

6-8-1973

1973 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Special Meeting of the Board of Trustees Series "C" Book

BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
ROOMS 204-205, SUB
ELLENSBURG, WASHINGTON
JUNE 8, 1973
4:00 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Dr. Eugene Brain, in Rooms 204-205 of the SUB on the campus of Central Washington State College.

ROLL CALL

Mr. Brain requested that this item be continued to the 9 p.m. meeting.

PRESENT

Board of Trustees Members:

- Dr. Eugene Brain, Chairman
- Mr. Philip Caron, Vice Chairman
- Mrs. R. Hugh Minor
- Mr. Herbert Frank
- Mr. Raymond Garcia

Others

- Dr. James Brooks, President and Secretary of the Board
- Dr. David Anderson, Chairman, Faculty Senate
- Mr. Roger Ferguson, President, ASC

APPROVAL OF MINUTES

- MOTION NO. 3882: Mrs. Minor, moved, seconded by Mr. Caron, to approve the minutes for the regular meeting of May 11, 1973, as presented. The motion carried.
- MOTION NO. 3883: Mr. Caron moved, seconded by Mr. Frank, to approve the minutes for the special meeting of May 18, 1973, as presented. The motion carried.

REPORTS

Status of Reserves

- MOTION NO. 3884: Mrs. Minor moved, seconded by Mr. Frank, to accept the Status of Reserves Report through Budget Change #264 (fiscal year 1972-73), as presented by Mr. Bohne. The motion carried.

Legal Opinion Re Refunding Series "C" Bonds

Mr. Bohne, Vice President for Business and Financial Affairs, indicated the legal opinion from the college bond counsel, Roberts, Shefelman, Lawrence, Gay & Moch, was submitted to the board as an information item in connection with the General Tuition Fee and Normal School Fund Refunding Revenue Bond, Series "C". Mr. Bohne also indicated the transaction had been successfully completed, resulting in a considerable savings to the college.

NEW BUSINESS

Administrative Affairs

Residence Hall Area Coordinator Positions

Mr. Bohne requested that this item be continued to the 8 p.m. meeting of the Board of Trustees.

Resignation

MOTION NO. 3885: Mr. Caron moved, seconded by Mr. Frank, that the resignation of D. Jon Carnahan, Assistant Director of Admissions, effective June 30, 1973, be accepted. The motion carried.

Capital Budget for 1973-1975

MOTION NO. 3886: Mr. Frank moved, seconded by Mrs. Minor, to approve the Capital Budget for 1973-1975 for the total of \$3,451,300, as presented by Mr. Bohne and Mr. Courtney Jones. The motion carried.

During the discussion Mr. Bohne noted that due to the fact that the College was still receiving information from the Office of Program Planning and Fiscal Management and other sources, there could possibly be some slight changes in totals before the operating budget is finalized. Final budget figures will be presented to the board in July.

Operating Budget for 1973-1975

MOTION NO. 3887: Mrs. Minor moved, seconded by Mr. Caron, to approve the Operating Budget for 1973-1975, as presented by Mr. Bohne and Mr. Jones. The motion carried.

Dr. Brooks noted the cut which has been proposed in the student health services area and which would involve elimination of in-patient and emergency services. It is planned to close the health center at

5 p.m. Students would use the Kittitas Valley Community Hospital facilities for in-patient and emergency services. The college physicians would be available for emergency calls through the KVC hospital.

Concern was expressed by the board members over the necessity of making this cut in funds. Drs. Miller and Wickerath also expressed their concerns. Dr. Brooks indicated much study was involved in the proposal and that additional review would be given to the problem before the final program breakdowns are given to the board members in July. Dr. Wickerath pointed out that it would probably become necessary to charge for some services of the health center and he recommended that this be done on a gradual basis.

EXECUTIVE SESSION

The board went into executive session at 4:50 p.m. to discuss personnel matters.

