1981

1983 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

The request of Waymon W. Ware, Senior Instructor of Sociology, to retire effective December 31, 1982 was presented to the Board. Dr. Charles McGehee, Chairman of the Department of Sociology, reviewed the service of Mr. Ware at Central Washington University over the past 14 years and stated the fact that though Mr. Ware may be retiring from Central, wherever he is and whatever he does, he won't stop teaching.

MOTION NO. 5658: Mr. Hogan moved, seconded by Mr. Case, that the retirement of Waymon W. Ware, Senior Instructor of Sociology, be approved effective December 31, 1982, and that he be granted the status of Emeritus Senior Instructor of Sociology. Motion carried.

The request of Azella Taylor, Professor of Education, to retire effective December 31, 1982, after 18 years of service to Central Washington University was presented to the Board. Dr. Ron Frye, Assistant Dean of Professional Studies, reported the highlights of the teaching career of Dr. Taylor and referred to her as a "teacher's teacher." Her positive influence will remain long after her retirement.

MOTION NO. 5659: Mr. Hogan moved, seconded by Mrs. Gould, that the request of Azella Taylor, Professor of Education and Supervisor of Student Teaching, to retire effective December 31, 1982 be approved and that she be granted the status of Emeritus Professor of Education. Motion carried.

The Board expressed appreciation for the contributions of these faculty members.

Professional Leave Requests

President Garrity presented requests for professional leave by faculty members explaining that individuals seeking leave submit applications to a committee and that committee renders its recommendations to Vice President Harrington who, in turn, discusses the matter with the Deans and the Departments affected. The results of that discussion are represented in the list presently under consideration.

MOTION NO. 5660: Mr. Hogan moved, seconded by Mrs. Gould, that the following professional leaves be granted for the academic year 1983-84, subject to all provisions listed in the Faculty Code or in the "Professional Leave Bill" of 1977:

Franz, Wolfgang W.	Economics
Greatsinger, Calvin G.	Education
Smith, Stamford D.	Biology
DeVietti, Terry L.	Psychology
Klucking, Edward P.	Biology/Geology
Brummett, Barbara M.	Music
Fairburn, Wayne A.	Business Administration
Ramsdell, Daniel B.	History
Zwanziger, Max D.	Psychology
King, Donald R.	English
Papadopoulos, Christos	Art
Bicchieri, Marco G.	Anthropology

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
FEBRUARY 6, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Thomas S. Galbraith, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Thomas S. Galbraith, Chairman
Mr. Don F. Broughton, Vice Chairman
Mrs. Linda J. Clifton
Mr. James S. Hogan
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Student Development
Dr. Larry Lawrence, Chairman, Faculty Senate

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF MINUTES

The minutes for the regular meeting of November 14, 1980 were declared by Chairman Galbraith, approved as submitted.

REPORTS

Release from Contract

President Garrity reported the following release from contract:

Mary K. Clarke, Teaching Associate Media Coordinator for Early Childhood Education, released from contract December 1, 1980 (assignment was for fall quarter, 1980, only)

Resignation

The president reported the following resignation:

Cherie M. A. Richardson, Assistant Professor of Communicative Disorders, resignation effective at the end of Summer Quarter, 1981

Change in Assignment

The following changes in assignment were reported by President Garrity:

Joel M. Andress, Associate Professor of Geography, appointed Special Assistant to the Dean of Graduate Studies and Research effective January 1, 1981, through June 30, 1981 at 50% of time

Robert D. Bentley, Associate Professor of Geology, assigned to teach in Morelia, Mexico, Spring Quarter, 1981 only (Instituto Cultural Tenochtitlan--International Programs)

David G. Lygre, Professor of Chemistry, appointed Assistant Dean of the College of Letters, Arts and Sciences, effective January 1, 1981, through August 31, 1981

Robert L. Myers, Associate Professor of Education, assigned as Coordinator of the Extended Degree Special Education Program in Bremerton for the 1980-81 academic year

Azella Taylor, Professor of Education, assigned as Coordinator of the Extended Degree M.Ed. Reading Specialist Program for the 1980-81 academic year

Dr. David Lygre was in the audience and was introduced by Dr. Garrity to the Board of Trustees.

Appointments--Temporary/Part-time

The following temporary/part-time appointments were reported by President Garrity:

Philip M. Backlund, Assistant Professor of Communication, effective for the 1981-82 academic year only

Richard J. Borrud, Acting Instructor of Leisure Services, part-time Winter Quarter, 1981, only

Steven G. Crist, Program Coordinator of Motorcycle Rider Education, effective January 12, 1981, to December 31, 1981, only (funded by a grant)

Gloria L. Goedecke, Acting Instructor of English, part-time Winter Quarter, 1981, only

B. Joan Green, Lecturer in Home Economics, three-quarter time Winter and Spring Quarters, 1981, only

Walter L. Haberman, Acting Instructor of Technology, part-time, Winter Quarter, 1981, only

Timothy H. Hill, Assistant Director of Cooperative Education and Internships, appointment effective beginning December 1, 1980, through August 31, 1981 (funded 50% by grant)

Mary C. James, Acting Instructor of English, part-time Winter Quarter, 1981, only

David L. Luse, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Robert G. Materson, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Lynne McClure, Assistant Professor of Business Administration, appointment effective for the period January 1, 1981, to June 30, 1981, only

Carol J. Moisan, Instructor in Textiles Art, part-time Winter Quarter, 1981, only

Mark E. Nedrow, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Susan J. O'Connor, Acting Instructor of Physical Education, part-time Winter Quarter, 1981, only

Beverly J. Ormbrek, Acting Instructor of Physical Education, part-time Winter Quarter, 1981, only

John H. Phillips, Acting Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Thomas F. Ryan, Project Associate Director of Occupational Safety and Health Jobsite Training Project, appointment effective from December 15, 1980, to October 22, 1981 (funded by grant)

Catharine R. Steenstra, Assistant Professor of Education, temporary appointment for Winter Quarter, 1981, only

Waymon W. Ware, Senior Instructor of Sociology, effective for the 1981-82 academic year

Richard D. Wood, Professor of Aeronautics, appointment effective Fall Quarter, 1980, only (51% of salary paid by CWU, 49% of salary paid by NASA-Ames Research Center)

Appointments--Adjuncts (appointments to begin immediately and continue until further notice)

The President reported the following adjunct appointments:

Vesta L. Skiens, Adjunct Assistant Professor of Allied Health Sciences

Ronald P. Swanson, Adjunct Assistant Professor of Allied Health Sciences

Status of Reserves and Budget Changes, January 20, 1981

The Status of Reserves and Budget Changes Report as of January 20, 1981 as presented by Mr. Jones was acknowledged by the board.

Report on Minor Capital Projects

The President noted the Report on Minor Capital Projects for the 1979-81 Biennium Under $100,000. The projects included the Lind Hall Elevator, Nicholson Pool--Asbestos Removal, and the SUB, Holmes, Tunstall--Fire Suppression.

Annual Financial Report

President Garrity asked if the board members had any questions about the Financial Report. Mrs. Clifton asked for additional information regarding the Bookstore operations. Mr. Jones will furnish the board members additional information on the Bookstore. The deficit figure in the report results from a timing problem and does not reflect the true state of this operation. The President indicated some modifications will be made in future reports to detail information more accurately.

Boyd-Olofson Reports of Audit on ASC and Housing

President Garrity indicated these audits had been listed on the agenda to allow the board to raise any questions they might have. No questions were raised.

Legislative Report

President Garrity reviewed former Governor Ray's budget and Governor Spellman's budget message, noting a number of significant reductions, for example, in the faculty staffing formula, student services support, physical plant formula, and in faculty research and public service. The President also reviewed faculty, exempt, and civil service employees proposed salary increases under the two budgets. Dr. Garrity noted there is a new formula being used for libraries which is heartening.

The President indicated the most disturbing feature in both budgets is the continued reduction of support from the state. He reviewed how it is proposed to transfer funds from the capital account and from increased tuition to balance the budget. He noted the proposed transfer of funds from the capital fund is not defined as a one time action and this is significant. He questioned the raising of tuition and then the placing of a portion of the money raised in the general fund rather than sending it on to the institutions of higher education. He felt this represented less state support and expressed concern that this would result in an erosion in the quality of education for the students. Another aspect that is of concern, according to the President, is that Governor Ray's budget calls for a reduction in enrollment and this is continued in the Spellman budget. This is disturbing because it is counter to all that Central is doing. The latest Admissions Statistics report shows that Central is up 50%. This matter is important because Central is in the process now of accepting students.

A discussion ensued involving what could be done to effect changes in the proposed budget. The President indicated it will take the efforts of everyone, and he urged the board to use all appropriate opportunities to speak with legislators. President Garrity indicated it was his feeling that the legislators to whom he and Dr. Jones have spoken are disturbed but they do not have a solution for the state's financial problems. The President indicated he felt certain some modification will be made and he is optimistic that the modification will be good.

Mr. Broughton noted the reduction in contract enrollment seemed to be exactly opposite what the institution has been working towards. Mrs. Clifton commented that she felt the state was being short-sighted and that higher education had been trimmed for ten years and it should be somebody else's turn now. Mr. Munro expressed interest in having data so the board will be able to talk to people. He suggested that closing the doors may be the only way to get attention. Mr. Munro noted that actions in Washington, D. C. may also have an impact. He indicated that it seemed to him the ones who should be most concerned are the parents of students. He noted it was his feeling these people do not have the perception that decisions will be made that will affect them. They need to be told this.

Dr. Garrity indicated the budgets would be reconstructed to see what they mean to the university in gross dollar figures. The material will be ready in two to three weeks. The subcommittee of the board will be involved as the budget matters are worked through.

Library Report

President Garrity introduced Dr. Frank Schneider, Dean of Library Services.

Dr. Schneider reported the library has a good hard-working staff, the facility is first class with few structural problems, and the library has good academic support. He indicated the measurements of performance, user data, circulation, reshelving count, classes instructed, number of questions answered, materials purchased and materials processed, have all increased.

Dr. Schneider spoke of the restructured jobs, increased use of students, rapid copy center, review of book policy and of review of policies and procedures that have occurred or are on-going within the library. He enumerated some of the challenges of the future: increasing usage, increasing instructional and orientation programs, increasing number of staff in public service, etc. More automated equipment is planned in the circulation area of the library. Dr. Schneider expressed concern for staff--that there be work enhancement and work enrichment, and that persons be utilized through retraining. Spiraling inflation is a concern to the library, as it is in all other parts of the university.

COMMUNICATIONS

The board acknowledged receipt of the following communications:

1. Letter from Elwood D. Herom, dated December 30, 1980

2. Memorandum from Dr. Donald Guy, dated December 16, 1980

OLD BUSINESS

There was no old business.

NEW BUSINESS

Distinguished Civil Service Recognition

MOTION NO. 5382: Mr. Munro moved, seconded by Mr. Hogan, to award Distinguished Civil Service recognition to LaVerne Barkley. The motion carried.

MOTION NO. 5383: Mrs. Clifton moved, seconded by Mr. Hogan and Mr. Munro, to award Distinguished Civil Service recognition to Sadie Mae Bloomfield. The motion carried.

MOTION NO. 5384: Mr. Munro moved, seconded by Mr. Hogan to award Distinguished Civil Service recognition to William Everett Wilson. The motion carried.

Chairman Galbraith asked that the board's pleasure in making this distinguished award be conveyed to each of the recipients.

Acceptance of Contruction Contract--Botany Greenhouse

MOTION NO. 5385: Mr. Munro moved, seconded by Mr. Hogan, to accept the work on the Botany Greenhouse as complete, for a total contracted amount of $402,004.48 plus 5% for State of Washington sales tax. The motion carried.

Concern was expressed about the two faculty members who had refused to sign for final approval of the greenhouse because of six conditions. Mr. Ross and Mr. Jones indicated their objections were based on elements of the building which were deleted prior to the acceptance of the construction documents. It was noted the building has been constructed in compliance with the contract documents. Mr. Jones indicated that two items were being investigated (lack of window security control on south side of greenhouse and lack of sidewalk connection between Dean Hall and greenhouse). Window security will be corrected if there is a problem and funds are available. Also if there are sufficient funds left at the end of the project, a sidewalk will be installed if at all possible.

North Campus Landscape--Campus Security Lighting

The President requested and the board agreed to consider the next three business affairs items out of sequence.

Mr. Ross displayed design drawings of the area north of the Town Canal, south of 14th Avenue and between D Street and Walnut Streets. The project will include landscaping (trees, shrubs and lawn), plant irrigation and lighting (lighting extended to include other north campus areas).

There was a lengthy discussion regarding the parking area north of the campus. Some people felt the parking lot is inadequate, others felt that the parking lot should not be expanded and that parking should occur on the perimeters of the campus. It was pointed out that the university has a Master Plan which had been amended to allow a parking area north of the library at the request of some; any further expansion would change the concept of the Master Plan.

MOTION NO. 5386: Mr. Broughton moved that the parking area be reconsidered, that the Master Plan be considered in conjunction with it and that the proposal be returned to the board at the April 10 meeting. The motion died for lack of a second.

Mr. Ross suggested the deletion of that section from the program until there is time to reconsider the parking question. The President recommended that the board take Mr. Ross's suggestion and hold the President responsible to render a report to the board.

MOTION NO. 5387: Mr. Munro moved, seconded by Mrs. Clifton, that the board authorize the North Campus Landscape--security lighting project to proceed with the proviso that the President will review, as he sees fit, the area surrounding the parking lot and determine whether it is justified to revamp the Master Parking Plan, and if so that he will come back to the board with a modified version of the plan for the board's consideration. The motion carried.

E Street Mall and Communication--Electrical Duct Extension

MOTION NO. 5388: Mr. Munro moved, seconded by Mr. Broughton, to approve the construction document submittal prepared by the Landscape Architect firm of Jongejan, Gerrard, McNeal, Inc., Bellevue, Washington: to advertise the project for bids; accept the low bid if within the allowable funding; and to award the contract for the E Street Mall and Communication-Electrical Duct Extension Project. The motion carried.

