

8-13-1976

1976 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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Richard Waddell

MINUTES
BOARD OF TRUSTEES
SPECIAL MEETING
GRUPE CONFERENCE CENTER
AUGUST 13, 1976
1:00 P.M.

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The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaaake, in Grupe Conference Center on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present	Absent
Board of Trustees	Board of Trustees
Mr. Paul Schaaake, Chairman	Mr. Philip Caron
Mrs. Catherine Hunter, Vice Chairperson	
Mr. Herbert L. Frank (arrived later in meeting)	
Dr. Eugene Brain	
<u>Others</u>	
Dr. James E. Brooks, President	
Dr. Jimmie Applegate, Faculty Senate Chairman	
Ms. Louanne Luehrs, Chairperson, Student Board of Control	

APPROVAL OF MINUTES

MOTION NO. 4389: Dr. Brain moved, seconded by Mrs. Hunter, to approve the following Board of Trustees meeting minutes. The motion carried.

June 11, 1976, 11:00 a.m.
June 11, 1976, 1:00 p.m.
June 26, 1976, 9:00 a.m.

CHANGES TO THE AGENDA

The following changes to the agenda were requested:

Mr. Courtney Jones asked that a communication from Alfred J. Schweppe, Attorney, be discussed in executive session in connection with the AFL-CIO filing of an unfair labor practice against Central.

Dr. Brooks asked that items IV. Reports, E. Report from Steve Milam (1) Re Iqbal Jafree, and (2) Change in Assignment in the Attorney General's Office, and VII. New Business, 9. ASC Constitution Changes be added to the agenda. He asked that item VII. New Business B.3 be deleted.

REPORTS

Status of Reserves and Budget Changes Through Budget Change #385

MOTION NO. 4390: Dr. Brain moved, seconded by Mrs. Hunter, to accept the Status of Reserves and Budget Changes Through Budget Change #385 report as presented. The motion carried.

SUB Fire Damage

Mr. Jones reviewed reports from the State Fire Marshall and from the Ellensburg Fire Protection Bureau in connection with the recent fire in the Student Union Building. Mr. Jones also reviewed bids which were opened for partial restoration of the building. It was proposed by the college's insurance company to have the restoration work completed in two stages. Dr. Brain suggested that the insurance company be urged to complete all the work at the same time.

Draft of Administrative Code

It was agreed that the discussion on the draft of the Administrative Code be held at the end of the meeting.

Day Care Committee Report

Dr. Duncan McQuarrie reported for the Ad Hoc Day Care Committee which completed its final report on August 2, 1976. Dr. McQuarrie reviewed the purpose for which President Brooks appointed the ad hoc committee on May 12, 1975, and the work of the committee since that time. It was suggested that a study session be scheduled for the Board of Trustees with the committee members in order that the report might be discussed in depth.

MOTION NO. 4391: Mrs. Hunter moved, seconded by Dr. Brain, that the Day Care Committee Report be received. The motion carried.

Report from Mr. Milam, Assistant Attorney General

Syed Iqbal Jafree

Mr. Steven D. Milam reported that an opinion was filed and a judgment entered in the case of Syed Iqbal Jafree vs. various members of the college community on July 30, 1976, affirming the decision of the district court for dismissal. The opinion stated that "Conclusory allegations, unsupported by any underlying factual details, are insufficient to state a claim for relief under the Civil Rights Act."

Change in Assignment in the Attorney General's Office

Mr. Milam announced this would probably be his last meeting with the Board of Trustees as he had accepted a position working directly under the chief counsel at the University of Washington. Mr. Milam indicated this was a full time position. Mr. Owen F. Clarke, Jr. from Boston will be replacing Mr. Milam at Central. Mr. Clarke anticipates moving his family to Ellensburg around the 7th of September.

Mr. Milam noted he regretted leaving Central and the friends he has made here. Mr. Schaafe indicated that it had been a privilege for him to work with Mr. Milam and that the board would certainly miss him.

COMMUNICATIONS

Letter from Mr. Dave Overton

Receipt of a letter dated July 16, 1976 from Mr. Dave Overton was acknowledged by the board. Mr. Overton's letter concerned the use of SUB facilities by itinerant merchants during "Ware Fair" and other times.

Dr. Brain asked that a list of itinerant merchants be furnished for the board's information. Dr. Brooks indicated that copies of a survey conducted by a member of the Art Department will also be sent to the board.

Letter from Mrs. William H. Gates

The Board of Trustees also acknowledged receipt of a letter dated July 22, 1976, from Mrs. William H. Gates, Regent and Chairman, Student Affairs Committee, University of Washington, regarding a student-sponsored Public Interest Research Group (PIRG) on the University of Washington campus.