RECONVENED

The chairman reconvened the special meeting of the board at 6:15 p.m.

Reappointment of Exempt Personnel

MOTION NO. 3888: Mr. Frank moved, seconded by Mrs. Minor, to approve the reappointment of those exempt personnel (whose contracts expire on July 1, 1973), as listed, reporting to the President, the Academic Vice President, the Vice President for Business and Financial Affairs, and the Executive Assistant to the President. The motion carried.

Salary Plan for Exempt Administrators

MOTION NO. 3889: Mr. Caron moved, seconded by Mr. Frank, that the Salary Plan for Exempt Administrators be approved with the following four changes suggested by Dr. Brooks. The motion carried.

1. The Director of Financial Aids position should be listed in position 6, not position 4, as given on page 9.
2. Page 12. The first sentence under "B. Salary Period" should be changed to read, "The salary period for Administrative Exempt employees until June 30, 1974, shall correspond to the fiscal year."

3. Top of page 13, eliminate second sentence. Substitute the following: "Money for salary increases for employees in these groupings must come from funding within their respective programs."
4. Page 13, under "2. Promotions and other increases." Change the first sentence to read, "When possible, the cost of promotions and other special adjustments such as increases for additional responsibility should be borne by other college budgets...."

Student Affairs

Joint Student Fees Budget for 1973-74

MOTION NO. 3890: Mr. Frank moved, seconded by Mrs. Minor, to approve the Joint Student Fees Budget for 1973-1974. The motion carried.

Dr. Harrington noted the current accountant has resigned and his position will be frozen. The accounting duties will be redistributed for the present. Dr. Harrington also indicated it will be necessary to start charging fees for some athletic events. The final Joint Student Fees Budget document will be presented to the board in July.

Board Affairs

Election of Board Officers for 1973-1974

The nominating committee placed the following names in nomination:
Mr. Philip E. Caron, Chairman
Mr. Raymond Garcia, Vice Chairman

MOTION NO. 3891: Mrs. Minor moved, seconded by Dr. Brain, to cast a unanimous ballot for Mr. Philip Caron, Chairman and Mr. Garcia, Vice Chairman of the Board of Trustees for 1973-1974. The motion carried.

The meeting concluded with Mr. Frank contributing humorous remarks congratulating Dr. Brain for his successful year of chairing the board.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

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Introduction of Faculty Senate Chairman for 1972-73

BOARD OF TRUSTEES

CENTRAL WASHINGTON STATE COLLEGE

ROOMS 204-205, SUB

ELLENSBURG, WASHINGTON

JUNE 8, 1973

8 P.M.

Mr. Milan asked that he be allowed to discuss the legal actions pending against Central in an executive session with the board.

The regular meeting of the Board of Trustees was called to order by the Chairman, Dr. Eugene Brain, in Rooms 204-205 of the SUB on the campus of Central Washington State College.

ROLL CALL

PRESENT

Board of Trustees Members:

- Dr. Eugene Brain, Chairman
- Mr. Philip Caron, Vice Chairman
- Mrs. R. Hugh Minor
- Mr. Herbert Frank
- Mr. Raymond Garcia

Others

- Dr. James Brooks, President and Secretary of the Board
- Dr. David Anderson, Chairman, Faculty Senate
- Mr. Roger Ferguson, President, ASC

CHANGES TO THE AGENDA

A revised agenda was distributed which reflected the additions, deletions and relistings to the board agenda.

REPORTS

School Psychologist Preparation Program

Dr. Eldon Jacobsen, Professor, Psychology, reviewed the history of the School Psychologist Preparation Program. He stated the program provides for (a) competency-based training and evaluation, (b) adaptation to individual qualities, (c) active participation by the individual and (d) career-long development. Dr. Jacobsen reviewed Central's role in the consortium which includes Tacoma School District No. 10, Tacoma Alliance of Educators and Division of School Psychology, Washington State Psychological Association. He concluded by saying Central's program was the first one to be accepted and is a very successful program.

