

12-8-1978

1978 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
REGULAR MEETING
SUB 204-205
DECEMBER 8, 1978
8:00 P.M.

Chairman, Civil Service
Employee Council
FOR RESERVE

The regular meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda Clifton, in Rooms 204-205 of the Samuelson Union Building on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda Clifton, Chairman
Mr. Thomas Galbraith, Vice Chairman
Mr. Don Broughton
Mr. S. Sterling Munro

Absent

Mr. James Hogan

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald Guy, Dean of Student Development
Dr. Donald Wise, Chairman, Association of Administrators
Dr. Franklin Carlson, Chairman, Faculty Senate

APPROVAL OF MINUTES

The minutes for the special meeting of November 17, 1978 were approved as written.

CHANGES TO THE AGENDA

Dr. Garrity asked that Item V. Communications, 1. Letter to Donald L. Garrity from Kenneth H. Baker be moved to VII. New Business, B. 5. It was also requested that Item VII. A. 2. b. be deleted from the agenda at this time.

REPORTS

Dr. Garrity reported that conversations had been held with representatives of the Association of Administrators regarding the Administrators' Code. The code calls for the Association and the President to review the code and submit their proposed revisions to the Board of Trustees by January 1. It was agreed that the problems should be looked at and worked out with proposals for consideration being presented to the board at a later meeting. It was noted that this procedure was preferable to trying to adhere to an arbitrary time.

NEW BUSINESS

Administrative and Board Affairs

Resolution No. 78-6

Dr. Garrity summarized the intent of Resolution No. 78-6 which delegates to the President or his designees the power and duty to make "special" appointments to the faculty for a finite period of time up to one year.

MOTION NO. 5167: Mr. Galbraith moved, seconded by Mr. Broughton, to adopt Resolution No. 78-6.

A discussion followed and questions were raised concerning the period of time (one year or less) and the reporting time.

MOTION NO. 5168: Mr. Munro moved that the language of Resolution No. 78-6 be amended to indicate that each appointment to the faculty made by the President or his designee pursuant to this delegation of powers and duties shall be reported no later than the next regular meeting of the Board. The motion was seconded by Mr. Galbraith. The motion carried.

A vote was taken on Motion No. 5167 and the motion carried as amended.

Resolution NO. 78-7

Dr. Garrity reviewed the intent of Resolution No. 78-7 which delegates to the President or his designees the power and duty to employ "exempt" administrators. Dr. Garrity noted that the board reserved to itself the appointment of the President.

MOTION NO. 5169: Mr. Munro moved to amend Resolution No. 78-7 to provide that the employment of each "exempt" administrator by the President or his designees pursuant to this delegation of powers and duties shall be reported no later than the next regular meeting of the board. The motion to amend was seconded by Mr. Galbraith. The motion carried.

MOTION NO. 5170: Mr. Munro moved adoption of Resolution No. 78-7 as amended. The motion carried.

Dr. Garrity indicated there was no intent to affect or modify in any way the Administrators' Code. The Chairman noted that any person the board delegates powers to under this resolution is bound by the provisions of the code.

Resolution No. 78-8

Dr. Garrity emphasized that approving the policy for making changes in assignments of faculty and administrative personnel would in no way modify the Faculty Code or the Administrators' Code.

MOTION NO. 5171: Mr. Munro moved, seconded by Mr. Broughton, to amend Resolution No. 78-8 to provide that changes in assignments of members of the faculty and "exempt" administrators by the President or his designees pursuant to this delegation of powers and duties shall be reported no later than the next regular meeting of the board. The motion carried.

MOTION NO. 5172: Mr. Galbraith moved to adopt resolution No. 78-8 as amended. The motion was seconded by Mr. Broughton. The motion carried.

Changes in assignments will terminate at the office of the President and will allow these actions to be concluded without the involvement of the board.

Resolution No. 78-9

Consideration of this resolution concerning the regular meetings of the Board of Trustees must come before the board at two regular meetings before the action is final.