NEW BUSINESS

Business Affairs

Adoption of Resolution Relating to Check Signing Authority

MOTION NO. 4392: Mrs. Hunter moved, seconded by Dr. Brain, to adopt three resolutions (76-5, 76-6, 76-7) concerning check signing authority on accounts with the BANK OF YAKIMA, RAINIER NATIONAL BANK, and the PACIFIC NATIONAL BANK OF WASHINGTON, effective September 1, 1976, and revoke as of September 1, 1976, all prior resolutions relating to any of the described matters. The motion carried.

Increase in Parking Fees

MOTION NO. 4393: Dr. Brain moved, seconded by Mrs. Hunter, that the Board of Trustees approve the proposed increase in parking fees as presented by the administration. The motion carried.

Reclassification of Position

MOTION NO. 4394: Dr. Brain moved, seconded by Mrs. Hunter, to rescind Motion No. 4324 which declared the position of Chief of Campus Police to be exempt from Civil Service status. The motion carried.

In the discussion preceding the motion it was noted that there was a change in philosophy of the role of the campus police and a change in reporting responsibility thereby removing the necessity for this position to be exempt.

Distinguished Service Recognition

MOTION NO. 4395: Mrs. Hunter moved, seconded by Dr. Brain, that Distinguished Civil Servant status and privileges be granted to the following retired persons. The motion carried.

Elizabeth Brunson
James N. Davidson
Victor E. Munz

Administrative Affairs

Re-employment of Administrative Exempt Staff

MOTION NO. 4396: Mrs. Hunter moved, seconded by Dr. Brain, to re-employ Administrative Exempt Staff from September 1, 1976 through August 31, 1977, as presented by Dr. Brooks, Dr. Harrington and Mr. C. Jones. The motion carried.

Resignation Accepted--Noble

MOTION NO. 4397: Mrs. Hunter moved, seconded by Dr. Brain, to accept the resignation of Katherine E. Noble, Assistant Director of Admissions, effective August 31, 1976. The motion carried.

Faculty Code Revisions

MOTION NO. 4398: Dr. Brain moved, seconded by Mrs. Hunter, to approve Faculty Code revisions 1-25 with the exception of #6, #8, #12, #15, and #18. The motion carried.

Item #6 was deleted.

No action was taken on Item #8.

MOTION NO. 4399: Dr. Brain moved, seconded by Mrs. Hunter, not to approve Item #12. The motion carried.

MOTION NO. 4400: Mrs. Hunter moved, seconded by Dr. Brain, to postpone action on Item #15. The motion carried.

MOTION NO. 4401: Dr. Brain moved, seconded by Mr. Frank, that no action be taken on Item #18. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the meeting to allow the board to go into executive session at approximately 3:30 p.m.

RECONVENED

The Chairman reconvened the special meeting at approximately 4:53 p.m.

Academic Affairs

Resignations

MOTION NO. 4402: Mrs. Hunter moved, seconded by Mr. Frank, to approve the following resignations. The motion carried.

Philip C. Dumas, Professor of Biology, resignation as Chairman, Department of Biological Sciences, effective September 1, 1976

Paul R. Erickson, Assistant Professor of Accounting, resignation effective immediately

W. Clair Lillard, Associate Professor of Economics, resignation as Director of International Programs, effective August 31, 1976

Carol C. McRandle, Associate Professor of Speech Pathology and Audiology, resignation effective September 1, 1976

Guillermo A. Odio, Resident Director, Mexico Instructional Center, resignation effective immediately

Patricia A. Ross, Assistant Professor of Interior Design, resignation effective immediately

Leave of Absence

MOTION NO. 4403: Dr. Brain moved, seconded by Mrs. Hunter, to grant a Leave of Absence to Joe H. Schomer, Assistant Professor of Education, one year leave of absence for the 1976-77 academic year, time to count towards seniority. The motion carried.

Change in Appointments

MOTION NO. 4404: Mr. Frank moved, seconded by Mrs. Hunter, to approve the following change in appointments. The motion carried.

