

6-26-1976

1976 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
SPECIAL MEETING
JUNE 26, 1976
GRUPE CONFERENCE CENTER
9:00 A.M.

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The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaaake, in Grupe Conference Center on the campus of Central Washington State College in Ellensburg, Washington, at 9:05 a.m.

ROLL CALL

BOARD OF TRUSTEES

Present:

Mr. Paul Schaaake, Chairman
Mrs. Catherine Hunter, Vice Chairman
Mr. Herbert Frank, Trustee
Dr. Eugene Brain, Trustee

Absent:

Mr. Philip Caron, Trustee

Among Others Present:

Dr. James E. Brooks, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney Jones, Vice President for Business and Financial Affairs
Dr. Jimmie Applegate, Chairman, Faculty Senate
Dr. John Drinkwater, Executive Manager, Board of Control
Ms. Louanne Luehrs, Chairperson, Board of Control
Mr. Stewart McMullen, Board of Control member
Mr. John Foster, Information Office

APPROVAL OF MINUTES

There were no minutes ready for approval.

CHANGES TO THIS AGENDA

- add: VII, D. 4. c. Robert S. Miller, resignation as Dean of Student Development with return to the Counseling Center as a counselor
- VII, D. 3. b. Delete the words "the School of Business and Economics" and insert the words "Business Administration"

REPORTS

SUB Fire - June 18, 1976

Mr. Courtney Jones presented a report on the fire in the Samuelson Union Building (SUB) on June 18, 1976, using drawings of the SUB indicating the extent of damage in the different areas. Discussion followed on the restoration, reparation schedule, cost/funding, relocations, and insurance coverage.

COMMUNICATIONS

Mr. Schaake indicated he had received a letter from Mr. Frank Erickson, Ellensburg, requesting to speak to the Board concerning the itinerant merchants on campus.

Mr. Schaake indicated that just before the meeting was called to order he had received a letter from the Minority Student Coalition.

OLD BUSINESS

None

NEW BUSINESS

Budgets for 1976-77

Approval of process used for establishing the Joint Student Fees Budget, subject to review prior to November, 1976

There was discussion of the process used for establishing the 1976-77 Joint Student Fees Budget. Mrs. Hunter requested a study session for the Board of Trustees on this subject, before November, 1976.

MOTION NO. 4369: Mr. Frank moved, seconded by Dr. Brain, to approve the existing process for the formulation of the Joint Student Fees Budget subject to review during 1976-77. The motion carried.

President's proposal for Joint Student Fees Budget for 1976-77

MOTION NO. 4370: Dr. Brain moved, seconded by Mrs. Hunter, to approve the Joint Student Fees Budget as proposed by the President for 1976-77. The motion carried.

Operational Budget, 1976-77

MOTION NO. 4371: Mr. Frank moved, seconded by Dr. Brain, to approve the Operational Budget for 1976-77 as recommended by the Administration. Motion carried.

Dr. Brooks requested the Board move to items VII, B. Budget Requests for 1977-79, while the Board was on the subject of Budgets. This was done.

Budget Requests for 1977-79

Capital Budget Request for 1977-79

MOTION NO. 4372: Mr. Frank moved, seconded by Mrs. Hunter, to approve the Capital Budget request for 1977-79. Discussion followed regarding priority of the Physical Education Laboratory Addition. Mr. Frank removed his motion, Mrs. Hunter removed her second.

MOTION NO. 4373: Mr. Frank moved, seconded by Mrs. Hunter, that the Capital Budget be approved with item 77-10, Physical Education Laboratory Addition, being moved to position 77-4 with the numbers 77-4 through 77-9 being moved down the list accordingly. The motion carried.

Operating Budget for 1977-79

MOTION NO. 4374: Dr. Brain moved, seconded by Mrs. Hunter, to approve in principle the request guidelines as presented for the completion of the 1977-79 Operating Budget Request and incorporating the change in student fee allocation transferring \$4.00 for full-time students from Local General Fund (149) to the ASC Fund (522). The motion carried.

Dr. Brooks questioned whether the Board wished to consider the Faculty Code and Administrative Code, before consideration of Salary Adjustments, which might require an executive session. Mrs. Hunter asked that the Board delay action on these to allow more time for study. Mr. Schaake stated action on the Faculty Code and Administrative Code would be delayed until August.

RECESS

The Chairman recessed the meeting at 11:45 a.m. until 2:00 p.m. for lunch and to allow the Board to go into Executive Session.