Chestnut Mall--11th Avenue to 14th Avenue

MOTION NO. 5389: Mr. Broughton moved, seconded by Mr. Hogan, to approve the construction document submittal prepared by the Landscape Architect firm of Edward McLeod and Associates, Seattle, Washington: to advertise the project for bids; accept the low bid, if within the allowable funding, and to award the contract for the Chestnut Mall--11th Avenue to 14th Avenue Project. The motion carried.

Electrical Looping/Electrical Loop Feeder

MOTION NO. 5390: Mr. Munro moved, seconded by Mr. Hogan, to authorize the hiring of the firm of Wanless-Cook of Spokane, Washington as design consultants for an electrical looping project. The motion carried.

Nicholson Pavilion Elevator

MOTION NO. 5391: Mr. Hogan moved, seconded by Mr. Broughton, the president's recommendation be accepted to retain the firm of Doudna-Williams, A.I.A., Yakima, Washington, for architectural services in connection with the installation of an elevator in Nicholson Pavilion. The motion carried.

McConnell Hall Remodel--Modify Auditorium Interior

The President reported the contractor was nearing completion of the McConnell remodeling; funds have been analyzed and a conclusion drawn that some additional projects may be completed within the auditorium.

MOTION NO. 5392: Mr. Munro moved, seconded by Mr. Hogan, to delegate authority to the President, or his designee, to amend by addendum, the Architectural and Engineering Agreement No. 74-361x, for the McConnell Hall Remodel with the Bumgardner Partnership, Architect, Seattle, Washington, to include extra services: for the replacement of the McConnell Hall Auditorium Seating; the repainting of the McConnell Hall Auditorium; the installation of carpet in aisle spaces of the McConnell Hall Auditorium; the installation of drapery for the McConnell Hall Auditorium; and the installation of a stage elevator for the orchestra pit of the McConnell Hall Auditorium. The motion carried.

Mr. Gil Braida, local architect, was in the audience and indicated he had formerly worked for the university and continued to support the university in many ways. Mr. Braida made a plea that the university consider local architects for some of their design work. After he spoke Mr. Braida left the meeting.

Dr. Garrity indicated he would like the opportunity to pursue the matter and see if there is a problem. He noted he would report to the board at their next meeting.

McConnell Hall Remodel--Beneficial Occupancy

MOTION NO. 5393: Mr. Munro moved, seconded by Mr. Hogan and Mrs. Clifton, to delegate the authority to the Vice President for Business and Financial Affairs, upon recommendation of the Facilities Planning and Construction Office, to assume Prior Occupancy of the remodeled McConnell Hall in accordance with Article 46 of the General Conditions of the Contract, Construction Contract No. 74-361G with the Gilbert H. Moen Company, before final acceptance. The motion carried.

Retirement

George H. Fadenrecht

Dr. Schneider read a letter dated January 28, 1981 (attached) recommending that Professor George H. Fadenrecht be granted the status of Professor Emeritus upon his retirement.

MOTION NO. 5394: Mr. Broughton moved, seconded by Mr. Hogan, that the request for retirement from George H. Fadenrecht, Professor of Librarianship, be granted effective December 31, 1981, with the title of Emeritus Professor of Librarianship. The motion carried.

Bruce E. Teets

Dr. Burton Williams, Dean, College of Letters, Arts and Sciences, read a letter (attached) commending Professor Teets and recommending he be granted the status of Emeritus Professor.

MOTION NO. 5395: Mr. Munro moved, seconded by Mrs. Clifton, to accept the retirement of Bruce E. Teets, Professor of English, effective at the conclusion of the 1980-81 academic year, with the title of Emeritus Professor of English. The motion carried.

Leave of Absence

MOTION NO. 5396: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the leave of absence without pay for Mary Lynn Zink Vance, Assistant Professor of Art, effective winter and spring quarters, 1981 (time will not count towards seniority). The motion carried.

EXECUTIVE SESSION

The meeting was recessed at approximately 10:10 p.m. to allow the board to meet in executive session.

RECONVENED

The Chairman declared the meeting reconvened at approximately 10:21 p.m.

NEW BUSINESS CONTINUED

Reappointments--First Probationary Year to Second (without assurance of tenure)

MOTION NO. 5397: Mr. Broughton moved, seconded by Mr. Munro, to approve the following reappointments--First Probationary Year to Second (without assurance of tenure). The motion carried.

College of Letters, Arts and Sciences

James R. Brown, Assistant Professor of Political Science
James R. Hinthorne, Associate Professor of Geology

School of Business and Economics

John J. Lasik, Assistant Professor of Business Administration
John O. Moore, Assistant Professor of Accounting

School of Professional Studies

Harvey Bleecher, Associate Professor of Education
Douglas L. Flow, Assistant Professor of Health Education
Janet M. Reinhardtsen, Assistant Professor of Special Education
Russell L. Stubbles, Assistant Professor of Leisure Services
Lawrence A. Wald, Assistant Professor of Education
Timothy W. Young, Assistant Professor of Education

Policy Proposal for Mulinski Bequest

Mr. Lium met with the Executrix of the Mulinski estate and with the aunt. They both accepted the proposed policy for the Mulinski Bequest and are in full concurrence with the proposal as submitted by the President to the members of the board.

MOTION NO. 5398: Mr. Munro moved, seconded by Mr. Broughton, the establishment of the very excellent program proposed by the President for use of the funds of the Dorothy L. Connell Mulinski Bequest to be known as the George and Dorothy Connell Mulinski Scholarship Fund. The motion carried

MOTION NO. 5399: Mr. Broughton moved, seconded by Mrs. Clifton, to authorize Mr. Gary Ikeda, Assistant Attorney General for Central Washington University, to petition the Superior Court to appoint the Central Washington University Foundation as successor trustee for the Mulinski trust fund. The motion carried.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Friday, April 10, 1981, 7:00 p.m.

The members of the board agreed to meet in a special meeting at 2:30 p.m. on Friday, May 8, 1981 to consider tenure, promotion and merit recommendations along with other matters which may be presented at that time.

There will be another special meeting of the board later in the evening of May 8, involving a dinner and a "Salute to Yakima" in the Capitol Theater in Yakima.

ADJOURNMENT

The Chairman declared the meeting adjourned at approximately 10:40 p.m.

ATTACHMENT #1

CENTRAL WASHINGTON UNIVERSITY
Ellensburg, Washington 98926 Affirmative Action/Equal Employment Opportunity/Title IX

January 28, 1981

Dr. Edward J. Harrington
Vice President for Academic Affairs
Central Washington University
Campus

Dear Dr. Harrington:

It is without hesitation or qualification that I recommend to you that Professor George H. Fadenrecht be granted the status of Professor Emeritus.

Professor Fadenrecht, upon his retirement December 31, 1981, will have rendered in excess of thirty years of library service to academe, seventeen and one-half years of that service to the academic community of Central Washington University.

Professor Fadenrecht was appointed Director of Libraries at Central in 1964-65 and promoted to the rank of professor in 1976-77. Then President James Brooks commented upon Professor Fadenrecht's successful tenure as Director, and I quote in part,

> I know that the statistics on the increase of professional and civil service staff, books, periodicals, length and quality of library service...are good indicators of your success...
>
> Please accept my thanks and appreciation for a job well done.

Professor Fadenrecht also, through a generous, enlightened and persistent effort, has left a distinctive imprint upon the University in a prolonged project of planning the present University Library. An architect associated with that project indicated,

> ...it is my opinion that no one man has contributed more time, energy and experience to this project than has George Fadenrecht.

Professor Fadenrecht's service on University committees in elected and appointed capacities is matched by his participation in professional library associations national, regional and statewide.

Professor Fadenrecht has published in both national and university publications.

The service Professor Fadenrecht has rendered as a faculty member and as a librarian has been attested to by faculty, students and administration over a period of years and suggests his mastery of his chosen field of endeavor, library service.

Finally, in what George may well treasure, a colleague suggested in 1976 regarding the Reference Faculty's experience and observation:

> Our reaction as we observe Mr. Fadenrecht in his work with individual students has led us to respect his ability to teach, to appreciate his concern for students, and to value his knowledge of libraries.

It is my privilege and pleasure to recommend Professor Fadenrecht for Professor Emeritus.

Sincerely yours,

Frank A. Schneider
Dean of Library Services

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ATTACHMENT #2

CENTRAL WASHINGTON UNIVERSITY

ELLENSBURG, WASHINGTON 98926

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY/TITLE IX

COLLEGE OF LETTERS, ARTS AND SCIENCES
OFFICE OF THE DEAN

(509) 963-1859

February 10, 1981

Professor Bruce E. Teets
Professor of English
Campus

Dear Professor Teets:

On Friday, February 6, 1981, I presented the following to the CWU Board of Trustees on your behalf.

> Professor Teets, in a very real sense, personifies those qualities inherent in the classical definition of the gentleman/scholar. As Professor of English he has distinguished himself as a scholar of national, even international repute; indeed later this year he will be participating in a conference in London pertaining to the renowned author Joseph Conrad. Professor Teets is also renowned, perhaps the renowned scholar with reference to the works of Joseph Conrad.
>
> A man of quiet dignity with a deep devotion to the world of letters, his retirement is not an end to his professorial contributions. In a larger sense his retirement is a new beginning in his continuing quest for excellence. His imminent absence from the ranks of our faculty is only physical. Intellectually his mark has been indelibly inscribed on this university and in the minds of the thousands of students he has instructed. His unique contributions leave us with a legacy in which we can all take pride. I wish him a long and productive retirement and recommend that he be honored with the title of Emeritus Professor and the commensurate rights and privileges associated with that status.

The Board of Trustees unanimously voted to accord you the title of Emeritus Professor. If I can assist in making your last year with us your "best year ever" I stand ready to do so.

Sincerely,

Burton J. Williams
Professor of History and Dean

BJW:mm

cc: President Garrity
Dr. Harrington
Dr. Canedo

Joanne Malone
Civil Service Employee Council

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
APRIL 10, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Thomas S. Galbraith, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present	Absent
Mr. Thomas S. Galbraith, Chairman	Mr. Don F. Broughton, Vice Chairman
Mrs. Linda J. Clifton	
Mr. James S. Hogan	
Mr. S. Sterling Munro	

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Students
Dr. Larry Lawrence, Chairman, Faculty Senate

APPROVAL OF MINUTES

MOTION NO. 5400: Mr. Munro moved, seconded by Mr. Hogan, to approve the minutes for the regular meeting of February 6, 1981, as written. The motion carried.

CHANGES TO THE AGENDA

The President indicated that item VII.E. would be deleted and that under VII.N. an additional appointment would be added.

THE JOHN LUDTKA CHAIR

President Garrity called the audience's attention to the new chairs which were available for them. The audience responded with an applause of appreciation. The President indicated there was one person, however, who liked the old wooden classroom chairs which had been in use until this evening. He noted this person had spent much time in the wooden chair attending various Board of Trustees' functions. The President indicated he felt it was an appropriate gesture to present his chair to him and name it in his honor, "The John Ludtka Chair."

In addition, Dr. Garrity, with appropriate remarks, presented Mr. Ludtka, who is editor of the local Ellensburg Daily Record, with a framed drawing entitled, "The Canons of Journalism."

Mr. Ludtka responded with words of appreciation for both the chair (which bears a brass plaque designating it The John Ludtka Chair), and the drawing.

REPORTS

Status of Reserves and Budget Changes, March 1981

There were no questions from the Board regarding the above report prepared by Mr. Jones.

Resignation of Manager, University Store--Davenport

The President reported Frederick J. Davenport has submitted his letter of resignation as Manager of the University Store, effective September 1, 1981. The President indicated the resignation has been accepted.

Examination No. 3890--Division of Departmental Audits, Office of the State Auditor

Mr. Jones had furnished the members of the board with copies of the Central Washington University, 35th Examination - July 1, 1978 through June 30, 1979. Mr. Jones was commended for the report.

Release from Contract

The President reported Robert H. Novak, Assistant Professor of Librarianship, has requested to be released from his contract, effective April 17, 1981, and has been granted that release.

Resignation

President Garrity reported Dale E. Otto, Professor of Early Childhood Education, has submitted his resignation as Director of the Washington Center for Early Childhood Education effective at the end of winter quarter, 1981. His resignation has been accepted.

Appointment--Department Chairman/Interim Head of Program

The following appointments were reported by the President:

Everett A. Irish, Associate Professor of Physical Education, appointed as Chairman of the Department of Physical Education, Health and Leisure Services effective January 1, 1981, to December 31, 1984 (subject to the provisions of the Faculty Code Section 3.03)

Michael L. Henniger, Assistant Professor of Early Childhood Education, appointed as Interim Head of the Early Childhood Education Program, effective April 1, 1981, until a permanent head is elected or September 30, 1981, whichever is sooner.

Appointments--Part-time/Temporary

The following appointments were reported by President Garrity:

Russell Biggers, Instructor in Aeronautical Science, part-time winter quarter, 1981, only

Gloria L. Goedecke, Acting Instructor of English, part-time spring quarter, 1981, only

Donald Hein, Instructor of Technology and Industrial Education, part-time spring quarter, 1981, only

Susan O'Connor, Instructor of Physical Education, part-time spring quarter, 1981, only

Catherine R. Steenstra, Assistant Professor of Education, spring quarter, 1981, only

Robert C. Stoffel, Instructor of Aeronautical Science, part-time spring quarter, 1981, only

Joseph P. Valentine, Acting Instructor of Sociology, part-time spring quarter, 1981, only

Richard D. Wood, Professor of Flight Technology, appointment effective from January 2, 1981, through June 30, 1981

Termination of Adjunct Appointments (effective fifteen days from date notified)

President Garrity reported the following termination of Adjunct appointments:

Robert M. Bolstad, Adjunct Assistant Professor of English

George A. Fuhr, Adjunct Assistant Professor of English

Bryon E. Runyon, Adjunct Assistant Professor of English

Affirmative Action Report

Gale LeCompte briefly reviewed the Affirmative Action report prepared for the board. She spoke of actions that had been taken on campus in revising the E.O.P. area and in making the handicapped student area one that is recognized as being outstanding. The qualifications and leadership of Ann Thompson were noted as Coordinator of Handicapped Services. There was a brief mention of women's athletics

and Ms. LeCompte indicated the President is very interested in and supportive of women's athletics. The sports programs offered for women by Central were enumerated.

