

2-23-1973

1973 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
ROOMS 204-205, SUB
ELLENSBURG, WASHINGTON
FEBRUARY 23, 1973
SPECIAL MEETING
8:00 P.M.

COMMUNICATIONS

The special meeting of the Board of Trustees was called to order by Chairman Dr. Eugene Brain in Rooms 204-205 of the SUB on the campus of Central Washington State College.

ROLL CALL

<u>PRESENT</u>	<u>ABSENT</u>
<u>Board of Trustees Members:</u>	
Dr. Eugene Brain, Chairman	Mr. Raymond Garcia
Mr. Philip Caron, Vice Chairman	
Mrs. R. Hugh Minor	
Mr. Herbert Frank	

Others
Dr. Edward Harrington, Vice President for Academic Affairs
Dr. Kenneth Berry, Faculty Senate
Mr. Dan O'Leary, President, ASC

APPROVAL OF MINUTES

MOTION NO. 3835: Mr. Caron moved, seconded by Mrs. Minor, to approve the minutes for the meeting of January 12, 1973, as presented. The motion carried.

CHANGES TO THE AGENDA

Dr. Harrington asked that item VII. A-5a, Hearing and Adoption of Public Records Policy, Emergency Rules, be deleted.

REPORTS

Status of Reserves Report
MOTION NO. 3836: Mr. Frank moved, seconded by Mrs. Minor, to receive the Status of Reserves Report through Budget Change #112, Fiscal Year 1972-73, as presented. The motion carried.

Library Instructional Complex, Rebid--Project #407
Mr. Bohne advised advertisements for rebidding the Library-Instructional Complex. The motion carried. It was understood each Board member would be provided with a rewritten copy of the policy accompanying the requested changes which are as follows:

Instructional Complex were published on February 8, 1973. Bids will be opened in Olympia on March 7, 1973 and hopefully, if an acceptable bid is received, the contract award will be recommended and approved at the March 9, 1973 board meeting. No action was required by the board at this time.

COMMUNICATIONS

Letter from Mayor Stewart Allen

Dr. Brain indicated he had acknowledged receipt of the January 17, 1973 letter from City of Ellensburg Mayor Stewart Allen.

NEW BUSINESS

Business and Administrative Affairs

Proposed Revision, Classwork Policy

MOTION NO. 3837: Mr. Frank moved, seconded by Mr. Caron, the adoption of the proposed revision of the Classwork Policy as an addition to the terms and conditions of employment of those CWSC employees covered by the policy, with insertion of the proviso that time taken off for classwork must be made up during the same week it is taken to obviate the possibility of paying overtime, and that the word "time" be added to paragraphs B-3 and 4, following the word "classwork."

MOTION NO. 3838: Mrs. Minor moved, seconded by Mr. Caron, to amend Motion No. 3837 by adding in the appropriate place, wording to the effect that members of the administration, faculty and staff will be allowed to take classes as outlined in the Classwork Policy providing enrollment in the particular class has not reached full capacity. The amendment to Motion No. 3837 passed.

MOTION NO. 3837 passed as amended.

Appointment of Affirmative Action Officer

MOTION NO. 3839: Mrs. Minor moved, seconded by Mr. Frank, to approve the appointment of Alex Kuo as Affirmative Action Director. Mr. Kuo's term of office as Director of the Affirmative Action program will expire June 30, 1973. The motion carried.

Revised Affirmative Action Policy

MOTION NO. 3840: Mrs. Minor moved, seconded by Mr. Caron, to approve the revised Affirmative Action Policy as changed, deleted, or otherwise amended. The motion carried. It was understood each board member would be provided with a rewritten copy of the policy encompassing the requested changes which are as follows:

Section IV. GOALS AND TIMETABLES.

Page 3-first paragraph, fifth line: addition of the words "and the Board of Trustees" following the words "the Affirmative Action Director"

Page 4-third paragraph: deletion of the words "traditional" or "traditionally" wherever they appear in this paragraph; fifth line, change the word "department" to "the college" and delete the word "aggressively"; delete the last sentence completely.

At the end of the section add the following paragraph:
"Nothing in this Affirmative Action Policy will be construed to effect quotas of any type in hiring or admissions."

Section V. UTILIZATION ANALYSIS

Page 4-first paragraph: addition of the words "Title 41, CFR" following the words "in compliance with".

Page 6-second line: change "(Chairperson and Other)" to read "(Deans and Others)"

Section VII. MATERNITY POLICY

Page 6-paragraph A, line 7: addition of the words "other than disability and paid leave" following the words "employee benefits";

paragraph A, line 8: addition of the words "subject to Central's leave policies" following the words "women equally".

paragraph A, line 10: change the word "her" to "a" and addition of words "approved by the college" following the word "physician".

Section XI. OTHER AFFIRMATIVE ACTION PROGRAM RESPONSIBILITIES

Page 10-paragraph A, line 6: change "department head" to "department chairperson"

paragraph A, 2, line 3: change "department heads" to "department chairpersons"

Four Per Cent Salary Adjustment

Dr. Harrington noted the State Legislature had funded a \$40 per state employee salary increase effective February 1, 1973. Dr. Berry said he would like it noted that the Legislature approved a salary increase of \$40 per person for a cost-of-living adjustment, and the motion passed by the Faculty Senate also recommended that the amount assumed to be available from the State Legislature (4%) would all be used for cost of living adjustments.