RECONVENED-RECESS

The Chairman reconvened the meeting at 2:45 p.m. then recessed the meeting to go back into Executive Session.

RECONVENED

The Chairman reconvened the meeting at 3:50 p.m.

Salary Adjustments, 1976-77

Faculty Salary Increase

Dr. Harrington presented the plan for salary adjustments, noting that promotions had already been approved by the Board. Correction of inequities, award of merit and a 4 per cent overall increase were now being proposed.

Dr. Applegate pointed out that the Faculty Senate has consistently recommended that monies for inequities, promotion and merit be taken from sources outside the increase voted by the Legislature, and that if that were done the faculty could be placed on the salary scale recommended by the Faculty Senate on February 19, 1975, and reaffirmed several times since that date. The most current proposal is that the faculty be moved to the proposed salary scale at the nearest half step up from where they are and in addition be moved one full step on that scale. Dr. Applegate reported that the Senate, on June 2, 1976, voted in addition, that "Furthermore, . . . and should the legislature not appropriate the necessary funds, full

compliance with Senate Motion No. 1463 is not binding on either the administration or the Board of Trustees." He explained that this shows the Senate's good faith to compromise and work with the Board. Dr. Brooks pointed out that the administration had followed the Board's direction given at the last Board meeting, and that he knew of no other state colleges and universities who planned to move to the proposed scale.

MOTION NO. 4375: Dr. Brain moved, seconded by Mrs. Hunter, to approve the correction of inequities, the merit and the 4 per cent increase as proposed by Dr. Harrington. The motion carried.

Exempt (Administrative)

Promotions

Dr. Harrington presented the recommendation that John Foster be promoted to Associate Professor of Mass Media, effective September 1, 1976.

MOTION NO. 4376: Dr. Brain moved, seconded by Mrs. Hunter, to approve the promotion of John Foster to Associate Professor of Mass Media, effective September 1, 1976. Motion carried, with Mr. Frank abstaining.

Proposal for salary adjustments for administrators (correcting inequities, merit, 4% increase) from President Brooks, Vice President Harrington, and Vice President Jones

MOTION NO. 4377: Dr. Brain moved, seconded by Mrs. Hunter, to approve the merit adjustments, inequities and the 4 per cent increase as proposed. The motion carried.

Placement of members of Counseling and Testing on faculty scale and rank, in Program 03-Student Development Area, determining tenure status, as of 9-1-76

Dr. Harrington presented a proposal to transfer the Counseling and Testing personnel to faculty rank and status in Program 03-Student Development Area, as allowed by the Faculty Code. This would place all current members on the faculty salary scale and confer tenure on five people. He pointed out that the three individuals not being granted tenure would start their probationary period September 1, 1976, under the new Faculty Code (revised 1975). He compared this action with what was done for the librarians in the 1960's.

MOTION NO. 4378: Dr. Brain moved, seconded by Mr. Frank, to approve the proposal to transfer the Counseling and Testing personnel to the faculty scale, rank and tenure as proposed. The motion carried with Mrs. Hunter abstaining.

Proposed Changes in Administration, 1976-77

Changes in Reporting

Registrar, Lou Bovos, to Dr. Harrington, from President Brooks, with possible later assignment to an Acting or permanent Dean of Student Development; Director, Data Processing, to Mr. Jones, from President Brooks; and Director, Institutional Studies, to Mr. Jones, from President Brooks.

MOTION NO. 4379: Mr. Frank moved, seconded by Dr. Brain, to approve the proposed change in reporting as requested. Motion carried.

Leave of Absence

Madalon Lalley, Administrative Assistant to the President, leave of absence from June 30, 1976, to July 1, 1977, according to agreement (copy on file in President's Office).

MOTION NO. 4380: Mr. Frank moved, seconded by Mrs. Hunter, to approve the Leave of Absence for Madalon Lalley on the conditions which have been drawn up in the agreement. Motion carried.

Filling of Vacancies

As an information item to the Board, Dr. Brooks discussed the filling of vacancies as follows, with possible reassignment of faculty on an acting basis to fill such positions:

Executive Assistant to the President, according to position description (copy on file in the President's Office); College Editor, with understanding the new college editor will have over-all responsibility for coordinating and approving all administrative and faculty publications; Director of Affirmative Action and Advisor, Minority Affairs, according to position description (copy on file in the President's Office); and Assistant Director, Admissions.