Academic Plan

Dr. Harrington presented Draft III of the Academic Plan to the members of the Board. He reviewed the intensive planning effort which resulted in the draft now being presented to the Board. Dr. Harrington indicated the final version of the Academic Plan would be shared with the University's publics (Council of Postsecondary Education and the Governor's office have requested copies). Dr. Harrington indicated Draft III would be in the faculty's hands on Tuesday of next week. Comments and suggestions will be received from the faculty, department chairmen, program directors, administrative staff and the Board of Trustees. It is hoped the work on the Academic Plan can be brought to a conclusion this spring and that the final version can be presented to the Board for its consideration at its June Meeting. Bringing about the desired changes will then begin and will be a joint effort between the faculty, the Faculty Senate, administrative offices and the Board of Trustees during the coming year.

Dr. Harrington explained the draft was separated into four parts. He explained in part two the academic philosophies are in bold face type and the implementation activities are in regular type. Proposed new policies are underlined.

Legislative Report

President Garrity reported on legislative matters. He indicated the budget which is finally passed will probably be developed in conference committee. He noted the Senate budget was the better budget for Central at the present time. Also discussed were the following concerns: fixed enrollment levels, insufficient student S & A fees to maintain present program levels, abandonment of phasing in of proposed tuition increases, salary increases not fully funded by state, programed use of salary savings (salary savings are not the same every year and this could present a problem), students being taxed (through increased tuition) to support state government, state and federal financial aid programs.

The successful alumni reception for legislators on April 7 in Olympia was noted. Gail Jones, Alumni Director reported there was a very good turnout of alumni.

Members of the Student Board of Directors

Dr. Donald Guy introduced three members of the Board of Directors who were in the audience: Jay Hileman, Teri Packebush and Keith Olson.

NEW BUSINESS

On the recommendation of the President the board agreed to take the next item of business out of order.

Distinguished Civil Service Recognition--Kolmodin, St. Aubin

Dr. Charles Vlcek read a letter of commendation and recommendation that Mrs. Ardath A. Kolmodin, Library Specialist I, be awarded the Distinguished Civil Servant status by the board. (See attachment #1).

MOTION NO. 5401: Mr. Munro moved, seconded by Mrs. Clifton and Mr. Hogan to award Mrs. Ardath A. Kolmodin the status of Distinguished Civil Servant. The motion carried unanimously.

Mr. Galbraith presented Mrs. Kolmodin's husband, Duane Kolmodin. and her daughter, Mrs. Diane Hall, with a plaque of commendation. (Mrs. Kolmodin died of cancer on March 31, 1981.)

Mr. Courtney Jones presented the recommendation for award of Distinguished Civil Servant status to Hobert St. Aubin.

MOTION NO. 5402: Mr. Hogan moved, seconded by Mr. Munro, that Hobert St. Aubin, Custodian, Physical Plant, be awarded the status of Distinguished Civil Servant. The motion carried unanimously.

EXECUTIVE SESSION

The chairman of the board, Mr. Galbraith, recessed the meeting at approximately 8:15 p.m. to allow the members to go into executive session to consider personnel matters and possible land purchase.

RECONVENED

The chairman reconvened the regular board meeting at 8:55 p.m.

Delegation of Authority to Vice President for Business and Financial Affairs to Purchase Land

MOTION NO. 5403: Mr. Hogan moved, seconded by Mr. Munro, to delegate authority to the Vice President for Business and Financial Affairs to purchase land under consideration. The cost, funding, and timing to be at the discretion of the administration within the Capital Budget. The motion carried.

Limited Contracting Authority for the Director of Athletics

MOTION NO. 5404: Mrs. Clifton moved, seconded by Mr. Munro, that the section of Resolution No. 80-7 entitled "For selected contracting and purchasing activities as set forth below:" is hereby amended by the addition of one paragraph to read as follows: Director of Athletics. Limited to contracting with other colleges and universities for "Athletic Contest Agreements" when such do not require expenditure of Central Washington University funds. This authority shall include the responsibility for maintaining files of such agreements in the Department of Physical Education in lieu of submission to the CWU central file of contracts. The motion carried.

Authorize Thompson, Miller and Lyons, Engineers, to hire an architectural consultant for Technology and Industrial Education Power Tech Lab

In the discussion preceding the motion the question was raised as to whether the $3,620.00 was included in the original project or whether it would be an additional charge for completing the architectural design work on the Power Technology Lab. Mr. Jones informed the board the original contract was for electrical and mechanical work only, so this is a supplementary contract.

MOTION NO. 5405: Mr. Munro moved, seconded by Mr. Hogan, to authorize Thompson, Miller and Lyons, Engineers, to hire an architectural consultant to provide necessary architectural contract documents for remodeling an existing storage building. The motion carried.

Sue Lombard Annex--Award of Remodeling Contract

MOTION NO. 5406: Mr. Munro moved, seconded by Mr. Hogan, to accept the bid and award the contract to Belsaas and Smith for remodeling Sue Lombard Annex. The motion carried.

Approval of Housing and Food Services Rates, 1981-82

MOTION NO. 5407: Mr. Munro moved, seconded by Mr. Hogan, to accept the projections as presented and approve the Housing and Food Service rates for 1981-1982 as presented. The motion carried.

Approval of Admissions Policies

MOTION NO. 5408: Mr. Hogan moved, seconded by Mrs. Clifton, to adopt the recommendation of the administration and approve the three admission policies: (1) Payment of Tuition and Fee, (2) Tuition and Fee Refund Policy, and (3) New Student Prepayment Fee Policy. The motion carried. (Copies of the policies are on file in the President's office and will be published in the General Catalog.)

Proposal for Master of Science Degree in Organization Development

MOTION NO. 5409: Mr. Hogan moved, seconded by Mrs. Clifton, to grant initial approval of the proposal for a Master of Science Degree in Organization Development, and authorize transmittal of the document to the Council of Postsecondary Education, reserving to the board final action on establishing the degree depending upon the action taken by CPE. The motion carried.

Retirement--Miller, Silver, Paul

MOTION NO. 5410: Following a recommendation by Dr. Applegate, Dean of the School of Professional Studies, Mr. Munro and Mrs. Clifton moved, and Mr. Hogan seconded, that Dr. Dohn A. Miller's request for retirement be granted, effective the end of Fall Quarter, 1981, and that he be granted the title of Emeritus Professor of Education. The motion carried. (See attachment #2 for Dr. Applegate's remarks.)

MOTION NO. 5411: Mr. Hogan moved, seconded by Mrs. Clifton, that Dr. Robert E. Silver's request for retirement be granted effective July 31, 1981, and that he be granted the title of Emeritus Professor of Education. The motion carried. (See attachment #3 for Dr. Applegate's recommendation.)

MOTION NO. 5412: Following the reading of a letter from President Garrity to the Board of Trustees, Mr. Munro moved, seconded by Mrs. Clifton, that Mildred J. Paul's request for retirement be granted effective May 31, 1981, and that she be granted the title of Distinguished Administrator. The motion carried. Mr. Hogan asked that the President's letter be made a part of the minutes.

Leave of Absence

MOTION NO. 5413: Mr. Hogan moved, seconded by Mrs. Clifton, that J. Arthur Keith, Professor of Education, be granted an extension of his leave without pay for the 1981-82 academic year The motion carried.

MOTION NO. 5414: Mrs. Clifton moved, seconded by Mr. Hogan to grant Hugh M. Spall, Associate Professor of Economics, an extension of his leave without pay for fall quarter, 1981. The motion carried.

Retraining Leave

MOTION NO. 5415: Mr. Munro moved, seconded by Mr. Hogan, to grant Erlice J. Killorn, Assistant Professor of Physical Education, an extension of her current retraining, without pay, for the period September, 1981, to June, 1982. The motion carried.

MOTION NO. 5416: Mr. Hogan moved, seconded by Mr. Munro, to grant a Retraining Leave to Dale E. Otto, Professor of Early Childhood Education, at 100% of salary for spring quarter, 1981 and at 75% of salary for summer session, 1981. The motion carried.

Consideration of Entitlement to Pay and Benefits

MOTION NO. 5417: Mr. Munro moved, seconded by Mr. Hogan, that in accordance with the Faculty Code of Personnel Policy and Procedure, of June 20, 1980, Section 2.105 A (1), no pay or benefits will be made subsequent to the end of fall quarter to Professor Pirooz Modavi. The motion carried.

Faculty Appointments

MOTION NO. 5418: Mr. Hogan moved, seconded by Mr. Munro, that the recommendation of the President be adopted and Sgt. First Class Patrick Lee Allen, Army ROTC, be appointed as Senior Instructor of Military Science, effective February 20, 1981. The motion carried.

MOTION NO. 5419: Mr. Hogan moved, seconded by Mr. Munro, that Major James M. Caesar, Army ROTC, be appointed as Assistant Professor of Military Science, effective June, 1981. The motion carried.

MOTION NO. 5420: Mr. Munro moved, seconded by Mr. Hogan, that Robert Weiking, Assistant Professor of Technology and Industrial Education, be appointed effective fall quarter, 1981. The motion carried.

MOTION NO. 5421: Mr. Munro moved, seconded by Mrs. Clifton, to approve the appointment of Donald H. White, Professor of Music, with tenure, effective for the 1981-82 academic year. The motion carried.

Extended Degree and Continuing Education Program in Wenatchee

Mr. Munro discussed a request for an Extended Degree and Continuing Education Program in the Wenatchee area which came from three women who perceived a real need. He asked that they be encouraged and aided in their rather impressive grassroots show of interest. The President indicated he was delighted to find people who have gone into researching the need. He noted there would be some problems but they would be dealt with as development of the program occurs. He delegated responsibility to Dr. Harrington and Dr. Benson to contact the people and work with them as carefully and closely as possible in designing needed programs. The President concluded by saying he was delighted to have such an expression of interest.

NEXT MEETINGS

A special meeting of the Board of Trustees has been scheduled for 2:30 p.m., May 8.

Following the special meeting on May 8, members of the Board and other personnel from the University will travel to Yakima to participate in the special Tribute to Yakima activities beginning at 6:30 p.m. in the Capitol Theatre.

The next regular meeting of the Board of Trustees is scheduled for June 19, at 7:00 p.m., in Bouillon Hall, Room 143.

ADJOURNMENT

Chairman Galbraith adjourned the meeting at 10:10 p.m.

Attachment #1

Distinguished Civil Servant Award

Ardath Kolmodin, Library Specialist I, was employed at Central Washington University from April 20, 1960 until her death on March 31, 1981. During those twenty-one years, she served in various positions in the Instructional Media Center including secretary to the division director. Her dedication and skills helped the instructional service program grow from a single department to four, from a staff of three to twenty-one, through three name changes, and four relocations.

Perhaps her greatest contribution was as the film supervisor. In this role, she located and scheduled approximately 4000 rental films for the faculty from rental libraries across the country, located and scheduled another 2000 films from free sources, and arranged for another 12,000 films for preview. Approximately 500,000 films were shipped, returned, and inspected under her supervision.

Mrs. Kolmodin solved impossible problems, located countless lost films, found the source and names of films with just a vague description given by faculty members, and always had time to "cheer up" the saddest person. Ardath was known by most of the faculty and was greatly appreciated.

The IMC and, specifically, the Media Library is what it is today through the efforts and dedication of Mrs. Kolmodin. She has indeed contributed to the program and will be missed.

Ardath Kolmodin is very worthy of the Distinguished Civil Servant Award.

Attachment #2

CENTRAL WASHINGTON UNIVERSITY
Ellensburg, Washington 98926 Affirmative Action/Equal Employment Opportunity/Title IX

March 19, 1981

VICE PRESIDENT
MAR 23 1981

Dr. Edward J. Harrington
Vice President for Academic Affairs
Campus

Dear Vice President Harrington:

Dr. Dohn A. Miller, Professor of Education, has submitted a letter of retirement effective the end of Fall Quarter, 1981. Dr. Robert Carlton, Chairperson, Department of Education, has recommended acceptance of the letter and that Dr. Miller be granted the title of Emeritus Professor of Education upon his retirement.

When Dr. Dohn A. Miller retires from Central Washington University in December, 1981, he will have served his chosen profession 41 years. Dr. Miller was graduated with a degree in History from McPherson College in McPherson, Kansas, in 1940. He completed his advanced degrees at the University of Colorado at Boulder, Colorado, and Colorado State College, at Greeley, Colorado, in 1952 and 1958 respectively.

Dr. Miller has taken advantage of the opportunities offered him in education to experience many different responsibilities. He has coached, taught American History, World History, Social Studies, General Science, Shop and Industrial Arts in grades 7-12. He served both as building principal and Superintendent of Schools before coming to then Central Washington College of Education in 1958.

In early 1958, Central Washington College of Education was searching for a Director of Housing and Food Services. Dr. Miller was interviewed by President Robert McConnell who offered him the job on May 14 with this advice:

> "I suggest you spend at least two days on the campus of the University at Fort Collins....beginning before breakfast and until after dinner....with the Head Dietition so as to follow the service of meals from breakfast to dinner."

President McConnell also advised Dr. Miller to spend a day with the Director of Dormitories "to examine how the dormitories are managed..." and "to spend one night in a dormitory to get the feel of the atmosphere." With such an offer for "job training" how could he refuse? Dr. Miller did not; however, he asked for and received a quarter time teaching assignment in

the Division of Education, Philosophy, and Psychology. This marked the beginning of his service as a teaching faculty member at Central. In the Fall, 1961, he left his position as Director of Housing and Food Services and started teaching full time. Dr. Miller almost immediately began what was to be the hallmark of his work here; i.e., working with special children.

