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1976 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
JANUARY 23, 1976
3:30 P.M.

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The special meeting of the Board of Trustees was called to order by the Chairman, Dr. Eugene Brain, in SUB Rooms 204-205 on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Absent

Board of Trustees Members:

Dr. Eugene Brain, Chairman
Mr. Herbert L. Frank
Mrs. Catherine Hunter
Mr. Paul Schaake

Mr. Philip Caron, Vice Chairman

Others

Dr. James E. Brooks, President
Mr. Kevin Ryan, member, ASC Board of Control

APPROVAL OF MINUTES

MOTION NO. 4288: Mr. Frank moved, seconded by Mrs. Hunter, to approve the minutes for the special meeting of December 12, 1975, with the correction to show Mr. Paul Schaake as being present at the meeting. The motion carried.

CHANGES TO THE AGENDA

Dr. Brooks explained that Dr. Harrington is in California and that Dr. Bernard Martin, Dean of Natural Sciences and Mathematics, would present the academic items for board consideration.

Dr. Martin asked that two changes be made to the agenda:

- VII.C. 6. Reappointments--Fourth name to be deleted.
- VII.C. 8. (37) phrase "for winter quarter only" to be added.

REPORTS

Dr. Brooks noted that Mr. Courtney Jones, Vice President for Business and Financial Affairs, is in the hospital in Yakima following surgery. Mr. William Allison, Business Manager, presented the business affairs items.

Status of Reserves and Budget Changes Report

MOTION NO. 4289: Mr. Frank moved, seconded by Mr. Schaake, to accept the Status of Reserves and Budget Changes Report Through Budget Change Number 109, November 1975. The motion carried.

Central Washington State College Foundation

Mrs. Madalon Lalley, Administrative Assistant to the Executive Assistant to the President, reviewed material furnished the board members regarding a proposed agreement between Central Washington State College and the Central Washington State College Foundation. A discussion ensued. The board asked that additional information be furnished them regarding the amount in dollars that is generated by receipt of 10% unrestricted funds, and how that amount of money is used including overhead. The Assistant Attorney General, Mr. Milam, was questioned as to whether the college could use state funds for this purpose, and Mr. Milam replied that it was a proper use of college funds as it would be entering into a contract agreement which would provide services for services as spelled out in the first articles of the agreement.

This item will appear as an action item on the next Board of Trustees' agenda.

COMMUNICATIONS

Dr. Brooks circulated a letter which the College had received from Mr. John Ludtka, Publisher, and Mr. Clifford Larimer, writer, for the Ellensburg Daily Record. The letter requested that the Record be kept on the list for distribution of notices of board meetings, and expressed appreciation for the college's cooperation in the past.

NEW BUSINESS

Business Affairs

Final Acceptance of New Library Complex

There was an extended discussion of the new buildings comprising the New Library Complex. Varying opinions were expressed as to the seriousness of the deficiencies which included water leaks and noise on the 4th floor. Liens, parking, sprinkler system, fees, other noted deficiencies, supplemental support costs and special consultants costs were also discussed.

MOTION NO. 4290: Mr. Frank moved, seconded by Mrs. Hunter, that the Library/Instructional Complex project (CWSC #407--)(State #68-088G) as described by the construction drawings and specifications be finally accepted, with the retainage of 1% of the total general contract to cover acknowledged deficiencies during the warranty period, subject to the provisions of the lien laws of the State of Washington. The motion carried.

Administrative Affairs

Resignation--Harrison

MOTION NO. 4291: Mrs. Hunter moved, seconded by Mr. Schaaake, to accept with regret the resignation of Mr. John Harrison, Executive Assistant to the President, effective February 13, 1976. The motion carried.

Prior to the passage of the motion Dr. Brooks enumerated the areas of responsibility which Mr. Harrison had supervised. It was noted Mr. Harrison was a hard worker and had implemented a new registration system, new data processing system, new management system and had made contributions in many other areas of the college. The board chairman indicated it had been a pleasure to be associated with and work with Mr. Harrison.

