

1-14-1977

## 1977 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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*D. H. Huddle*

MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
SPECIAL MEETING  
SUB 204-205  
JANUARY 14, 1977  
1:00 P.M.

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LIBRARY

The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaaake, in Room 204-205 of the Samuelson Union Building on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present  
Board of Trustees

- Mr. Paul Schaaake, Chairman
- Mrs. Catherine Hunter, Vice Chairman
- Dr. Eugene Brain
- Dr. Jack Gustafson

Others

- Dr. James E. Brooks, President
- Dr. Helmi Habib, Faculty Senate Chairman
- Mr. Richard Dietz, Student Board of Control

APPROVAL OF MINUTES

MOTION NO. 4460: Dr. Brain moved, seconded by Mrs. Hunter, to approve the minutes of the special meeting of December 10 at 7:15 P.M. and the regular meeting of December 10, 1976 at 8:30 P.M. The motion carried.

CHANGES TO THIS AGENDA

Item VII, C. 4, Consideration of Amendment to Central Washington State College Foundation Agreement, and Item VII-C. 2-C, Approval of Reassignments, were deleted from the agenda.

REPORTS

Proposed Revisions, Faculty Code of Personnel Policy and Procedure

Dr. Brooks reported that he had complied with the Faculty Code of Personnel Policy and Procedure by suggesting revisions to the Code to the Faculty Senate and the Board of Trustees.

Status of Reserves and Budget Changes

MOTION NO. 4461: Mrs. Hunter moved, seconded by Dr. Brain, to accept the Status of Reserves and Budget Changes through Budget Change #127, November, 1976, as presented by Mr. Jones. The motion carried.

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AN EQUAL OPPORTUNITY EMPLOYER

INTRODUCTION

Mr. DeMaake introduced Dr. Jack Gustafson as a new member of the Board of Trustees and welcomed him.

CONTINUATION OF REPORTS

Library/Instructional Complex Sound Problem

Mr. Courtney S. Jones reported on the noise problem on the 4th floor of the new Library. At the present time, negotiations continue with the architect and his mechanical consultant to correct the noise level to the specified degree. Until that time the last payment for the Architect will be held.

Mr. Charles Gruhl, Acting Director of Facilities Planning and Construction answered further questions from the Board members.

Classwork Policy

Mr. Courtney Jones reviewed past Central Washington State College classwork policies and stated such a policy is necessary because there are so many employees taking classes. No fee waiver is allowed. Owen Clarke, Assistant Attorney General, stated that the statute requires institutions of higher education to file classwork policies with their governing boards.

Grupe Conference Center Reflection Pool

The present status of the reflection pool was brought to the attention of the Board by Courtney Jones. Because of the possibility of an OSHA deficiency, as well as serious maintenance problems experienced in the past, the present plan is to fill in the pool and plant appropriate and attractive foliage and shrubbery in the area. The bridge will be retained. Dale Roper, an Ellensburg landscape architect has been hired to do the drawings. The total project cost is estimated at \$19,000 with the work to be done in the spring.

Report on the Governor's Budget

Courtney Jones gave the Board a handout and presented a chart showing the CWSC enrollment which is in the Governor's Request. Mr. Jones pointed out some of the highlights in the request and reminded the assembly that this was the budget as approved by Governor Evans. We may have further information available after the first of the month.

ACADEMIC PROGRAMS

Special Education

Dr. Harrington introduced Dr. Sam Rust of the Special Education area who gave a report on the activities in Special Education.

Law and Justice

Dr. Harrington introduced Dr. Robert Jacobs who gave a brief report on the Law and Justice Program and our enrollment and placement experience.

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AFFIRMATIVE ACTION

Ms. Gale LeCompte was introduced to the Board by Mr. Schaake as the new Affirmative Action Officer for Central. Ms. LeCompte reported she had done a brief survey of the Affirmative Action Program and finds it to be functioning smoothly in most areas. She stated she would keep the Board informed as to areas of deficiency and any changes in policy. Ms. LeCompte invited anyone having problems pertaining to affirmative action to contact her.

COMMUNICATIONS

Mr. Schaake read to the assembly letters received from Robert E. McConnell and Douglas McConnell acknowledging Resolution 76-8 honoring Dr. Robert E. McConnell, President Emeritus.

OLD BUSINESS

There was none.

NEW BUSINESS

The Board recessed into Executive Session to discuss personnel matters and information on a lease of College property at approximately 3:07 P.M.

RECONVENED

The Board reconvened at approximately 4:55 P.M.