He was appointed as Director of the Camp for Crippled Children, was active with the Easter Seal campaign, and "put Camp Bonneville on a professional basis." From this modest beginning Dr. Miller nurtured, cajoled, pushed, pulled, and directed the development of the Special Education Program. He is without a doubt, Central's and perhaps the Northwest's "Mr. Special Education".

Because of Dohn's dedication and willingness to become involved, the Special Education program at Central Washington University has achieved an international reputation. Dr. Miller can, indeed, reflect on a varied, full and successful career. As he leaves the University to devote more time to his wife and family and to his avocation, raising cattle, Dr. Miller can do so with a sense of deep fulfillment and satisfaction for the many lives he has touched.

It is with a deep sense of regret that I forward Dr. Dohn A. Miller's letter of retirement and recommend he be granted the title of Emeritus Professor of Education.

Sincerely yours,

Jimmie R. Applegate, Dean
School of Professional Studies

ls

cc: Dr. Miller
Dr. Carlton

Attachment #3

CENTRAL WASHINGTON UNIVERSITY
Ellensburg, Washington 98926 Affirmative Action/Equal Employment Opportunity/Title IX

SCHOOL OF PROFESSIONAL STUDIES OFFICE OF THE DEAN

January 22, 1981

Dr. Edward J. Harrington
Vice President for Academic Affairs
Campus

Dear Vice President Harrington:

Dr. Robert Eugene Silver, Associate Professor of Education, has requested retirement effective July 31, 1981. Dr. Robert Carlton, Chairperson, Department of Education, has recommended acceptance with regret; I endorse his recommendation.

Dr. Silver has enjoyed a long and successful tenure in higher education. At the time of his retirement, he will have served his chosen profession more than 31 years.

Dr. Silver was graduated from Walla Walla College with a baccalaureate degree in history June 6, 1948. He then matriculated at the University of Washington where he began study for the masters and doctorate degrees. Dr. Silver was granted a Master of Arts in History degree and the Doctorate in Education degree in 1950 and 1956, respectively.

Dr. Silver was not only a successful student at Walla Walla College, he culminated his professional career there as Chairperson of the Department of Education from 1960-1965. Between 1950 and 1965, Dr. Silver taught history at Walla Walla College, English and Industrial Education from 1951-52 at Seattle Junior Academy and History, English and Education again at Walla Walla College. Prior to assuming the departmental chairmanship there, Dr. Silver served three years as Director of Student Teaching. He then spent one year at California State University, Fullerton, as a Professional Supervisor of Student Teachers.

It was while he was at California State, Fullerton, that Dr. Silver and his wife decided they preferred to live and work in the Pacific Northwest. In April, 1966, Dr. Silver was offered a position as Assistant Professor and Supervisor of Student Teachers with Central Washington State College to be located in the Bremerton, Washington Center. He accepted the position, moved to the Bremerton area and began his responsibilities with Central in August, 1966.

Dr. Silver was very successful as evidenced by his 1968 promotion to Associate Professor after only two years.

The responsibilities of Professional Supervisors are many and varied; they play important public relations roles with public schools, with local

communities and with Central students in off-campus locations. Dr. Silver has been most effective in fulfilling these responsibilities and his absence will leave an important gap to be filled in one of the most rapidly growing areas in the State.

It is with regret that I recommend acceptance of Dr. Robert Eugene Silver's retirement effective July 31, 1981, and that he be granted the title of Emeritus Professor of Education.

Sincerely yours,

Jimmie R. Applegate, Dean
School of Professional Studies

lrg

Attachment

cc: Dr. Silver
Dr. Carlton

Attachment #4

Central
Washington
University

Office of the President

Bouillon 208
Ellensburg, Washington 98926

(509) 963-281

April 10, 1981

Board of Trustees
Central Washington University
Ellensburg, WA 98926

Dear Board Members:

Mrs. Mildred J. Paul has determined that she wishes to retire on May 31, 1981. When that day arrives it will be but a few months short of twenty-one years of service in the President's Office at Central Washington University.

Mrs. Paul began work at Central Washington University on September 19, 1960. She worked with Mr. Perry H. Mitchell who was President at that time. Dr. James Brooks came to work with Mrs. Paul a year later and continued on for seventeen years. I am the third person who has had the privilege of working with Mrs. Paul in the President's Office.

Mrs. Paul is an institution at this university. She is because of what she does and what she is. She has worked with Trustees, faculty, staff, students and fellow administrators effectively, creatively, and at the highest level of professionalism. She has been unselfish of her time, energy and herself to a fault.

Over the years she continuingly has brought a level of dignity to the work of the President's Office, the board room, the councils and committees, and to the university as a whole. Integrity and professionalism are words which seem totally appropriate.

During this period at the University, she has been active in a long list of committees and councils and especially involved in the Association of University Administrators. Wherever and whenever there has been an opportunity to contribute to the welfare of this university, its growth and development, she has been there.

As much as any other person, Mildred Paul has come to personify the best of this university.

It is with considerable pride that I recommend on behalf of the students, faculty and staff whom she has served over twenty years, all of her fellow administrators, three presidents who owe her more than words can tell, and the members of the Boards of Trustees during these two decades that Mrs. Mildred J. Paul be granted the status of Distinguished Administrator. Further that with this award goes the admiration, thanks and love of us all.

Respectfully submitted,

Donald L. Garrity

Donald L. Garrity
President

DLG:jac

Lorna Malone
Bd 337

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
BOTANY GREENHOUSE
MAY 8, 1981
2:30 P.M.

The regular meeting of the Board of Trustees began at the Botany Greenhouse on the campus of Central Washington University. Mr. Thomas S. Galbraith, cut the ribbon at the dedication ceremony for the new greenhouse. Tours of the greenhouse were conducted by John Carr.

Following the ceremony members of the board proceeded to Bouillon Hall, Room 143, where Chairman Galbraith opened the special meeting of the board.

ROLL CALL

Present

Mr. Thomas S. Galbraith, Chairman
Mr. Don F. Broughton, Vice Chairman
Mrs. Linda J. Clifton
Mr. James S. Hogan
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Students
Dr. Larry Lawrence, Chairman, Faculty Senate

APPROVAL OF MINUTES

MOTION NO. 5422: Mr. Hogan moved, seconded by Mr. Broughton, to approve the minutes for the meeting of April 10, 1981, as presented. The motion carried.

CHANGES TO THE AGENDA

President Garrity indicated he would like to add two items to the agenda under reports: (1) An administrative appointment, and (2) A short budget report.

REPORTS

Status of Reserves and Budget Changes as of April 21, 1981

No questions were raised on the Status of Reserves and Budget Changes report as of April 21, 1981.

Minor Capital Projects Under $100,000

Mr. Courtney Jones presented a report on Minor Capital Projects under $100,000 to bring the board up to date on these projects. He indicated it would be a routine report to the board from now on.

Resignation

President Garrity reported Marguerite L. Fergus, Assistant Education Coordinator of Medical Technology Program and Clinical Assistant Professor of Allied Health Sciences, resigned effective immediately.

Reassignment

W. Owen Dugmore, Associate Professor of Counseling, has been reassigned to the Department of Psychology for the Academic year 1981-82, the President reported.

Appointments--Department Chairmen (subject to the provisions of the Faculty Code Section 3.03)

The following appointments were reported by the President:

John L. Silva, Associate Professor of Psychology, appointed as the Chairman of the Department of Psychology for the period September 1, 1981 to August 31, 1985
Donald H. White, Professor of Music, appointed as Chairman of the Department of Music for the period September 1, 1981 to August 31, 1985

Appointment--Dean

The appointment of Lawrence A. Danton, Professor of Business Administration and Economics, as Dean of the School of Business and Economics, effective July 1, 1981 to August 31, 1982, was reported.

Appointments--Part-time/Temporary

President Garrity asked that the Glenn Hartmann appointment be withdrawn from consideration at this time. Professor Hartmann will continue with his assignment at Central, however.

Other part-time/temporary appointments were reported as follows:

Robert O. Beatty, Instructor of Aeronautical Science, part-time assignment effective spring quarter, 1981, only
Richard J. Borrud, Acting Instructor of Leisure Services, part-time appointment effective spring quarter, 1981, only
Timothy H. Hill, Instructor of Distributive Education, part-time appointment effective winter quarter, 1981, only

H. Prater Hogue, Instructor of Occupational Safety and Health, part-time appointment effective spring quarter, 1981, only
Linda G. Hoover, Lecturer in Education, part-time, spring quarter, 1981, only
David L. Luse, Instructor of Aeronautical Science, part-time appointment effective spring quarter, 1981, only
Linda J. McCown, Assistant Education Coordinator and Clinical Assistant Professor of Allied Health Sciences, effective July 1, 1981 to August 31, 1982 (civil-service exempt position)
Carol J. Moisan, Instructor in Textiles Art, part-time appointment effective spring quarter, 1981, only
Susan D. Nevins, Assistant Instructor of Physical Education, part-time appointment effective spring quarter, 1981, only
Beverly J. Ormbrek, Acting Instructor of Physical Education, part-time, spring quarter 1981, only
Pamela M. Thomas, Acting Instructor in Physical Education, part-time appointment effective spring quarter, 1981, only
Donald E. Woods, Acting Instructor of Flight Technology, part-time appointment effective spring quarter, 1981, only

Windmill Report

Robert Bennett, Associate Professor of Physics, reported to the board on a cooperative project which is being developed with the Bonneville Power Administration to research various aspects of obtaining electrical energy from a windmill. Dr. Bennett furnished the board members with Technical Specifications of the windmill which is located on 18th Avenue and Brooklane. Dr. Bennett discussed assistance received from on-campus people, zoning, liability, relationship with the city, and funding.

Budget

The President's report on the budget was delayed until later in the meeting.

NEW BUSINESS

Steamline--Boiler House to D Street

MOTION NO. 5423: Mr. Broughton moved, seconded by Mrs. Clifton, to delegate authority to the Vice President for Business and Financial Affairs or his designee to approve construction documents prepared by Wood/Harbinger, to advertise for bids; accept low bid, if within allowable funding; and to award the construction contract. The motion carried.

Holmes Dining Hall HVAC Alteration and Additions

MOTION NO. 5424: Mr. Hogan moved, seconded by Mr. Munro, to change the existing consultant contract with Thompson, Miller and Lyons Engineers, Inc. to include added professional services for supplying make-up-air to the kitchen exhaust fans. The motion carried.

Amendments to the Faculty Code

Mrs. Clifton asked that the various amendments be taken separately.

MOTION NO. 5425: Mr. Munro moved, seconded by Mr. Broughton, to approve the proposed revision to Section 2.127 A & B (mandatory retirement age). The motion carried.

MOTION NO. 5426: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the proposed revision of Section 3.56 C and Section 3.57 A (terms of membership for the faculty grievance committee). The motion carried.

MOTION NO. 5427: Mrs. Clifton moved, seconded by Mr. Munro, to approve the proposed revision to Section 2.47 A(4) and to approve adding a new Section 2.36 (merit). The motion carried.

MOTION NO. 5428: Mr. Munro moved, seconded by Mr. Broughton, to approve the proposed revision to Section 3.03 (selection of Department Chairmen). The motion carried.

A lengthy discussion ensued concerning the proposed revisions to the Lay-off Policy.

MOTION NO. 5429: Mrs. Clifton moved, seconded by Mr. Munro, to approve the proposed revision to Section 3.78 (Lay-off Policy) with the following changes:

On page 2, after "the cause or causes for layoff." delete (.) and add: "The President shall recommend to the Board of Trustees the need to declare a state of financial exigency or declare a condition requiring staffing reallocation and/or layoff." Delete "If cause for the declaration is substantiated..." Add "If the Board of Trustees so declare a plan of action will be prepared by the Academic Vice President and the Senate Executive Committee."

On page 3, Add, at end of Section 3.78 A: "The plan shall then be submitted to the Board of Trustees for approval."

Section 3.78 B, Add, after "Executive Committee" in sentence 1, "and the Board of Trustees."

MOTION NO. 5430: Mr. Hogan moved to table the lay-off portion of the proposed revisions to the Faculty Code for further consideration. The motion died for lack of a second.

Mr. Hogan called for the question. The vote on Motion No. 5429 was: Clifton and Munro - yes, Hogan and Broughton - no. The Chairman, Mr. Galbraith cast his vote as "no" and Motion No. 5429 did not carry.

MOTION NO. 5431: Mr. Hogan moved, seconded by Mr. Broughton, to approve the proposed revisions to Section 3.78 (Lay-off Policy) as written. The motion carried with 2 ayes (Hogan and Broughton), 2 no's (Clifton and Munro) and the Chairman, Mr. Galbraith casting an aye vote.

EXECUTIVE SESSION

The Chairman recessed the meeting to allow the board to go into executive session at approximate 4:55 p.m. to discuss personnel matters.

RECONVENED

Chairman Galbraith reconvened the special meeting of the Board of Trustees at approximately 5:26 p.m.

Retraining Leave

MOTION NO. 5432: Mr. Munro moved, seconded by Mrs. Clifton, to approve a retraining leave for Raymond A. Smith, Professor of History and Director of the Humanities Program, for the period June 10 to July 10, 1981, at 100% of salary. The motion carried.

Reappointment--First Probationary Year to Second (without assurance of tenure)

MOTION NO. 5433: Mrs. Clifton moved, seconded by Mr. Munro, to reappoint David L. Gee, Assistant Professor of Foods and Nutrition, from the First Probationary Year to the Second (without assurance of tenure). The motion carried.

MOTION NO. 5434: Mr. Munro moved, seconded by Mr. Broughton, to grant tenure to the following faculty members, effective for the academic year 1981-82. The motion carried.

School of Business and Economics
Eldon C. Johnson, Assistant Professor of Business Administration
Leslie C. Mueller, Associate Professor of Business Administratior
Allen C. Vautier, Associate Professor of Accounting

College of Letters, Arts and Sciences
James R. Goodrich, Associate Professor of Mass Media

School of Professional Studies
Kenneth A. Briggs, Assistant Professor of Health Education
V. Wayne Klemin, Assistant Professor of Business Education and Administrative Management

Dale LeFevre, Associate Professor of Education
Blaine R. Wilson, Assistant Professor of Business Education and Administrative Management

Promotion Approved

MOTION NO. 5435: Mrs. Clifton moved, seconded by Mr. Hogan, to approve the following promotions, effective for the academic year 1981-82. The motion carried.

