

7-21-1978

## 1978 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON UNIVERSITY  
SPECIAL MEETING  
SUB 204-206  
JULY 21, 1978  
8:00 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda Clifton, in Rooms 204-206 of the Samuelson Union Building on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda Clifton, Chairman  
Mr. Don Broughton  
Mr. James Hogan  
Mr. S. Sterling Munro

Absent

Mr. Thomas Galbraith  
Vice-Chairman

Others

Dr. James E. Brooks, President  
Dr. Franklin Carlson, Chairman, Faculty Senate  
Dr. Donald Wise, Chairman, Association of Administrators  
Mr. Michael Golden, Student Board of Control representative

APPROVAL OF MINUTES

Mrs. Clifton asked that line 8 of Motion No. 5089 in the minutes of the meeting of June 9, 1978 be corrected as follows: strike the words, "to see if." Replace with the words, "to continue to provide." In line 9 of Motion No. 5089, strike the words, "can continue to be provided."

The minutes of the June 9, 1978 7:00 P.M. meeting were accepted as amended. The minutes of the June 23, 1978 8:00 P.M. meeting were accepted as written.

CHANGES TO THE AGENDA

At Dr. Harrington's request, the following changes were made to Draft #3 of the agenda:

Item IV-C-2, Fern L. O'Neil, Acting Instructor in Home Economics Education and Chairperson, Department of Home Economics, Family and Consumer Studies, resignation effective close of summer session, 1978 was removed from Section C and repositioned as item IV-D-2 (John Rinehart's action being number IV-D-1). Item IV-C-3 was renumbered IV-C-2.

Item VII-A-2-h. Claudia R. Steen. This item was changed to remove the courtesy academic title of Clinical Associate Professor of Allied Health Sciences.

REPORTS

Distinguished Teaching Professor - 1978-79

Dr. Harrington introduced Curt A. Wiberg, Professor of Biology as the recipient of the Distinguished Teaching Professor award for 1978 approved by the Board of Trustees in Executive Session at a previous meeting.

Mr. Wiberg accepted the Board's congratulations and expressed his pleasure at being designated Distinguished Teaching Professor for 1978-79.

Status of Reserves and Budget Changes through May, 1978

Mr. Courtney Jones presented the Status of Reserves and Budget Changes for the month of May, 1978.

Resignations

Dr. Harrington reported he had accepted the following resignations:

Juana R. Horn, Assistant Professor of Foods and Nutrition, resignation effective June 9, 1978, and

Clarence Beecher, Associate Professor of Ethnic Studies, resignation effective close of first term, Summer Session, 1978

and that he had granted releases from contract for:

John M. Rinehart, Assistant Professor of Music, release from 1978-79 contract with regret, effective immediately, and

Fern L. O'Neil, Acting Instructor in Home Economics Education and Chairperson, Department of Home Economics, Family and Consumer Studies, release from contract effective close of Summer Session, 1978.

Dr. Harrington stated that he wished them all well and thanked them for their fine service to Central. Mrs. Clifton asked Dr. Harrington to please convey those same sentiments from the Board.

Death of Dr. Lynn Osborn, Professor of Communication

Dr. Harrington called on Dr. Burton Williams, Dean of the School of Social and Behavioral Sciences to report to the Board on the passing of Dr. Osborn. Dr. Williams read to the assembly the following Memoriam:

"Professor Lynn R. Osborn came to Central Washington University in 1971 as Chairman of the Communication Department. For the past seven years he served Central and his students as a classical example of the gentleman-teacher-scholar. Indeed Professor Osborn's reputation as one of our foremost teacher-scholars was well known not only here but nationally, even internationally.

Professor Osborn participated in several international and world conferences on speech communication and served as a consultant

to more than twenty national business and research associations. In other capacities he served as director of the conversational English curriculum and had served in the orientation center of Fulbright Exchange scholars while on the faculty of the University of Kansas. As a scholar he published numerous articles on a wide range of communication topics in a number of quality professional journals.

