

2-25-1977

1977 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: http://digitalcommons.cwu.edu/bot_minutes

Recommended Citation

Board of Trustees, Central Washington University, "1977 - Board of Trustee Meeting Minutes" (1977). *CWU Board of Trustees Meeting Minutes*. Book 275.

http://digitalcommons.cwu.edu/bot_minutes/275

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
SPECIAL MEETING
SUB 204-205
FEBRUARY 25, 1977
8:00 P.M.

Jr. Waddle
RECEIVED
APR 22 1977
LIBRARY

The special meeting of the Board of Trustees was called to order by the Chairman, Mr. Paul Schaaake, in Room 204-205 of the Samuelson Union Building on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Absent

Mr. Paul Schaaake, Chairman Two trustee positions are vacant
Ms. Linda Clifton
Mr. Thomas Galbraith

Others

Dr. James E. Brooks, President
Dr. Helmi Habib, Faculty Senate Chairman
Mr. Richard Dietz, Student Board of Control Chairman

INTRODUCTIONS

The Chairman introduced the new members of the Board of Trustees: Ms. Linda J. Clifton from Ephrata, Washington and Mr. Thomas Galbraith from Tacoma, Washington. Mrs. Galbraith was in the audience and was asked to stand for an introduction and welcome.

APPROVAL OF MINUTES

MOTION NO. 4477: Mr. Galbraith moved, seconded by Ms. Clifton, to approve the minutes of the special meeting of the Board of Trustees on January 14, 1977. The motion carried.

CHANGES TO THIS AGENDA

The Chairman indicated the board had received communications regarding the Staff Benefits Administrator and would discuss this item in an Executive Session.

Item IV. Reports, C. Administrative Code and Item VII. New Business, D. 2. Proposed revisions to Affirmative Action Plan were deleted from the agenda.

RECEIVED
APR 25 1977
LIBRARY
REPORTS

Status of Reserves and Budget Changes

MOTION NO. 4478: Ms. Clifton moved, seconded by Mr. Galbraith, to accept the Status of Reserves and Budget Changes Report through Budget Change #210, December, 1976 and January, 1977. The motion carried.

Executive Order 77-2

Mr. Jones reviewed the Governor's Executive Order 77-2 and a second order from Orin Smith, Director of the Office of Program Planning and Fiscal Management, which has given additional interpretations of the Governor's Order. Mr. Jones noted there is the possibility of asking for relief in the form of release of some of the lapsed reserve funds. He emphasized that the personnel in the OPP&FM have expressed a willingness to work with the college in this area. Mr. Jones indicated that some of the items for which Central will be requesting release from the lapsed reserve funds are: fuel, July 10, payroll, classified step increase, increase in student wages (due to minimum wage increase), local revenue shortage, dedicated revenues, to fill key positions vacant in December, staff benefits, increased rebill costs from other agencies, positions vacant in December, 1976 but filled in January, 1977 prior to the Governor's order, temporary help in grounds positions for spring, and cost incurred in winter, spring and summer registration above December level.

Mr. Galbraith asked if the members of the board could have a copy of Mr. Jones' report. Mr. Jones indicated the report would be mailed to them.

Mr. Jones noted in closing that if Central could not negotiate the release of these funds, the institution would be in trouble. He indicated that many of the items were fixed costs and it would be very difficult to try to make up the difference in the few remaining months of the fiscal year.

Faculty Code

Dr. Brooks indicated that he had submitted and Dr. Habib would be submitting code revisions to the board according to the provisions of the Faculty Code and that the revisions were to be completed before the end of the academic year.

Policy Regarding Students Serving on Search Committees

The proposed policy was developed because some students were serving on presidential search committees and they wished to serve on other committees. Dr. Applegate worked with the students and the policy was processed through various offices and approved by the President's Advisory Council. It is intended that the policy become a part of the CWSC Policies and Procedures Manual.

Mr. Schaake asked that the policy be placed on a board agenda for consideration at a later meeting.

Academic Departments

Anthropology

Dr. Harrington introduced Dr. James M. Alexander, III, Chairman of the Department of Anthropology who reported on the programs, activities and faculty of the Anthropology Department.

Geography

Dr. Harrington introduced Dr. John Q. Ressler, Acting Chairman of the Geography Department, who assisted by Mr. Dee Eberhart, Associate Professor, and Dr. Kenneth Hammond, Professor, discussed the programs, faculty and proposed future direction of the Geography Department. Reference was made to the proposed change in name of the department to Geography and Land Studies which will more clearly reflect the philosophy and programs of the department.