Clarification of Application of Annual Leave Policy (approved on December 12, 1975)

MOTION NO. 4292: Mr. Schaaake moved, seconded by Mr. Frank, that the policy on the accrual and usage of Annual Leave with Pay for Vacations and Personal Business, Applicable to Exempt Employees, as approved by the Board of Trustees on December 12, 1975, shall stand as written, but this exception shall be allowed: Those employees who had accumulated over thirty (30) days leave by December 12, 1975, shall be permitted to deplete the overage if such depletion takes place before August 31, 1976. The overage shall be recorded separately for the individual until it is depleted or expires on August 31, 1976.

It is understood that as of December 12, 1975, the net credit balance of accrued but unused leave shall not exceed thirty (30) working days at any time for any employee. Accruals may be credited to an individual's account only to the degree that subsequent usage of leave shall reopen an employee's revolving account to receive such accrual. These conditions apply to all employees equally, whether or not they had over thirty (30) working days accrued on December 12, 1975.

The motion carried.

RECESS

The Chairman, upon the request of the other board members, recessed the meeting to allow the board to go into executive session to consider personnel matters and a sensitive area of legal advice. The meeting was recessed at approximately 4:41 p.m.

RECONVENED

The Chairman reconvened the special board meeting at approximately 5:40 p.m.

Academic Affairs

Retirement

MOTION NO. 4293: Mr. Frank moved, seconded by Mr. Schaake, to approve the following retirements. The motion carried.

Reino W. Randall, Professor of Art, retirement effective September 1, 1976, with the title of Emeritus Professor of Art

Frank M. Collins, Professor of English, retirement effective June, 1976, with the title of Emeritus Professor of English

Resignations

MOTION NO. 4294: Mr. Schaake moved, seconded by Mrs. Hunter, that the following resignations be accepted. The motion carried.

Omar Arambul, Lecturer in Ethnic Studies Program, resignation effective end of spring quarter, 1976

Thomas E. Johnsrud, Assistant Professor of Librarianship, resignation effective February 1, 1976

Earl W. Synnes, Assistant Professor of Business Education and Administrative Management, resignation effective end of winter quarter, 1976.

Salary Adjustment

MOTION NO. 4295: Mr. Schaake moved, seconded by Mr. Frank, that Ronald W. Hales, Assistant Professor of Driver and Safety Education, be granted a salary step increase for completion of a Ph.D. degree, effective at the beginning of winter quarter, 1976. The motion carried.

Reassignment

MOTION NO. 4296: Mr. Frank moved, seconded by Mr. Schaake, that the reassignment be approved for Violet V. Brooks, Adjunct Lecturer of Education and Technology and Industrial Education, appointment effective winter quarter, 1976, to be continued until further notice (originally appointed as Adjunct Lecturer of Education). The motion carried.

Reappointment

MOTION NO. 4297: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve the reappointment of Alice R. Brown, Assistant Professor of Business Education and Administrative Management, effective for winter and spring quarters, 1976, only. The motion carried with Mr. Frank abstaining.

Reappointments for 1976-77 (for third probationary year)

MOTION NO. 4298: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve the following reappointments for the third probationary year. The motion carried.

Re-employ for third probationary year (with non-doctoral terminal qualification in discipline, no assurance of tenure)

James H. Lowe, Assistant Professor of Business Administration

Makiko Doi, Assistant Professor of Library Science

Re-employ for third probationary year (without doctorate, no assurance of tenure; stipulations of prior contract regarding degree status remain in effect)

Peter Gries, Assistant Professor of Music

New Appointments

MOTION NO. 4299: Mrs. Hunter moved, seconded by Mr. Frank, to approve the following new appointments. The motion carried.

