

6-22-1979

1979 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
SPECIAL MEETING
JUNE 22, 1979
7:00 P.M.

OCT 5 1979

LIBRARY

The special meeting of the Board of Trustees was called to order by the Chairperson, Mrs. Linda J. Clifton, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda J. Clifton, Chairman
Mr. Don F. Broughton
Mr. James Hogan

Absent

Mr. Thomas S. Galbraith,
Vice Chairman
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial
Affairs
Dr. Donald E. Guy, Dean of Student Development
Dr. Kenneth Hammond, Chairman, Faculty Senate
Mr. Brian Taylor, Chairman, Student Board of Directors
Mr. Lou Bovos, Chairman, Association of Administrators

WELCOME TO FACULTY SENATE CHAIRMAN

Chairman Clifton welcomed Dr. Kenneth Hammond as the new Faculty Senate Chairman.

APPROVAL OF MINUTES

Upon no objections being voiced, Chairman Clifton declared the minutes of the special meeting of June 2, 1979, approved as written.

MOTION NO. 5223: Mr. Hogan moved, seconded by Mr. Broughton, to approve the minutes of the regular meeting of June 8, 1979, as written. The motion carried.

REPORTS

Status of Reserves and Budget Changes, May, 1979

Mr. Courtney Jones presented the Status of Reserves and Budget Changes Report for May 1979. There were no questions.

Adjunct Appointment Discontinued

President Garrity reported the adjunct appointment of John D. Frazzini, Adjunct Lecturer of Distributive Education, had been terminated in accordance with the proper notice required by his contract.

Resignation, Faculty

President Garrity reported the resignation of Elizabeth M. Moore, Assistant Professor of Education, had been accepted effective at the end of Spring Quarter, 1979.

Appointment, Adjunct

President Garrity reported G. Michael Worley had been appointed Adjunct Instructor of Political Science.

Appointments, Faculty (one year or less)

The following faculty appointments for one year or less were reported by President Garrity:

Wanda H. Fujimoto, Acting Instructor of Business Administration, part-time basis for the 1979-80 academic year
David H. Gorrie, Lecturer in Business Administration, one-half time basis for the 1979-80 academic year
Bryan R. Scott, Instructor in Business Administration, effective for the 1979-80 academic year only

Appointments, Department Chairmen

Dr. Garrity reported the appointments (subject to the provisions listed in Part VII, page 13, of the Policies and Procedures Manual) of the following Department Chairmen:

Anne S. Denman, Professor of Anthropology, appointment as Chairman of the Department of Anthropology and Museum of Man, effective September 1, 1979, and running through August 31, 1983
Kent D. Richards, Professor of History, appointment as Chairman of the Department of History, effective September 1, 1979, and running through August 31, 1983

Council For Postsecondary Education Recommendations

Dr. Garrity asked Dr. Comstock to review the recommendations on the M.S. in Chemistry, the M.Ed. and M.A. in English and the M.A. in History. Comstock reported it appears that the Council For Postsecondary Education may agree to modify their position to allow contingent continuation dependent upon the university's rebuilding the enrollment level for the M.S. in Chemistry.

The CPE recommended that the M.Ed. program in English at Central be phased out as students currently enrolled complete their studies.

The MA programs in English and History at Central will be continued.

The M.Ed. program in School Librarianship has been proposed for deletion by the Department of Education as part of a revision in the Educational Media program under the M.Ed. degree title.

Drs. Garrity and Comstock indicated they would be asking for board action on Part II of the Summary Report on Graduate Program Changes for Central later in the meeting.

NEW BUSINESS

Joint Student Fees Budget 1979-80

Discussion on this item was delayed until the arrival of Dr. Guy.

Capital Budget 1979-81

Dr. Garrity introduced the item of the Capital Budget for 1979-81 and asked Mr. C. Jones to review the projects and funding. Dr. Milo Smith was asked to comment on the McConnell Hall remodeling portion. He noted the public should be made aware of the fact that a major part of the remodeling of the hall would be to accommodate the handicapped.

