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## CWU Curriculum Committee Minutes - 10/04/ 07

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**Faculty Senate Curriculum Committee**

**October 4, 2007**

**3:00 – 5:00**

**Barge 304**

**Minutes**

**Members Present:** L. Braunstein, R. Bransdorfer, B. Palmquist, N. Gierlasinski, K. Temple, B. Kulik, T. Culjak, R. Spodobalski-Brower.

**Members Absent:** M. Wise, D. Howard, T. Pellett

**Guests:** S. Grunden (Registrar's Office)

**Approval of Agenda** – The agenda was amended to change Item 5. Faculty Senate Chair and replace with Review of the Curriculum Catalog Deadline letter. L. Braunstein moved to approve the amended agenda, B. Palmquist seconded. MOTION PASSED.

**Introductions** – R. Bransdorfer welcomed the two new members to the committee, Brian Kulik and K. Temple. Introductions were made.

**Election of chair** – R. Bransdorfer moved to nominate T. Culjak for chair for the 07/08 academic year, L. Braunstein seconded the nominations. T. Culjak noted that she would be gone in Spring quarter and asked, if elected, R. Bransdorfer could act as deputy chair and take over spring quarter. There were no objections. MOTION PASSED. Toni Culjak will be the FSCC chair for 07/08 and Rodney Bransdorfer will be Deputy chair.

**Emergency Approvals over summer** – Two departments requested emergency approvals over the summer. The process is sending the request to the FSCC requesting a yay or yeh. If the proposal passes the vote will be ratified at the first meeting. The following two courses received a quorum of yeh votes:

CHEM 598 Introduction to Computational Chemistry

SCED 598 Watershed Activities to Enhance Research in Schools

B. Palmquist moved to accept these courses, both L. Braunstein and R. Bransdorfer seconded. MOTION PASSED.

**Catalog Deadline Letter** – Discussion of having a published catalog versus an on-line (CD) catalog took place. T. Culjak will craft a letter to the Faculty Senate Executive Committee requesting changing to an on-line catalog. The committee approved the catalog deadlines.

**Review of the Annual Report** – The annual report, prepared by R. Bransdorfer, from last academic year was distributed to the committee. After review B. Palmquist moved to approve, R. Bransdorfer seconded. MOTION PASSED.

**Future Items** – Several items were added to the Future Items list:

Finalize Definitions

Finalize deadline for conforming to definitions

ADA wording change

In discussing the definitions of the majors, minors, specializations, and certificates, a question came up about defining cognates, focus, emphasis, and clusters. In 2006/2007 the faculty senate had suggested that the deadline for departments conforming to the new definitions should be 2010, the FSCC members felt that the deadline should be Fall 08, to be published in the 09/10 catalog.

L. Hoff will bring a sample of the changes needed for the ADA wording change.

**Review Curriculum Summary Log**

#### 07/08 FUTURE ITEMS

- Finalize deadline for conforming to definitions – Identify programs needing to conform
- Discussion of defining Cognates, Focus, Emphasis, and Clusters.