

11-12-1976

## 1976 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
SPECIAL MEETING  
HOLIDAY INN, BOX CAR ROOM  
NOVEMBER 12, 1976  
5:45 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaake, in the Box Car Room of the Holiday Inn in Ellensburg, Washington.

ROLL CALL

Present  
Board of Trustees

- Mr. Paul Schaake, Chairman
- Mrs. Catherine Hunter, Vice Chairman
- Mr. Herbert Frank
- Dr. Eugene Brain
- Mr. James Waldo

Others

- Mr. Owen F. Clarke, Assistant Attorney General
- Mrs. Owen J. Paul, Secretary to the President

RECESS

The Chairman recessed the meeting to allow the board to go into Executive Session to discuss the personnel matter of procedures for the presidential search and selection process.

RECONVENED

The meeting was reconvened at approximately 8:14 p.m.

ADJOURNMENT

Mr. Schaake, Chairman, adjourned the meeting at approximately 8:15 p.m.

Delegates: Fred W. ...  
 Add: V. H. ...  
 V. H. ...  
 V. H. ...

MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
REGULAR MEETING  
SUB 204-205  
NOVEMBER 12, 1976  
8:16 P.M.

The regular meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaaake, in Room 204-205 of the Student Union Building on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mr. Paul Schaaake, Chairman  
Mrs. Catherine Hunter, Vice Chairman  
Dr. Eugene Brain  
Mr. Herbert Frank  
Mr. James Waldo

Others

Dr. Edward J. Harrington, Vice President for Academic Affairs  
Dr. Helmi Habib, Faculty Senate Chairperson  
Mr. Stuart McMullen, Chairman, Student Board of Control

APPROVAL OF MINUTES

MOTION NO. 4433: Dr. Brain moved, seconded by Mr. Frank, to approve the minutes for the special meeting, October 8, 1976 at 5:00 p.m. and for the regular meeting, October 8, 1976 at 8:00 p.m. The motion carried.

CHANGES TO THIS AGENDA

The following changes to the agenda were requested by Mr. Courtney Jones, Dr. Bernard Martin and Mr. Paul Schaaake.

Move: Item VII. A. 3. to Item IV. H.

Delete: Item VII. A. 1  
" VII. B. 1b  
" VII. B. 2b (11)  
" VII. C. 1

Add: V. B. - Letter from Melissa Meyers dated October 19, 1976  
V. C. - Letter from Wilbur Johnson, dated October 19, 1976  
V. D. - Letter from Dale Otto, dated November 1, 1976

REPORTS

Status of Reserves and Budget Changes

MOTION NO. 4434: Mr. Frank moved, seconded by Dr. Brain, to accept the Status of Reserves and Budget Changes Report Through Budget Change #58, September, 1976, as presented by Mr. Jones. The motion carried.

Public Works Employment Act (PNEA) of 1976

Mr. Jones reported to the Board of Trustees that three projects have been prepared and submitted to the Economic Development Administration under the Federal Public Works Employment Act of 1976. Approximately \$44 million has been made available for projects in the State of Washington through the act.

Title IX Compliance Report

Dr. James Erickson, Dean, School of Professional Studies, reviewed requirements for compliance with Title IX. He provided a copy of Central's self-study to the board chairman for his study and transmittal to the other members of the board. Dr. Erickson indicated that he had been charged with developing a plan to bring Central into compliance with the Title IX requirements and this will have to be done prior to July 21, 1978. Two problem areas were discussed: Women's Athletics and the student's insurance benefits plan which at the present time excludes maternity coverage. Dr. Erickson noted he is working with the faculty in the women's athletic area to work out a solution for that area as best they can given the funding problems. Mr. Jones indicated that HEW has been asked for a ruling on the student insurance question to determine whether this is considered discrimination on the basis of sex. The insurance company has indicated they could not provide the insurance if the maternity coverage has to be added.

Fall Enrollment Totals and Credit Hour Generation

Dr. John Purcell, Director of Institutional Studies, presented a set of tables for the board's information. The tables were: I - Fall 1976 Headcount Compared to Fall 1975 Headcount, II - Fall 1976 Headcount by Time and Location Categories, III - Fall 1976 Student Credit Hours Compared to Fall 1975, IV - Student Credit Hours by Time and Location Categories, V - Student Credit Hours by Comparable, Health Science, and Non-Comparable Categories, and VI - Formula Calculation Based on Fall Quarter 1976 Only.