MOTION NO. 5224: Mr. Hogan moved, seconded by Mr. Broughton, to adopt the Capital Budget in the amount of \$7,795,000 as outlined by the administration with the source of funds as specified. The motion carried.

Operating Budget 1979-81

Dr. Garrity and Mr. C. Jones reviewed the Operating Budget. They pointed out the budget provides for upgrading the computer center which is a programmatic improvement and will lead to a request for additional funding in the future. Since this is a long term commitment President Garrity asked that the board members express any reservations they may have.

MOTION NO. 5225: Mr. Broughton moved, seconded by Mr. Hogan, to approve the 1979-81 Biennium Operating Budget in the amount of \$49,993,973 for the two years and the distribution of funds as displayed for the various budget elements. The motion carried.

Joint Student Fees Budget for 1979-1980

At the request of Dr. Garrity, Dr. Guy presented the Joint Student Fees Budget for 1979-1980. He reviewed the process by which the present budget was built and noted that each area will be requested to hold 5% of their funding until it is ascertained that the projected enrollment figure upon which the budget has been based has been reached.

RECESS

Since some of the Joint Student Fees Budget materials had just been given to the members of the board, the Chairman asked for a short recess for board members to consider the materials. The meeting was recessed at approximately 9:05 p.m.

RECONVENED

The Chairman reconvened the meeting at approximately 9:22 p.m.

Brian Taylor, Chairman, Student Board of Directors and Mary Fridlund, Vice Chairman, B.O.D. were asked to speak concerning the proposed change in the Campus Crier program. They both indicated they supported the proposals.

MOTION NO. 5226: Mr. Hogan moved, seconded by Mr. Broughton, to adopt the recommendations of the Joint Student Fees Committee and the administration for the Student Fees Budget for 1979-80. The motion carried.

Computer Center Relocation-Design Development Submittal

MOTION NO. 5227: Mr. Hogan moved to approve the design development documents as prepared by Trogdon, Smith and Grossman, Architects, for the Computer Center Relocation. The motion carried.

Computer Center Relocation-Contract Documents

MOTION NO. 5228: Mr. Hogan moved, seconded by Mr. Broughton, to delegate the authority to the Vice President for Business and Financial Affairs, upon the recommendation of the Facilities Planning and Construction Office, to approve the construction documents as prepared by Trogdon, Smith and Grossman, Architects for the Computer Center Relocation. The motion carried.

Computer Center Relocation-Bid Proposal

MOTION NO. 5229: Mr. Hogan moved, seconded by Mr. Broughton, to delegate the authority to the Vice President for Business and Financial Affairs, upon the recommendation of the Facilities Planning and Construction Office, to accept the low bidder if the project comes within the allowable funds. The motion carried.

Botany Greenhouse - Bid Proposal

MOTION NO. 5230: Mr. Hogan moved, seconded by Mr. Broughton, to delegate the authority to the Vice President for Business and Financial Affairs, upon the recommendation of the Facilities Planning and Construction Office, to accept the low bid if the project comes within the allowable funds. The motion carried.

McConnell Hall Remodel-Contract Documents

MOTION NO. 5231: Mr. Hogan moved, seconded by Mr. Broughton, to delegate the authority to the Vice President for Business and Financial Affairs, upon the recommendation of the Facilities Planning and Construction Office, to approve the Construction Documents as prepared by the Bumgardner Partnership, Architects for the McConnell Hall Remodel. The motion carried.

Leave of Absence

MOTION NO. 5232: Mr. Broughton moved, seconded by Mr. Hogan, to approve the following leaves of absence. The motion carried.

Doris E. Jakubek, Associate Professor of Education,
leave of absence without pay effective for the
1979-80 academic year, time to count towards
seniority (extension of 1978-79 leave of absence)

Woodrow C. Monte, Assistant Professor of Foods and
Nutrition, leave of absence without pay effective
for the 1979-80 academic year, time to count towards
seniority

Rank and Tenure

MOTION NO. 5233: Mr. Hogan moved, seconded by Mr. Broughton, to approve rank as Professor of Librarianship with tenure effective July 1, 1979 for Frank A. Schneider, Dean of Library Services. The motion carried.

