

2-10-1978

1978 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
REGULAR MEETING
SUB 204-205
FEBRUARY 10, 1978
8:00 P.M.

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MAR 20 1978
LIBRARY

The regular meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda Clifton, in Room 204-205 of the Samuelson Union Building on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda Clifton, Chairman
Mr. Thomas Galbraith, Vice Chairman
Mr. Don Broughton
Mr. James Hogan

Absent

Mr. S. Sterling Munro

Others

Dr. James E. Brooks, President
Dr. Arthur Keith, Chairman, Faculty Senate
Mr. Paul Bechtel, Chairman, Association of Administrators
Mr. Chuck McClure, Chairman, Student Board of Control

APPROVAL OF MINUTES

There being no corrections, the minutes for the regular meeting of January 13, 1978 and the special meeting of January 30, 1978 were declared by the Chairman to be approved as presented.

CHANGES TO THIS AGENDA

The following changes were made to the agenda:

Additions: IV. G. Enrollment (Drs. Harrington/Purcell)

- V. 1. Letter from Mr. Bowen dated 1/17/78
2. Letter from Dr. Keith dated 2/3/78
3. Letter from Dr. Leinaweaver dated 2/8/78
4. Letter from Dr. Williams dated 2/8/78
5. Letter from Mr. Bechtel dated 2/9/78

VII. A. 3. B. Retirement of Dr. Pettit

B. 1. New Item - Proposed Board amendment to Administrators' Code

(Present Item B. 1 becomes B. 2 and present Item B. 2 becomes B. 3)

REPORTS

Drama Department

Dr. Milo Smith, Chairman of the Department of Drama, distributed copies of a departmental brochure and a seven page paper giving a variety of information about the department. Dr. Smith briefly reviewed the three-level mission of the department and the opportunities that are available to students in these areas. Dr. Smith discussed some of the funding problems, past productions and future plans of the department. An informal question and answer period with board members concluded the presentation.

Status of Reserves and Budget Changes

Mr. Courtney Jones presented the Status of Reserves and Budget Changes Report for December, 1977.

Adjunct Appointments

Dr. Harrington indicated he had approved the following Adjunct Appointments:

- Betty J. Colwell, Adjunct Lecturer of Aerospace Studies
- Kenneth L. Conrad, Adjunct Lecturer of Aerospace Studies
- H. Prater Hogue, Adjunct Lecturer of Aerospace Studies
- Lona Lee Pithan, Adjunct Lecturer of Aerospace Studies
- Russell D. Radden, Adjunct Lecturer of Aerospace Studies
- James N. St. Martin, Adjunct Lecturer of Aerospace Studies
- Jerry M. Swain, Adjunct Lecturer of Aerospace Studies

Part-Time Appointments

The following part-time appointments were made by Dr. Harrington and reported to the board:

- Richard J. Borrud, Acting Instructor of Physical Education, part-time for winter quarter, 1978
- Catherine M. Devney, Acting Instructor of Physical Education, part-time for winter quarter, 1978
- Mary H. Jensen, Lecturer of Leisure Services, part-time for winter quarter, 1978

Resignation

Dr. Harrington reported he had accepted the resignation of Ralph E. Higgins, Assistant Professor of Geology, effective at the end of spring quarter, 1978.

REVISIONS TO THE ADMINISTRATORS' CODE

Dr. Brooks gave a progress report on the status of the proposed revisions to the Administrators' Code. He reviewed the correspondence exchanged by the President and the Chairman of the Association of Administrators and noted that he had met with the Executive Committee of the Association.

Dr. Brooks indicated there is disagreement which has to do with the concept of continuing contracts. He noted he felt the issue was important and that he was willing to withdraw so the administrators could deal directly with the board on the matter. Another option available to the administrators is waiting until the new president arrives and raising the issue with him.

Mr. Bechtel indicated there was no desire on the part of the administrators to push the matter at this time. Mr. Galbraith noted that the matter would be delayed until the new president arrives and that the item would then reappear on the agenda.

Enrollment

Dr. Harrington and Dr. Purcell presented enrollment figures compiled by the Office of Institutional Studies. Dr. Harrington discussed spring quarter and summer session funding.

COMMUNICATIONS

The communications listed under CHANGES TO THIS AGENDA were noted. Mrs. Clifton indicated that several letters which the board had received voiced concern about presidential procedures which would include various groups in the review process of the candidates. She noted that at the time final candidates are invited to visit the campus there will be an opportunity for university groups to meet the candidates. The Chairman also indicated the procedure then would be to let the Presidential Search Committee or the Board know of the perceptions which develop from those meetings.

