

7-14-1972

1972 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES

CENTRAL WASHINGTON STATE COLLEGE
SUB 204-205
JULY 14, 1972
1:00 P.M.

The special meeting of the Board of Trustees was called to order by Chairman Dr. Eugene Brain in Room 204-205 of the SUB on the campus of Central Washington State College.

ROLL CALL

- Present
- Board of Trustees Members:
 Dr. Eugene Brain, Chairman
 Mr. Philip Caron, Vice Chairman
 Mrs. R. Hugh Minor
 Mr. Herbert Frank
 Mr. Raymond Garcia

- Others
 Dr. James E. Brooks, President of CWSC and Secretary of the Board
 Dr. David Anderson, Chairman, Faculty Senate
 Mr. Steve Harrison, President ASC

APPROVAL OF MINUTES

MOTION NO. 3753: Mr. Caron moved, seconded by Mr. Frank, to approve the minutes for the special meeting of the Board of Trustees on June 9, 1976, as submitted. The motion carried.

CHANGES TO THE AGENDA

One item VII D-2, Repeal of WAC 106-08-500 through WAC 106-08-530 of the Practice and Procedure Policy of Central Washington State College, was added to the board agenda for this meeting. Public notice in accordance with the law had been given that this item would be an item of business for the board to consider at the July 14th meeting.

REPORTS

Status of Reserves

MOTION NO. 3754: Mrs. Minor moved, seconded by Mr. Garcia, that the Status of Reserves Report through Budget Change No. 191, Fiscal Year 1971-1972, be accepted. The motion carried.

Program Allotment Summary for 1972-1973 Operating Budget

MOTION NO. 3755: Mr. Frank moved, seconded by Mrs. Minor, to approve the 1972-1973 Operating Budget in the amount of \$14,195,305. The motion carried.

Ad Hoc Committee on Visitation

MOTION NO. 3756: Mr. Caron moved, seconded by Mr. Frank, to accept the Report of the Ad Hoc Committee on Visitation as proposed (with no change in the residence hall visitation policy). The motion carried.

Educational Opportunity Program Revised Staffing Arrangements

MOTION NO. 3757: Mr. Frank moved, seconded by Mr. Caron, to accept the report from Rodney Converse, Director of the Educational Opportunities Program, regarding new staffing arrangements during the coming year. The motion carried.

Preplanning for the 1973-1975 Operating Budget Request

Dr. Brooks reviewed his tentative recommendations for CWSC's 1973-75 Operating Budget Request which included faculty salary increases of approximately 17% in 1973-74 and 6% in 1974-1975, possible 5% increases in retirement benefits for faculty to apply to TIAA-CREF, 80% of staffing formula for both years of the biennium, using average annual enrollment figures, support level for faculty at 82.5% for first year and 90% for the second year, library support at 85% the second year--half the distance to 85% the first year, plus a 5% annual keep up, library staffing at 80% the second year--halfway to that the first year. For the physical plant maintenance and operations a request of 100% of formula plus an inflation factor both years of the biennium for the utilities portion and 65% of formula for the maintenance portion for both years is being recommended. Classified Employees salaries will be supported that maintain a parity with the official salary survey results conducted by the Higher Education Personnel Board and the State Personnel Board.

Dr. Harsha reviewed the position of the faculty representatives and stated he felt this position was not too far from what the administration was tentatively proposing.

The administration was instructed to proceed with the 1973-1975 Operating Budget Request planning.

The board chairman reconvened the special meeting at approximately 2:57.

COMMUNICATIONS

Letters from Dave Anderson

Dr. Anderson stated his letters were written concerning the board approval of revisions to the Faculty Code of Personnel Policy and Procedure. He stated the Faculty Senate did not want to make major changes which would prevent the code revisions from being approved by the faculty and board. He also suggested in his June 28th letter that the board meet with the Executive Committee and the Code Committee to answer the board's concerns about the proposed faculty code.

