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1979 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
SPECIAL MEETING
APRIL 20, 1979
BOARD OF TRUSTEES ROOM
BOUILLON HALL
8:00 P.M.

The special meeting of the Board of Trustees was called to order by the Chairman, Mrs. Linda J. Clifton, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda J. Clifton, Chairman
Mr. Thomas S. Galbraith, Vice Chairman
Mr. Don F. Broughton
Mr. James S. Hogan
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and
Financial Affairs
Dr. Donald E. Guy, Dean of Student Development
Dr. Franklin D. Carlson, Chairman, Faculty Senate

APPROVAL OF MINUTES

The minutes of the regular meeting of February 9, 1979, were declared approved as written.

CHANGES TO THE AGENDA

The following changes were made to the agenda: Item VII.D.3. moved to IV.G.3, and all words after "Librarianship" were deleted. Items VII.C.1 and 3 were deleted from this agenda. Items H-B (Plans for the Inauguration) and L (Legislative Matters) were added to the agenda. Chairman Linda Clifton asked that the following communications be added: H.-Letter dated April 6, 1979, from Stuart Allen; I.-Letter dated April 17, 1979, from Owen Clarke, and J.-Letter dated April 20, 1979, from Judith Weaver.

All other changes were listed on the agenda provided for the members of the Board of Trustees and the audience.

REPORTS

Status of Reserves and Budget Changes Through January and February, 1979

The Status of Reserves and Budget Changes Report Through February, 1979, was accepted by the Board of Trustees.

Chairman Linda Clifton asked that all personnel matters be delayed until the board could meet later in an executive session.

Plans for Inauguration

Dr. Carlson distributed copies of the minutes from the April 13 meeting of the Inauguration Planning Committee, a diagram of the seating in Nicholson Pavilion and a tentative program for the Inaugural banquet.

Reorganization of the Student Health Center

Dr. Garrity indicated the item of proposed reorganization of the Student Health Center was placed on the agenda for discussion purposes. Dr. Garrity introduced Dr. Guy who reviewed the historical role of the Student Health Center and indicated the concept has changed. He indicated few institutions have been able to maintain full services as long as Central. Budgetary constraints now force the university to reevaluate the services of the Health Center. It was proposed to offer out-patient services during week days when the university is in session. Emergency care beyond 5:00 p.m. and weekend service will no longer be provided. Staff would be reduced to one physician and one nurse practitioner.

The members of the board indicated they felt the subject was complex and important and warranted a board study session so that the best possible services can be provided within the limits set by the budget. It was agreed that the matter should be placed on the next board agenda.

Capital Projects Planning and Action Report

Dr. Garrity introduced Mr. Courtney Jones who presented the Report of Capital Projects Planning and Action in response to the discussion on Resolution 79-1 at the February 9, 1979 meeting of the Board of Trustees.

Off Campus Program Planning

Dr. Garrity, Dr. Harrington and Dr. William Benson discussed the Off-Campus Program planning. Dr. Benson distributed copies to the board of a draft CPE Supplement to Report 79-5, the Coordination of Off-Campus Instructional Services of Washington. Dr. Harrington indicated he would provide a summary of the CPE document which was just approved, for the board members to review.

This item will be placed on a future board agenda for additional consideration.

Legislative Matters

Dr. Garrity reviewed the status of the state operating budget, waiver of fees for foreign students, and SHB 319 authorizing the boards of trustees to waive the tuition, operating and S. & A. fees for full-time employees on a space available basis. Dr. Garrity noted that it is the intention of the six state institutions to work out common language to present for board action on the latter bill which will not become operative until 90 days after the end of the legislative session in which the bill was passed.

Dr. Garrity also reviewed House action and the present status of post-retirement adjustments for retirees in the PERS, TRS, WSP, Judges, and TIAA/CREF programs. Dr. Garrity noted the House has also recommended increases in state contributions to employee insurance benefits effective July 1, 1979 and July 1, 1980.