Benefits Administrator

The Chairman requested that this item be delayed until the end of the meeting when it could be considered in executive session.

COMMUNICATIONS

Correspondence dated January 24, 1977, from a C.W.S.C. student, Christine Queahpama regarding day care, and letters concerning the position of Staff Benefits Administrator, were acknowledged.

NEW BUSINESS

Academic Affairs

Resignation

MOTION NO. 4479: Mr. Galbraith moved, seconded by Ms. Clifton, to accept the resignation of Steven L. Hammond, Assistant Professor of Business Administration, resignation effective at the end of spring quarter, 1977. The motion carried.

MOTION NO. 4480: Mr. Galbraith moved, seconded by Ms. Clifton, that the Board of Trustees accept the resignation of Dr. Martin Kaatz as Chairman of the Department of Geography, effective September 1, 1977, with regret and with special recognition for the many years of outstanding service that Dr. Kaatz has given to Central. Mr. Galbraith indicated the board would like to encompass in the motion the remarks delivered by Dr. Harrington and Dr. Williams. These remarks included the information that Dr. Kaatz has served as department chairman for fifteen years and had worked hard for the department during that time. Dr. Kaatz is known nationally and internationally and has brought recognition to Central. He is a man of integrity and keen analytical mind, and an inspiration to the other members of his department. The motion carried unanimously.

Leave of Absence

MOTION NO. 4481: Ms. Clifton moved, seconded by Mr. Galbraith, to approve a leave of absence for Juana R. Horn, Assistant Professor of Foods and Nutrition. The leave would be an extension of her current leave of absence for the 1977-78 academic year, time will not count towards seniority. The motion carried.

Change in Department Name

MOTION NO. 4482: Ms. Clifton moved, seconded by Mr. Galbraith, to approve the change in name from Department of Geography to the Department of Geography and Land Studies. The motion carried.

Faculty Appointments

Adjuncts

MOTION NO. 4483: Mr. Galbraith moved, seconded by Ms. Clifton, to approve the following appointments. The motion carried.

Cedran G. Arzner, Adjunct Lecturer of Physical Education, appointment shall begin winter quarter, 1977, and continue until further notice

Dean E. Frease, Adjunct Associate Professor of Sociology, appointment shall begin February 1, 1977, and continue until further notice

Gerald E. Hambly, Adjunct Lecturer of Technology and Industrial Education, appointment shall begin winter quarter, 1977, and continue until further notice

Marian A. Hood, Adjunct Instructor of Music, appointment shall begin April 1, 1977, and continue for a period of twelve months unless terminated earlier as provided

David A. Pitts, Adjunct Assistant Professor of Political Science, appointment shall begin February 28, 1977, and continue until further notice

Charles N. Sting, Adjunct Lecturer of Physical Education, appointment shall begin winter quarter, 1977, and continue until further notice

Douglas G. Twitchell, Adjunct Instructor of Business Administration, appointment shall begin on March 28, 1977, and continue until further notice

Gregory B. Walters, Adjunct Assistant Professor of Sociology, appointment shall begin on January 3, 1977, and continue until further notice

Marjorie M. Wilson, Adjunct Associate Professor of Health Science, appointment shall begin on March 28, 1977, and continue until further notice

Gilbert J. Braidia, Adjunct Lecturer of Technology and Industrial Education, appointment shall begin winter quarter, 1977, and continue until further notice

Bette H. Hamlin, Adjunct Lecturer in Early Childhood Education, appointment shall begin spring quarter, 1977, and continue until further notice

Carl G. Devin, Adjunct Associate Professor of Technology and Industrial Education, appointment shall begin winter quarter, 1977, and continue until further notice

Appointments, effective for academic year 1977-78 only

MOTION NO. 4484: Mr. Galbraith moved, seconded by Ms. Clifton, to approve the following appointments, effective for the academic year 1977-78 only. The motion carried.