Some members of the board stated they had spent considerable time meeting with the Committee and felt that nothing would be gained by another meeting. Mrs. Minor stated she had expressed her concerns and the final revision did not express these concerns. She indicated this may be alright but she would like to know the disposition of the concerns. Dr. Anderson indicated he would contact the Committee Chairman, Dr. Ringe.

Dr. Brooks was requested to prepare the code revision material perhaps in three columns listing the old paragraph, the revised paragraph and leaving one column free for the board members to submit a suggested paragraph. Dr. Brooks was also asked to note any sections which might need expedition.

Communications re Joint Student Fees Budget

Dr. Brooks noted the board members had received letters and memos from Gerald Hover (June 27, 1972), Steve Harrison, (June 29, 1972) and Linda Gehri and Patty Ambrose (June 9, 1972) regarding the proposed Joint Student Fees Budget. He asked that discussion of these be delayed until consideration of the Joint Student Fees Budget later in the meeting.

RECESSED

The board members went into Executive Session to discuss personnel matters at 1:58 p.m. Dr. Anderson asked to accompany the board into the executive session. Dr. Brain explained that this was not the practice of the board.

RECONVENED

The board chairman reconvened the special meeting at approximately 2:57.

NEW BUSINESS

Academic Affairs

Resignations

MOTION NO. 3758: Mr. Caron moved, seconded by Mr. Garcia, to approve an earlier resignation date for Jeannette W. Cheng, Assistant Professor of Librarianship, effective July 31, 1972 (effective date of August 31 was approved by the Board of Trustees on June 9, 1972). The motion carried.

MOTION NO. 3759: Mr. Frank moved, seconded by Mrs. Minor, to approve with regret the following resignations. The motion carried.

Alan B. Davidson, Assistant Professor of Health and Physical Education, effective July 19, 1972

Arthur P. Hutton, Assistant Professor of Physical Education, effective July 9, 1972

Jerald W. Nelson, Director of Washington Center for Early Childhood Education, effective August 31, 1972

Dennis W. Miller, Assistant Professor of Business Administration, effective June 30, 1972

Retirement

MOTION NO. 3760: The Chairman, Dr. Brain, moved with deep and sincere regret, seconded by Mr. Frank, to approve the retirement of Dr. Robert S. Funderburk with the status of Professor Emeritus of Geography. The motion carried. Retirement is effective June 30, '72.

Department Chairmanship

MOTION NO. 3761: Mrs. Minor moved, seconded by Mr. Garcia, to approve William L. Benson, Assistant Professor of Sociology, as Chairman of the Department of Sociology from September 1, 1972 to August 31, 1973, subject to the provisions outlined in the Faculty Handbook. The motion carried.

Change in Assignment

MOTION NO. 3762: Mr. Garcia moved, seconded by Mr. Caron, to approve a change in assignment for Omar Arambul, Lecturer in Ethnic Studies, 1972-1973 (formerly Counselor in Educational Opportunities Program). The motion carried.

Reappointments, 1972-1973 Academic Year

MOTION NO. 3763: Mr. Frank moved, seconded by Mr. Garcia, to approve the following reappointments for the 1972-1973 academic year. The motion carried.

Jacqueline Klahn, Lecturer in Education
Mary Ellen Matson, Lecturer in Education, Washington
Center for Early Childhood Education
Anthony Charnish, Lecturer in Business Administration

New Appointments

MOTION NO. 3764: Mrs. Minor moved, seconded by Mr. Caron, to approve the following new appointments. The motion carried.

Hellen A. Israel, Counselor in Counseling and Student
Development, effective July 1, 1972
Joe A. Jansen, Lecturer in Education, Washington
Center for Early Childhood Education, 1972-1973
academic year
Calvin D. Johnson, Lecturer in Mass Media, 1972-1973
academic year
Jane L. Mitiguy, Coordinator of Residence Hall Programs
in Student Development, effective July 1, 1972
Marilyn Shannon, Lecturer in Education, Washington Center for
Early Childhood Education, 1972-1973 academic year
Ernest L. Thomas, Advisor, Educational Opportunities
Program, 1972-1973 academic year
Ho-ching Yang, Assistant Professor of Chinese, 1972-1973
academic year
Philip F. Koch, Instructor in Art, 1972-1973 academic year

Revised Contracts

MOTION NO. 3765: Mr. Caron moved, seconded by Mr. Frank, to approve revised contracts for Marilyn J. Beebe, Assistant Professor of Music, and Kay Lee Sokol, Assistant Professor of Music. The motion carried.