Donald E. Black, Assistant Professor of Education, appointment as Director of Clinical Studies effective beginning the 1976-77 academic year

Robert H. Brown, Associate Professor of Biology, appointment as Chairman of the Department of Biological Sciences effective September 1, 1976, through August 31, 1980, subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual

Philip C. Dumas, Professor of Biology, appointment as Acting Coordinator of Academic Grants and Contracts effective September 1, 1976 through June 30, 1977

Roger L. Garrett, Associate Professor of Communication, appointment as Chairman of the Department of Communication, effective September 1, 1976 through August 31, 1980, subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual

Jerry L. Jones, Professor of Chemistry, appointment as Interim Dean of the Graduate School and Research effective September 1, 1976 through June 30, 1977

Rosco N. Tolman, Associate Professor of Spanish, appointment as Acting Director of International Programs effective September 1, 1976 through August 31, 1977

Assistant Vice President For Off-Campus Programs

MOTION NO. 4405: Mrs. Hunter moved, seconded by Dr. Brain, to approve the appointment of Dr. Larry Helms as Assistant Vice President for Off-Campus Programs, effective October 1, 1976 and running until September 1, 1977. The motion carried.

Reappointments

MOTION NO. 4406: Mrs. Hunter moved, seconded by Dr. Brain, to approve the following reappointments. The motion carried.

Althea E. Adams, Adjunct Lecturer of Aerospace Studies and Education, appointment to begin August, 1976, and continue until further notice

Margaret M. Johnson, Coordinator of the Special Education Material and Training Center, appointment effective September 1, 1976 to June 30, 1977 (Civil Service Exempt; federally funded grant)

Patricia A. Joseph, Assistant Education Coordinator, appointment effective July 1, 1976 through June 30, 1977 (Rural Medical Technology Training Program paid from federal funds)

Sandra K. Proebstel, Lecturer in Allied Health Sciences, appointment effective July 1, 1976 through June 30, 1977 (Rural Medical Technology Training Program paid from federal funds)

Janet M. Reinhardtson, Lecturer in Education, appointment effective for the 1976-77 academic year (federally funded grant)

Carolyn Schachtler, Instructor of Clothing and Textiles, effective for the 1976-77 academic year

New Appointments

MOTION NO. 4407: Mr. Frank moved, seconded by Mrs. Hunter, to approve the following new appointments. The motion carried.

Samuel A. Brewer, Jr., Resident Director, Mexico, appointment effective September 1, 1976 to August 31, 1977

Judy A. Dugger, Lecturer of Business Administration, part-time appointment for Fall Quarter, 1976 only

Steven J. Fields, Adjunct Instructor of Law and Justice, appointment to begin July 1, 1976 and continue until further notice

Robert D. Fisher, Adjunct Lecturer of Education, appointment effective immediately and to continue until further notice

Beverly Ann Jagla, Adjunct Lecturer of Education, appointment effective immediately and to continue until further notice

V. Wayne Klemm, Assistant Professor of Business Education and Administrative Management, appointment effective for the 1976-77 academic year

Kristine G. Koski, Acting Instructor of Foods and Nutrition, one-year appointment for the 1976-77 academic year

Woodrow C. Monte, Assistant Professor of Foods and Nutrition, effective for the 1976-77 academic year

C. Donald Smith, Assistant Professor of Accounting effective for the 1976-77 academic year

Merit and Promotion Correction Recommendations

MOTION NO. 4408: Mr. Frank moved, seconded by Mrs. Hunter, to correct promotion step for Ronald W. Hales (from Step 10.0 to Step 11.0) and correct merit step for Imani Mwandishi (from Step 3.0 to Step 3.5). The motion carried.

MOTION NO. 4409: Dr. Brain moved, seconded by Mrs. Hunter, to add Dr. Robert C. Jacobs, Associate Professor of Political Science, to the merit list as follows: from Step 12.5 to Step 14.5 without cost. The motion carried.

Informational Items

Dr. Schliesman presented the following informational items to the board.

Reassignment of Reporting Responsibility

- (1) Campus Police from Dean of Student Development Services to the Director of Physical Plant
- (2) Veterans Affairs from the Dean of Student Development to the Registrar

Not available for Reappointment

Ray E. Olney has advised that he will not be available for reappointment with the Economic Opportunity Program this coming fall.

ASC Constitution Changes

MOTION NO. 4410: Mrs. Hunter moved, seconded by Dr. Brain, that the ASC Constitution changes as presented be approved with the exception of the addition of the word "or" between the words "Special" and "emergency" in line 14, page 2. The motion carried.

Mr. Stuart McMullen, Board of Control, indicated that the Student Board of Control would like to be more involved in establishing the Executive Manager's salary.

NEXT MEETING

The next meeting of the Board of Trustees will be September 10, 1976.

Because the Board of Trustees were scheduled to be at a Business Week, 1976 banquet at 5:30 p.m., it was decided to have a special study session for the Administrative Code at the next meeting of the board.

ADJOURNMENT

The meeting was adjourned at approximately 5:20 p.m.