To Associate Professor
Kenneth A. Briggs, Health Education
Kenneth A. Cory, Art
John R. Dugan, Sociology
Peter Gries, Music
Gary W. Heesacker, Accounting
Eldon C. Johnson, Business Administration
V. Wayne Klemin, Business Education and Administrative Management
John F. Moawad, Music

To Professor
Michael J. Arcidiacono, Mathematics
Robert B. Bennett, Physics
Robert D. Bentley, Geology
Ronald W. Hales, Driver and Safety Education
Webster F. Hood, Philosophy
Dale LeFevre, Education
John L. Silva, Psychology
Raymond L. Wheeler, Music
Madge A. Young, Education

Summer Session Fees Revisions

MOTION NO. 5436: Mr. Munro moved (reluctantly), seconded by Mrs. Clifton (also reluctantly) to approve the tuition and fees schedule and allocations recommended by the administration for Summer Session, 1981. The motion carried.

	Part-Time	Full-Time
Unmatriculated Students	$29 per cr.	$289
Master's Candidates	33 per cr.	332

Budget Summary

President Garrity reviewed Biennial Budget Summary for 1981-83 with the board. He indicated no positions were in jeopardy; it will take some squeezing and trimming to take care of all programs. He also reviewed the salary increases for faculty, exempt staff and civil service personnel.

Adoption of the budget will be on the agenda for the June meeting of the board.

Scott Carlisle, a handicapped student, asked if the President anticipated any cuts to the Handicapped Student Services area. The President replied that his sense was that Central will have basically the same services in this area. He indicated the administration is not looking at the quality of services dropping.

ADJOURNMENT

The Chairman adjourned the meeting at 5:45 p.m.

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
JUNE 19, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Thomas S. Galbraith, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present	Absent
Mr. Thomas S. Galbraith, Chairman	Mr. James S. Hogan
Mr. Don F. Broughton, Vice Chairman	Mr. S. Sterling Munro
Mrs. Linda J. Clifton	

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Students
Dr. Rosco Tolman, Chairman, Faculty Senate

APPROVAL OF MINUTES

MOTION NO. 5437. Mr. Broughton moved, seconded by Mrs. Clifton, to approve the minutes for the regular meeting of May 8, 1981, as written. The motion carried.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Change of Assignment of Assistant Attorney General

Dr. Garrity announced that Mr. Gary L. Ikeda, who has served as counsel for Central Washington University since September, 1980, is being reassigned to Shoreline Community College and the Seattle Community College system. New counsel on July 15 will be Mr. Owen F. Clarke, Jr. Dr. Garrity expressed regret that Mr. Ikeda was leaving.

Faculty Senate Chairman

Dr. Garrity introduced Dr. Rosco Tolman and announced that he would replace Dr. Larry Lawrence as Faculty Senate Chairman.

Status of Reserves and Budget Changes, June, 1981

No questions were raised on the Status of Reserves and Budget Changes report as of June 19, 1981.

Capital Projects Under $100,000

Mr. Jones brought the Board up to date on minor capital projects. There were no questions regarding these items.

Resignations

The president reported the following resignations:

Kathleen J. Adams, Associate Professor of Anthropology, resignation effective immediately.

Ann E. McLean, Assistant Professor of Instructional Media, resignation effective June 30, 1981

Mary Lynn Zink Vance, Assistant Professor of Art, resignation effective at the conclusion of the 1980-81 academic year

John B. Liboky, Director of Financial Aid, resignation effective June 23, 1981.

Termination of Adjunct Appointments

The Board was advised of the following adjunct appointment terminations:

James E. Egan, Adjunct Assistant Professor of Political Science, termination of appointment effective fifteen days from date notified

Robert W. Landon, Adjunct Instructor of Law and Justice, termination of appointment effective fifteen days from date notified

Appointments--Department Chairmen and Program Directors (Subject to the provisions of the Faculty Code, Section 3.03)

The Board was informed that the following Department Chairmen and Program Directors had been appointed:

Wolfgang W. Franz, Professor of Economics, appointed Interim Chairman of the Department of Economics, effective September 1, 1981, and running through June 30, 1982

Kenneth A. Hammond, Professor of Geography, appointed Interim Director of the Environmental Studies Program, effective for the 1981-82 academic year.

Raeburn S. Heimbeck, Professor of Religious Studies, appointed Interim Director of the Religious Studies Program, effective for the 1981-82 academic year

John Q. Ressler, Professor of Geography and Land Studies, appointed Chairperson, Department of Geography and Land Studies, effective September 1, 1981, and running through August 31, 1985

Appointment--Teaching Associates in the Hebeler Children's School for the 1981-82 Academic Year Only

The following appointments in Early Childhood Education for the 1981-82 academic year only were reported:

Frances K. Bovos, Teaching Associate
Edith M. Greatsinger, Teaching Associate
Joye M. Heimbeck, Teaching Associate
Mary Ellen Matson, Teaching Associate
Jo B. Mitchell, Teaching Associate
Trudy M. Rodine, Teaching Associate
Janet M. Silva, Teaching Associate

Appointments--Part-Time/Temporary

The following part-time/temporary appointments were reported:

Michael L. Dunbar, Assistant Football Coach and Head Baseball Coach, effective for the 1981-82 academic year only

Sandra D. Fritz, Women's Volleyball Coach, effective fall quarter, 1981, only

Gloria L. Goedecke, Acting Instructor of English, effective on a part-time basis for the 1981-82 academic year only

Phyllis Ann Lellman, Teaching Associate in the Early Childhood Education Division of the Department of Education, effective for the 1981-82 academic year only

Scott A. Ricardo, Assistant Coach, effective for the 1981-82 academic year only

David N. Shorr, Assistant Professor of Early Childhood Education Division of the Department of Education, effective for the 1981-82 academic year only

Helen G. Smith, Acting Instructor of English, effective on a part-time basis for the 1981-82 academic year only

In response to a question by Mrs. Clifton, Dr. Applegate explained the discrepancy in the assignment of the Assistant Football Coach and the Women's Volleyball Coach. Mr. Ricardo's appointment must be a faculty appointment under the provisions of the Faculty Code and will include the teaching of activities courses in addition to coaching. Ms. Fritz will only coach volleyball and her assignment will conclude at the end of that season.

Appointments--Administrative Exempt Personnel

The following appointments of administrative exempt personnel were reported:

Doris A. Leavitt, Assistant Director of Admissions, appointment effective July 1, 1981, through August 31, 1981

Carlos Reyes, Assistant Director of Admissions/Minority Counselor, appointment effective May 15, 1981, through August 31, 1981

Ronald Hoodye, Assistant Director of Financial Aid, effective September 1, 1981, through October 31, 1981

Ronald M. Frye, Professor of Technology and Industrial Education and Director of Teacher Education, Certification and Fifth Year, appointed as Assistant Dean and Director of Certification in the School of Professional Studies, effective July 1, 1981, and running until June 30, 1982

Betty Jean Putnam, Professor of Physical Education, appointed as Director of Summer Session effective September 1, 1981, and continuing through June 30, 1982

In response to a question from Mr. Broughton, it was explained that Doris A. Leavitt's appointment for only the period July 1, 1981, through August 31, 1981, would enable the administration to synchronize her reappointment with the schedule established for administrative exempt personnel.

Land Acquisition

Mr. Jones reported briefly on the University's attempts to purchase the main track right-of-way and land adjacent to Engelhorn Pond from the Milwaukee Railroad. He indicated that the University would continue to attempt to secure this purchase. Milwaukee officials recently stated they would grant the University a license for construction of a steam line in the main line right-of-way.

China Delegation

President Garrity reported on the activities of the official delegation to China (May 17 to June 4, 1981) and negotiations with Anhui University regarding possible student/faculty exchange programs. Dr. Garrity stressed that any faculty exchange program would probably limit the faculty responsibilities to research and laboratory activities. The language limitations of the faculty involved would probably preclude any lecture assignments. He indicated that the majority of the scholars in China have been out of the mainstream of their disciplines for at least one decade (some for as many as 15 years), and they are very eager to upgrade their capabilities. The Board of Trustees agreed that negotiations regarding the proposed exchange programs should continue and that such programs should benefit both universities.

Academic Plan

President Garrity expressed regret that a specific recommendation for action could not be made at this Board meeting. At the request of the Faculty Senate, recommendation for action has been postponed. Dr. Harrington apprised the Board of many of the specific recommendations regarding various academic programs.

NEW BUSINESS

Retraining Leave

MOTION NO. 5438: Mr. Broughton moved, seconded by Mrs. Clifton, that Peter L. Stark, Instructor of Librarianship, be awarded a retraining leave at 100% of salary effective from July 6, 1981, through August 14, 1981. The motion carried.

Faculty Appointments

MOTION NO. 5439: Mrs. Clifton moved, seconded by Mr. Broughton, to appoint Larry D. Gookin, Assistant Professor of Music, for the 1981-82 academic year. The motion carried.

MOTION NO. 5440: Mr. Broughton moved, seconded by Mrs. Clifton, that Sharon E. Schwindt be appointed Assistant Professor of Health Education effective for the 1981-82 academic year. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 8:30 p.m. to allow the Board to go into executive session to discuss personnel matters.

RECONVENED

Chairman Galbraith reconvened the meeting of the Board of Trustees at approximately 8:55 p.m.

Administrative Salary Adjustment--Current Year

MOTION NO. 5441: Mrs. Clifton moved, seconded by Mr. Broughton, that commencing with Summer Session, 1981, the salaries of the Student Health Care Physician and the Director of Computer Services be adjusted as recommended by the administration. The motion carried.

Thesis Binding Fee

MOTION NO. 5442: Mr. Broughton moved, seconded by Mrs. Clifton, that the thesis binding fee be increased from $8.00 per volume to $12.00 per volume effective Summer Session, 1981. The motion carried.

Distinguished Professors of the University

MOTION NO. 5443: Mrs. Clifton moved, seconded by Mr. Broughton, that a stipend of $1000 each be awarded to the Distinguished Professor of the University (Research) and the Distinguished Professor of the University (Teaching), effective Fall Quarter, 1981, with the recipients to be named Fall Quarter, 1981. The motion carried.

Irrigation Pipeline from Brooklane Well to Nicholson to Hertz

MOTION NO. 5444: Mr. Broughton moved, seconded by Mrs. Clifton, to approve the contract documents prepared by Physical Plant Engineering, to authorize receipt of bids, and to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to act for the Board in accepting the proposal of the low bidder on the proposed irrigation pipeline project from the northeast campus well to Nicholson Pavilion, south to Hertz. The motion carried.

Reroofing Projects: Nicholson Pavilion Pool Building, Black and Dean Halls

MOTION NO. 5445: Mrs. Clifton moved, seconded by Mr. Broughton to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to accept the reroofing projects of the Nicholson Pavilion Pool Building, Black and Dean Halls. The motion carried.

1981-83 Operating Budget

Mr. Jones presented the proposed 1981-83 operating budget. He reported that projections indicate that head count is expected to decline during the next biennium, but the FTE count is expected to increase. Mr. Jones noted that, although projections indicate that there will be 6,200 FTE students enrolled, Central will be funded for only 5,900. The Governor vetoed any funding increase for institutions whose enrollments exceed the budgeted enrollment

base, so any expenses resulting from the enrollment increase will not be defrayed by increased funding. Salary increases are not fully funded at authorized levels, so the deficiency will have to be absorbed by other areas of the operating budget. He stressed that attempts were made to be sensitive to legislative intent when developing this proposal.

Dr. Garrity commented that there were many problems in developing this proposal and commended those who worked on this budget. Mr. Galbraith also complimented the people who worked on the budget.

MOTION NO. 5446: Mrs. Clifton moved, seconded by Mr. Broughton, that the 1981-83 operating budget be approved as presented. The motion carried.

Capital Budget

Mr. Jones reviewed the recommended 1981-83 capital budget with the Board.

MOTION NO. 5447: Mr. Broughton moved, seconded by Mrs. Clifton, that the 1981-83 capital budget be approved as presented. The motion carried.

1981-83 Tuition and Fee Schedule

President Garrity noted that, as the legislature had approved an increase in tuition and fees for the regional universities, Central had no real choice other than approving the increase.

MOTION NO. 5448: Mr. Broughton moved, seconded by Mrs. Clifton, that the proposed tuition and fee schedule be adopted for Summer Session, 1982, and fiscal years 1982 and 1983. The motion carried.

Services and Activities Fees Budget

Dr. Guy reviewed the proposed services and activities fees budget with the Board and introduced Don Buehler, who helped to develop the services and activities fees budget. (Dr. Guy noted that Mr. Buehler had recently been accepted at Pepperdine University.) It was noted that if revenues exceed the approved budget, the excess monies cannot be spent without administrative approval.

MOTION NO. 5449: Mr. Broughton moved, seconded by Mrs. Clifton, that the proposed 1981-83 services and activities fees budget be accepted. The motion carried.

Salary Proposals for Faculty and Administrative Exempt Personnel

Dr. Garrity presented a proposed approach to adjusting administrative exempt and faculty salaries for 1981-82. The approach

involved a general increase of 7.2% with an additional 3.1% of the allotted salary monies to be applied on a merit system basis for a total average increase of 10.3%. Dr. Harrington expressed confidence that the necessary monies to increase salaries to the level authorized by the legislature could be found. Merit rcommendations will be presented to the Board at its September meeting. President Garrity stressed that the action the Board would be taking would be limited to approving an approach to faculty and administrative exempt salaries.

MOTION NO. 5450: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the administration's recommended approach to administrative exempt salaries for 1981-82 with the understanding that merit recommendations will be presented to the Board at the September meeting. The motion carried.

MOTION NO. 5451: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the administration's recommended approach to faculty salaries for 1981-82. The motion carried.