COMMUNICATIONS

The board noted the following communications have been received:

1. Letter dated September 1, 1978 from Margaret S. Mount
2. Letter dated February 12, 1979, from J. Kianne Purcell
3. Letter dated February 12, 1979, from Richard E. Leinaweaver
4. Letters dated February 20 and April 6, 1979 from Stuart Allen
5. Letter dated March 20, 1979, from Professor Charles Stastny
6. Letter dated March 22, 1979, from Governor Dixy Lee Ray
7. Letter dated March 26, 1979, from Donald Guy
8. Letter dated April 17, 1979, from Owen F. Clarke, Jr.
9. Letter dated April 20, 1979, from Judith Weaver

OLD BUSINESS

Adoption of Resolution 79-1

MOTION NO. 5200: Mr. Munro moved, seconded by Mr. Broughton, to adopt Resolution No. 79-1, a resolution delegating to the President or his designees the authority to enter into contracts for certain capital construction projects. The motion carried.

NEW BUSINESS

Retirements - Cunha, Elmore and Gustafson

Dr. Kramar commended Clifford C. Cunha for the building of a university symphony orchestra. Dr. Kramar indicated that Professor Cunha radiated affection for the players and enticed rather than intimidated them into expending their best performances. Dr. Kramar

noted that the orchestra is superb. He concluded his remarks by saying he and the university community wished Professor Cunha a long and happy life in retirement and it is hoped Professor Cunha will return to Central as a distinguished guest conductor.

MOTION NO. 5201: Mr. Broughton moved, seconded by Mr. Galbraith, to approve the retirement of Clifford C. Cunha, Professor of Music, retirement effective at the end of the 1979 Summer Session, with the title of Emeritus Professor. The motion carried.

Dr. Applegate noted that at the end of Spring Quarter, 1979, Dr. F. Dale Elmore will have served Central Washington University faithfully for fourteen years. Dr. Elmore began his service to Central as a Professional Supervisor in Wenatchee in 1965 where he remained until 1967. It was while he was working in Wenatchee that Dr. Elmore demonstrated his interest in experimental urban teacher education. Dr. Elmore was asked to become the Seattle Coordinator of the Urban Center Teacher Preparation Program in 1967. He is respected in the Seattle area, and on campus, for his knowledge and leadership in the preparation of teacher in and for urban areas. Dr. Elmore's retirement will leave an unfilled void in this vital area at a time when there is a renewed emphasis on multi-cultural educational experiences for prospective teachers.

MOTION NO. 5202: Mr. Munro moved, seconded by Mr. Hogan to approve the retirement of F. Dale Elmore, Associate Professor of Education, retirement effective at the end of spring quarter, 1979, with the title of Emeritus Professor. The motion carried.

Dr. Applegate indicated that Dr. Ralph D. Gustafson began his career in Education 41 years ago when he was employed as a teacher of music at the Oregon State School for the Blind. Dr. Gustafson began his career in higher education 33 years ago at the University of Washington. In 1951, Dr. Gustafson left the mainland for Hawaii where he was assigned teaching and administrative responsibilities until coming to Central in 1957. Dr. Gustafson served the University admirably in a number of roles which were reviewed by Dr. Applegate. Dr. Applegate also discussed the roles Dr. Gustafson has assumed in serving the community. Dr. Applegate concluded by saying Dr. Gustafson has had a very distinguished career and he suggested that "Gus" would not leave his profession, but rather take a short break to catch his breath before going on to a new educational challenge.

MOTION NO. 5203: Mr. Galbraith moved, seconded by Mr. Hogan, to approve the retirement of Ralph D. Gustafson, Professor of Education, retirement effective at the end of fall quarter, 1979, with the title of Emeritus Professor. The motion carried.

Fee Increase

MOTION NO. 5204: Mr. Galbraith moved, seconded by Mr. Munro, to approve the materials fee increase for HOFN 440, Experimental Foods, from \$5.00 to \$15.00, effective spring quarter, 1979. The motion carried.

Award of Distinguished Civil Servant Status

MOTION NO. 5205: Mr. Galbraith moved, seconded by Mr. Broughton, to approve the awarding of Distinguished Civil Servant Status to the following people. The motion carried.

Martin Freshour, Custodian II, Housing Maintenance
Marie Heinz, Accountant II, Grants and Contracts
Dorothy Leahy, Food Service Worker II, Holmes Food Services
Vernon Marshall, Custodian II, Physical Plant

Chairman Linda Clifton requested that the board's appreciation for the years of service given by these people be conveyed to them.