Academic Affairs

Adjunct Appointment Discontinued

MOTION NO. 4462: Dr. Brain moved, seconded by Mrs. Hunter, that the appointment of Samuel R. Bradley as Adjunct Assistant Professor of Communications be discontinued effective upon fifteen days' notice after approval by the Board of Trustees. The motion carried.

Leaves of Absence

MOTION NO. 4463: Mrs. Hunter moved, seconded by Dr. Brain, that Malcolm D. Alexander, Associate Professor of Librarianship be granted a leave of absence effective from July 1, 1977 through June 30, 1978, time not to count toward seniority. Motion carried.

MOTION NO. 4464: Mr. Hunter moved, seconded by Dr. Brain, that Virgil J. Olson, Professor of Sociology, be granted a leave of absence for winter and spring quarters of 1977 with the time to count toward seniority. Motion carried.

Faculty Appointments

Re-employment

MOTION NO. 4465: Dr. Brain moved, seconded by Mrs. Hunter, that the following faculty be re-employed:

Lewis A. Locke, Lecturer in Technology and Industrial Education part-time appointment for winter quarter, 1977.

Franklin W. Marvin, Acting Instructor of Aerospace Studies, part-time appointment for winter quarter, 1977.

Motion carried.

Adjunct Appointments

MOTION NO. 4466: Mrs. Hunter moved, seconded by Dr. Brain, that the following adjunct appointments be approved:

Henry M. Brashen, Adjunct Assistant Professor of Communication, appointment shall begin January 3, 1977 and continue until further notice.

Robert W. Landon, Adjunct Instructor of Law and Justice, appointment shall begin January 3, 1977 and continue until further notice.

Carol E. Tate, Adjunct Assistant Professor of Education, appointment shall begin winter quarter, 1977 and continue until further notice.

Marlene C. Walkama, Adjunct Lecturer of Education, appointment shall begin winter quarter, 1977 and continue until further notice.

Warren L. Wilson, Adjunct Associate Professor of Technology and Industrial Education, appointment shall begin winter quarter, 1977 and continue until further notice.

Harold L. Edwards, Adjunct Assistant Professor of Accounting, appointment shall begin January 3, 1977 and continue until further notice.

Richard H. Schultz, Adjunct Lecturer of Physical Education, appointment shall begin winter quarter, 1977 and continue until further notice.

W. David Shaw, Adjunct Assistant Professor of Education, appointment shall begin winter quarter, 1977 and continue until further notice.

Motion carried.

Part-time Appointment

MOTION NO. 4467: Mrs. Hunter moved, seconded by Dr. Brain to approve the part-time appointment of Daniel L. Rothrock, Assistant Professor of Accounting, for winter and spring quarters, 1977. Motion carried.

Professional Leaves, 1977-78

MOTION NO. 4468: Dr. Brain moved, seconded by Mrs. Hunter, that the following professional leaves for 1977-78 be approved:

David R. Hosford, Biology, leave for three quarters beginning fall quarter, 1977

Dee R. Eberhart, Geography, leave for three quarters beginning fall quarter, 1977

Michael J. Arcidiacono, Mathematics, leave for three quarters beginning fall quarter, 1977

Samuel P. Rust, Education, leave for three quarters beginning fall quarter, 1977

Patrick R. O'Shaughnessy, Accounting, leave for three quarters beginning fall quarter, 1977

John E. Meany, Chemistry, leave for three quarters beginning fall quarter, 1977

William V. Dunning, Art, leave for three quarters beginning fall quarter, 1977

Willard C. Sperry, Physics, leave for three quarters beginning fall quarter, 1977

Calvin G. Willberg, Geography, leave for three quarters beginning fall quarter, 1977

John A. Green, Education, leave for three quarters beginning fall quarter, 1977

Raeburne S. Heimbeck, Religious Studies, leave for three quarters beginning fall quarter, 1977

Linda S. Klug, Anthropology, leave for three quarters beginning fall quarter, 1977

Motion carried.

Faculty Reappointments

MOTION NO. 4469: Mrs. Hunter moved, seconded by Dr. Brain, that the following faculty reappointments be approved:

Re-employ for third probationary year (with doctorate, no assurance of tenure)

Thomas M. Davis, Assistant Professor of Health and Physical Education



Rosella O. Dickson, Associate Professor of Early Childhood Education

James A. Fittz, Assistant Professor of Music

Ralph E. Higgins, Assistant Professor of Geology

Dale LeFevre, Associate Professor of Education

John M. Rinehart, Assistant Professor of Music

Hugh M. Spall, Assistant Professor of Economics

Allen C. Vautier, Assistant Professor of Accounting

Re-employ for third probationary year (without doctorate but with appropriate terminal degree, no assurance of tenure)

James R. Goodrich, Assistant Professor of Mass Media

*motion*

Frances D Sparks, Instructor of Librarianship

Re-employ for third probationary year (without doctorate; stipulations of prior contract regarding degree status remain in effect; no assurance of tenure)

Jacqueline T. Bates, Assistant Professor of Early Childhood Education

Earl Dee Torrey, Assistant Professor of Drama

Blaine R. Wilson, Assistant Professor of Business Education and Administrative Management

Motion carried.

