

6-20-1980

1980 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
JUNE 20, 1980
8:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Linda J. Clifton, in the Board of Trustees Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Board of Trustees

Mrs. Linda J. Clifton, Chairman
Mr. Don F. Broughton
Mr. Thomas S. Galbraith, Vice Chairman
Mr. James S. Hogan
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Student Development

CHANGES TO THE AGENDA

All changes to the agenda were listed on the final agenda which was distributed to the board and members of the audience.

APPROVAL OF MINUTES

The minutes for the special meeting of May 23, 1980 were declared by Chairman Clifton approved as revised.

EXECUTIVE SESSION

The chairman stated the board would retire into executive session to consider personnel matters.

RECONVENED

Chairman Clifton reconvened the regular meeting of the board at approximately 8:30 p.m.

REPORTS

Status of Reserves and Budget Changes Through June, 1980

Mr. Jones presented the Status of Reserves and Budget Changes Report Through June, 1980.

Change in Assignment

The following changes in assignment were reported:

Kenneth A. Briggs, Assistant Professor of Health Education, appointed Director of Health Education Program for the 1980-81 academic year.

William C. Smith, Professor of Anthropology and Director, Central Washington Archaeological Survey, reassigned as Marine Archaeologist directing the Center for Marine Archaeology, effective at 75% of time for spring quarter, 1980, and academic year, 1980-81; and at full time summer quarter, 1980 (grant funded by the Office of Archaeology and Historic Preservation)

Gary C. Frederick, Associate Professor of Physical Education, appointed as Athletic Director and Assistant Football Coach, effective September 1, 1980 through August 31, 1981.

Appointments--Department Chairman and Program Director (appointments subject to the provisions listed in Part III, page 13 of the Policies and Procedures Manual)

The following Department Chairman and Program Director appointments were reported:

Anthony Canedo, Professor of English, appointed Chairman of the Department of English, effective September 1, 1980 and running through August 31, 1984.

Philip C. Dumas, Professor of Biology, appointed Chairman of the Department of Biological Sciences, effective September 1, 1980 and running through August 31, 1984.

Roger L. Garrett, Associate Professor of Communication, appointed Chairman of the Department of Communication, effective September 1, 1980 and running through August 31, 1984.

James R. Hinthorne, Associate Professor of Geology, appointed Chairman of the Department of Geology, effective September 1, 1980 and running through August 31, 1984.

Richard D. Wood, Professor of Aeronautics, appointed Director of the Aeronautics Program, beginning January 2, 1981 and running through August 31, 1984.

Appointments--Part-time/Temporary

The following part-time/temporary appointments were reported:

James C. Chatters, Acting Assistant Professor of Anthropology, appointment effective for the 1980-81 academic year only.

Wanda H. Fujimoto, Lecturer in Business Administration, on a part-time basis (53%) for the 1980-81 academic year only.

Richard L. Green, Assistant Marine Archaeologist, civil service exempt, non-faculty, non-tenure track position for the period June 16, 1980 through June 15, 1981 (funded by the Office of Archaeology and Historic Preservation).

David H. Gorrie, Lecturer in Business Administration, on a half-time basis for the 1980-81 academic year.

Florence Justin, Acting Assistant Professor of Education and Professional Supervisor, for the spring quarter, 1980, only.

Karen D. Martinis, Assistant Professor of Accounting, for the 1980-81 academic year only.

Colleen K. Mileham, Assistant Professor of Home Economics Education, for the 1980-81 academic year only.

Gary I. Parson, Lecturer in Business Administration, on a part-time basis (53%) for the 1980-81 academic year only.

Dale V. Samuelson, Instructor of Aeronautical Science, effective for the 1980-81 academic year only.

Marguerite L. Fergus, Assistant Education Coordinator of the Medical Technology Program and Clinical Assistant Professor of Allied Health Sciences for the period July 1, 1980 through August 31, 1980.

Claudia R. Steen, Education Coordinator of the Medical Technology Program for the Period July 1, 1980 through August 31, 1980.