Health Center Funding

Dr. Donald Guy, Dean of Student Development, reviewed the financial situation in the Student Health Center. Dr. Guy presented four options for continuing service in the Health Center. He recommended that #4 (closing the emergency service after midnight and on weekends) as the preferred option at this time.

A lengthy discussion ensued. The staff was requested by the board to study the matter further taking a closer look at actual costs and considering other options such as methods of recouping costs of service through various plans (mandatory, prepaid optional systems, or through raising rates if it becomes apparent after further study that this is the only way to meet inflationary costs).

Building Names Policy

In the absence of Dr. Brooks, Mrs. Paul reported on the activities of the Building Names Committee. She noted the committee has been reactivated and is meeting weekly. It has been determined that one of the responsibilities of the committee should be the updating of the Building Names Policy and therefore the committee will be presenting a revised Building Names Policy to the board for its consideration in the near future. She indicated the committee wishes to keep the board informed of the matters it has under consideration.

Progress on Establishing Policies and Procedures for Presidential Search and Selection

Mr. Schaake indicated the board has received the names of the representatives who have been selected to serve on the Presidential Search Committee. The following names were read:

Civil Service Employee Council (1)	Betty Chavers
Deans (2)	Burton J. Williams
	Donald M. Schliesman
Administrators Association (2)	Al Eberhart
	John Purcell
Student Board of Control (1)	Jacqui L. Leghorn
Alumni Association (1)	Turk Ely
Faculty (5)	Abe Poffenroth
	Donald Shupe
	Keith Rinehart
	Wilbur Johnson
	Larry Danton
Community (1)	(to be selected by
Recommended by the Ellensburg	the Board of Trustees)
Chamber of Commerce:	
Cleary S. Cone	
Jeanette Geoghegan	
George F. Kachlein	
Harold S. Overland	
Jack R. Sorenson	

Mr. Schaake indicated that the board, during its special meeting, had met in Executive Session to discuss various items to get the activities of the Presidential Search Committee underway as soon as possible. Mr. Schaake noted the board would be meeting again on November 19th and it was hoped that most of the preliminary items would be resolved at that time and that the board would meet with the members of the Search Committee in December. He indicated that the board would begin sending materials to the members of the Search Committee right away.

Policy Regarding "Personal Holiday" for Civil Service Exempt Employees

Mr. Jones noted that in accordance with a motion passed by the board on February 9, 1974, he wished to report two unusual items in the holiday schedule for civil service and civil service exempt personnel. The first item involved a "Personal Holiday" which was granted by the state legislature at its last session. This is a holiday that may be selected by the employee with the approval of his supervisor. Mr. Jones indicated this holiday must be taken by the employee prior to December 31, or it is lost. The second item involved the New Year's Day holiday which will be taken on March 25 in 1977. Mr. Jones explained that New Year's day falls on Saturday-- it is not possible to take the previous Friday as this is in 1976 and it is not possible to take it on the following Monday because this is a registration day for the college--so it has been determined that March 25 will be granted to civil service and civil service exempt employees in lieu of the New Year's holiday.

COMMUNICATIONS

Mr. Schaaake indicated that all of the communications had been acknowledged previously in the meeting.

INTRODUCTION

Dr. Harrington introduced Dr. Larry Helms, Assistant Vice President for Off Campus Programs.

DEATH OF HELEN McCABE

Dr. Erickson spoke of the loss of Helen McCabe, Professor of Recreation, who died Sunday evening in Yakima following an illness which had kept her hospitalized since last June. Dr. Erickson indicated Dr. McCabe had served Central for twenty-one years and had initiated Central's recreation program. Dr. Erickson also noted the city, state and national recognition that Dr. McCabe had received. Plans are underway to establish a scholarship fund at Central in Dr. McCabe's memory.

The board noted Dr. McCabe's passing with regret and wished to acknowledge to her family the debt of gratitude the college feels for her years of service to the institution.

