

10-11-1974

1974 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Board of Trustees

MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
SUB 204-205
OCTOBER 11, 1974
8:00 P.M.

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The regular meeting of the Board of Trustees was called to order by the Chairman, Mr. Herbert Frank, in the Samuelson Union Building, Room 204-205, on the Central Washington State College campus.

ROLL CALL

PRESENT

- Board of Trustees Members:
 - Mr. Herbert L. Frank, Chairman
 - Mrs. R. Hugh Minor, Vice Chairman
 - Dr. Eugene Brain
 - Mr. Philip Caron

Others

- Dr. Edward J. Harrington, Vice President for Academic Affairs
- Dr. Duncan McQuarrie, Chairman, Faculty Senate
- Mr. Pat Reiley, President, ASC

APPROVAL OF MINUTES

MOTION NO. 4099: Dr. Brain moved, seconded by Mrs. Minor, to approve the minutes for the special meeting of September 13, 1974. The motion carried.

CHANGES TO THE AGENDA

All proposed changes to the agenda appeared in the revised agenda which was distributed to the members of the board.

REPORTS

Mexico Audit

Dr. Schliesman, Mr. Harrison, Mr. C. Jones, Dr. Housley and Dr. Lillard participated in a discussion with the members of the board regarding the Mexico program funds audit. Following the discussion the Chairman asked that the minutes reflect that the Mexico Audit report was presented to the board and understood by the board.

Affirmative Action Program

Dr. Harrington asked that this item be moved to the last item on the agenda to allow those persons not involved in this particular report to complete the other business listed on the agenda and leave earlier if they wished.

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Senate Report on Faculty Code

Dr. McQuarrie distributed a calendar showing how the Faculty Senate proposed to process the 6th draft of the faculty code. Dr. McQuarrie thanked the board for extending the time for adoption of the proposed code to January as he noted it appears most likely it will take until then to complete the process as established. Dr. McQuarrie stated the senate would be meeting every other week and would hold other special senate meetings as necessary.

Mr. Frank urged Dr. McQuarrie, as chairman of the senate, to make a very serious effort to process the code as soon as possible, suggesting that the senate might need to meet more often than every other week. Mr. Frank said the board would like to act on the code in December if possible. He noted the code may not have everything just right but that it would be possible to make changes in it at a later date. Again, Mr. Frank urged Dr. McQuarrie to press as hard as he could to complete the code processing through the faculty.

NEW BUSINESS

Business Affairs

Award of Contract for the Boiler/Chiller Loop

MOTION NO. 4100: Dr. Brain moved, seconded by Mr. Caron, that the low bidder, Gilbert H. Moen Construction Company, general contractors of Yakima, Washington, be awarded a construction contract for the construction of the Boiler/Chiller Loop project for a total acceptable contract amount of \$1,839,000. The motion carried.

Mr. Braida agreed to send Mr. Frank some additional information with regard to state requirements for engineering fees and whether costs of inspections are included.

Appearance of the Campus

Mr. Frank and Mr. Caron noted the enhanced appearance of the campus, and commented that they felt the campus is going to be quite pretty when all the landscaping work is completed.

RECESSED

The Chairman recessed the meeting at approximately 8:25 p.m. to allow the board to go into executive session to consider personnel matters.

RECONVENED

The Chairman reconvened the board at approximately 8:55 p.m.

Academic Affairs

Resignation

MOTION NO. 4101: Mr. Caron moved, seconded by Mrs. Minor, to accept the resignation of Hyrum S. Henderson, Associate Professor of Special Education, effective immediately (September 16, 1974). The motion carried.

Reappointments

MOTION NO. 4102: Mrs. Minor moved, seconded by Dr. Brain, to approve the following reappointments. The motion carried.