Michael A. Clark, Advisor in Educational Opportunities Program, appointment for remainder of 1975-76 academic year beginning January 1, 1976

Lewis A. Locke, Lecturer in Technology and Industrial Education, part-time appointment effective for winter quarter, 1976 only

Gary I. Parson, Lecturer in Business Administration, two-thirds assignment effective for winter quarter, 1976, only

Carolyn Schactler, Lecturer in Clothing and Textiles, part-time appointment effective for winter and spring quarters, 1976 only

Blaine R. Wilson, Assistant Professor of Business Education and Administrative Management, appointment effective beginning winter quarter, 1976

Adjunct Appointments Effective Winter Quarter, 1976 and to Continue Until Further Notice (unless stated otherwise)

MOTION NO. 4300: Mr. Frank moved, seconded by Mrs. Hunter to approve the following Adjunct appointments effective winter quarter, 1976 and to continue until further notice (unless otherwise stated). The motion carried.

J. Anthony Angell, Adjunct Lecturer of Environmental Studies
Joseph N. Barnes, Adjunct Assistant Professor of Sociology
Robert J. Bashor, Adjunct Lecturer of Business Education and
Administrative Management
Ronald G. Berg, Adjunct Assistant Professor of Technology and
Industrial Education
Gary J. Bernhard, Adjunct Lecturer of Education
Thomas F. Bettis, Adjunct Lecturer of Education
David L. Birkner, Adjunct Lecturer of Physical Education
Robin C. Blankers, Adjunct Instructor of Art
James L. Blue, Adjunct Associate Professor of Technology and
Industrial Education
George C. Brown, Adjunct Lecturer of Physical Education
Richard L. Campanelli, Adjunct Lecturer of Education
Harry L. Carthum, Adjunct Lecturer of Education
Charles L. Clark, Adjunct Lecturer of Technology & Industrial
Education
Debra Ann Collins, Adjunct Lecturer of Physical Education
J. Michael Collins, Adjunct Lecturer of Physical Education,
appointment shall begin fall quarter, 1976, and continue until
further notice
Rodney E. Converse, Adjunct Assistant Professor of Sociology
Alvin B. Danielson, Adjunct Assistant Professor of Technology
and Industrial Education
Irving C. Demarest, Adjunct Lecturer of Education
Gary L. Dietzen, Adjunct Assistant Professor of Technology and
Industrial Education
Dennis A. Duncan, Adjunct Lecturer of Education
John D. Fenton, Adjunct Lecturer of Technology and Industrial
Education
Donna G. Ferguson, Adjunct Assistant Professor of Health Science
Edith I. Foedisch, Adjunct Lecturer of Technology and Industrial
Education
Eugene M. Fowler, Adjunct Lecturer of Technology and Industrial
Education
Helen J. Frizzell, Adjunct Lecturer of Education & Aerospace
Studies
Patrick R. Gill, Adjunct Lecturer of Education
Douglas E. Goodlett, Adjunct Lecturer of Physical Education
Patti Jo Gullede, Adjunct Instructor of Sociology
Frank Lowell Heesacker, Adjunct Lecturer of Education
Margaret M. Henderson, Adjunct Lecturer of Technology and
Industrial Education
Barbara H. Herman, Adjunct Lecturer of Education
Douglas E. Holmgren, Adjunct Lecturer of Education
Yvonne M. Hunt, Adjunct Lecturer of Physical Education
Robert L. Irvine, Adjunct Lecturer of Education
Kaye D. Kiefert, Adjunct Assistant Professor of Technology and
Industrial Education
Robert A. Kellman, Adjunct Lecturer of Education
Kathryn L. Keyes, Adjunct Assistant Professor of Technology and
Industrial Education (for winter quarter only)
Stanley G. Kibbey, Adjunct Associate Professor of Speech Pathology
and Audiology
Gloria J. Kildall, Adjunct Instructor of Art