Proposed Changes to the Faculty Code

President Garrity recommended that the changes to the Faculty Code be considered as two separate items. The first item would include the first three changes recommended by the Faculty Senate Code Committee.

MOTION NO. 5452: Mrs. Clifton moved, seconded by Mr. Broughton, that the following changes to the Faculty Code be approved:

1. Delete from Section 1.25 A(1): Administrative faculty defined in 1.01 A(2);

2. Revise and restructure Section 1.25 A as follows:

   A. The Faculty Senate shall be composed of:

      (1) the following voting members:

         (a) One senator and an alternate . . . as in present Code).

         (b) At-large senators . . . (continue as in present Code).

         (c) Three (3) full-time students . . . (continue as in present Code).

      (2) The president of the university, ex officio (non-voting, attendance not required).

3. Delete Section 2.10B

The motion carried.

President Garrity informed the Board that the adoption of the fourth proposal would provide sanctions to be applied during the appeal process. He advised the Board that this approach is against the current direction higher education is taking with respect to faculty discipline. This proposal would place much of the burden for faculty discipline on the shoulders of the faculty. It was noted that the sanctions need not be enacted progressively.

Mr. Broughton expressed concern with regard to the 95% payment of salary to a faculty suspended from duties. The assistant attorney general agreed that this could be construed as a gift of state funds and that the faculty member must perform a service in order to receive a salary.

MOTION NO. 5453: Mrs. Clifton moved, seconded by Mr. Broughton that Section 3.59 be adopted with the following amendment in page four, line six: ". . . prior to the initial date of suspension from regular duties and reassignment. . . ." (Underscored words are additions to the original text.)

The motion carried.

Proposed Meeting Dates and Possible Agenda Items for 1981-82 Meetings

MOTION NO. 5454: Mrs. Clifton moved, seconded by Mr. Broughton, to adopt the following 1981-82 meeting schedule and potential agenda items with meetings beginning at 7:00 p.m.

September 11, 1981 (Friday)

Merit Pay
Supplemental Budget

November 20, 1981 (Friday)

Academic Plan
Second and Third Year Faculty Appointments

February 5, 1982 (Friday)

First Year Faculty Reappointments
Program Presentations

April 9, 1982 (Friday)

Faculty Tenure Decisions
Final Housing and Food Service Rates
Program Presentations
Promotions

June 18, 1982 (Friday)

Budget Adoption
Cleanup (year-end items)
Elections

The motion carried.

Election of Board Officers

MOTION NO. 5455: Mrs. Clifton moved, seconded by Mr. Galbraith, that Mr. Donald Broughton be elected as Chairman of the Board of Trustees and Mr. Sterling Munro be elected Vice Chairman of the Board of Trustees for the 1981-82 year, effective July 1, 1981. The motion carried.

Supervisory Control System Expansion

MOTION NO. 5456: Mr. Broughton moved, seconded by Mrs. Clifton, that the supervisory control system expansion project be accepted as complete. The motion carried.

Delegation of Authority to the Vice President for Business and Financial Affairs (or His Designee)

MOTION NO. 5457: Mrs. Clifton moved, seconded by Mr. Broughton, to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to:

1. Approve the contract documents for the electrical looping/electrical loop feeder project prepared by Wanless-Cook, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.

2. Approve preliminary drawings, construction documents; to advertise for bids for the Nicholson Pavilion elevator; accept the low bid of within allowable funding; and to award the contract for construction.

3. Approve the construction documents for Holmes Dining Hall HVAC alterations and additions prepared by Thompson, Miller and Lyons, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.

4. Accept the low bid for the Hertz Hall pipe organ construction if within allowable funding and to award the construction contract.

5. Approve construction documents for the T&IE Power Tech. Lab prepared by Thompson, Miller and Lyons, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.

The motion carried.

Reroofing of Getz and Short Apartments

MOTION NO. 5458: Mr. Broughton moved, seconded by Mrs. Clifton, that the reroofing of Getz and Short Apartments performed by Taylor Insulation and Roofing, Quincy, Washington, be accepted as complete. The motion carried.

Phased Retirement for Faculty

MOTION NO. 5459: Mr. Broughton moved, seconded by Mrs. Clifton, that the faculty phased retirement program be approved as presented by the administration. The motion carried.

NEXT MEETING

The next regular meeting of the Board will be September 11, 1981, 7:00 p.m., in Bouillon 143.

ADJOURNMENT

Chairman Galbraith adjourned the meeting at approximately 11:15 p.m.

Approved at the meeting of the Board of Trustees September 11, 1981.

Attest: Don F. Broughton

Don F. Broughton, Chairman
Board of Trustees
Central Washington University

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
SEPTEMBER 11, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Don F. Broughton, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Don F. Broughton, Chairman
Mr. Sterling Munro, Vice Chairman
Mr. Thomas S. Galbraith
Mr. James Hogan
Mrs. Linda J. Clifton

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

MOTION NO. 5460: Mr. Munro moved, seconded by Mr. Hogan, to approve the minutes for the regular meeting of June 19, 1981, as written. The motion carried.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Status of Reserves and Budget Changes, August 26, 1981

No questions were raised on the Status of Reserves and Budget Changes reported by Courtney Jones for the period ending August 26, 1981.

Capital Projects Under $100,000

There were no questions regarding the report delivered by Courtney Jones.

Resignations

The following resignations were reported to the Board:

Gloria Craig, Secretary to the Vice President for Business and Financial Affairs, effective July 1, 1981

David Lundy, Physician at the Health Center, effective September 21, 1981

The Board expressed their regret at Dr. Lundy's resignation and asked Dr. Guy to extend to Dr. Lundy their thanks for his services to the University.

Release from Contract

The following release from contract was reported:

Glenn Hartmann, Assistant Director, Central Washington Archaeological Survey, effective July 15, 1981

Terminations of Adjunct Appointments

The Board was advised of the following terminations of adjunct appointments, effective fifteen days from date notified:

Glenn Hartmann, Adjunct Assistant Professor of Anthropology

Margaret M. Wilson, Adjunct Associate Professor in the Allied Health Sciences Program

Administrative Reassignment

The administrative reassignment and reappointment of Dr. David Lygre as Assistant Dean, College of Letters, Arts and Sciences was reported to the Board by President Garrity, effective September 1, 1981 through August 31, 1982.

Faculty Reassignment

Reassignments of the following faculty were reported to the Board:

Gary C. Frederick, Associate Professor of Physical Education, reassigned as Athletic Director and Assistant Football Coach, effective September 1, 1981, through August 31, 1982

Barbara A. Miller, Teaching Associate, reassigned as Director of Hebeler Children's School, effective September 1, 1981 through June 14, 1982, or until a new director is employed, whichever comes sooner

Reappointments - Part-time/Temporary

Reappointments were reported to the Board as follows:

David A. Autry, Animal/Research Handler, effective from September 1, 1981, through November 30, 1981

Arthur G. Bowman, Acting Professor of Business Administration, effective part-time for the 1981-82 academic year only

Stephen R. Burns, Acting Instructor of Technology and Industrial Education, effective part-time, fall quarter, 1981, only

Lori B. Clark, Assistant Coach, effective for the 1981-82 academic year only

Elizabeth L. Dodge, Lecturer of Special Education, effective for the 1981-82 academic year only

David H. Gorrie, Lecturer in Business Administration, effective on a half-time basis for the 1981-82 academic year

Jacqueline M. Grebmeier, Project Assistant for Marine Cultural Resource Management, one-month extension of contract through September 30, 1981

Richard L. Green, Assistant Marine Archaeologist for Marine Cultural Resource Management, extension of contract through September 30, 1981

Allen R. McMillan, Acting Lecturer of Law and Justice, effective part-time for the 1981-82 academic year

Gary I. Parson, Lecturer in Business Administration, effective full-time fall quarter, 1981, and part-time (53%) January through June, 1982

Frederick C. Skinner, Acting Instructor of Technology, effective part-time fall quarter, 1981, only

Richard D. Wood, Professor of Flight Technology, effective July 1 through September 30, 1981, only

New appointments

New appointments were reported to the Board as follows:

Robert S. Fuchs, Instructor of Flight Technology, for 1981-82 academic year only

Russell L. Nichols, Supervisor, Parks Visitation in Leisure Services, effective for pre-autumn assignment only

Susanne P. Villar, Assistant Professor of Librarianship, effective July 15, 1981 through January 14, 1982, only

Reappointments of Administrative Exempt Staff

Following is a list of the Administrative Exempt reappointments reported to the Board for the contract period September 1, 1981 through August 31, 1982:

Reporting to the President

Jones, Gail, Director of Alumni Affairs
Jones, Jerry, Special Assistant to the President
Lium, Larry, Director of University Relations & Development
Solomon, Guy, Director, Public Information, University Relations

Reporting to the Vice President for Academic Affairs

Applegate, Jimmie R., Dean, School of Professional Studies
Benson, William L., Assistant Vice President for Off-Campus Programs
Bradberry, Bruce M., Director of Admissions
Hill, Timothy H., Assistant Director of Cooperative Education
Keevil, Claudia R. (Steen), Education Coordinator of the Medical Technology Program
Leavitt, Doris A., Assistant Director of Admissions
Pappas, James G., Dean of Admissions and Records
Reyes, Carlos, Assistant Director of Admissions/Minority Counselor
Richards, Kent D., Associate Dean for Graduate Studies and Research
Schneider, Frank A., Dean of Library Services
Williams, Burton J., Dean, College of Letters, Arts and Sciences

Reporting to the Vice President for Business and Financial Affairs

Antonich, Joseph M., Controller
Olson, Verlon, Director, Computer Services
Purcell, Everell, Conference Field Representative & Coordinator
Staneff, John, Associate Director, Computer Services

Reporting to the Dean of Students

Clayton, Ethel Rose, Advisor, Educational Opportunities Program
Hill, Susan C., Family Nurse Practitioner, Student Health Center
Hoodye, Ronald, Assistant Director of Financial Aid
Keeler, Carl W., Director of Residence Living
Lopez, Mike, Assistant Dean of Minority Affairs and Educational Opportunity
Malde, Robert D., Assistant Director of Career Planning and Placement
Meier, Richard L., Assistant Dean of Students
Moawad, Karen M., Director of the SUB Operations
Padilla, Manuel C., Advisor, Educational Opportunities Program
Snyder, Myrtle C., Advisor, Educational Opportunities Program
Sonnen, John K., Assistant Director of Residence Living
Thelen, Celestine (Sally), Director and Women's Health Care Specialist, Student Health Center
Thompson, Dorothy (Ann), Coordinator of the Handicapped Student Services
Trujillo, Gregory, Associate Dean of Students

Continuing Contract, Administrative Exempt Staff

The following continuing contract for administrative exempt staff was reported:

Reporting to the Vice President for Business and Financial Affairs

Ross, William F., Director, Facilities Planning and Construction

New Appointments - Administrative Exempt Personnel

Appointments of Administrative Exempt Personnel were reported to the Board as follows (appointments running through August 31, 1982 unless otherwise noted):

Axelson, LaVelle, Secretary to the Vice President for Business and Financial Affairs, effective September 8, 1981

Craig, Gloria J., Secretary to the President, effective July 1, 1981

Naas, Raymond D., University Store Manager, effective August 1, 1981

Laney, Steven R., M.D., Physician, Student Health Center, effective October 1, 1981 through June 30, 1982

Department Report

George G. Town, Associate Professor of Computer Science and Director, Computer Science Program, was introduced to the assembly by President Garrity to present a report on the Computer Science Program.

Mr. Town related the facts on the goals and objectives of the program, its potential now and in the future, and what the present capabilities of the program offer the user. Mr. Town further explained the staffing in the Computer Science Program and how the users are served.

Upon completion of his report, the Board accepted Mr. Town's invitation to tour the facility which is located on the first floor of Bouillon Hall and gain an introduction to the equipment now available. A recess was declared at 7:45 P.M.

The meeting was reconvened at approximately 8:10 P.M. and the Board thanked Mr. Town for his report and for the tour.

NEW BUSINESS

Election of Secretary to the Board of Trustees

MOTION NO. 5461: Mr. Galbraith moved, seconded by Mrs. Clifton, that Mrs. Gloria Craig be elected as Secretary to the Board of Trustees, effective immediately. The motion carried.

Leave of Absence

MOTION NO. 5462: It was moved by Mr. Munro, seconded by Mr. Galbraith that Donald G. Brown, Assistant Professor of Education, be granted a leave of absence without pay one-half time fall quarter, 1981, and full-time leave of absence without pay winter quarter, 1982, time not to count towards seniority. The motion carried.

MOTION NO. 5463: It was moved by Mr. Munro, seconded by Mrs. Clifton, that E. Lillian Canzler, Assistant Professor of Education, be granted a leave of absence without pay winter quarter, 1982, time to count towards seniority. Motion carried.

MOTION NO. 5464: Mr. Hogan moved, seconded by Mr. Munro, that John E. Meany, Associate Professor of Chemistry, be granted a leave of absence without pay winter and spring quarter, 1982, time to count towards seniority. Motion carried.

MOTION NO. 5465: On motion of Mr. Hogan, seconded by Mr. Galbraith, and passed by the Board, Steven Farkas, Associate Professor of Geology was granted a leave of absence without pay September 1, 1981 through June 30, 1982, time to count towards seniority.

Distinguished Civil Service Recognition (taken out of order on agreement by the Board)

Mr. Courtney Jones, Vice President for Business and Financial Affairs, presented the recommendation for award of Distinguished Civil Servant status to Albert Bruley.

MOTION NO. 5466: Mrs. Clifton moved, seconded by Mr. Galbraith that Albert Bruley, Maintenance Mechanic II, Housing, be awarded the status of Distinguished Civil Servant. Motion carried.

The recommendation for award of Distinguished Civil Servant status to Kennie L. Doering was presented by Mr. Courtney Jones.

MOTION NO. 5467: It was moved by Mr. Munro, seconded by Mr. Hogan, that Kennie L. Doering, Custodian Supervisor, Physical Plant, be awarded the status of Distinguished Civil Servant. The motion carried.