Appointments--Adjuncts (appointments to begin immediately and continue until further notice)

The following adjunct appointments were reported (appointments to begin immediately and continue until further notice):

Lee A. Hoaglin, Adjunct Instructor in Allied Health Sciences
Linda C. Fitz-Armstrong, Adjunct Associate Professor of Speech Pathology and Audiology

Reappointment of Administrative Exempt Personnel

The following administrative exempt personnel reappointments were reported (reappointments effective September 1, 1980 through August 31, 1981 unless otherwise noted--no change in salary).

Reporting to the President

Jones, Gail, Director of Alumni Affairs
Jones, Jerry, Special Assistant to the President
Lium, Larry, Director of University Relations and Development
Solomon, Guy, Director, University Information Office
Whiting, William, Director of Publications

Reporting to the Vice President for Academic Affairs

Benson, William L., Assistant Vice President for Off-Campus Programs
Benton, Robert M., Coordinator of Academic Grants and Contracts
Padilla, Manuel C., Assistant Director of Admissions
Pappas, James G., Dean of Admissions and Records
Romboy, Dieter, Director of International Programs
Schneider, Frank A., Dean of Library Services
Steen, Claudia R., Education Coordinator of the Medical Technology Program

Reporting to the Vice President for Business and Financial Affairs

Ross, William, Director, Facilities Planning and Construction
Antonich, Joseph M., Controller
Davenport, Fred, Bookstore Manager
Olson, Verlon, Director, Computer Services
Purcell, Everell, Conference Field Representative & Coordinator
Staneff, John, Associate Director, Computer Services

Reporting to the Dean of Student Development

Lundy, David A., Physician, Student Health Center, 10 mos.
Meier, Richard L., Assistant Dean of Students, 11 mos.
Trujillo, Gregory, Associate Dean of Students
Clayton, Ethel Rose, Advisor, Educational Opportunities Program, 10 mos.
Hill, Susan C., Family Nurse Practitioner, Student Health Center
Lopez, Mike, Assistant Dean of Minority Affairs and Educational Opportunity
Malde, Robert D., Assistant Director of Career Planning and Placement
Snyder, Myrtle C., Advisor, Educational Opportunities Program
Thelen, Celestine (Sally), Director and Women's Health Care Specialist, Student Health Center
Thompson, Dorothy (Ann), Coordinator of the Handicapped Student Service
Trinidad, Oscar, Advisor, Educational Opportunities Program, 10 mos.

Continuing Contracts, Administrative Exempt Personnel

The following continuing contracts for administrative exempt personnel were reported (effective September 1, 1980 unless otherwise noted--no salary change)

Reporting to the President

Guy, Donald, Dean, Student Development
Harrington, Edward, Vice President for Academic Affairs
Jones, Courtney, Vice President for Business and Financial Affairs
LeCompte, Gale, Director, Affirmative Action, effective
December 20, 1980
Paul, Mildred, Secretary to the President

Reporting to the Vice President for Academic Affairs

Bovos, Louis H., Registrar
Comstock, Dale R., Dean of the Graduate School and Research
Frye, Ronald M., Director of Certification and Fifth Year Advisement
McKernan, Cheryl A., Adult Remedial Reading Specialist (10-month,
September 1, 1980 through June 30, 1981)
Mitchell, Joanne E., Secretary to the Vice President for Academic
Affairs
Patton, C. Duane, Director of Occupational Development Center
Purcell, John L., Director of Institutional Studies
Reed, V. Gerald, Director of Cooperative Education (10-month,
September 1, 1980 through June 30, 1981)
Schliesman, Donald M., Dean of Undergraduate Studies

Reporting to the Vice President for Business and Financial Affairs

Allison, F. W., Business Manager
Bechtel, Paul B., Director, Physical Plant
Craig, Gloria J., Secretary to the Vice President for Business
and Financial Affairs
Eberhart, U. A., Director, Business Services and Contracts
Hill, Wendell, Director, Auxilliary Services
Hollister, James, Director, Housing Services
Snyder, Wadell, Director, Personnel and Benefits