Gordon C. Kimbell, Adjunct Lecturer of Technology and Industrial Education
Jacqueline S. Klahn, Adjunct Lecturer of Education
James C. Kline, Adjunct Assistant Professor of Physical Education
Lorna A. Kringle, Adjunct Lecturer of Education and Aerospace Studies
Stanley J. Lang, Adjunct Lecturer of Education
Leroy D. Ledebor, Adjunct Assistant Professor of English
Gloria L. Lee, Adjunct Instructor of Art
Susan Joan Lerner, Adjunct Lecturer of Education
Helen L. Liberg, Adjunct Assistant Professor of Technology and Industrial Education
Shirley H. Linscott, Adjunct Instructor of Music
Virginia L. Lintott, Adjunct Lecturer of Physical Education
Darryl G. Lloyd, Adjunct Lecturer of Education & Physical Education
Lewis A. Locke, Adjunct Associate Professor of Technology and Industrial Education
Alan O. Martin, Adjunct Lecturer of Education
Clyde McBrayer, Adjunct Lecturer of Technology and Industrial Education
A. LeRoy Meyers, Adjunct Lecturer of Technology and Industrial Education
Gary M. Mitchell, Adjunct Lecturer of Technology and Industrial Education
James E. Moore, Adjunct Lecturer of Technology and Industrial Education
Patrick W. Nagle, Adjunct Lecturer of Education
Clifford M. Nelson, Adjunct Lecturer of Education
Weston Nishimura, Adjunct Lecturer of Education
Joyce W. Prairie, Adjunct Assistant Professor of Technology and Industrial Education
Marvin L. Purvis, Adjunct Lecturer of Physical Education
Philip S. Royer, Jr., Adjunct Assistant Professor of Technology and Industrial Education
Bruce D. Russell, III, Adjunct Lecturer of Education
James W. Sabol, Adjunct Assistant Professor of English
Roy L. Schmidt, Adjunct Assistant Professor of Technology and Industrial Education
Dale A. Shotwell, Adjunct Lecturer of Education
Barbara Ann Shulman, Adjunct Assistant Professor of Physical Education
Doris M. Smith, Adjunct Assistant Professor of Technology and Industrial Education
Robert F. Stern, Adjunct Assistant Professor of Political Science
Zakiya M. Stewart, Adjunct Lecturer of Education
Larry W. Squire, Adjunct Instructor of Music
Helen L. Swanberg, Adjunct Instructor of Music
Arthur C. Theimer, Adjunct Lecturer of Education
Eleanor M. Tolin, Adjunct Instructor of Psychology
Margaret Anne Unrue, Adjunct Assistant Professor of Technology and Industrial Education
Jo Terry Wheeler, Adjunct Lecturer of Education & Aerospace Studies
Robert L. Wiley, Adjunct Lecturer of Education
J. Marilyn Wilkinson, Adjunct Lecturer of Education
Floyd R. Winegar, Adjunct Assistant Professor of Technology and Industrial Education

Norman J. Josephson, Adjunct Lecturer of Education
Darvel T. Lloyd, Adjunct Lecturer of Education
John W. Lennon, Adjunct Assistant Professor of Psychology
Alfred T. Lynch, Jr., Adjunct Lecturer of Education
Richard J. Mayer, Adjunct Lecturer of Education
Robert S. Purser, Adjunct Instructor of Art
Jay M. Wood, Adjunct Assistant Professor of Business Education
and Administrative Management AND Technology and Industrial
Education

Leave of Absence

MOTION NO. 4301: Mr. Schaaake moved, seconded by Mrs. Hunter, to approve a leave of absence for Jacqueline T. Bates, Assistant Professor of Early Childhood Education, leave of absence effective for two-thirds time spring quarter, 1976 only (1975-76 academic year to be counted towards seniority)

Non-Renewal--Kuroiwa

Mr. Frank indicated he did not see the need for a motion as the administrative procedures and the Faculty Code would make provision for this without action by the board. Mr. Milam was asked for his opinion. Mr. Milam indicated that the matter could be handled under Section 3.60 of the Faculty Code of Personnel Policies and Procedures. He noted the code does not prevent the board from taking action, neither does it require board action. Mr. Milam indicated that the board could acknowledge receipt of the information but take no other action and the administration would proceed with the matter. No action was taken by the board.

INTRODUCTION

Dr. Brooks introduced Mr. Jeff Larsen, a student from Western Washington State College who represents state college students on the Council of Postsecondary Education. Mr. Larsen spoke briefly on the CPE vote on the university title.

NEXT MEETING

The next regular meeting of the Board of Trustees will be February 13, 1976.

ADJOURNMENT

The meeting was adjourned at approximately 5:45 p.m.