D. Richard Albertson, Lecturer in Organizational Development
Frances K. Bovos, Teaching Associate in Early Childhood Education
Sylvia A. Boyle, Teaching Associate in Early Childhood Education
David H. Gorrie, Lecturer in Business Administration, part-time
Edith M. Greatsinger, Teaching Associate in Early Childhood Education
Joye M. Heimbeck, Teaching Associate in Early Childhood Education
Kristine G. Koski, Acting Instructor of Foods and Nutrition
Mary Ellen Matson, Teaching Associate in Early Childhood Education
Jo Bennett Mitchell, Teaching Associate in Early Childhood Education
Imani A. Mwandishi, Teaching Associate in Early Childhood Education
Fern L. O'Neil, Acting Instructor of Home Economics Education
Nancy R. Nicherson, Lecturer of Librarianship (deleted later by board Motion No. 4491)
Willa Dean Powell, Acting Instructor of Home Economics Education
Gertrude M. Rodine, Teaching Associate in Early Childhood Education
Dale V. Samuelson, Acting Instructor of Aerospace Studies
Janet E. Silva, Teaching Associate in Early Childhood Education

Reappointments for 1977-78, faculty recommended for second year of probationary employment with no assurance of tenure, subject to stipulations in original contracts

MOTION NO. 4485: Ms. Clifton moved, seconded by Mr. Galbraith, to approve the following appointments as listed below. The motion carried.

Marguerite J. Brown, Instructor of Consumer Management
Sherrie A. Chrysler, Assistant Professor of Education
Harriet S. Dolphin, Assistant Professor of Art
John A. Elliott, Assistant Professor of Accounting

Charles L. Guatney, Assistant Professor of Business
Education and Administrative Management
Corwin P. King, Assistant Professor of Communication
V. Wayne Klemm, Assistant Professor of Business
Education and Administrative Management
Woodrow C. Monte, Assistant Professor of Foods and
Nutrition
Robert H. Novak, Instructor of Librarianship
Lawrence R. Porter, Instructor of Ethnic Studies
Connie M. Roberts, Instructor in Business Education
and Administrative Management
Bartholomew J. Sarzynski, Assistant Professor of
Speech Pathology and Audiology
Carolyn Schactler, Instructor of Clothing and Textiles
Stephen Worsley, Associate Professor of Business
Administration

Appointment--1977-78

MOTION NO. 4486: Ms. Clifton moved, seconded by Mr. Galbraith, to approve the appointment of David K. Calhoun, Assistant Professor of Technology and Industrial Education, appointment for the 1977-78 academic year. The motion carried.

Business Affairs

The Chairman asked that the board move to Item VII.C.1. in deference to people in the audience who were present for this item.

Approval of Architect for Barge Hall Renovation (CWSC #605-01)

MOTION NO. 4487: Mr. Galbraith moved, seconded by Ms. Clifton, to approve the Seattle architectural firm of Tonkin and Greissinger to provide schematic drawings of the Barge Hall renovation by June 30, 1977. The motion carried.

Prior to passage of the motion there was a lengthy discussion including a review of the work of the selection committee for this project. The membership of the selection committee included Duane Skeen, Charles Gruhl, and Greg Trujillo from CWSC; Eveleth Green from the Ellensburg Community Art Gallery; and Gordon Peterson and Nick Alano from the Division of Engineering & Architecture, Department of General Administration. There were seventy-six consultant candidates indicating their interest in the project. Sixty-one proposals were received by February 7, 1977. On February 8 and 9, the consultant selection committee reviewed the proposals and chose five final candidates to be interviewed on the campus on February 24, 1977. The firm of Tonkin and Greissinger was selected for recommendation to the board. Mr. Les Tonkin and Mr. Walter Greissinger were present and presented slides of some of their past and present renovation projects.

The board Chairman indicated he thought this was an excellent project for Central Washington State College and the Ellensburg community and he felt it could solidify cooperation between the college and the community. The Chairman expressed his concern that

the firm recognize the need to keep the final costs of the project within the established funding as indicated in the original planning and budgets.

Resolution No. 76-10

The Chairman read the following resolution.

RESOLUTION NO. 76-10

WHEREAS Dr. W. Eugene Brain was appointed to the Central Washington State College Board of Trustees on September 12, 1969, and

WHEREAS for seven years Dr. Brain gave unselfishly of his valuable time and considerable talent to further the excellence of Central Washington State College, and

WHEREAS Dr. Brain served as Chairman of the Board of Trustees from June 9, 1972 to June 8, 1973, and from July 11, 1975, to June 11, 1976, and

WHEREAS Dr. Brain's tenure on the Board of Trustees was in the finest tradition of citizen commitment to the maintenance of quality education for all, and

WHEREAS the college community and this Board of Trustees will miss his knowledge and leadership,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees wishes to publicly express appreciation to Dr. W. Eugene Brain for his dedicated service as a member of the Board of Trustees for Central Washington State College from September 12, 1969, to January 19, 1977.

PASSED and signed this 25th day of February, 1977.

