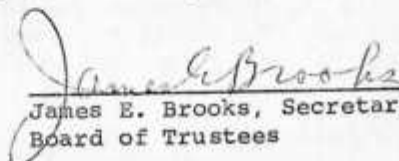
The Board of Trustees may appoint one or more hearing examiners to preside over, conduct and make recommended decisions, including findings of fact and conclusions of law, on all issues raised by a faculty member in his appeal to the board. The hearing examiner shall conduct hearings in the same manner and shall have the same authority as a hearing officer under Chapter 57, Laws of 1971, First Extraordinary Session, or as otherwise directed by the Board of Trustees. The recommended decision shall be forthwith served upon the parties and transmitted to the Board of Trustees together with a record of the hearing. Within thirty days of service of the recommended decision, any party adversely affected may file exceptions, and thereafter each party may present written argument and oral argument, the latter not to exceed one hour in length of presentation, before the Board of Trustees, which shall consider the whole record or such portions thereof as may be cited by the parties. The Board of Trustees shall announce its decision at its next regular meeting or as soon thereafter as possible.

NEXT MEETING

The next meeting of the Board of Trustees will be held on December 3, 1971 in Ellensburg, Washington at 8 p.m. in Room 123 of Hertz Hall. Since this will not be on the regular meeting date for the board, it will have to be called a special meeting and will require proper legal notice and a printed agenda which cannot be changed once it is published.

ADJOURNMENT

MOTION NO. 3636: Mr. Caron moved, seconded by Mr. Garcia, that the meeting be adjourned. The motion carried and the Chairman adjourned the meeting at 12 midnight.


James E. Brooks, Secretary
Board of Trustees