Hearing and Adoption of Public Records Policy (Re Initiative 276)

Mr. Milam briefly reviewed the requirements of Initiative 276 as it applies to keeping public records. The proposed public records policy is Central's attempt to comply with the requirements of Initiative 276 as much as we can at this time. Mr. Milam asked that one amendment be made: on page 9, the addition of the Director of the Office of Information, listed as number 5, and the present number 5 renumbered to 6.

MOTION NO. 3841: Mr. Frank moved, seconded by Mrs. Minor, to approve the amended version (as suggested by Mr. Milam) of the permanent rules of the Public Records and Legislative Liaisons Policy. The motion carried.

Academic Affairs

Retirement

MOTION NO. 3842: Mrs. Minor moved, seconded by Mr. Frank, to approve the retirement of the following faculty, effective at the end of the 1972-73 academic year: Myrtle V. Carlson, to retire as Professor Emeritus of Home Economics, and Marion L. McMahon, to retire as Professor Emeritus of Home Economics. The motion carried.

The board expressed appreciation for the many years of service these two faculty members have given to the College.

Resignations

MOTION NO. 3843: Mr. Caron moved, seconded by Mrs. Minor, to accept the resignations of Thaine H. Allison, Jr., Assistant Professor of Economics, effective at the end of the 1972-73 academic year, and John M. Long, Assistant Professor of Business Administration, effective the end of the 1972-73 academic year. The motion carried. (A copy of Dr. Schlessman's letter is on file in the President's office.)

Leave of Absence

MOTION NO. 3844: Mr. Frank moved, seconded by Mrs. Minor, to approve the following leaves of absence. The motion carried.

William F. Chamberlin, Assistant Professor of Mass Media, extend current leave to cover the 1973-74 academic year.

Jay D. Forsyth, Assistant Professor of Economics and Business Administration, extend current leave to cover the 1973-74 academic year.

New Appointments

MOTION NO. 3845: Mr. Frank moved, seconded by Mr. Caron, to approve the following new appointments. The motion carried.

Frederick E. Geisert, M.D., Adjunct Associate Professor of Health Sciences, beginning Winter Quarter, 1973

Sandra Proebstel, Adjunct Assistant Professor of Health Sciences, beginning Winter Quarter, 1973

Marcia Lynn Riggers, Lecturer in Home Economics Education, Winter Quarter, 1973 only, one-half time appointment

Charles F. Shockey, Adjunct Associate Professor of Health Sciences, beginning Winter Quarter, 1973

Reappointment

MOTION NO. 3846: Mrs. Minor moved, seconded by Mr. Frank, to approve the following reappointments. The motion carried.

Fernando G. Pariente, Lecturer in French, for Spring Quarter, 1973 only

Elton B. Bentley, Lecturer in Geography, one-year appointment for 1973-74

Reappointment of Faculty Currently in First Year of Employment

MOTION NO. 3847: Mr. Caron moved, seconded by Mrs. Minor, to approve the reappointment of the faculty as listed in Items 1 and 3 of Dr. Schliesman's letter to Dr. Harrington dated February 9, 1973. The motion carried. (A copy of Dr. Schliesman's letter is on file in the President's office.)

Dr. Martin asked that consideration of the re-employment of Jacob Schloss be deleted from the agenda at this time.

MOTION NO. 3848: Mrs. Minor moved, seconded by Mr. Frank, to approve the employment of Jim M. Weglin, Assistant Professor of Economics & Business Administration, for a second probationary year of employment with termination at the end of that year (spring, 1974). The motion carried.

NEXT MEETING

The next regular meeting of the Board of Trustees will be at 8 p.m. on March 9, 1973.

ADJOURNMENT

The meeting was adjourned at approximately 11:00 p.m.

Board of Trustees Members

Dr. Eugene Cain, Chairman	Mrs. F. Hugh Hinds
Mr. Herbert Frank	Mr. Philip Caron, Vice Chairman
Mr. Raymond Garcia	

Others

Dr. James Brooks, President and Secretary of the Board
 Dr. David Anderson, Faculty Senate
 Mr. Don O'Leary, President, ASC

INTRODUCTION

Dr. Brooks introduced Roger Ferguson as the new President-Elect of ASC. Mr. Ferguson will take office approximately the second week of spring quarter, 1973.

APPROVAL OF MINUTES

MOTION NO. 3849: Mr. Frank moved, seconded by Mr. Garcia, to approve the minutes for the meeting of February 21, 1973, as presented. The motion carried.

CHANGES TO THE AGENDA

Dr. Harrington asked that the following changes be made in the agenda:

- Deletion: VII.E.2a-Reappointment, Della J. Cable, Lecturer in Communication
- Addition: VII.B.2b-Reappointment, Susan J. Karstetter, Lecturer in Psychology
- El-Marysah S. Smith, Lecturer in Psychology
- VII.A.1-Reassignment, Jerry L. Jones, Associate Professor of Chemistry