

9-8-1978

1978 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
REGULAR MEETING
SUB 204-205
SEPTEMBER 8, 1978
8:00 P.M.

The regular meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda Clifton, in Rooms 204-205 of the Samuelson Union Building on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda Clifton, Chairman
Mr. Thomas Galbraith, Vice Chairman
Mr. Don Broughton
Mr. James Hogan

Absent

Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Franklin Carlson, Chairman, Faculty Senate
Dr. Donald Wise, Chairman, Association of Administrators

APPROVAL OF MINUTES

The minutes for the special meeting of July 21, 1978 were declared by Chairman Clifton approved as written.

CHANGES TO THE AGENDA

All changes to the agenda were listed on the final agenda which was distributed to the board and members of the audience.

REPORTS

Status of Reserves and Budget Changes - June, 1978

The Status of Reserves and Budget Changes for June, 1978, presented to the board by Mr. Courtney Jones.

Affirmative Action

Ms. Gale LeCompte presented the Affirmative Action Report for 1977-1978. Ms. LeCompte outlined important accomplishments for the Office of Affirmative Action: (1) new Affirmative Action program developed and approved before the first of the year, (2) involvement of the office with the presidential search, (3) salary survey and adjustments of inequities, and (4) major efforts in minority recruiting.

Williams, members of the Executive Board of the Central Washington Executive Professors Association. The letter was dated September 1, 1978.

Agreement By and Between the Board of Trustees of C.W.S.C.
and Washington Federation of State Employees, Council 28

Mr. Jones indicated this was a matter for executive session.

EXECUTIVE SESSION

Chairman Clifton recessed the meeting to allow the board members to go into executive session at approximately 8:15 p.m.

RECONVENED

The board meeting was reconvened at approximately 8:24 p.m. following the hearing of the above report.

Adjunct Appointment

Dr. Harrington indicated he had employed Robert W. Gardner, Adjunct Assistant Professor of Sociology.

Part-time Appointment

Dr. Harrington reported he had appointed Betty G. Kramlich, Instructor of Music, part-time for fall quarter, 1978 only.

Release from Contract

Dr. Harrington reported he had approved the release from contract for the following:

- Janice O. Baker, Associate Professor of Librarianship, release from contract effective September 1, 1978
- Larry C. Helms, Assistant Vice President for Off-Campus Programs, release from contract effective September 1, 1978
- Myra L. Helms, Assistant Professor of Accounting, release from contract effective September 1, 1978
- Mary L. Larsgaard, Assistant Professor of Librarianship, release effective September 1, 1978

Resignation of Controller

Mr. Jones noted that under board Motion No. 4514 he had accepted the resignation of Kent Martin, Controller, effective September 30, 1978. Mr. Martin has served the institution extremely well and his resignation was accepted with regret and with best wishes for him in his new endeavors.

IN MEMORIAM--USHA MAHAJANI

Dr. Burton Williams read the following Memorial to Dr. Mahajani:

"Professor Usha Mahajani came to Central Washington University in 1967 as an Associate Professor of Political Science. She was quickly promoted to the rank of Professor as a result of her dedicated teaching and superb scholarship. Born in Poona, India she received her Bachelor of Arts degree in her native country then journeyed to the United States to further her education. She received a Master of Arts degree from Smith College in 1954 and the Doctor of Philosophy degree from the Johns Hopkins University in 1957. Her academic expertise was in the field of Asian Studies.

Prior to her coming to Central, Professor Mahajani held a variety of distinguished positions; she served as an intern at the United Nations Secretariat, was appointed a research scholar with the Ministry of External Affairs in New Delhi, India, and for the five years immediately preceding her appointment to the CWU faculty she served as a Research Fellow in the Department of International Relations of Australian National University in Canberra.

Her research interests carried her to Thailand, Indonesia, Malaysia, Cambodia, South Vietnam, the Philippines, Japan, and England. She was the author of two books and had completed a draft of a third book. In addition she had published or presented some eighty (80) scholarly papers. Truly Professor Mahajani was the epitome of the classic scholar-teacher and as such she was persistently sought for public speaking engagements.