Ronald J. Allbaugh, Adjunct Assistant Professor of Education, to begin October 1, 1974 and continue until further notice

Alan R. Bergstrom, Director of Teacher Corps Project, from September 1, 1974 through June 30, 1975, federally funded grant

Richard C. Burrows, Adjunct Instructor of Psychology, to begin October 1, 1974 and continue until further notice

E. Anne Johnson, Lecturer in Education, one-year appointment for the 1974-75 academic year, assignment divided between Education Department and Teacher Corps Project (federally funded grant)

Susan J. Karstetter, Adjunct Instructor of Psychology, to begin October 1, 1974 and continue until further notice

Floy J. Lanegan, Lecturer in Education, Program Development for Teacher Corps Project, from September 1, 1974 through June 30, 1975, federally funded grant

Timothy J. Mirante, Adjunct Assistant Professor of Education to begin with 1974 fall quarter and continue until further notice

Dean L. Mondor, Adjunct Assistant Professor of Education, for the 1974-75 academic year, no remuneration, Teacher Corps related assignment

Franklin L. Naasz, Adjunct Assistant Professor of Education, for the 1974-75 academic year, no remuneration, Teacher Corps related assignment

Misha M. Satnik, Adjunct Lecturer in French, to begin September, 1974 and continue until further notice

William A. Schuler, Adjunct Assistant Professor of Education, for the 1974-75 academic year, no remuneration, Teacher Corps related assignment

Anna J. Uebelacker, Adjunct Assistant Professor of Education, for the 1974-75 academic year, no remuneration, Teacher Corps related assignment

Jane S. Williamson, Adjunct Instructor of Psychology, to begin October 1, 1974 and continue until further notice

Appointments

MOTION NO. 4103: Dr. Brain moved, seconded by Mrs. Minor, that

the new appointments as listed by Dr. Harrington and read simback by Dr. Martin be approved. The motion carried.

- Leo Carl Beck, Lecturer in Education, part-time appointment for fall quarter, 1974
- William L. Brightman, Adjunct Assistant Professor of English, to begin September, 1974 and continue until further notice
- James W. Crook, Adjunct Lecturer of Technology and Industrial Education, for the 1974-75 academic year
- Bernadette Griffith, Adjunct Lecturer of Technology and Industrial Education, for the 1974-75 academic year
- H. Darlene Hendrickson, Assistant Professor of Sociology, one-year appointment for the 1974-75 academic year
- Roberta A. Hollingsworth, Lecturer of Business Administration, for the 1974-75 academic year
- Patricia A. Joseph, Assistant Education Coordinator (Medical Technology program), to begin October 1, 1974 through June 30, 1975, federally funded
- Kathleen L. Morris, Counseling Psychologist in the Counseling and Student Development Center, for the 1974-75 academic year; and Adjunct Instructor of Psychology, to begin October 1, 1974 and continue until further notice
- Reynaldo O. Pascua, Adjunct Lecturer in Asian American Studies, fall quarter, 1974 only
- Jack Starr, Adjunct Assistant Professor of Technology and Industrial Education, to begin fall quarter, 1974 and continue until further notice
- Warren Dean Starr, Adjunct Professor of Education, to begin fall quarter, 1974 and continue until further notice
- Alan B. Taylor, Lecturer in Mass Media, fall quarter, 1974 only
- E. Frederick Thompson, Adjunct Assistant Professor of Psychology, to begin September 1, 1974 and to continue until further notice
- James H. Thomson, Adjunct Instructor of Psychology, to begin October 1, 1974 and to continue until further notice
- Martha K. Yorkston, Adjunct Assistant Professor of English, to begin September, 1974 and to continue until further notice
- Andrew T. Lake, Adjunct Lecturer of Spanish to begin September 30, 1974 and continue until further notice
- Terry L. Milne, Adjunct Instructor of Psychology, to begin October 1, 1974 and continue until further notice
- Joseph N. Panattoni, Adjunct Associate Professor of Law and Justice, to begin fall quarter, 1974 and continue until further notice

Acting Director--Mass Media

MOTION NO. 4104: Mrs. Minor moved, seconded by Mr. Caron, to approve the appointment of Roger R. Reynolds, Assistant Professor of Mass Media, as Acting Director of the Mass Media Program effective for fall quarter, 1974 only (to begin October 15, 1974). The motion carried.