NEW BUSINESS

Academic Affairs

Leave of Absence

MOTION NO. 5037: Mr. Galbraith moved, seconded by Mr. Broughton, to approve leaves of absence for the following. The motion carried.

Malcolm D. Alexander, Associate Professor of Librarianship, extension of current leave of absence through June 30, 1979 (time not to count towards seniority)

Frank B. Nelson, Associate Professor of Psychology, leave of absence for one year to start with spring quarter 1978. There was an understanding that Dr. Harrington will come back to the board next year with a request that an additional leave for spring quarter 1979 be granted.

Professional Leave

MOTION NO. 5038: Mr. Hogan moved, seconded by Mr. Broughton, that the board action on December 10, 1977 granting a professional leave to Dr. William L. Benson, Professor of Sociology, be rescinded and that a professional leave be granted Charles H. Hawkins, Professor of Sociology, for three quarters to conduct research on birth control practices and attitudes, as well as patterns of aging, in Spain. The motion carried.

Retirement

MOTION NO. 5039: Mr. Galbraith moved with a great deal of regret, seconded by Mr. Broughton, that the following retirements be accepted. The motion carried.

J. Wesley Crum, Professor of Education and Chairman, Department of Aerospace Studies, effective at the end of August, 1978, with the title of Emeritus Professor of Education

Maurice L. Pettit, Professor of Education and Psychology and Director, Organizational Development Center, retirement effective September 30, 1978, with the title of Emeritus Professor of Education and Psychology

Dr. Erickson indicated that the university loses when someone with as many years of long and distinguished service as Dr. Crum retires. He noted the long list of accomplishments during Dr. Crum's administrative and teaching career. He also mentioned national awards which have been given to Dr. Crum. Dr. Erickson concluded his remarks about Dr. Crum with the statement that he is a man of courage and integrity.

Dr. Williams noted that Dr. Pettit was associated with the University when it was a Normal School in 1935. He continued to review Dr. Pettit's career, professional leaves, publications and consulting experiences as Director of the Organizational Development Center which he helped initiate.

The members of the board noted it was with quite a bit of humility that the retirements were accepted for these gentlemen. They have set a standard of conduct for everyone else in the university community to follow.

Mr. Hogan thanked the deans for their moving and poetic presentations on behalf of these two fine men.

Amendment to Administrators' Code

Mr. Broughton indicated that since it had been decided in executive session by the board that the new president would be employed under a contract it will be necessary to amend the Administrators' Code.

MOTION NO. 5040: Mr. Broughton moved, seconded by Mr. Hogan, that the President acting with the advice and assistance of the Assistant Attorney General assigned to the University is directed to draft and present to the Association of Administrators pro-

posed amendments to the Administrators' Code of Personnel Policy and Procedure which will have the effect of excluding the President of the University from the provisions of the Code. Said amendments shall not become effective until President Brooks' successor takes office. The motion carried.

Representative on Kittitas County Action Council Governing Board

Dr. Larry Lowther, Special Assistant to the Dean of the Graduate School and Research, has been serving as University representative on the governing board of the Kittitas County Action Council since 1970 to the present time.

It has recently been pointed out that Dr. Lowther's appointment is not legal since only elected or appointed public officials or their designated representatives can fill public sector seats on community action boards.

MOTION NO. 5041: Mr. Hogan moved, seconded by Mr. Broughton, that the Board of Trustees of Central Washington University does wish to be seated on the Kittitas County Action Council and designates Dr. Larry Lowther as its representative. The motion carried.

The board thanked Dr. Lowther for his public service on this body.

NEXT MEETINGS

Following is the schedule of meetings for the board for the remainder of the academic year.

- Special Meeting of the Board of Trustees in Tri-Cities area, March 1, 1978, 7:30 p.m.
- Regular meetings of the Board of Trustees in Ellensburg:
 - March 10, 1978
 - April 14, 1978 (this may be changed at the March meeting due to a conflict with Association of Governing Boards meeting in San Francisco)
 - May 12, 1978
 - June 9, 1978

RECESS

The Chairman declared a short recess to be followed by an executive session.

EXECUTIVE SESSION

The board went into executive session at approximately 9:55 p.m. for the purpose of discussing personnel matters.

RECONVENED

The Chairman reconvened the regular board meeting at approximately 11:15 p.m.

Sick Leave

MOTION NO. 5042: Mr. Broughton moved, seconded by Mr. Galbraith, that the President, or his designee, be designated to make the necessary arrangements for sick leave as he sees fit and to report back to the board at the following meeting. The motion carried.

ADJOURNMENT

The Chairman declared the meeting adjourned at approximately 11:18 p.m.