Consideration of the Mission and Roles Statement of the College

Discussion on this item was deferred.

Resignation

MOTION NO. 4470: Dr. Brain moved, seconded by Mrs. Hunter, that the resignation of Laszlo Pook, Assistant Professor of Business Administration, effective winter quarter, 1977, be accepted with prejudice. Motion carried.

Mission and Roles Statement of the College

Dr. Don Schliesman, Dean of Undergraduate Studies, distributed the Mission and Roles statement explaining that the statement incorporates most of the suggestions that have been made since the draft statement went out about the time of the last meeting in December. Mr. Schaaque suggested that in view of the fact the Board members had just received it, they would like to read it and bring it back at a later time.

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Board Affairs

Consideration of Resolution No. 76-9

The Chairman read Board of Trustees Resolution No. 76-9 as follows:

WHEREAS Mr. Herbert L. Frank was appointed to the Central Washington State College Board of Trustees on January 26, 1968, and,

WHEREAS for nine years Mr. Frank gave unselfishly of his valuable time and considerable talent to further the excellence of Central Washington State College and,

WHEREAS, Mr. Frank served as Chairman of the Board of Trustees from June 6, 1969 to June 19, 1970, and from September 13, 1974 to May 9, 1975, and,

WHEREAS the college community and this Board of Trustees will sorely miss his honest and straightforward opinions, the attention he gave to college business and the strong support he provided for Central's personnel, programs and students,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees, for the entire college community, wishes to publicly express appreciation to Mr. Herbert L. Frank for his dedicated service as a member of the Board of Trustees for Central Washington State College from January 26, 1968 to November 12, 1976.

Adopted this 14th day of January, 1977.

MOTION NO. 4471: Dr. Brain moved, seconded by Mrs. Hunter, that the Board adopt Resolution No. 76-9. The motion carried. All members signed the resolution which will be forwarded to Mr. Frank.

Distinguished Civil Servant Award

MOTION NO. 4472: Mrs. Hunter moved, seconded by Dr. Gustafson, to grant the status and privileges of "Distinguished Civil Servant" to the following retired employees. The motion carried.

- Selma Martin, Cook I, Holmes Food Services
- Albert J. Lentz, Warehouse Supervisor, Holmes Food Services

Consideration of Items Pertaining to Presidential Search

Mr. Schaake stated the Board has moved the date when the committee is to have the names of the 12 finalists for the Board from October to November, 1977. June 1, 1977 is the designated closing date for applications of candidates. Mr. Schaake also stated that the original charge stated that all committee meetings will be closed, and that it has been decided to leave this to the discretion of the committee. However, any meeting where candidates are being considered will be closed.



MOTION NO. 4473: Dr. Brain moved, seconded by Mrs. Hunter, that the revised charge to the Presidential Search Committee be approved. Motion carried.

Administrative Affairs

Consideration of Building Names Policy

MOTION NO. 4474: Dr. Brain moved, seconded by Dr. Gustafson, that the building names policy be approved. Motion carried.

Approval of Reassignments

MOTION NO. 4475: Mrs. Hunter moved, seconded by Dr. Brain that the following reassignments be approved. The motion carried.

Catherine Sands, Acting Assistant Dean of Student Development, effective January 1, 1977 to June 19, 1977

Jimmie Applegate, Special Assistant to the President, effective January 1, 1977 to June 19, 1977

Student Health Center Personnel

Appointments

MOTION NO. 4476: Dr. Brain moved, seconded by Mrs. Hunter, to approve the appointment of Dr. Patrick Smith as a part-time Staff Physician in the Student Health Center effective January 5, 1977 to May 31, 1977 and the salary reductions of M. Eileen Calkins and David A. Lundy effective the same period of time to cover the salary of Dr. Smith. The motion carried.

Consideration of the Administrative Code

F. W. Allison, Chairman of the Association of Administrators, presented to the Board members a draft of the Administrative Code of Personnel Policy and Procedures dated January 14, 1977, and gave a brief history of the document stating it is the culmination of 11 years of discussion and revision. The present version has been approved by the Association whose members feel there presently is no written statement of rights and responsibilities covering the administrative group who are Civil Service exempt.

The Code will be considered at a later meeting.

Next meeting: February 11, 1977