Additional Contracting Authority for University Controller

MOTION NO. 5206: Mr. Broughton moved, seconded by Mr. Galbraith, to amend Resolution No. 76-19, Page 3 as follows: That certain section of said Resolution bearing the paragraph heading "For selected contracting and purchasing activities as set forth below" is hereby expanded by adding the following subheading, "Controller. In addition to the authority to execute purchases, purchasing contracts, and leases, as provided elsewhere in Resolution No. 76-19, the Controller is delegated authority to execute contracts related to collection of funds due and payable to Central Washington University." The motion carried.

Housing and Food Service Rates for 1979-80 Approved

MOTION NO. 5207: Mr. Munro moved, seconded by Mr. Galbraith, to accept the projections as presented and to approve the Housing and Food Service rates for 1979-80 as listed in the projections. The motion carried.

Bid Proposal for Safety Corrections--Randall Hall

Dr. Garrity indicated that if there were no objections from the board this item would be withdrawn because of the earlier approval which the board had given for adoption of Resolution No. 79-1. No objections were voiced.

FUTURE MEETINGS OF THE BOARD

After some discussion the members of the board established the following schedule of meetings:

June 2, 1979 - 9:00 a.m.
Special Meeting
Health Center reorganization
Faculty tenure and promotions
Off-campus programs

June 8, 1979 - 8:00 p.m.
Regular Meeting
Election of board officers

June 9, 1979 10:00 a.m.
Commencement

June 22, 1979 - 7:00 p.m.
Special Meeting
Consider and adopt budget

September 14, 1979 - 10:00 a.m.
Regular Quarterly Meeting

EXECUTIVE SESSION

The chairman Linda Clifton recessed the meeting at approximately 10:46 p.m. to allow the board to go into executive session to consider personnel matters.

RECONVENED

The Chairman reconvened the meeting at approximately 11:10 p.m.

NEW BUSINESS

Leaves of Absence

MOTION NO. 5208: Mr. Munro moved, seconded by Mr. Hogan, to approve the following leaves of absence. The motion carried.

Kathleen J. Adams, Associate Professor of Anthropology, leave of absence without pay for the 1979-80 academic year

Malcolm D. Alexander, Associate Professor of Librarianship, leave of absence without pay from July 1, 1979, through August 31, 1979, time not to count toward seniority

Wayne A. Fairburn, Assistant Professor of Business Administration, leave of absence without pay for the 1979-80 academic year, time to be counted toward seniority

Philip B. Garrison, Assistant Professor of English, leave of absence effective for spring quarter, 1979, without pay, time to count toward seniority

Margaret A. Sahlstrand, Associate Professor of Art, 49% leave of absence during the 1979-80 academic year, without pay, time to count toward seniority

Hugh M. Spall, Assistant Professor of Economics, leave of absence without pay for the 1979-80 academic year, time to count toward seniority

Frances D. Sparks, Instructor of Librarianship, leave of absence without pay from September 1, 1979 through August 31, 1980, time not to count toward seniority (extension of current leave)

Larry M. Sparks, Associate Professor of Psychology, leave of absence without pay for the 1979-80 academic year, time to be counted toward seniority

Richard S. Mack, Associate Professor of Economics, leave of absence without pay for the 1979-80 academic year, time to count towards seniority

Re-employment

MOTION NO. 5209: Mr. Galbraith moved, seconded by Mr. Hogan, to approve the re-employment of the following people. The motion carried.

Willa Dene Powell, Assistant Professor of Home Economics Education, effective for the 1979-80 academic year

Paul R. Emmons, Instructor in Librarianship and Music Librarian, September 1, 1979 through August 31, 1980

Peter L. Stark, Instructor in Librarianship and Maps Librarian, September 1, 1979 through August 31, 1980

New Appointments

MOTION NO. 5210: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the following new appointments. The motion carried.

Kenneth E. Emery, Capt., USAF, Assistant Professor of Aerospace Studies (AFROTC Detachment 895)

David B. Hubbard, Lt. Col., USAF, Professor of Aerospace Studies (AFROTC Detachment 895)

EXECUTIVE SESSION

Chairman Linda Clifton called for an executive session at approximately 11:12 p.m. to allow the board to go into executive session with Assistant Attorney General Stuart Allen to discuss a personnel matter.

RECONVENED AND ADJOURNED

Chairman Clifton reconvened the board meeting at 11:30 p.m. and immediately adjourned the meeting.