Introduction of Faculty Senate Chairman for 1973-74

Mrs. Catherine Sands was introduced as the incoming chairman of the Faculty Senate for 1973-1974.

Report of Legal Action Against the College

Mr. Milam asked that he be allowed to discuss the legal actions pending against Central in an executive session with the board.

EXECUTIVE SESSION

The regular meeting was recessed to allow the board to go into executive session at 8:21 p.m.

RECONVENED

The regular board meeting was reconvened at approximately 9:20 p.m.

COMMUNICATIONS

Invitation to Dinner Honoring President Charles Odegaard

Dr. Brooks informed the board of an invitation which had been received from the committee in charge of a dinner honoring retiring President Charles Odegaard of the University of Washington. The dinner is being held tonight, Dr. Brooks noted, and although the board members could not attend he wanted to make it a matter of record that the invitation had been received.

It was the wish of the board that letters be written to the committee acknowledging the invitation and to Dr. Odegaard congratulating him on a job well done and expressing appreciation for what he has done in higher education. Mr. Caron agreed to write the proposed letters.

NEW BUSINESS

Academic Affairs

Resignations

MOTION NO. 3892: Mr. Caron moved, seconded by Mr. Frank, that the following resignations be accepted. The motion carried.

B. Stephen Bayless, Professor of Art, effective end of 1972-73 academic year

Clair M. Nicholson, Assistant Professor of Education,
effective end of 1973-74 academic year

Thomas Ross Reeve, Assistant Professor of Economics,
effective end of 1972-73 academic year

Susanne Perry Villar, Assistant Professor in Librarianship,
effective July 31, 1973

Odin E. Westgaard, Assistant Professor of Education,
effective end of 1973-1974 academic year

MOTION NO. 3893: Mrs. Minor moved, seconded by Mr. Frank,
to accept the resignation of John A. Green, Professor of
Education, as Dean of Professional Studies, with official
and personal regret that he sees fit to make this change.
Dr. Green's resignation is effective August 31, 1973. The
motion carried.

Dr. Harrington noted that Dr. Green would be working with him
during the fall quarter completing various projects including an
accreditation review.

Terminations

MOTION NO. 3894: Mr. Caron moved, seconded by Mr. Garcia,
to approve the following terminations. The motion carried.

Donna Jean Claypoole, Assistant Professor of Physical
Education, effective end of spring quarter, 1974

Thomas J. Lionvale, Assistant Professor of Physical
Education, effective end of spring quarter, 1974

Virginia Anne Reime, Assistant Professor of Physical
Education, effective end of spring quarter, 1974

Lloyd A. Swenson, Assistant Professor of Business
Education and Administrative Management, effective end
of spring quarter, 1974

New Appointments, 1973-74

MOTION NO. 3895: Mr. Frank moved, seconded by Mrs. Minor,
to approve the following new appointments. The motion carried.

James I. Abbenhaus, M.D., Adjunct Associate Professor
of Communication, beginning September 1, 1973 and
continuing until further notice

Galer W. Beed, Associate Professor and Chairman of the Department of Technology and Industrial Education, 12-month appointment, effective July 1, 1973 (subject to the stipulations in the Faculty Handbook regarding chairman's position)

Cynthia K. Bennett, Assistant Professor of Art, 1973-1974 academic year

Kenneth L. Brott, Museologist, 12-month appointment from September 1, 1973 through August 31, 1974 only, civil service exempt

John G. Harrison, Adjunct Associate Professor of Computer Sciences, effective fall quarter, 1973

Juana R. Horn, Assistant Professor of Foods and Nutrition, effective for the 1973-74 academic year

Marjorie M. Langenes, Assistant Professor of Mass Media, effective for the 1973-74 academic year, 1 year assignment

Robert F. Lapen, Assistant Professor of Biology, effective for the 1973-74 academic year

Leslie C. Mueller, Assistant Professor of Business Administration, for the 1973-74 academic year

Charles E. Brunner, Assistant Professor of Business Administration for the 1973-74 academic year

Reappointments, 1973-74 Academic Year

MOTION NO. 3896: Mrs. Minor moved, seconded by Mr. Frank, to approve the following reappointments for the 1973-74 academic year. The motion carried.