Reporting to the Dean of Student Development

Drinkwater, John, Director of Student Activities
Liboky, John, Director of Financial Aid
McLeod, Michael, Director, Recreation and Intramurals
Owens, B. Dean, Director of Career Planning and Placement

Distinguished Professor of the University for 1980-81

The Board commended the following individuals for receiving
Distinguished Professor of the University for 1980-81:

Dr. Kenneth A. Hammond, Distinguished Professor of the
University (Teaching)
Dr. Stamford D. Smith, Distinguished Professor of the
University (Research)
Mr. Dee R. Eberhart, Distinguished Professor of the
University (Public Service)

University Relations and Development Activities

Mr. Larry Lium, Director of University Relations and Development, reported on the objectives, goals and accomplishments of the University Relations and Development areas.

Appointment--Interim Appointments

The following interim appointments were reported:

Adrian L. Beamer, Assistant Professor of Physical Education, appointed Interim Athletic Director, effective June 1, 1980 through August 31, 1980.

Lawrence A. Danton, Professor of Business Administration and Economics, appointed Interim Dean of the School of Business and Economics, effective from September 1, 1980 through June 30, 1981.

Administrative Reassignment

The following administrative reassignments were reported:

Jimmie R. Applegate, Professor of Education, appointed as Dean of the School of Professional Studies, effective beginning July 1, 1980 and running until August 31, 1981.

Betty Jean Putnam, Professor of Physical Education, appointed Director of Summer Sessions, effective September 1, 1980 and running through June 30, 1981. (This is a one-half time assignment to be prorated as follows: three-fourths time fall quarter, one-half time winter quarter, and one-fourth time spring quarter.)

COMMUNICATIONS

The Board acknowledged receipt of the following communications:

1. Robert S. Miller, Professor of Counseling, dated May 22, 1980.
2. Jimmie R. Applegate, Dean, School of Professional Studies, dated May 23, 1980.
3. Mrs. Andrew Williams, dated May 2, 1980.
4. R. Mort Frayn, dated May 3, 1980.

NEW BUSINESS

Amendment to CWU Foundation Agreement

MOTION NO. 5333: Mr. Munro moved, seconded by Mr. Broughton, that the agreement by and between Central Washington University and the Central Washington University Foundation shall be amended by the addition of six words to the last sentence of Article IV., viz., "unless authorized by separate contract." The motion carried.

The existing agreement provides that the total annual cost to the University for services rendered by the Foundation shall not exceed \$7,500.00. Such ceiling amount was intended to limit the net "out of pocket" cost which the University would pay to defray Foundation operating costs. It was not intended to apply to special programs which the University may request the Foundation's assistance in promoting.

and for which the University bears the responsibility for paying. Without the proposed amendment the University limits its right to do business with the Foundation in areas defined within the Foundation's Articles of Incorporation.

Resolution for CWU Employees Who Worked May 19-20, 1980

MOTION NO. 5334: Mr. Hogan moved, seconded by Mr. Broughton, to adopt the following resolution. The motion carried.

RESOLUTION NO. 80-3

WHEREAS, the civil service employees of Central Washington University have a well-deserved reputation of dedicated service to this university; and

WHEREAS, in years gone by these employees have responded with enthusiasm and ingenuity in handling all manner of adverse situations; and

WHEREAS, on Sunday, May 18, 1980, Mount St. Helens, a volcano in Southwestern Washington, erupted spewing billowing clouds of ash into the atmosphere which spread to the northeast resulting in ash fallout over Eastern Washington, including the campus of Central Washington University, bringing all highway traffic to a virtual standstill and causing businesses to close for days; and

WHEREAS, this ash fallout created adverse conditions of a kind and magnitude which this region and university had never before experienced nor is likely to experience again within our lifetimes; and

WHEREAS, during the days immediately following the eruption, the Physical Plant, Housing and Food Services and Campus Security employees performed all manner of duty and responsibility in a meritorious manner and displayed great ingenuity in overcoming the obstacles which the eruption of Mount St. Helens threatened to the operations of Central Washington University; and

WHEREAS, because of their diligent efforts and devotion to duty, these employees not only housed and fed over five hundred stranded travelers during the time of emergency, but also devised methods by which the ash could be expeditiously and efficiently removed from campus grounds, such that within only two days after the eruption evidence of the ash fallout was nearly non-existent on campus; and

WHEREAS, the extraordinary efforts of these employees benefited not only this university but also the community and citizens of this and other states;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees does hereby express sincere appreciation and gratitude to all of said employees for the personal sacrifice and effort which they so willingly gave during this emergency to maintain this university and to restore it to its prior condition.