Dr. Garrity indicated that the intent of the resolution was not to decrease the involvement of the board but to make it easier for the board to be involved in the governing matters of the institution. The code requires that a schedule of regular meetings be established and the board indicated they intended to continue to hold those meetings in Ellensburg. Special meetings will be scheduled so the board will have the freedom to plan and do those things which the board should be doing.

It was recommended that the second indentation on page 2 of Resolution No. 78-9 be changed as follows (additions underlined):

"Regular Meetings. A regular meeting of the Board of Trustees shall be held at least once each calendar quarter, unless dispensed with by the Board of Trustees, at such time and place as the Board of Trustees by motion from time to time may direct."

The resolution will be considered on the agenda of the next regular meeting.

Resolution No. 78-10

This resolution must also come before the board at two regular meetings as it amends the Constitution of the Board of Trustees. Dr. Garrity recommended that the person who functions as the secretary to the board should be the person to carry that title. He indicated that the president is not a part of the board.

The secretary to the board does not determine the agenda but serves the board and gives public notice of all meetings of the board. The secretary records and keeps the minutes of the proceedings. The secretary is the custodian of all official records of the board unless otherwise directed by the board. The secretary is authorized, with the Chairman or Vice-Chairman of the board on behalf of the board to execute or to attest all contracts, deeds, leases, notes, mortgages, deeds of trust, bonds indentures, warrants, undertakings, powers of attorney, releases and satisfactions of mortgages and indebtednesses, reconveyances under deeds of trust, and all other releases, when the same have been authorized to be executed by order of the Board of Trustees.

An inconsistency was pointed out in that the resolution amending the constitution calls for the secretary of the president to be the secretary of the board and yet RCW 28B.35.105 says that the board shall elect a secretary. Mr. Clarke was asked to rework the resolution to eliminate the possible inconsistency.

EXECUTIVE SESSION

Chairman Clifton recessed the meeting at approximately 9:00 p.m. to allow the board to go into executive session to consider personnel matters.

RECONVENED

The regular meeting of the board was reconvened at approximately 9:50 p.m.

Reappointment of Faculty in Counseling and Student Development During 1979-80 Academic Year

MOTION NO. 5173: Mr. Broughton moved, seconded by Mr. Galbraith, to approve the following faculty members in Counseling and Student Development for reappointment during the 1979-1980 academic year. The motion carried.

Fourth probationary year -- Kathleen Morris
Richard Meier

Academic Affairs

Change in Teaching Appointment

MOTION NO. 5174: Mr. Broughton moved, seconded by Mr. Galbraith, to approve the change in Teaching Appointment for John A. Green, Professor of Education, for the 1978-79 academic year from the regular fall-winter-spring assignment to a fall-spring-summer assignment with the regular ten-month salary. The motion carried.

Faculty Appointment

MOTION NO. 5175: Mr. Broughton moved, seconded by Mr. Munro, to approve the appointment of Jerome B. Johnson, Instructor in Geology, for winter quarter, 1979, only. The motion carried.

Professional Leave Recommendations for 1979-80

MOTION NO. 5176: Mr. Munro moved, seconded by Mr. Broughton, to grant Professional Leaves for the following faculty during the academic year, 1979-80 for the periods and purposes indicated in the list subject to all provisions in the Faculty Code or in the "Professional Leave Bill" of 1977, and providing that the leaves can be granted without replacement. The motion carried. (See Attachment No. 1 for the Professional Leave Recommendations for 1979-80.)

Faculty Reappointments for 1979-80

MOTION NO. 5177: Mr. Munro moved, seconded by Mr. Galbraith, to approve the faculty reappointments for 1979-80 as recommended by the deans, Dr. Harrington and Dr. Garrity. The motion carried.

Second Probationary Year to Third Probationary Year

Kenneth A. Briggs, Health Education
Maria E. DeRungs, Music
Ann F. Donovan, Library
Gordon B. James, Health Education
Karen K. Jenison, Leisure Studies
Eldon C. Johnson, Business Administration
Mike Lopez, Ethnic Studies
Eric L. Thurston, Accounting
William H. Turnquist, Business Administration
Lynda G. Wendel, Business Administration
William J. Worthley, Speech Pathology and Audiology

The next regular meeting of the Board of Trustees will be held on January 22, 1979, in the Board Meeting Room of Sullivan Hall.