NEW BUSINESS

Business Affairs

Central Monitoring System Expansion Award of Design Contract

MOTION NO. 4435: Mr. Frank moved, seconded by Mr. Waldo, approval of the recommendation to award the design contract to The Richardson Associates (TRA), Architects/Engineers of Seattle, to prepare construction drawings and specifications for expansion of the supervisory control system to the academic and service buildings on campus in the amount of \$18,000 for Phase #2 and \$28,150 for Phase #3. The motion carried.

MOTION NO. 4436: Mr. Frank moved to amend Motion No. 4435 by inserting the phrase "not to exceed" before the amounts of \$18,000 and \$28,150. The motion was seconded by Mr. Waldo and carried.

RECESSED

The chairman recessed the board meeting at approximately 10:03 p.m. to allow the board to go into executive session to discuss personnel matters.

RECONVENED

The chairman reconvened the regular meeting at approximately 10:45 p.m.

Academic Affairs

Adjunct Appointments Discontinued

MOTION NO. 4437: Mr. Frank moved, seconded by Dr. Brain, to approve the discontinuance of the following Adjunct appointments (effective upon fifteen days notice after approval by the Board of Trustees). The motion carried.

Ralph M. Carlson, Adjunct Assistant Professor of Education  
Barbara H. Herman, Adjunct Lecturer of Education  
James C. McConnell, Adjunct Lecturer of Education  
Timothy J. Mirante, Adjunct Assistant Professor of Education

Faculty Appointments (Part-time)

MOTION NO. 4438: Mrs. Hunter moved, seconded by Mr. Waldo, to approve the appointment of Mary Jean Potter, Lecturer of Education, part-time assignment for fall quarter 1976 only. The motion carried.

Faculty Appointments (Adjunct)

MOTION NO. 4439: Mr. Waldo moved, seconded by Mrs. Hunter, to approve the following Adjunct appointments. The motion carried.

John S. Biggs, Adjunct Instructor of Political Science, appointment shall begin January 5, 1977 and continue until further notice  
Pio J. DeCano, Adjunct Assistant Professor of Education, appointment shall begin immediately and continue until further notice  
Robert H. Eley, Adjunct Lecturer in Technology and Industrial Education, appointment shall begin fall quarter, 1976 and continue until further notice  
Miguel S. Esquivel, Adjunct Lecturer of Ethnic Studies, appointment shall begin September 22, 1976 and continue until further notice

Dick Inglis, Adjunct Assistant Professor of Psychology, appointment shall begin October 1, 1976 and continue until further notice

Ronald D. Jorgenson, Adjunct Associate Professor of Education, appointment shall begin fall quarter, 1976 and continue until further notice

Paul R. Macbeth, Adjunct Assistant Professor of Education, appointment shall begin fall quarter, 1976 and continue until further notice

Michal A. Miller, Adjunct Assistant Professor of Accounting, appointment shall begin September 22, 1976 and continue until further notice

Patricia S. Nelson, Adjunct Instructor of Management, appointment shall begin on September 22, 1976, fall quarter only

Edmund J. Renkey, Adjunct Instructor of Management, appointment shall begin on September 20, 1976 and continue until further notice

Mark S. Visconty, Adjunct Instructor of Management, appointment shall begin on September 22, 1976 and continue until further notice

#### Department Chairmanship

MOTION NO. 4440: Mrs. Hunter moved, seconded by Mr. Frank, to approve the appointment of J. Wesley Crum, Professor of Education, as Chairman of the Department of Aerospace Studies, effective immediately through August 31, 1980, subject to the provisions listed in Part VII, page 13 of the Policies and Procedures Manual. The motion carried.

#### NEXT MEETING

The next meeting of the Board of Trustees will be November 19, 1976.

#### RESIGNATION OF MR. FRANK

Mr. Frank indicated this would be his last meeting with the board and noted that he was resigning solely because of the passage of Referendum 36 requiring financial disclosure by appointees. Mr. Frank spoke off the record of his meaningful relationships with the college community. Dr. Harrington responded and the audience joined in with applause in appreciation of Mr. Frank's service to the college.

#### ADJOURNMENT

The Chairman adjourned the meeting at approximately 10:54 p.m.