The recommendation for award of Distinguished Civil Servant status to Janice L. Gomez was presented by Dr. Edward Harrington, Vice President for Academic Affairs.

MOTION NO. 5468: On motion of Mrs. Clifton, second by Mr. Munro, Janice L. Gomez, Statistician in the Office of Institutional Studies was awarded Distinguishe Civil Servant status by unanimous vote.

Mr. Courtney Jones presented the recommendation for award of Distinguished Civil Servant status to Mildred Hoctor.

MOTION NO. 5469: It was moved by Mrs. Clifton, seconded by Mr. Munro, that Mildred Hoctor, Food Service Worker, Food Services, be awarded the status of Distinguished Civil Servant. Motion carried.

Mr. Courtney Jones presented the recommendation for award of Distinguished Civil Servant status to Ruth O'Connor.

MOTION NO. 5470: Mr. Galbraith moved, seconded by Mr. Hogan, to award Distinguished Civil Servant status to Ruth O'Connor. Motion carried.

Mr. Courtney Jones presented the recommendation for award of Distinguished Civil Servant status to Kathryn Wallace.

MOTION NO. 5471: Mr. Galbraith moved, seconded by Mrs. Clifton, that Kathryn Wallace, Food Service Supervisor, Food Services, be awarded the status of Distinguished Civil Servant. Motion carried.

Fees

Paramedic Program user's fee

Dr. Jimmie Applegate, Dean, School of Professional Studies, presented to the Board the rationale for the proposed Paramedic Program user's fee, explaining that in the past the program had been funded by a grant. Grant monies are no longer available for the Paramedic Program and the costs to be covered by the proposed fee are directly related to the insurance, medical supplies, and the testing services for the students.

MOTION NO. 5472: Mr. Galbraith moved, seconded by Mrs. Clifton, to assess a user's fee of $125 per student per academic year to cover the costs of the Paramedic Program. The motion carried.

It was further understood by the Board that this fee is established as an interim way of handling the fiscal needs of the program which will be flagged for a future report to the Board. President Garrity stated that he will interpret this to mean we have no authority to carry the fee forward to the next biennium without a report to the Board.

Increase in tuition - Child Study Program in the Psychology Department

MOTION NO. 5473: It was moved by Mr. Hogan, seconded by Mrs. Clifton to increase the quarterly tuition per child in the Psychology Department's Child Study Program from $100.00 to $125.00 effective Fall Quarter, 1981. Motion carried.

Fee change for mailing lists of employment opportunities to Alumni

MOTION NO. 5474: Mr. Galbraith moved, seconded by Mr. Hogan, to increase the charge for mailing lists of employment opportunities to Alumni from $5.00 to $10.00 per level (e.g., elementary, secondary, college or government/business) per four-month period within a placement year. The motion carried.

Non Sufficient Fund (NSF) check fees

MOTION NO. 5475: Mr. Hogan moved, seconded by Mr. Galbraith, that the charge for processing NSF checks be increased to $7.00 per check provided such fee does not exceed statutory limitations. The motion carried.

Mr. Owen F. Clarke, Jr., Assistant Attorney General will verify the legal limitations and advise the Board if the fee is not appropriate.

1982 Capital Budget

MOTION NO. 5476: Mr. Hogan moved to approve the 1982 Capital Budget Request as submitted. Motion seconded by Mr. Munro, and passed. (A copy of the document is on file in the President's office.)

Resolution 81-1 Establishing a bank account at the Puget Sound National Bank

MOTION NO. 5477: Mr. Hogan moved, seconded by Mr. Galbraith, to adopt Resolution No. 81-1 establishing a bank account at the Puget Sound National Bank, Thunderbird Branch, located in Tacoma, WA, for the purpose of depositing registration fees collected at the CWU Extended Degree Center at Fort Steilacoom Community College. The motion carried.

This bank account is being set up as a depository for the registration fees which are collected at the CWU Extended Degree Center at Fort Steilacoom Community College in Tacoma. In the past, CWU personnel have had to make these deposits at a Rainier Bank branch which is very inconveniently located, requiring an hour's drive to reach it. In the interest of security and time, establishment of a bank account for "deposit only" transactions by personnel from the Extended Degree Center in the subject bank will alleviate the situation. These deposits will be transferred periodically to CWU's account at Ellensburg's Rainier Bank.

Lind Physics Remodeling

MOTION NO. 5478: Motion by Mr. Munro, seconded by Mr. Galbraith, was passed accepting as complete the remodeling of Physics Laboratories under contract with Belsaas & Smith, Ellensburg.

Lind Hall Elevator

MOTION NO. 5479: Mr. Hogan moved, seconded by Mrs. Clifton, to accept as complete the construction of the Lind Hall Elevator by Gilbert Moen Co. Motion carried.

Language-Literature and Samuelson Union Building reroofing projects

MOTION NO. 5480: Motion by Mr. Hogan, seconded by Mr. Munro, to accept as complete the reroofing projects from the Yakima Valley Roofing Co., Inc. on the Language-Literature and Samuelson Union buildings. The motion carried.

Reroofing Holmes Dining Hall

MOTION NO. 5481: Motion by Mr. Hogan, second by Mr. Munro, to accept as complete the contract work for the reroofing of Holmes Hall as performed by Interbay Roofing Company, Inc., Seattle, WA. Motion carried.

Installation of fire suppression devices--Tunstall, Holmes, and SUB Kitchens

MOTION NO. 5482: Mr. Munro moved, seconded by Mr. Galbraith, to accept as complete the installation of fire suppression devices in the fry areas of Tunstall Commons, Holmes Dining Hall and Samuelson Union Building kitchens. The motion carried.

Installation of Economizer - Boiler House

MOTION NO. 5483: Motion by Mr. Hogan, second by Mr. Galbraith, that the installation of economizer in the boiler house project be accepted as complete from Washington Mechanical Contractors, Inc. of Seattle. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 9:35 P.M. to allow the Board to go into executive session to discuss personnel matters.

RECONVENED

Chairman Broughton reconvened the meeting of the Board of Trustees at approximately 11:00 P.M.

Faculty Appointments - Norton, Potter, Vance, and Yoxtheimer

MOTION NO. 5484: Mr. Munro moved, seconded by Mr. Galbraith, that the following faculty appointments be made:

> J. Byron Norton, Assistant Professor of Accounting, for the 1981-82 academic year
>
> Mary Jean Potter, Associate Professor of Education, appointment effective for the 1981-82 academic year (contingent upon receipt of doctorate by September 24, 1981)
>
> William C. Vance, Assistant Professor of Leisure Services, for the 1981-82 academic year (contingent upon receipt of the doctorate by September 24, 1981)
>
> Tim Lee Yoxtheimer, Assistant Professor of Technology and Industrial Education, effective January 1, 1982.

The motion carried.

Revised faculty salary scale and policy for chair salaries

MOTION NO. 5485: It was moved by Mr. Munro, seconded by Mr. Hogan, to approve the revised faculty salary scale and the proposed policy for chair salaries as submitted by the administration. Motion carried. (Copies of the scale and the policy are on file in the president's office.)

MOTION NO. 5486: Mrs. Clifton moved, seconded by Mr. Munro, to approve the professional growth step increase to faculty as recommended by the administration in keeping with the new faculty salary scale. Motion carried.

Faculty merit salary increases

MOTION NO. 5487: Motion by Mrs. Clifton, second by Mr. Galbraith, to approve merit salary increases as recommended by the administration. Motion carried.

Administrative Exempt salary scale

MOTION NO. 5488: Mr. Munro moved, seconded by Mrs. Clifton, to approve the adjusted administrative exempt salary scale submitted by the administration effective October 1, 1981 in accordance with the Legislative provision in the 1981-83 budget and the 1981-82 budget approved by the Board June 19, 1981. Motion carried.

Administrative Exempt merit recommendations

MOTION NO. 5489: Mrs. Clifton moved approval of the merit raises as presented by the administration and further that Dr. Garrity be given the merit category of distinguished and the appropriate amendment of the salary scale accomplished. Seconded by Mr. Munro and passed by unanimous vote of the Board.

MOTION NO. 5490: Mrs. Clifton moved, seconded by Mr. Munro, to approve an adjustment in the pay of the administrators who hold academic rank by one step on the new salary scale for those who received a merit award. Motion carried.

Stipends for Graduate Assistants

MOTION NO. 5491: Mr. Galbraith moved, seconded by Mr. Hogan, that the graduate assistant stipends be set at the level of $4,100 effective October 1, 1981 for a 20-hour per week appointment. Motion carried.

Addition to limited contracting authority for the Director of Athletics

MOTION NO. 5492: Mr. Hogan moved to amend Resolution No. 80-7 entitled "For selected contracting and purchasing activities," (and as amended by Motion No. 5404) by addition of the underlined clause as follows:

> Director of Athletics. Limited to contracting with other colleges and universities for "Athletic Contest Agreements" when such do not require expenditure of Central Washington University funds, <u>and to contracting for officiating services requiring expenditure of funds in amounts not to exceed $150.00 per contract</u>. This authority shall include the responsibility for maintaining files of such agreements in the Department of Physical Education in lieu of submission to the CWU central file of contracts.

The motion was seconded by Mrs. Clifton and passed.

NEXT MEETING

President Garrity asked that the Board consider a special meeting for the purpose of discussing matters relating to the university budget and the anticipated governor's order for budget reductions. Chairman Don Broughton set the special session for 7 P.M., September 25, 1981.

The next regular meeting of the Board will be November 20, 1981, 7:00 P.M., in Bouillon 143.

ADJOURNMENT

Chairman Broughton adjourned the meeting at approximately 11:35 P.M.

Gloria Craig
Secretary
Board of Trustees
Central Washington University

Don F. Broughton, Chairman
Board of Trustees

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
SEPTEMBER 25, 1981
7:00 P.M.

The special meeting of the Board of Trustees was called to order by Vice Chairman Sterling Munro, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Don F. Broughton, Chairman (who returned to Ellensburg at ap. 7:15 p.m.)
Mr. Sterling Munro, Vice Chairman
Mr. Thomas S. Galbraith
Mr. James Hogan
Mrs. Linda J. Clifton

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

No minutes were available for consideration at this time.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Reappointments

Reappointments were reported to the Board as follows:

Ronald W. Caples-Osorio, Assistant Professor of Bilingual Programs, appointed as Coordinator of Bilingual Programs, effective September 1, 1981, through August 31, 1982

Samuel P. Rust, Jr., Professor of Education, reappointed as Administrative Assistant for Student and Faculty Assignments in the Department of Education, appointment effective for the 1981-82 academic year.

COMMUNICATIONS

The Board acknowledged receipt of the following communications:

1. Letter from Dr. Harrington addressed to Faculty dated September 16, 1981 listing recipients of merit for 1981-82

2. Governor's Executive Order 81-17

3. Memorandum dated September 18, 1981 from Joe Taller, Director, Office of Financial Management to all agencies with the subject: Implementation of Executive Order 81-17

4. Letter from the Officers of Local 330, Washington Federation of State Employees, AFL-CIO dated September 22, 1981

OLD BUSINESS

There were no items of old business to be considered.

NEW BUSINESS

Leave of Absence

MOTION NO. 5493: Mrs. Clifton moved, seconded by Mr. Galbraith, to grant Trudy M. Rodine, Teaching Associate in Early Childhood Education, a one-fourth time leave of absence without pay effective for the 1981-82 academic year, time to count towards seniority. The motion carried.

Report on budget reductions mandated by the Governor

President Garrity referred the Board members to Governor Spellman's Executive Order 81-17 entitled "Ordering Expenditure Reductions in State General Fund Allotments." He then outlined the implementation memorandum received from the Office of Financial Management and the actions of the University administrators since receiving these documents to meet the mandated budget reductions. The basic expenditure reduction over the remainder of the biennium is 10.1%. In addition, the university was directed to submit an alternate plan reducing its General Fund expenditures by an additional 9.9% and the impact of implementing that plan.

In his report to the Board, President Garrity stated that at the beginning of the biennium, the budget given Central was one in which the formula for faculty, student services, and physical plant were already cut. In fact, for ten consecutive years, the state of Washington has reduced the level of support for the 4-year universities in the state. This is pointed out for the reason that meeting the budget reductions being mandated at this time on top of the cuts already made can only lead to the conclusion that serious harm will be done to the university. The university will have to give up some important things.

The Executive Order called for a report to be submitted by October 7, 1981 to the Governor identifying how the university will expend budgeted funds minus 10.1% and the impact of implementing that reduction. The administrative group has determined that in the first year, the reduction would represent a loss of $2,396,704; the second year, a loss of $3,298,107; for a total of $5,694,811 in the ensuing 21 months.

The 20% figure would mean that in the remaining nine months of this year, we would be required to reduce $4,730,282 and in the second year, $6,509,342 for a total of $11,239,624.

The President explained that a good many hours have been spent by the university administrative staff studying the problem and the conclusion is that the monetary figures given above translate into the following examples of the kinds of adjustments forecasted as being potentially involved:

The President's area - $61,000 is estimated to have to be reduced which translates into one position being at risk.

The Academic area - With making every effort to move money around, it would appear that the amount reduced would be $1,074,000.

Further elaboration on this figure reveals the following kinds of things that might be involved:

1. Vice President Harrington and the Deans have moved to freeze positions that have not been filled = 5 positions.

2. They have been able to identify potential reductions of some $200,000 in Instructional Support - dollars that would normally buy the supplies, chemicals, etc.

3. It might be possible to make a reduction in the cost of off-campus instruction of $35,000.

4. Possibility of making a reduction of $35,000 in staff working in the instructional area by working out modified work schedules.

5. Propose to move from the summer session budget of the second year into this year approximately $175,000 to soften the impact on this year.

6. Proposal to move from the Physical Plant area $200,000 into instruction.

   This would still leave $479,000 to be found in the Instructional area. It would mean looking further at the possibility of making additional operational cuts and most certainly would mean people cuts to realize that amount. It could mean as many as 40 positions, administrative and faculty, in addition to the frozen positions.