Leave of Absence

MOTION NO. 3766: Mrs. Minor moved, seconded by Mr. Garcia, to approve the leave of absence for Kay Lee Sokol, Assistant Professor of Music, effective for the 1972-1973 academic year. The motion carried.

Student Affairs

Approval of Joint Student Fees Budget

MOTION NO. 3767: Mrs. Minor moved, seconded by Mr. Frank, to approve the Joint Student Fees Budget for 1972-1973 as recommended by the Administration. The motion carried.

Prior to passage of the motion a discussion ensued regarding the recommendation of the President to increase the Athletic program budget to approximately the same current level of \$75,000. Mr. Poffenroth, Chairman of the Department of Health and Physical Education, noted the difficulties of operating a department with a fluctuating income, and made a plea for a definite fee to be established for each year for the program. It was noted that if there is a drop in enrollment all programs funded under the Joint Student Fees Budget will be cut correspondingly.

Mr. Frank asked for an analysis of the interest figure shown under Revenues on page 7 of the Joint Student Fees Budget.

Business Affairs

Contract Award--Anderson Hall Remodel

MOTION NO. 3768: Mr. Frank moved, seconded by Mrs. Minor, that Gilbert H. Moen Co., Yakima, Washington be awarded a contract to remodel Anderson Hall dormitory at Central Washington State College (State Job 72-162) in the amount of \$183,000. The motion carried.

1973-1975 Capital Budget Request

MOTION NO. 3769: Mr. Caron moved, seconded by Mr. Frank, that the 1973-1975 biennium Capital Budget and 1973-1975 Capital Improvement Programs as submitted by the Administration be given conditional approval with the understanding that any changes will be submitted to the board at its August meeting. The motion carried.

Administrative Affairs

Continuation of Appointment--Walterman

MOTION NO. 3770: Mrs. Minor moved, seconded by Mr. Frank, to approve the continuation of appointment of Thomas Walterman, as Assistant to the President, September 1, 1972 to June 30, 1973. (Dr. Walterman will be teaching half-time in the History Department.) The motion carried.

Repeal of Sections of Practice and Procedure Policy

MOTION NO. 3771: Mr. Frank moved, seconded by Mr. Caron, to approve the repeal of WAC 106-08-500 through WAC 106-08-530 of the Practice and Procedure Policy of Central Washington State College. The motion carried.

NEXT MEETING

The next meeting of the board will be at 8 p.m. on August 18, 1972. This will be a special meeting.

ADJOURNMENT

The meeting was adjourned at approximately 4:25 p.m.

Dr. Eugene Brain, Chairman	Mrs. E. Boyd Minor
Mr. Robert Frank	Mr. Philip Caron, Vice Chairman
Mr. Raymond Garcia	

OLDERS

Dr. James E. Woods, President of CWSC and Secretary of the Board
Dr. David Anderson, Chairman, Faculty Senate

APPROVAL OF MINUTES

MOTION NO. 3772: Mr. Garcia moved, seconded by Mr. Frank, to approve the minutes for the special meeting of the Board of Trustees on July 24, 1972 with the correction of time from 8 p.m. to 1:00 p.m. The motion carried.

CHANGES TO THE AGENDA

Dr. Woods stated that appropriate public notice having been given, the following revisions would be made to the agenda:

- III. A. 1 - repeal of contract on library-instructional complex changed to Consideration of contract on library-instructional complex
- 2 - appointment of budget officer, changed to item No. 3.
- 3 - new item added: Resignation of budget officer, effective August 31, 1972
- III. B. 2 - addition of the words "and Environmental Specialist, part-time"