Apart from all of his many excellent professional contributions, however, Lynn Osborn made a more profound contribution simply by being the kind of person he was. He was a patient, peaceful and perceptive man who labored to alleviate the suffering which is congenital to the human condition. He was profoundly religious in the very best sense of that word. His personal and professional integrity was beyond reproach.

In him compassion was allied with a helping hand, faith with works, good sense with sensitivity, morality with mercy, humor with humanity, God with joy. Even though his good works will remain as a monument to his memory, his death leaves a void which can never be filled.

He will be missed by all those whose lives he touched."

On behalf of the Board, Mrs. Clifton thanked Dr. Harrington and Mr. Williams for this tribute.

OLD BUSINESS

None.

EXECUTIVE SESSION

The Chairman announced at approximately 8:40 p.m. that the Board would recess to go into a short Executive Session.

RECONVENED

The Board reconvened at approximately 9:16 P.M.

NEW BUSINESS

Academic Affairs

Leave of Absence Without Pay

MOTION NO. 5113: Mr. Hogan moved, seconded by Mr. Broughton, that Philip B. Garrison, Assistant Professor of English, be granted a leave of absence effective for spring quarter, 1979 (time to count towards seniority). The motion carried.

New Appointments

MOTION NO. 5114: Mr. Broughton moved, seconded by Mr. Munro, that the following new faculty and administrative exempt appointments be approved:

Steven W. Allen, Assistant Professor of Music, for the 1978-79 academic year

Richard J. Borrud, Assistant Professor of Leisure Services, for the 1978-79 academic year

Edward S. Esbeck, Associate Professor of Business Administration, for the 1978-79 academic year

William A. Kritsonis, Associate Professor of Education, for the 1978-79 academic year

Patricia J. Malloy, Assistant Professor of Physical Education, for the 1978-79 academic year

Jim A. Spalding, Assistant Professor of Drama, and Designer and Technical Director for the 1978-79 academic year only

Vickie H. Skelton, Instructor in Accounting, for the 1978-79 academic year only

Claudia R. Steen, Education Coordinator of the Medical Technology Program effective July 1, 1978 through June 30, 1979 (administrative exempt position)

Motion carried.

Faculty Reappointment for 1978-79 academic year

MOTION NO. 5115: Mr. Munro moved, seconded by Mr. Broughton, that the following faculty reappointment be approved:

Peter Gries, Assistant Professor of Music, re-employ for fifth Probationary year (with doctorate, no assurance of tenure)

Motion carried.

Salary Adjustment

MOTION NO. 5116: Mr. Broughton moved, seconded by Mr. Hogan, that Peter Gries, Assistant Professor of Music, be granted a one-step salary increase for completion of doctorate, effective September, 1978 (from step 8.5 to step 9.5). The motion carried.

Changes in Assignment

MOTION NO. 5117: Mr. Munro moved, seconded by Mr. Hogan, that the following changes in assignment be approved:

Jimmie R. Applegate, Associate Professor of Education, appointment as Interim Dean of Professional Studies, effective September 1, 1978 and running until August 31, 1979, or until a permanent Dean is appointed (whichever comes first)

Donald G. Dietrich, Associate Professor of Science Education and Chemistry, appointment as Assistant Director in the Office of Career Planning and Placement, effective September 1, 1978, through August 31, 1979

Anne S. Denman, Associate Professor of Anthropology, re-assigned as follows:

- (1) Special Assistant to the Dean of the Graduate School and Research for half-time effective September 1, 1978 through June 30, 1979
- (2) Coordinator of Accreditation Self-Study for half-time effective September 1 through December 31, 1978
- (3) Associate Professor of Anthropology for half-time effective January 1 through June 30, 1979.

Madge A. Young, Associate Professor of Education, reassigned on a half-time basis as Director of the Center for Women's Studies, effective for the 1978-79 academic year (she will retain her present assignment in the Department of Education on a half-time basis).

Motion carried.

Responding to questions on the operation of the Center for Women's Studies, Dr. Schliesman stated the Center would try to respond to the needs of the region by carrying out those kinds of support services we had in the past two years, on a self-supporting basis as much as possible, and developing, as needed, the short courses and workshops desired. It is recommended that the Center operate with an advisory committee of five to seven people representing female university staff, and, as appropriate, the off-campus community. Persons interested in serving on the advisory committee can volunteer to the Dean of Undergraduate Studies by telephone or in person. The program will be functioning in September.