Contract Emendation

MOTION NO. 4105: Dr. Brain moved, seconded by Mrs. Minor, to accept the clarification of salary step for Lloyd M. Gabriel, Associate Professor of Education, as proposed in Dr. Erickson's letter to Dr. Harrington dated October 3, 1974. Dr. Gabriel has returned to his teaching responsibilities from service as Director of the Center for the Study of Migrant and Indian Education. The motion carried.

Laboratory Fees

Dr. Erickson presented a request for board approval of a list of laboratory fees for courses taught in the Department of Technology and Industrial Education. Dr. Erickson indicated the proposed fees were aimed at recovering some share of the costs for consumable supplies used in the courses. There was a lengthy discussion with members of the board, Dr. Erickson, Dr. Beed, Dr. Martin, Mr. Milam, Dr. Benton and Dr. Harrington participating. Board concern was expressed for possibly setting a precedent for future fees, exceeding legislative authority (they were advised the board has authority to set fees at their discretion), raising costs for students, possible additional fee requests from other departments, and establishing consistency in a policy. The proposed fee policy was remanded back to the academic administration for a thorough investigation and report back to the Board of Trustees. The Chairman wanted it understood that the board was not rejecting the proposed fee request, they were asking for additional information to provide them with more insight before a decision was made. Among the information requested by the board were the following: (1) background information on the fee principle, (2) a suggested institutional policy within each school for the charging of fees, (3) comparison of fee costs by departments, (4) how fee charges are handled at other institutions, and (5) possible source of funds for consumable materials if fees are not charged.

NEXT MEETING

The next regular meeting of the board will be on November 8, 1974.

REPORTS

Affirmative Action Report

Mr. Harrison indicated to the board that the administration had been working with the board to develop an Affirmative Action Policy which had been adopted by the board; now the administration has drafted an affirmative action plan to implement the policy. Mr. Harrison noted the plan (copies were distributed to the board members) is minus some appendices which will be mailed to the board next week. Mr. Harrison added it is necessary for Central Washington State College to have an Affirmative Action Plan on file in order to comply with various federal and state regulations. Mr. Harrison stated Central has been notified it is one of two institutions not having a plan on file with the Higher Education Personnel Board. Mr. Harrison emphasized the importance of having an acceptable Affirmative Action Plan.

The discussion continued with Mr. Webster, Dr. Ball, Dr. Benson, members of the board and others participating. Mr. Webster indicated the plan would not be complete until goals and timetables are established for each department. Mr. Frank reiterated his belief that Central should hire the most qualified people it can obtain regardless of race, color, sex, etc. Mr. Webster suggested that although this position may not be wrong, perhaps it should be softened. Mr. Webster also stated that what the administration was presenting to the board was in the best interests of Central Washington State College. Mr. Webster noted that if Central did not comply with federal regulations, federal money for students could be withheld. Mr. Frank indicated the board's interest in Central was on a par with the administration's and he felt non-discrimination is an individual right and that the college must be very careful and advertise, recruit and help bring along those who have lacked some advantages, but draw on the people who can do the best job here at Central otherwise the institution will sink to mediocrity.

Mr. Harrison indicated the issues are complex and perhaps it might be helpful to the administration and the board if the members of the board could participate in a half-day round table discussion. Mr. Harrison stated that additional materials would be sent to the board and that board members would be contacted individually for their comments. Mr. Harrison also indicated the administration would like to bring the item back for action at the next board meeting.

ADJOURNMENT

The Chairman adjourned the meeting at 10:00 p.m.

Mr. Harrison indicated to the board that the administrative plan has been working with the board as a tentative action plan which had been approved by the board and the administration has indicated an alternative action plan to be prepared by the board. Mr. Harrison noted that the board's action plan is being prepared and the board is being asked to have an alternative action plan in order to comply with various federal and state regulations. Mr. Harrison stated that the board's action plan is in one of two institutions not having a plan in line with the Higher Education Personnel Board. Mr. Harrison emphasized the importance of having an acceptable alternative action plan.