But apart from, or perhaps better still in addition to all this she was a kind, considerate and gentle woman with a deep compassion for oppressed people wherever they were to be found. She was perceptive, patient and peaceful in her efforts to mitigate the injustices of this world which, as she saw it, was so often the result of unbridled bigotry. In her scholarship was allied with sensitivity, education with edification, intuition with integrity, humor with humanity.

But perhaps she says more than we can say by quoting a few words from her last letter written July 17, 1978. She spoke of the salary increase she had just received as follows: 'I wish to thank you, other college authorities and the Board of Trustees for their action. It has been a privilege and a pleasure to be associated with Central Washington University.'

We have been made richer by her presence and in a very real sense we are all impoverished by her passage from this life."

COMMUNICATIONS

Chairman Clifton indicated she had received a communication from Jeannette Ware, Samuel Mohler, E. E. Samuelson, Ted Bowen and Harold Williams, members of the Executive Board of the Central Washington Emeritus Professors Association. The letter was dated September 1, 1978.

NEW BUSINESS

Resolution No. 78-4--Dr. Brooks

MOTION NO. 5133: Mr. Hogan moved, seconded by Mr. Galbraith, to unanimously adopt the following resolution. The motion carried.

RESOLUTION 78-4

WHEREAS Dr. James E. Brooks was appointed President of Central Washington University on August 1, 1961, and,

WHEREAS for more than seventeen years, Dr. Brooks has given unselfishly of himself to further the excellence of Central Washington University, and,

WHEREAS under his leadership the University has grown and developed into a regional university of stature, and,

WHEREAS his concern for the improvement of the Central grounds led to the creation of a campus appreciated for its beauty by all its visitors, and,

WHEREAS Dr. Brooks diligently devoted his knowledge and time to ensuring that all five current Board members were furnished with all possible aid in becoming familiar with the resources and needs of Central Washington University to enhance the effectiveness of our service as Board members, and,

WHEREAS Dr. Brooks has enjoyed the respect of the public, the State Legislature and the Governor's Office for his candor, his devotion to fact and his willingness to work with others in providing excellence in higher education to the people of Washington State, and,

WHEREAS Dr. Brooks' tenure as President of the University has been conducted in the finest tradition of a scholar's commitment to the enhancement of quality education, and,

WHEREAS the University will miss his knowledge and leadership, the dedicated attention he gave to the affairs of the University, and his commitment to Central's faculty, programs, students, and staff,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees wishes to publicly express appreciation to Dr. James E. Brooks for his dedicated service and contributions as President of Central Washington University from August 1, 1961 to August 31, 1978.

ADOPTED this 8th day of September, 1978.

WELCOME

Chairman Clifton officially welcomed Dr. Donald L. Garrity to Central Washington University.

Administrative and Business Affairs

Distinguished Civil Servant Recognition

MOTION NO. 5134: Mr. Hogan moved, seconded by Mr. Broughton, that the recommendation of Mr. Jones be accepted and that Distinguished Civil Servant status be granted to J. K. Davis, Physical Plant, who retired in 1962 after 23 years of service at Central Washington University as a custodian. The motion carried.

Appointment of Director of Computer Services

MOTION NO. 5135: Mr. Broughton moved, seconded by Mr. Galbraith, that the Board of Trustees approve the appointment of Verlon J. Olson as Director of Computer Services effective October 9, 1978. The motion carried.

Appointment of Acting Director of Computer Services

MOTION NO. 5136: Mr. Hogan moved, seconded by Mr. Galbraith, to accept the recommendation of Mr. Jones and approve the temporary appointment of the Acting Director of Computer Services, John Staneff, effective September 1, 1978 through October 8, 1978. The civil service salary will be continued with an approximate 10% increase to compensate for increased duties and responsibilities during this temporary appointment. The motion carried.

Appointment of Acting Controller

MOTION NO. 5137: Mr. Hogan moved, seconded by Mr. Galbraith, to accept the recommendation of Mr. Jones and approve the temporary appointment of the Acting Controller, Joseph Antonich, effective October 1, 1978 through June 30, 1979 or until the appointment of a permanent Controller, whichever is earlier. The Civil Service salary will be continued with an approximate 10% increase to compensate for increased duties and responsibilities during this temporary appointment. The motion carried.