MOTION NO. 5335: Mr. Galbraith moved, seconded by Mr. Hogan, that the same commendation be extended to the other staff and employees of Central Washington University. The motion carried.

Distinguished Civil Service Recognition

MOTION NO. 5336: Mr. Galbraith moved, seconded by Mr. Munro, that Distinguished Civil Servant Status be granted to Hazel E. DeShazer, Secretary IV, Instructional Media Center, retired April 30, 1980. The motion carried.

The Board thanked Mrs. DeShazer for her diligent service to Central Washington University.

MOTION NO. 5337: Mr. Munro moved, seconded by Mr. Broughton, that Distinguished Civil Servant Status be granted to Kenneth Varichak, Campus Safety Officer, resigned May 12, 1980. The motion carried.

The Board congratulated Mr. Varichak on his new position.

Central Washington University Computer Plan

Mr. Jones outlined the major points of the Computer Plan. The Plan will provide the basis for CWU's presentations to the Interinstitutional Computer Planning Conference on June 23, 1980, and, subsequently, to the State Data Processing Authority. The Plan sets forth CWU's intention regarding overall computing strategy, major application acquisitions, major software and hardware acquisitions, and long range computing plans. Mr. Olson, Director, Computer Services, and Mr. Staneff, Associate Director, Computer Services, were present to answer questions.

MOTION NO. 5338: Mr. Hogan moved, seconded by Mr. Broughton, that the Academic and Administrative Computer Plan be approved as recommended by the Administration. The motion carried.

Approval of the 1981-83 Capital Budget Request

MOTION NO. 5339: Mr. Munro moved, seconded by Mr. Hogan, that the Board of Trustees approve the 1981-83 Capital Budget request for submission to the Governor as amended and recommended by the Administration. The motion carried. (A copy of the document is on file in the President's office.)

Approval of the 1981-83 Operating Budget Request

MOTION NO. 5340: Mr. Hogan moved, seconded by Mr. Munro, that the Board of Trustees approve the 1981-83 Operating Budget request for submission to the Governor and recommended by the Administration; and further allow the administration latitude to adjust the target figures in order to put them in line with other data received from OFM. The motion carried.

Chairman Clifton will select a member of the Board to act as liaison with the administration working on the Operating Budget request.

Approval of the 1980-81 Operating Budget

MOTION NO. 5341: Mr. Hogan moved, seconded by Mr. Galbraith, that the Board of Trustees approve the 1980-81 Operating Budget as recommended by the Administration. The motion carried.

Appointment of CWU Agent in Obtaining Federal Disaster Relief Act Funds

MOTION NO. 5342: Mr. Munro moved, seconded by Mr. Galbraith, that the Board of Trustees appoint Joseph M. Antonich, Controller, as C.W.U.'s agent in obtaining Federal financial assistance under the Disaster Relief Act, Public Law 288, 93rd Congress. The motion carried.

This authorizes Joseph M. Antonich to make application on behalf of CWU for certain Federal financial assistance under the Disaster Relief Act or otherwise available from the President's Disaster Relief Fund to help defray the costs incurred in the cleanup operations resulting from the Mt. St. Helens volcanic eruption. Mr. Antonich would also be authorized to properly administer any funds received under this program. This action is in accordance with the CWU Disaster Plan.

Acceptance of the Remodeling of the Wildcat Shop for Computer Services

MOTION NO. 5343: Mr. Galbraith moved, seconded by Mr. Broughton, that the Board of Trustees accept as complete the work of State Contract Number 77-792 with Frenzel Construction Company for the remodeling of the Wildcat Shop into the new Computer Center. The motion carried.