MOTION NO. 4486: Ms. Clifton moved, seconded by Mr. Galbraith, to adopt Resolution No. 76-10. The motion carried unanimously.

Resolution No. 76-11

The Chairman read the following resolution.

RESOLUTION NO. 76-11

WHEREAS Mrs. Catherine Hunter was appointed to the Central Washington State College Board of Trustees on March 14, 1975, and,

WHEREAS Mrs. Hunter served faithfully in the highest tradition of volunteer citizen involvement in public service until January 19, 1977, and

WHEREAS her concern for the college community will be sorely missed,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees, speaking for the Central Washington State College community, wishes to publicly express appreciation to Mrs. Catherine Hunter for her tenure on the Board from March 14, 1975 until January 19, 1977.

PASSED and signed this 25th day of February, 1977.

MOTION NO. 4487: Ms. Clifton moved, seconded by Mr. Galbraith, to adopt Resolution No. 76-11. The motion carried unanimously.

Mr. Schaaque took this occasion to announce the birth of Zachary Richard Hunter on January 29, 1977 to Mr. and Mrs. Alan Hunter.

Resolution No. 76-12

The Chairman read the following resolution.

RESOLUTION NO. 76-12

WHEREAS Mr. James C. Waldo was appointed to the Central Washington State College Board of Trustees on October 8, 1976, and

WHEREAS Mr. Waldo immediately became involved in the activities of the Board; and

WHEREAS Mr. Waldo's service was in the finest tradition of citizen involvement in the governance of public institutions,

NOW THEREFORE BE IT RESOLVED that this Central Washington State College Board of Trustees wishes to publicly thank Mr. James C. Waldo for his tenure on the Board from October 8, 1976, until January 19, 1977.

PASSED and signed this 25th day of February, 1977.

MOTION NO. 4488: Mr. Galbraith moved, seconded by Ms. Clifton, to adopt Resolution No. 76-12. The motion carried unanimously.

The Board Chairman indicated he thought there was an excellent prospect for Central Washington State College and the Skaneateles community and he felt it could solidify cooperation between the college and the community. The Chairman expressed his confidence that

Resolution No. 76-13

The Chairman read the following resolution.

RESOLUTION NO. 76-13

WHEREAS Dr. Jack R. Gustafson was appointed to the Central Washington State College Board of Trustees by Governor Daniel J. Evans on January 5, 1977, and

WHEREAS Dr. Gustafson assumed his responsibilities in the finest tradition of citizen involvement in public affairs,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express appreciation to Dr. Jack R. Gustafson January 19, 1977.

PASSED and signed this 25th day of February, 1977.

MOTION NO. 4489: Mr. Galbraith moved, seconded by Ms. Clifton, to adopt Resolution No. 76-13. The motion carried unanimously.

Administrative Affairs

Reassignment

MOTION NO. 4490: Mr. Galbraith moved, seconded by Ms. Clifton, to approve the reassignment of Joe L. Drovetto, Instructor, Education, to Associate Director of Admissions effective January 3, 1977, to May 31, 1977. The motion carried.

Academic Affairs

Appointments, effective for academic year 1977-78 only

Upon recommendation from Dr. Harrington the following motion was made by the board.

MOTION NO. 4491: Ms. Clifton moved, seconded by Mr. Galbraith, to delete the name of Nancy R. Nicherson from the list of faculty to be appointed effective for the academic year 1977-78 only. The motion carried.

NEXT MEETING

The members of the board indicated they wished to cancel the March meeting and that they would hold their next regular meeting on April 8, 1977.

RECESS

The Chairman recessed the meeting to allow the board to go into an executive session regarding Item IV.G. The meeting was recessed at approximately 10:15 p.m.

RECONVENED

The Chairman reconvened the meeting at approximately 11:45 p.m.

Reappointments for 1977-78

MOTION NO. 4492: Ms. Clifton moved, seconded by Mr. Galbraith, to approve the following faculty members in the Counseling Program in the Student Development area, for reappointment during their second probationary year, 1977-78, with no assurance of tenure.

Terry Milne, Assistant Professor of Counseling and Director of Residence Living, Counseling and Student Development

Kathleen Morris, Assistant Professor of Counseling and Counseling Psychologist

Richard Meier, Assistant Professor of Counseling and Assistant Director of Residence Living, Counseling and Student Development

ADJOURNMENT

The meeting was adjourned by the Chairman at approximately 11:48 p.m.

[Faint, mirrored text from the reverse side of the page, including phrases like 'MOTION NO. 4492', 'ADJOURNMENT', and 'RECONVENED']