Appointment of Director of Residence Living

MOTION NO. 5138: Mr. Broughton moved, seconded by Mr. Galbraith, to approve the appointment of Gary R. Kane as Director of Residence Living, effective September 1, 1978 through August 31, 1979 (Administrative Exempt). The motion carried.

Title Changes--Student Development Staff Reassignments

MOTION NO. 5139: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the title changes and reassignments recommended by Dr. Guy. Dr. Gregory Trujillo will be reassigned to the student development office where he will be Associate Dean of Student Development/Director of Testing and Evaluative Services and retain budgetary responsibilities for Testing and Evaluative Services. His salary will remain at Step 14. Dr. Robert Miller will remain half-time in Testing and Evaluative Services and half-time in Counseling. Mr. Richard Meier will retain the title of Assistant Dean of Student Development. He will be assigned to the student development office where his duties will include coordination of student grievance procedures and working with the residence hall staff. His salary level will remain at Step 7. The motion carried.

Academic Affairs

Faculty Re-appointment for 1978-79

MOTION NO. 5140: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the re-appointment of Frances D. Sparks, Instructor of Librarianship, for the fourth probationary year with no assurance of tenure. The motion carried.

Leave of Absence Without Pay

MOTION NO. 5141: Mr. Galbraith moved, seconded by Mr. Broughton and Mr. Hogan to approve the following leaves of absence without pay. The motion carried.

- Frances D. Sparks, Instructor of Librarianship, leave of absence effective from October 1, 1978 through August 31, 1979 (time not to count towards seniority)
- Thomas H. Thelen, Associate Professor of Biology, leave of absence effective the 1978-79 academic year (time to count towards seniority)
- Betty Jo Dupin, Associate Professor of Music, leave of absence effective for fall quarter, 1978 (time to count towards seniority)

Disability Retirement

MOTION NO. 5142: Mr. Hogan moved, seconded by Mr. Galbraith, that disability retirement be granted to Thomas Dean Stinson, Professor of Education and Psychology, effective October 1, 1978, with the title of Emeritus Professor. The motion carried.

Prior to the passage of the foregoing motion Dr. Burton Williams was asked to speak and delivered the following tribute to Dr. Stinson:

Professor Dean Stinson has served in several capacities in the 24 years he has been associated as a faculty member with CWU. He received his B.S. and M.Ed. degrees at Colorado State University and his Ed.D. degree from Northern Colorado University. Prior to the completion of his doctorate he taught public schools in Colorado for several years. From 1947-54 he served on the faculty of Colorado State University as Assistant Professor of Education and Psychology and as Director of the Counseling Center.

In 1954 Professor Stinson joined the faculty of CWU as Dean of Men and as Professor of Education and Psychology and served as the Dean of Men until 1963. From 1963 to the present Professor Stinson has served full time as Professor of Psychology and Education. His untimely illness has forced his early retirement, however, it is our hope that he can continue to serve Central in a part-time capacity as one of our Adjunct Professors.

We wish Dean a long, happy and healthy retirement and extend to him the gratitude of his many, many students and the well wishes of his colleagues for his many years of faithful service to Central and to his students.

The members of the board indicated they also wished to express their gratitude to Dr. Stinson for his long and faithful service to the University.

Change in Assignment

MOTION NO. 5143: Mr. Hogan moved, seconded by Mr. Broughton, to accept the recommendation of Dr. Harrington to appoint William L. Benson, Associate Professor of Sociology, as Interim Assistant Vice President for Off-Campus Programs, effective September 1, 1978, and running until August 31, 1979, or until a permanent Assistant Vice President is appointed (whichever comes first). The motion carried.

MOTION NO. 5144: Mr. Broughton moved, seconded by Mr. Hogan, to approve the appointment of William Owen Dugmore, Associate Professor of Counseling, as Associate Professor in the Department of Psychology, effective for fall and winter quarters, 1978-79 (will return to present position spring quarter, 1979). The motion carried.

Department Chairman

MOTION NO. 5145: Mr. Hogan moved, seconded by Mr. Galbraith, to accept the recommendation of Dr. Harrington and approve the appointment of Luther G. Baker, Professor of Family Studies, as Chairman of the Department of Home Economics, Family and Consumer Studies effective September 1, 1978 and running through August 31, 1982 (subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual)

Faculty Appointments

MOTION NO. 5146: Mr. Broughton moved, seconded by Mr. Hogan, to approve the following faculty appointments. The motion carried.

