

6-6-1975

## 1975 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
SPECIAL MEETING  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
SUB 204-205  
JUNE 6, 1975  
7:00 P.M.

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The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Herbert Frank, in SUB rooms 204-205 on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Absent

Board of Trustees Members:

- Mr. Herbert L. Frank, Chairman
- Mr. Philip Caron
- Mr. Paul Schaaake
- Mrs. Catherine Hunter
- Dr. Eugene Brain, Vice Chairman

Others

- Dr. James E. Brooks, President
- Dr. David Lygre, Chairperson, Faculty Senate
- Mr. Robert Fisher, Chairman, Student Board of Control

WELCOME

The Chairman, Mr. Frank, welcomed former board of trustee member, Mrs. R. Hugh Minor, from Everett, Washington, who was in the audience.

Dr. Duncan McQuarrie, former Chairman of the Faculty Senate, introduced the new Faculty Senate Chairperson, Dr. David Lygre. The Chairman also welcomed Dr. Lygre.

APPROVAL OF MINUTES

MOTION NO. 4207: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve the minutes of the regular meeting of May 9, 1975, as written. The motion carried.

CHANGES TO THE AGENDA

Dr. Brooks indicated to the board that in addition to the changes to the agenda which the board had received by mail, the following change was being requested: Deletion of Item VII.A.1. Appointment of Vice President for Business Affairs. Dr. Brooks indicated four candidates have submitted applications and there has not been enough time to follow affirmative action procedures regarding scheduling interviews, etc.

Mr. Harrison requested that the effective date of resignation for Beverly Montgomery be changed to July 31, 1975.

Dr. Harrington asked that Item VII.B.4, Leave of Absence requested by Omar Arambul, be deleted.

The Board of Trustees accepted the proposed agenda changes.

REPORTS

Status of Reserves and Budget Changes

Mr. Courtney Jones, Acting Vice President for Business and Financial Affairs, presented the Status of Reserves and Budget Changes Report.

MOTION NO. 4208: Mr. Caron moved, seconded by Mrs. Hunter, that the Board of Trustees accept the Status of Reserves and Budget Changes Report Through Budget Change #533, Fiscal Year 1974, as submitted by the administration. The motion carried.

Status Report on Retirement Supplementation

Mr. Courtney Jones reviewed the Retirement Supplementation program for Central retirees after July 1, 1974 and the issues to be deliberated regarding these employees as well as former employees retiring prior to July, 1974.

Mr. Frank asked that when the administration presents a recommendation to the board for approval regarding this matter that the administration present a list of pros and cons discussion of the issues for the board's consideration.

Dr. W. W. Newschwander asked to speak to the issue and the Chairman requested that Dr. Newschwander's comments be delayed until just prior to the close of the meeting to allow the board to proceed at this time with the agenda items.

Legislative Report

Mr. Lipsky, Director of Information, reviewed the status of various bills affecting Central.

Joint Student Fees Budget for 1975-76

Dr. Harrington reviewed the numerous discussions held to develop a Joint Student Fees Budget. He also noted the budget would be presented to the board at its July meeting.

Dr. Brooks indicated the administration would like to hear from the board prior to its July meeting if there were any questions regarding the proposed budget as presented.

EXECUTIVE SESSION

The Chairman announced the board would go into executive session to consider the personnel matters listed on the agenda. The board went into executive session at approximately 7:30 p.m.

RECONVENED

The Chairman reconvened the special meeting at 8:25 p.m.

NEW BUSINESS

Administrative Affairs

Resignation--Montgomery

MOTION NO. 4209: Mr. Caron moved, seconded by Mrs. Hunter, to accept the resignation of Beverly Montgomery, Editorial Assistant, effective July 31, 1975. The motion carried.

Academic Affairs

Resignation

MOTION NO. 4210: Mrs. Hunter moved, seconded by Mr. Schaaake, to accept the following faculty resignations. The motion carried.

- Robert A. Dunn, Assistant Professor of Business Administration, resignation effective July 16, 1975
- Branton K. Holmberg, Associate Professor of Psychology, resignation effective at the end of the 1975-76 academic year
- Cherie M. A. Richardson, Assistant Professor of Communicative Disorders, resignation effective June 30, 1975

Discontinue Adjunct Appointments

MOTION NO. 4211: Mr. Caron moved, seconded by Mrs. Hunter, to approve the discontinuance of the following Adjunct appointments with thanks for the services performed by the persons who have taught. The motion carried.

- Sue J. Karstetter, Adjunct Instructor of Psychology, effective upon fifteen days notice after approval by the Board of Trustees
- Margaret G. Kulik, Adjunct Instructor of Psychology, effective upon fifteen days notice after approval by the Board of Trustees
- Clyde L. Praye, Adjunct Instructor of Psychology, effective upon fifteen days notice after approval by the Board of Trustees
- Harold A. Suffron, Adjunct Instructor of Psychology, effective upon fifteen days notice after approval by Board of Trustees
- Jane E. Williamson, Adjunct Instructor of Psychology, effective upon fifteen days notice after approval by the Board of Trustees

Reappointments

MOTION NO. 4212: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve the following reappointments. The motion carried.