Omar Arambul, Lecturer in Ethnic Studies

Phillip W. Briscoe, Lecturer in Ethnic Studies

Della J. Cable, Adjunct Assistant Professor of Communication, beginning September 1, 1973 and continuing until further notice

Starla J. Drum, Lecturer in Speech, terminal year

James R. Egan, M.D., Adjunct Associate Professor of Communication, beginning September 1, 1973 and continuing until further notice

Gary W. Heesacker, Assistant Professor of
Business Administration

Calvin D. Johnson, Associate Professor of Mass Media

Robert Paul Johnson, Lecturer in Economics, terminal
year

Jacqueline M. Klahn, Lecturer in Education, terminal
year

James H. Lowe, Lecturer in Business Administration

Lawrence R. Porter, Lecturer in Ethnic Studies

David Gorrie, Lecturer in Business Administration (50%)
for the 1973-74 academic year

Reassignment

MOTION NO. 3897: Mrs. Minor moved, seconded by Mr. Garcia,
to approve the reassignment of the following faculty. The
motion carried.

Robert K. Carlton, Professor of Education and
Director of Clinical Studies, effective
July 1, 1973 to June 30, 1974

Eugene J. Kosy, Professor of Business Education and
Administrative Management, to return to position as
Chairman of the Department of Business Education and
Administrative Management until June 30, 1974. (Dr. Kosy
was reassigned as Director of the Center for Career
and Technical Studies beginning January 2, 1973 until
June 30, 1973.)

Department Chairmanship Reappointments

MOTION NO. 3898: Mr. Frank moved, seconded by Mr. Garcia,
to approve the following chairmanship reappointments (subject
to stipulations in the Faculty Handbook). The motion carried.

William L. Benson, Department of Sociology, effective
September 1, 1973 to August 31, 1977

Marco G. Bicchieri, Department of Anthropology and
Museum of Man, effective July 1, 1973 to June 30, 1977

Richard E. Leinaweaver, Department of Theater and Drama, effective July 1, 1973 to June 30, 1977

Albert L. Lewis, Department of Communication, effective July 1, 1973 to June 30, 1977

Floyd H. Rodine, Department of History, effective September 1, 1973 to August 31, 1976 (three-year appointment, served as chairman for 1972-73)

Superintendent of Public Instruction/Approval Procedures and Process

MOTION NO. 3899: Mr. Caron moved, seconded by Mr. Garcia, to approve the delegation of responsibility in matters of preparation and certification of teachers to the office of the Dean of Professional Studies. The motion carried.

P. E. Graduate Student ETS/URE Test Fee

MOTION NO. 3900: Mr. Frank moved, seconded by Mrs. Minor, to approve a Physical Education Graduate Student ETS/URE test fee at a \$3.00 maximum per student. The motion carried.

Faculty Senate

Proposed Revision of the Faculty Code

MOTION NO. 3901: Mr. Caron moved, seconded by Mr. Garcia and Mr. Frank, that the board not accept the proposed revision of the Faculty Code of Personnel Policy and Procedure in the manner in which it has been presented. The motion carried.

Prior to the vote on the motion, Dr. Anderson urged acceptance of the proposed revision to the Faculty Code. He suggested the proposed revision was an improvement over the present Code and was the first step to a useful document. He stated he viewed the board's willingness to act on the proposed revision as an attempt on the part of the board to accommodate the faculty. He also indicated he felt communications were improving and that the faculty and the board were recognizing the situation and beginning to appreciate each others position.