Change in Title

MOTION NO. 5118: Mr. Hogan moved, seconded by Mr. Broughton, that Willa Dene Powell, Acting Instructor in Home Economics Education, have her title changed to Assistant Professor of Home Economics Education. Motion carried.

Appointment to Rank

MOTION NO. 5119: Mr. Broughton moved, seconded by Mr. Munro, that the appointment of Larry C. Helms, Assistant Vice President for Off-

Campus Programs, as Associate Professor of Education (with restrictions as proposed by the Department of Education) be approved. Motion carried.

Adjunct Appointments Discontinued

MOTION NO. 5120: Mr. Broughton moved, seconded by Mr. Hogan, that effective 15 days from this date the following adjunct appointments will be discontinued with the Board's thanks for their fine service:

- Susan R. Blanche, Adjunct Assistant Professor of Art
- Robin C. Blankers, Adjunct Instructor in Art
- Lawrence L. Bullis, Adjunct Lecturer in Art
- Janice K. Dale, Adjunct Assistant Professor of Art
- Gloria J. Kildall, Adjunct Instructor in Art
- Leroy D. Ledebor, Adjunct Assistant Professor of English
- Alva B. McGarah, Adjunct Assistant Professor of Art
- Robert S. Purser, Adjunct Instructor in Art
- Gloria L. White, Adjunct Instructor in Art

Motion carried.

Fees

Request to increase the Graduate Binding Fee

MOTION NO. 5121: It was moved by Mr. Hogan, seconded by Mr. Munro, that effective fall quarter, 1978, the graduate binding fee be raised to \$8.00 per volume. Motion carried.

Business and Administrative Affairs

Discontinuance of excess auto liability insurance

MOTION NO. 5122: Mr. Munro moved, seconded by Mr. Hogan, that the excess automobile liability insurance policy be discontinued August 31, 1978. Motion carried.

Adoption of State Environmental Policy Act guidelines

MOTION NO. 5123: Mr. Hogan moved, seconded by Mr. Munro, that the following policy concerning the State Environmental Policy Act be adopted:

It is the policy of Central Washington University that any project shall be accomplished in compliance with Chapter 43.21c

RCW, the State Environmental Policy Act (SEPA) and in accordance with Chapter 197-10 WAC, guidelines for the State Environmental Policy Act implementation. To this end, Central Washington University hereby adopts by reference Chapter 197-10 of the WAC SEPA guidelines and all subsequent amendments thereto.

In compliance with Chapter 197-10 WAC, the Director of Facilities Planning and Construction of Central Washington University shall be the responsible official for carrying out this policy.

Motion carried.

Acceptance of gift of equipment to the Physical Education Department

MOTION NO. 5124: Mr. Munro moved, seconded by Mr. Hogan, that the Board of Trustees accept with gratitude the generous gift from the Central Washington University Booster Club of a Savin 780 Copier for use in the Physical Education, Health Education, Leisure Services and Athletic Department of Central Washington University. Motion carried.

Acceptance of the resignation of Thomas Hruska, Manager, University Bookstore

MOTION NO. 5125: Mr. Hogan moved, seconded by Mr. Broughton that the resignation of Tom Hruska from his position as Manager, University Bookstore be accepted effective July 31, 1978. Motion carried.

Recognition of Tom Hruska as Distinguished Administrator

MOTION NO. 5126: Mr. Hogan moved, seconded by Mr. Broughton, that Tom Hruska, who resigned from Central Washington University effective July 31, 1978 after serving 12 years and 11 months as the Manager of the University Bookstore, be awarded Distinguished Administrator recognition. Motion carried.

Reappointment of Catherine Sands as Senior Scholar Coordinator

MOTION NO. 5127: Mr. Broughton moved, seconded by Mr. Hogan that the appointment of Catherine Sands as Senior Scholar Coordinator, one-half time, be continued effective September 1, 1978 through March 31, 1979. Motion carried. (Note: agenda incorrectly listed August 31, 1979)

Appointment of Acting Assistant Director of Residence Living

MOTION NO. 5128: Mr. Hogan moved, seconded by Mr. Munro, that Joyce Cliff be appointed Acting Assistant Director of Residence Living for the 1978-79 academic year, September 1, 1978 through June 30, 1979. Motion carried.