Adjournment

The chair declared the meeting adjourned at approximately 10:10 p.m.

Third Probationary Year to Fourth Probationary Year

Marguerite J. Brown, Home Economics
Sherrie A. Chrysler, Special Education
Charles L. Guatney, Business Education
Corwin P. King, Communication
Ann E. McLean, Library
Woodrow C. Monte, Home Economics, Nutrition
Robert H. Novak, Library
Lawrence R. Porter, Ethnic Studies
Connie M. Roberts, Business Education
Carolyn J. Schactler, Home Economics
Stephen Worsley, Business Administration

Fourth Probationary Year to Fifth Probationary Year

*Jacqueline T. Bates, Early Childhood Education
Rosella O. Dickson, Early Childhood Education
James R. Goodrich, Mass Media
Dale LeFevre, Special Education
Hugh M. Spall, Economics
Allen C. Vautier, Accounting
*Blaine R. Wilson, Business Education

Fifth Probationary Year to Sixth Probationary Year

Makiko Doi, Library
Peter Gries, Music

Sixth Probationary Year to Seventh Probationary Year

Kathleen J. Adams, Anthropology
Galer W. Beed, Technology and Industrial Education
Cynthia K. Bennett, Art
K. David Calhoun, Technology and Industrial Education
Robert M. Envick, Technology and Industrial Education
Allen K. Gulezian, Business Administration
Gerald P. Gunn, Economics
Gary W. Heesacker, Accounting
Robert F. Lapen, Biology
Richard S. Mack, Economics
Jan H. Mejer, Sociology
Bonalyn B. Smith, Music

*Doctorate must be completed by the end of this academic year. Employment for 1979-80 is contingent upon completion of the doctorate. In all cases any previous contractual obligations are still to be in effect.

Resignation-Baker

MOTION NO. 5178: Mr. Galbraith moved, seconded by Mr. Broughton, to accept the resignation of Kenneth H. Baker, Associate Professor of Education, as submitted in his letter to Dr. Garrity dated December 3, 1978. The motion carried.

Business Affairs

Release from Assignment

MOTION NO. 5179: Mr. Galbraith moved, seconded by Mr. Broughton, to approve the release from assignment of Catherine Sands as Coordinator of the Senior Scholar Residence Program effective December 31, 1978. The motion carried.

Approval of Tentative Housing and Food Service Rates for 1979-80

MOTION NO. 5180: Mr. Galbraith moved, seconded by Mr. Munro, to approve the tentative Housing and Food Service rates for 1979-80 as presented by Mr. Jones and Mr. Hill. The motion carried.

Room and board rates would be increased \$75.00 or approximately 5% for the academic year. Apartment rents would be increased \$10.00 or approximately 6%. The Board of Trustees reserved the right to further increase the rates by not more than an additional two percent. The notice of any further increase in excess of \$75.00 for the academic year or \$10.00 per month will be given at the time of assignment of students to residence halls or apartments. It was proposed that the board give final approval of the rates at their March or April meeting when the complete Housing and Food Service Projections for 1979-80 are presented. It is anticipated that the tentative approval of the board of the projected rates will enable the university to provide new students with more accurate and timely information.

Award of Contract for Elevator Installation--Shaw-Smyser Hall

MOTION NO. 5181: Mr. Munro moved, seconded by Mr. Galbraith, to accept the bid and award of contract for the installation of an elevator in Shaw/Smyser Hall to Belsaas and Smith, Contractors, Ellensburg, Washington, in the amount of \$118,328.00. The motion carried.

NEXT MEETING

The next regular meeting of the Board of Trustees will be held on January 12, 1979, in the board meeting room of Bouillon Library.

ADJOURNMENT

Chairman Clifton declared the meeting adjourned at approximately 10:30 p.m.