- Alberta R. Anderson, Assistant Professor of Business Education and Administrative Management, for the 1978-79 academic year
- Jeffrey R. Cox, Assistant Professor of Music, for the 1978-79 academic year
- Jerome B. Johnson, Instructor in Geology, effective for fall quarter, 1978 only
- Philip E. Long, Assistant Professor of Geology, effective winter and spring quarters of the 1978-79 academic year
- Barbara A. Miller, Teaching Associate in the Washington Center for Early Childhood Education, effective for the 1978-79 academic year
- Sidney L. Nesselroad, Assistant Professor of Music, effective for the 1978-79 academic year
- Gary I. Parson, Assistant Professor of Business Administration, effective for the 1978-79 academic year only
- Michael R. Ruble, Instructor in Accounting, effective for the 1978-79 academic year only
- Bryan R. Scott, Instructor in Business Administration, effective for the 1978-79 academic year only
- Myrtle C. Snyder, Lecturer in Education, effective for the 1978-79 academic year only (salary from grant funds)
- Elizabeth Ann Solomon, Acting Assistant Professor of Home Economics Education, effective for the 1978-79 academic year (salary from grant funds)
- Patsy L. Whitmer, Instructor of Food Science and Nutrition, effective for the 1978-79 academic year
- Dina Wills, Assistant Professor of Communication, effective for the 1978-79 academic year only
- Richard D. Wood, Visiting Professor of Aerospace Studies and Director of Aerospace Studies, effective from October 1, 1978 to June 1, 1979 (special assignment as agreed in letter dated 8-16-78)
- Mary Lynn Zink, Assistant Professor of Art, effective for the 1978-79 academic year
- Wanda H. Fujimoto, Acting Instructor in Business Administration, effective for the 1978-79 academic year only
- Ralph E. Higgins, Assistant Professor of Geology, effective for fall quarter, 1978 only

Salary Adjustment

MOTION NO. 5147: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the salary adjustment for Woodrow C. Monte, Assistant Professor of Foods and Nutrition, a one-step salary increase for completion of doctorate, effective September 1, 1978 (from step 8.0 to step 9.0), as recommended by Dr. Harrington. The motion carried.

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
FALL MEETING

DEC 13 1978

LIBRARY

Leave of Absence Rescinded

MOTION NO. 5148: Mr. Hogan moved, seconded by Mr. Galbraith, to approve rescinding the leave of absence granted to Frank B. Nelson, Associate Professor of Psychology, and reinstating him as full-time faculty effective fall quarter, 1978 (leave of absence granted February 10, 1978, was effective for spring quarter, 1978, and for the 1978-79 academic year). The motion carried.

NEXT MEETINGS

Following are the next scheduled meetings of the board:

- October 13 Regular meeting of the Board
- November 10 Regular meeting of the Board
- November 18 Special meeting with the CWU Alumni Board

The board indicated they would find a date that is mutually agreeable with the board members and Dr. Garrity to schedule a meeting off campus with the people of Kittitas County similar to the meetings which have been held in other areas in the state.

Dr. Garrity indicated to the board that the Council of Post-Secondary Education will be holding meetings on Central's campus on September 20-21. The CPE Executive Coordinator has expressed a desire to have the members of Central's Board of Trustees meet with members of the CPE in a social atmosphere. A social hour has been planned for the evening of September 20 for the Board of Trustees, CPE members and key CWU administrators at Dr. Comstock's home. This will be followed by a no-host dinner at the Holiday Inn. Dr. Garrity indicated he would confirm the arrangements by letter to the board.

Dr. Garrity noted that he was delighted to be at Central and to work with the Board of Trustees. He indicated he was looking forward to assisting the board in being effective in discharging their duties to the University and to the community. Dr. Garrity said he accepted the invitation to come to Central because he thought it was a fine institution. He indicated that he felt it could be made a better institution and that collectively the job can be done.

ADJOURNMENT

Chairman Clifton declared the meeting adjourned at approximately 9:08 p.m.