Settlement of contract dispute on Physical Education Addition

MOTION NO. 5129: After determining the funds were available, Mr. Munro moved, seconded by Mr. Hogan, that the Board approve payment



of the recommended settlement of a contract dispute with Kolb and Stansfield, Architects for \$45,000 completing payment for work done on schematics for the Nicholson addition. Motion carried.

Proposals from Memorial Committee

MOTION NO. 5130: Mr. Broughton moved for acceptance of the Memorial Committee recommendations for building names as set forth in the letter of May 31, 1978 from the Chairman of the Memorial Committee to the Board of Trustees. The motion was seconded by Mr. Munro and passed by the Board with the request that as a courtesy, the families of those so honored be notified prior to the list being published.

Proposed revisions to the CWU Retirement Rules and Regulations for Faculty and Civil Service Exempt Staff

MOTION NO. 5131: Mr. Munro moved, seconded by Mr. Hogan that supplemental retirement income payments for eligible faculty and civil service exempt staff members who retired prior to July 1, 1974, are hereby authorized subject to the following conditions:

1. that the Retirement Income Benefit will be calculated for each eligible participant as of the date of retirement;
2. that these Supplemental Retirement Income Payments will not be made retroactively, but will be made prospectively from September 1, 1978;
3. that calculation of the Retirement Income Benefit will include a full offset of all WSTRS and/or PERS benefits available to the participant as of the date of retirement and earned from service in Washington public post secondary education and/or at Washington public institutions of higher education;
4. that, where a participant had a spouse living on the date of retirement and either of them is now deceased, it will be assumed that the joint and 2/3 survivor Supplemental Retirement Income Payment option would have been selected;
5. that, where a participant had a spouse living on the date of retirement and both of them still live, the participant will be authorized to exercise any of the Supplemental Retirement Income Payment options presently available;
6. that a participant unmarried on the date of retirement will be eligible for only the single life Supplemental Retirement Income Payment option and said payments will cease at the participant's death;
7. that continuation of these Supplemental Retirement Income Payments will be subject to the continuing budgetary approval by the Board of Trustees taken in the light of overall funding for Central Washington University by the Legislature;

and, further, that, in accordance with the above, the CWU Faculty and Civil Service Exempt Retirement Rules and Regulations (revised 6-10-77) are hereby amended as set forth in the attached document (copy on file in the President's office).

Motion carried.

Approval of the 1979-81 Operational Budget Request

MOTION NO. 5132: Mr. Broughton moved that the 1979-81 Operating Budget target reductions and the 1979-81 Requested Budget as presented by the Administration be approved for submission to the Governor. The motion was seconded by Mr. Munro and passed by the Board. (A copy of the document is on file in the President's office.)

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for September 8, 1978 at 8:00 P.M.

Mr. Munro acknowledged this as being the last official meeting of the Board of Trustees with President Brooks. He expressed his personal gratitude for the shared experience of the last one year and four months, and his deep respect and admiration for Dr. Brooks. Mrs. Clifton thanked Mr. Munro for bringing this to the Board's attention and asked that his remarks be recorded on behalf of the entire Board.

ADJOURNMENT

The meeting adjourned at approximately 10:34 P.M.

CHANGES TO THE AGENDA

All changes to the agenda were listed on the final agenda which was distributed to the Board and members of the audience.

REPORTS

Status of Reserves and Budget Changes - June, 1978

The Status of Reserves and Budget Changes for June, 1978, presented to the Board by Mr. Costello Jones.

Affirmative Action

Mr. Dale LeCompte presented the Affirmative Action Report for 1977-1978. Mr. LeCompte outlined important accomplishments for the Office of Affirmative Action: (1) new Affirmative Action program developed and approved before the first of the year, (2) involvement of the office with the presidential search, (3) salary survey and adjustments of inequities, and (4) major efforts in minority recruiting.