Approval of Joint Student Fees Budget for 1980-81

MOTION NO. 5344: Mr. Galbraith moved, seconded by Mr. Broughton, that the Board of Trustees accept the Joint Student Fees Budget for 1980-81 as submitted. The motion carried.

Approval of Revised Affirmative Action Program

MOTION NO. 5345: Mr. Hogan moved, seconded by Mr. Galbraith, that the Board of Trustees approve the revisions in the Affirmative Action Program as submitted. The motion carried.

Responding to questions on revisions to the Affirmative Action Program, Gale LeCompte stated the revisions bring the written policies in line with the legal requirements.

1980-81 Meeting Dates and Potential Agenda Items

MOTION NO. 5346: Mr. Galbraith moved, seconded by Mr. Broughton, that the Board of Trustees approve the following 1980-81 meeting schedule and potential agenda items, with meetings beginning at 7:00 p.m.:

November 14 (Friday)

Academic Plan
Second Year Faculty Appointments
Preliminary Housing and Food Service Rates

February 6 (Friday)

First Year Faculty Reappointments
Program Presentations

April 10 (Friday)

Faculty Tenure Decisions
Final Housing and Food Service Rates
Program Presentations
Promotions
Merit

June 19 (Friday)

Budget Adoption
Cleanup (year end items)
Elections

September 11 (Friday)

The motion carried.

Approval of Faculty Code Revisions

MOTION NO. 5347: Mr. Munro moved, seconded by Mr. Hogan, that the Board of Trustees adopt the revised Faculty Code with the change on page 6, Section 2.38. B. 3, last sentence If such agreement cannot be reached, either party may appeal to the Dean of the appropriate School or College for decision. The motion carried.

Faculty Appointments

MOTION NO. 5348: Mr. Munro moved, seconded by Mr. Broughton, that the following faculty appointments be approved:

David L. Gee, Assistant Professor of Foods and Nutrition, appointment effective for winter and spring quarters, 1981.

Piroom Modavi, Assistant Professor of Business Administration, appointment effective for the 1980-81 academic year.

Harvey Bleacher, Associate Professor of Education, appointment effective for the 1980-81 academic year.

Douglas L. Flow, Assistant Professor of Health Education, appointment effective for the 1980-81 academic year.

Richard D. Wood, Professor of Aeronautics, appointment effective January 2, 1981 through June 15, 1981.

The motion carried.

Faculty Salaries

MOTION NO. 5349: Mr. Hogan moved, seconded by Mr. Munro, that the Board of Trustees adopt the new faculty salary scale increased by 2.921% with one step added, and grant a one-step increase to all faculty, effective October 1, 1980. The motion carried. (A copy of the document is on file in the President's office.)

Leave of Absence Without Pay

MOTION NO. 5350: Mr. Hogan moved, seconded by Mr. Munro, that the following leave of absence without pay be approved. The motion carried.

Kathleen J. Adams, Associate Professor of Anthropology, leave of absence without pay for the 1980-81 academic year (time to be counted toward seniority.)

NEXT MEETING

Chairman Clifton handed the gavel to the new chairman, Mr. Galbraith.

The next regular meeting of the board will be on September 13, 1980 at 9:00 a.m.

ADJOURNMENT

Chairman Clifton adjourned the meeting at approximately 12:25 a.m.

Dr. Donald B. Gerrity, President
Mr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Lawrence W. Jones, Vice President for Business and Finance
Mr. Donald B. Jones, Dean of Student Development
Mr. Gary L. Tabin, Assistant Attorney General

CHANGES TO THE AGENDA

All changes to the agenda were listed on the printed minutes for the agenda which was furnished to the members of the board.

APPROVAL OF MINUTES

The minutes for the regular meeting of June 20, 1980, were approved by the board, Galbraith, approved as submitted.

REPORTS

Introduction of New Assistant Attorney General

Mr. Gary L. Tabin, the new Assistant Attorney General assigned to Central Washington University, was introduced to the members of the board and the audience, by President Gerrity.