Personnel Changes, Academic Affairs, 1976-77

Leave of Absence

Laszlo A. Pook, Assistant Professor of Business Administration, leave of absence without pay for the fall quarter, 1976, time not to count towards seniority.

Dale Comstock, Dean of the Graduate School and Research, leave of absence without pay, September 1, 1976, through June 30, 1977, time to count towards seniority.

MOTION NO. 4381: Mr. Frank moved, seconded by Mrs. Hunter, to approve the leave of absence of Laszlo Pook and Dale Comstock. Motion carried.

Reappointments

David H. Gorrie, Lecturer of Business Administration, appointment for 50 per cent of the academic year beginning September, 1976.

Gary I. Parson, Lecturer of Business Administration, appointment to begin fall quarter 1976, 2/3 teaching assignment for fall quarter 1976 and winter quarter 1977 and 1/3 teaching assignment for spring quarter 1977.

Wanda H. Fujimoto, Lecturer of Business Administration, appointment to begin fall quarter 1976, 2/3 teaching assignment for the 1976-77 academic year.

MOTION NO. 4382: Mrs. Hunter moved, seconded by Dr. Brain, to approve the reappointment of David Gorrie, Gary Parson and Wanda Fujimoto. Motion carried.

Appointments

Jerry M. Henderson, Adjunct Professor of Education and Physical Education, appointment to begin summer quarter, 1976, and continue until further notice.

Sally Anne Rollman, Adjunct Lecturer of Business Administration, appointment to begin June 22, 1976, and continue until further notice.

Richard T. Doi, Associate Professor of Art, appointment to Acting Director of the Ethnic Studies Program at 2/3 time, effective September 1, 1976, and running through June 30, 1977. (Remaining 1/3 time will be in the Art Department under present assignment.)

Susan R. Blanche, Adjunct Assistant Professor of Art, appointment to begin September 1, 1976, and continue until further notice.

Guillermo A. Odio, Resident Director of the Mexico Program, Civil Service exempt. Appointment effective September 1, 1976, to August 31, 1977.

MOTION NO. 4383: Dr. Brain moved, seconded by Mr. Frank, to approve these appointments. Mr. Frank withdrew his second and Dr. Brain withdrew his motion.

MOTION NO. 4384: Dr. Brain moved, seconded by Mr. Frank, to approve the appointments of Jerry Henderson, Sally Anne Rollman, Susan Blanche, and Guillermo Odio. The motion carried.

MOTION NO. 4385: Dr. Brain moved, seconded by Mr. Frank, to approve the appointment of Richard Doi as Acting Director of Ethnic Studies Program as proposed. The motion carried. Mrs. Hunter opposed.

Resignations

Roy C. Smith, Assistant Professor of Mathematics, presently completing a second year's leave of absence.

MOTION NO. 4386: Mr. Frank moved, seconded by Dr. Brain, to approve the resignation of Roy C. Smith. The motion carried.

Albert L. Lewis, Associate Professor of Communication, tentative resignation dependent on receipt of a contract from Central Michigan University. Dean Williams indicated that he sought approval now so he may advertise the position as soon as Dr. Lewis received his letter of appointment.

MOTION NO. 4387: Dr. Brain moved, seconded by Mrs. Hunter, to approve the resignation of Mr. Lewis with regret, with the contingency as requested. The motion carried. Mr. Frank opposed, stating that accepting a resignation on a contingency basis is a policy which he could not personally approve.

Robert S. Miller, resignation as Dean of Student Development after current appointment ends on August 31, 1976, subject to reassignment to the Counseling Center as a counselor with rank and tenure. Dr. Harrington recommended acceptance with regret.

MOTION NO. 4388: Mrs. Hunter moved, seconded by Dr. Brain, to accept Dr. Miller's resignation as Dean of Student Development. Carried with Mr. Frank opposed.

Mr. Schaake stated that the action on Proposed Changes to the Faculty Code would be left for the next meeting, as well as action on the proposed Administrative Code, which also would be left for the next meeting.

Mr. Alexander noted Faculty Code provisions which stated that salary adjustments would be effective September 1. He said the Legislative fiat is that the adjustment be effective July 1. Dr. Harrington explained that the Legislature had said July 1, and we would comply. He explained that the Code also made provision for such Legislative action. Dr. Brooks expressed concern about the Administrators Code and requested action before this fall.

NEXT MEETING

The next meeting of the Board of Trustees was set tentatively for August 13, 1976.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.