- D. Richard Albertson, Lecturer in Organization Development, one-year appointment for the academic year beginning September 1, 1975 and ending June 30, 1976
- Sylvia Ann Boyle, Lecturer in Early Childhood Education, for the 1975-76 academic year only
- Phillip W. Briscoe, Lecturer in Ethnic Studies, for the 1975-76 academic year only

David H. Gorrie, Lecturer of Business Administration, one-half time appointment for the 1975-76 academic year only  
Roberta A. Hollingsworth, Lecturer of Business Administration, for the 1975-76 academic year only  
Linda Jacobs, Advisor - Reading Consultant in the Educational Opportunities Program, for the academic year 1975-76  
Edith C. McAdams, Advisor in the Educational Opportunities Program for the period beginning July 1, 1975 and ending August 31, 1975; also for the period beginning September 1, 1975 and ending June 5, 1976  
Esther D. Orozco, Advisor in the Educational Opportunities Program, for the academic year 1975-76  
Ernest L. Thomas, Advisor in the Educational Opportunities Program, for the academic year 1975-76  
Don B. Woodcock, Jr., Lecturer in Ethnic Studies, for the academic year 1975-76 only

New Appointments

MOTION NO. 4213: Mr. Caron moved, seconded by Mrs. Hunter, to approve the following new appointments. The motion carried.

Warren R. Hyslop, Adjunct Lecturer of Distributive Education, appointment to continue until further notice  
Royal G. Keith, Adjunct Instructor in Health Science, appointment to continue until further notice  
Hugh M. Spall, Assistant Professor of Business and Economics, for the 1975-76 academic year

Tenure

MOTION NO. 4214: Mrs. Hunter moved, seconded by Mr. Schaaake, that Lois D. Owen, Assistant Professor of Home Economics, be granted tenure effective at the beginning of the 1975-76 academic year. The motion carried.

Promotions

MOTION NO. 4215: Mr. Caron moved, seconded by Mr. Schaaake, to approve the list of promotions dated June 5, 1975 as presented by Dr. Harrington. The motion carried. (A copy of the list is on file in the President's office.)

Mr. Frank congratulated those receiving promotions.

REPORT OF NOMINATING COMMITTEE

Mr. Schaaake reported for the Nominating Committee noting that the committee recommended that Dr. Eugene Brain be nominated for the position as Chairman of the Board of Trustees and Mr. Philip Caron be nominated for the position of Vice Chairman.

MINUTES  
SPECIAL MEETING  
OF THE  
TRUSTEES  
OF THE COLLEGE

ELECTION OF BOARD OFFICERS FOR 1975-76

MOTION NO. 4216: Mr. Schaaque moved, seconded by Mrs. Hunter, that Dr. Eugene Brain be elected Chairman of the Board of Trustees for the 1975-76 year and that Mr. Philip Caron be elected Vice Chairman of the Board for the 1975-76 year. The motion carried.

Retirement Supplementation

Professor Newschwander was requested to make his presentation regarding retirement supplementation. Dr. Newschwander responded to Mr. Jones' comments. He urged the trustees to make a decision to supplement the retirement incomes of faculty retiring prior to July, 1974.

Mr. Frank asked Dr. Newschwander to prepare a concise, factual paper summarizing his presentation. Mr. Frank also requested Dr. Newschwander to coordinate his report with Mr. Jones and have it sent to the trustees at the same time that the administration submits its recommendation regarding this matter to the board.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for July 11, 1975.

ADJOURNMENT

The meeting adjourned at approximately 8:44 p.m.

Dr. Harrington indicated the Joint Student Fees Budget for 1975-76 had been presented and approved by the Board of Trustees at its June 1975 meeting. At that time the board raised some questions and asked for a special study session so the budget could be discussed in greater detail.

Dr. Harrington reviewed the compilation of the budget and with the assistance of Vern Laby, Academic Accountant, and Robert Fisher, Board of Control, discussed various questions from the board.

At the conclusion of the discussion, Dr. Harrington indicated he would authorize the necessary research to determine how long the \$29.50 student fee has been in effect. He also indicated that the format of the Joint Student Fees Budget would be revised before the board was asked to approve the next budget.

Consideration of Affirmative Action Program Changes

Mr. John Harrison, Executive Assistant to the President, indicated that at its July meeting the board had been told that the administration would submit a revised Affirmative Action Plan involving some possible philosophical changes. Mr. Harrison indicated it was planned that Dr. Brooks would meet with each of the board members individually to discuss the progress the college had made in the affirmative action area and to recommend some philosophical changes to the plan. Mr. Harrison noted