Change to Faculty Code

MOTION NO. 5234: Mr. Hogan moved, seconded by Mr. Broughton, to amend Section 3.93 Q of the Faculty Code of Policies and Procedures as follows. The motion carried.

"Within thirty (30) days of service of the proposal for decision and findings of fact and conclusions of law, any party adversely affected may file exceptions, and thereafter all parties may present written argument to the Board of Trustees, which shall consider the whole record or such portions as may be cited by the parties, and after such review the board shall announce its decision and final action to be taken and the reasons therefor at a regular or special board meeting."

In introducing the proposed amendment Dr. Garrity indicated his concern that the rights of faculty members could be adversely affected by delays which might result from the present code language requiring that action be taken at a "regular meeting." With the new policy adopted by the board of holding regular meetings only quarterly, he felt this could present problems and therefore he requested the words "or special" be inserted before "board meeting." The Chairman of the Faculty Senate, Dr. Franklin Carlson, concurred with the proposal.

Masters Program Changes

MOTION NO. 5235: Mr. Broughton moved, seconded by Mr. Hogan, approval of the proposed changes in Master's degree programs outlined in Part II of the Summary Report on Graduate Program Changes and endorsement of their transmittal to the Council For Postsecondary Education as the official approval of the Board on these changes. The motion carried.

Faculty Salaries

Dr. Garrity indicated there has not been enough time to accomplish preparation of all the components for faculty salaries for action at this board meeting. He noted the following were goals: (a) make overall adjustment to faculty salaries, (b) step increases for faculty, (c) merit increases for faculty, and (d) a new, common for the six institutions, faculty salary schedule. He recommended that the board take action on adjustment to faculty salaries at this time with further action being taken at the September meeting of the board.

MOTION NO. 5236: Mr. Broughton moved, seconded by Mr. Hogan, to grant authority to the administration to make adjustments to the salaries of the faculty of this university in the amount of 5%, using the current salary schedule, effective September 1, 1979. The motion carried.

Exempt-Administrators Salaries

President Garrity indicated that a study of exempt administrative positions has been undertaken to provide the board with information upon which decisions with regard to administrative salaries may be made. The study is not yet completed. Dr. Garrity recommended that the board authorize the administration to make adjustments to the salaries of exempt administrators on the basis of the average 5% increase effective September 1, 1979, and that provision for modification of the salary schedule and merit increases be acted upon at the September board meeting.

MOTION NO. 5237: Mr. Broughton moved, seconded by Mr. Hogan, to authorize the administration to make adjustments to the salaries of exempt administrators at the average 5% increase amount, effective September 1, 1979. The motion carried.

Cost-of-Living Increase to the Existing Retirement Supplementation

MOTION NO. 5238: Mr. Broughton moved, seconded by Mr. Hogan, to approve payment, effective July 1979, of a post-retirement income adjustment to the existing retirement supplementation for

those eligible CWU Retirement System (TIAA/CREF) participants who retired on or before July 1, 1974, or their surviving spouses, in accordance with the provisions of Substitute House Bill 500. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 10:10 p.m. to allow the board to go into executive session to consider a personnel matter.

RECONVENED

Chairman Clifton reconvened the meeting at approximately 10:35 p.m.

Request for Hearing of Appeal of a Decision by the Board of Academic Appeals

MOTION NO. 5239: Mr. Broughton moved, seconded by Mr. Hogan, that the Chairman of the Board of Trustees be authorized to appoint a three-person panel, to include two administrators and one student, to review the decision of the Board of Academic Appeals in a recent case and to render a final decision on the appeal. The motion carried.

NEXT MEETING

The next regular meeting of the board will be September 14, 1979, at 10:00 a.m.

ADJOURNMENT

The meeting was adjourned by Chairman Clifton at approximately 10:37 p.m.