Request of Faculty Senate That the Board of Trustees Rescind Its Action of May 11, 1973 Regarding the Faculty Code

Discussion was continued concerning the board action taken at its May 11, 1973 meeting, amending the code and allowing the board to request Dr. Brooks to prepare a draft revision of the code. It was noted by Mrs. Minor that the board had agreed to extend the time

from July to September for presentation to the board of the first draft revision of the code.

Dr. Anderson, Dr. Robert Benton, new AAUP President, CWSC Chapter, Dr. Martin Kaatz, Professor, Geography, Dr. William Benson, Chairman, Sociology, and other faculty members expressed their concerns and asked that the board rescind their previous action amending the code. They mentioned, among other things, the dismal mood of the faculty (with legislative cutbacks, etc.), poor timing of board action (end of school year, etc.), lack of communication to faculty of board's concerns with the code, precedence of unilaterally changing working relationship which had been established for 25 years, emergence of new board role not prone to allowing delegation of authority and concern that faculty turmoil will ultimately affect students.

The individual board members spoke to the fact that they have no wish to offend the faculty and that they feel the code has to be a mutual document, that it is their intent to have a draft of the code prepared and presented to the faculty for discussion. They reiterated they want a code that is fair, that maintains a proper balance between faculty, students and administration and that is a document that the whole college community can live with. They noted again that the document which will be presented to them in September will be a draft and that the faculty will have adequate time to review and contribute input into it. The board asked the faculty to take them in good faith with confidence that a good code will be brought about.

MOTION NO. 3902: Mrs. Minor moved, seconded by Mr. Caron, that the board not rescind its action of May 11, 1973 regarding the Faculty Code. The motion carried unanimously.

Dr. Anderson concluded the discussion by saying that the board and faculty relationships are developing into a new situation and the faculty will be learning to live with it. He indicated he intends to spend the rest of the summer doing the best he can to contribute input into revising the code.

Faculty Salary Increase Proposal

MOTION NO. 3903: Mr. Frank moved, seconded by Mr. Garcia, acceptance of an increase for faculty salaries as proposed by Dr. Anderson. The motion carried.

The faculty salary increase proposal presented by Dr. Anderson was as follows:

Proposal #1. All faculty keep the \$40.00 lump sum increase. It should be pointed out that this works to the advantage of those

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on the lower ranks of the pay scale in terms of the percentage of increase they received. Conversely, it works to the disadvantage of those in the higher salary brackets. The average increase is 2.75%; the increase varies from 2 to 5%, generally.

Proposal #2. All faculty receive a 6% cost of living increase. That is, each faculty member would receive a 6% increase in his gross salary. This could be done by taking the 3 1/2% allocated by the legislature and adding 2 1/2% from the 5% figure which comes out of our operating expenses. This will help to preserve the spread between salaries which must be maintained if rank really means anything.

Proposal #3. The remaining 2 1/2% left from the 5% which is to be taken out of our operating expenses should be allocated to the school deans via Dr. Harrington's office to be used for merit increases and promotions. Each school would determine the procedures for the allocation of these monies. Dr. Harrington and Dr. Brooks have agreed to delegate this authority to the Academic Deans and accept their decisions.

In order to make merit really meaningful, a base salary for each rank would be maintained but there would be no limit on overlap for any rank.

NEXT MEETING

The next regular meeting of the Board of Trustees will be on July 13, 1973 in the President's Reception Center.

ADJOURNMENT

The meeting was adjourned at approximately 11 p.m.

Status of Reserve Report

MOTION No. 3903: Dr. Brain moved, seconded by Mr. Frank, to approve the Status of Reserve Report Through Budget Change No. 121 (Fiscal Year 1973-1974). The motion carried.

1971-72 Operations Report and 1971-72 Joint Student Fees Report

Dr. Brooks indicated these two items were for review by the board and would not require action. The reports provided additional information for the board.