7. $211,000 would need to be taken from the Library budget. Approximately $120,000 of this would be personnel savings and $90,000 in operational dollars including amounts originally budgeted to purchase books and journals so that we would fall further behind in keeping the level of the Library for a university.

8. Research will have a reduction of approximately $5,000.

9. Admissions and Records will be reduced approximately $56,000 (putting 3 positions at risk).

The foregoing represents a total reduction in the central functions of the university academic and instructional areas of $1,346,000.

Student Services

Student services are largely provided by people; therefore, personnel looms immediately as the place where reductions will have to be made. Projections indicate a reduction of approximately $90,000 for personnel in this area which translates into continuing to hold 4 positions that are presently vacant and putting 2 additional positions at risk. Also involved would be $11,000 in support for a total of $100,000 out of Student Services.

Business and Financial Affairs and Physical Plant

We would begin by moving $200,000 out of these budgets and transferring it to the academic area to make every effort to preserve the instructional programs. In addition, it would be necessary to make a further $418,000 reduction in operational and support funds and $270,000 in personnel expenditures. This would mean modification of work schedules and the possibility in some instances of elimination of functions and staff. It would appear that some 15 positions would be affected, 4 not presently filled, and an additional 11 at risk.

The total for Business Affairs and Physical Plant would be a reduction of $888,000.

President Garrity summed up his report by saying that simply and unalterably the burden of these kinds of cuts will fall on the students of the university. $2,400,000 of reductions cannot be accomplished without programs of the university being cut. How many programs will have to be cut is unknown at this time, but certainly we cannot escape them. The irony of the situation is that students are already carrying the burden of higher tuition (46% increase this year and a total of 70% for the biennium) and will now have fewer services. It is possible that another ramification of the cut would be to have to turn away 900-1200 new students.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 8:15 P.M. to allow the Board to go into executive session to discuss personnel matters relating to the proposed budget reductions.

RECONVENED

Chairman Broughton reconvened the meeting at approximately 8:50 P.M.

President Garrity commented that his report spoke only to the projected 10.1% cut for the reason that it was determined by the administrative group analyzing the problem that if required to cut another 9.9%, the implications would be so severe, it would be necessary for all concerned to sit down and restructure the university in its entirety.

MOTION NO. 5494: Mrs. Clifton moved for adoption of the following resolution:

RESOLUTION NO. 81-2

> We hereby resolve to authorize the President of Central Washington University to respond to the Governor's Executive Order 81-17 by submitting the required plan of reduction of 10.1% in expenditures from the general fund and a report which indicates the impacts and implications of that basic reduction along with the same information relative to a potential further reduction in state funds and to reductions of federal funds, and further state it is the sense of this Board that the cuts required will create such severe fiscal impact as to jeopardize the University's ability to fulfill its stated educational mission.

Mr. Munro seconded the motion and added that while we have no choice but to respond to the Governor's request, and that he understands the request, he believes the fundamental reason for the present situation arises from the state's failure to face the fiscal realities. It is time to re-examine the priorities of the state and determine just what is desired from the institutions of higher education. We cannot continue to absorb such cuts and maintain the quality of education furnished by the institution. We must plead in all sincerity and determination with those who are the elected representatives of the people, and those to whom we are reporting as a Board for the performance of this university to look at the needs of this state and reaffirm the high priority we have to contribute to the education of the young and the mature citizens of the state to the benefit of our communities.

Chairman Broughton thanked Mr. Munro for his comments and stated that in his opinion, over the years higher education has taken the brunt of the reduced support from state taxation - a trend which should no longer continue.

The Chairman called for the vote, and the motion carried.

President Garrity thanked the Board in behalf of the students, faculty, and staff of the university for the supportive comments and the resolution just passed.

Classwork policy for permanent, full-time employees of Central Washington University

MOTION NO. 5495: Mr. Galbraith moved, seconded by Mrs. Clifton to approve the Central Washington University Staff Educational

Benefits Policy as revised and submitted by the administration. The motion carried.

NEXT MEETING

The next regular meeting of the Board will be November 20, 1981, at 7:00 P.M., in Bouillon 143.

ADJOURNMENT

The meeting was adjourned by Chairman Broughton at approximately 9:20 P.M.

Gloria Craig
Secretary
Board of Trustees
Central Washington University

Don F. Broughton, Chairman
Board of Trustees

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
NOVEMBER 20, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Vice Chairman Sterling Munro, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Sterling Munro, Vice Chairman
Mr. Thomas S. Galbraith
Mr. James Hogan
Mrs. Linda J. Clifton
Mr. Robert A. Case, II

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

Hearing no dissent, the Vice Chairman declared the minutes of the regular meeting of September 11, 1981 and the special meeting of the Board of Trustees of September 25, 1981 approved as submitted.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Status of Reserves and Budget Changes, November 3, 1981

Mr. Courtney Jones presented the Status of Reserves and Budget Changes, November 3, 1981, report to the Board. Mrs. Clifton asked what were the specific sources of funds transferred according to the report. Mr. Jones explained the fiscal processes involved and stated that the total budget does not increase.

Transfer of retirement credits from TIAA/CREF (Teachers Insurance Annuity Association/College Retirement Equities Fund) to Washington State Teachers' Retirement System

Courtney Jones related to the Board the series of events leading to the request by certain faculty to be returned to the Washington State

Teachers' Retirement System and answered questions posed by the Board.

Changes in assignment for faculty

The following changes in assignment for faculty were reported to the Board:

Elbert E. Bilyeu, Professor of Spanish, assigned to teach in Morelia, Mexico for Winter Quarter, 1982 (CECEMMAC)

David G. Canzler, Associate Professor of English, assigned as exchange professor to Anhui University, People's Republic of China, effective from September, 1981, to July, 1982

Dale E. Otto, Professor of Early Childhood Education, assigned to teach .5 FTE in the Department of Education and .5 FTE in the Academic Skills Center, effective for the 1981-82 academic year

John Q. Ressler, Professor of Geography, assigned to teach in London, England, for Spring Quarter, 1982 (NICSA)

Faculty appointments--temporary; part-time; or one-year only

The following faculty appointments, temporary, part-time, or one-year only, were reported to the Board:

Christie A. Brown, Instructor of Modern Dance, part-time, Fall Quarter, 1981, only

A. Bert Christianson, Acting Professor of Music, part-time, Fall Quarter, 1981, only

Robert E. Dufault, Acting Instructor of Flight Technology, part-time, Fall Quarter, 1981, only

Wanda H. Fujimoto, Lecturer in Business Administration, full-time, Fall Quarter, 1981, and part-time (53% FTE) for January through June, 1982

Edward Golden, Assistant Professor of Business Administration, effective for the 1981-82 academic year only

B. Joan Green, Instructor in Home Economics, effective Fall Quarter, 1981, only

H. Prater Hogue, Acting Instructor of Flight Technology, part-time, Fall Quarter, 1981, only

A. Ann Lovell, Coordinator, Fort Steilacoom Leisure Services Program, Fall Quarter, 1981, only

David A. Lundy, M.D., Instructor and Supervisor of Paramedic Practica, temporary appointment for the 1981-82 academic year

Lynne B. McClure, Assistant Professor of Business Administration, effective for the 1981-82 academic year only

Colleen K. Mileham, Assistant Professor of Home Economics, effective Fall Quarter, 1981, only

Carol J. Moisan, Acting Instructor in Textiles Art, part-time, Fall Quarter, 1981, only

Russell L. Nichols, Instructor in Leisure Service, part-time, Fall Quarter, 1981, only

Margaret E. Ratcliff, Instructor in Paramedic Program, part-time, Fall Quarter, 1981, only

Keith W. Richardson, Assistant Professor of Accounting, effective for the 1981-82 academic year only

Pamela M. Thomas, Instructor in Physical Education, part-time, Fall Quarter, 1981, only

Lyle M. Whiteman, Acting Instructor of Speech Pathology and Audiology, part-time, Fall Quarter, 1981, only

Release from contract

The following release from contract was reported to the Board:

Timothy H. Hill, Assistant Director of Cooperative Education, granted release from contract effective December 1, 1981

Adjunct Appointment

Appointment of an adjunct professor was reported to the Board as follows:

James C. Chatters, Adjunct Assistant Professor of Anthropology

Termination of adjunct appointments

The following terminations of adjunct appointments were reported to the Board, to be effective fifteen days from the date notified:

Cedran G. Arzner, Adjunct Lecturer of Physical Education
David L. Birkner, Adjunct Lecturer of Physical Education
George C. Brown, Adjunct Lecturer of Physical Education
Bud C. E. Cairns, Adjunct Assistant Professor of Physical Education
Debra Ann Collins, Adjunct Lecturer of Physical Education
J. Michael Collins, Adjunct Lecturer of Physical Education
Douglas E. Goodlet, Adjunct Lecturer of Physical Education
Gerald E. Hambley, Adjunct Lecturer of Technology and Industrial Education
Bette H. Hamblin, Adjunct Lecturer of Early Childhood Education

William G. Hillar, Adjunct Lecturer in Health Education
Bruce D. Hume, Adjunct Lecturer of Technology and Industrial Education
Yvonne M. Hunt, Adjunct Lecturer of Physical Education
Kathryn L. Keyes, Adjunct Lecturer of Technology and Industrial Education
Gordon C. Kimbell, Adjunct Lecturer of Technology and Industrial Education
Karl B. Kluge, Adjunct Professor of Technology and Industrial Education
David Kneeland, Adjunct Lecturer of Physical Education
Gail LeCompte, Adjunct Lecturer of Physical Education
Virginia L. Lintott, Adjunct Lecturer of Physical Education
Darryl G. Lloyd, Adjunct Lecturer of Physical Education
David A. Longmuir, Adjunct Lecturer of Physical Education
Daniel C. Miller, Adjunct Assistant Professor of Physical Education
Douglas L. Miller, Adjunct Lecturer of Physical Education
Christine Patterson, Adjunct Lecturer of Physical Education
Richard H. Schultz, Adjunct Lecturer of Physical Education
Frank Svoboda, Adjunct Lecturer of Safety Education
Larry E. Tadlock, Adjunct Lecturer of Occupational Education
Lawrence G. Thompson, Adjunct Assistant Professor of Technology and Industrial Education

Japan trip

At the request of Mr. Munro, President Garrity gave the Board a short report on his Japan trip, describing the universities visited and the contacts made at each. He told of visiting the University of Tsukuba in Niihari-gun, Kanazawa University in Kanazawa, Shimane University in Matsue, Kobe City University of Foreign Studies in Kobe, and Kyoto University of Foreign Studies in Kyoto. He stated that one of the highlights of the trip was meeting with Central alumni in Tokyo and discovering the number of friends Central already has in Japan.

President Garrity also reported on the interaction with our sister university, Anhui University in Hefei, Anhui Province, People's Republic of China. Professor David Canzler, Department of English, is our first exchange professor to the People's Republic of China, and Central has received nominations of two faculty members at Anhui University to come to CWU, one to be a faculty member and one to study.

It is anticipated similar relationships may be forthcoming with the universities visited in Japan.

Legislative report

President Garrity reviewed the current status of the legislature as far as reported to him as of the time of the meeting citing for the Board the figures presently being discussed. No definite information as to Central's budget modifications will be available until both the House and the Senate have agreed to the overall application of reductions.

COMMUNICATIONS

No communications had been received for the Board to review at this meeting.

OLD BUSINESS

There were no items of business pending from prior meetings.

NEW BUSINESS

Mr. Munro introduced the newest member of the Board of Trustees, Mr. Robert A. Case, II of Ellensburg, and welcomed him to the Board. Mr. Case was appointed by Governor Spellman to serve a term from October 15, 1981 until September 30, 1987.

A reception for Mr. Don F. Broughton, former Chairman of the Board, had been held the afternoon of November 20, 1981, and Mr. Munro acknowledged the tribute. Mr. Broughton's term expired September 30, 1981.

Retirement of faculty

Dr. Burton Williams, Dean, College of Letters, Arts and Sciences, presented to the Board the recommendation for acceptance of the requests for retirement of Professor Elwyn Odell and Professor Keith Rinehart, and a summary of the contributions of each to higher education.

MOTION NO. 5496: Mr. Galbraith moved, seconded by Mrs. Clifton, to approve the request for retirement for Elwyn H. Odell, Professor of Political Science, effective the end of Spring Quarter, 1982, and that he be granted the title of Emeritus Professor of Political Science. Motion carried.

MOTION NO. 5497: Mr. Galbraith moved, seconded by Mr. Hogan, to approve the request for retirement of Keith Rinehart, Professor of English, effective June 30, 1982, and that he be granted the title of Emeritus Professor of English. Motion carried.

Dr. Jimmie Applegate, Dean, School of Professional Studies, presented to the Board the recommendation for acceptance of the request for retirement of Dr. Madge A. Young, Professor of Education, and related her accomplishments in higher education to the assembly.

MOTION NO. 5498: Mrs. Clifton moved, seconded by Mr. Hogan, to approve the request for retirement of Madge A. Young, Professor of Education, effective at the close of Summer Session, 1982, and that she be granted the title of Emeritus Professor of Education. The motion carried.

Leaves of Absence for faculty

MOTION NO. 5499: Mr. Hogan moved, seconded by Mr. Galbraith, that Patricia J. Lacey, Assistant Professor of Physical Education, be granted a leave of absence without pay, effective for the 1982-83 academic year, time not to count toward seniority. Motion carried.

MOTION NO. 5500: Mr. Hogan moved, seconded by Mrs. Clifton, that Connie M. Roberts, Assistant Professor of Business Education and Administrative Management, be granted a leave of absence without pay, effective Winter and Spring Quarters, 1982, time not to count toward seniority. Motion carried.

MOTION NO. 5501: Mrs. Clifton moved, seconded by Mr. Galbraith, that Margaret A. Sahlstrand, Associate Professor of Art, be granted a one-half time leave of absence without pay for the 1982-83 academic year, time to count toward seniority. Motion carried.

MOTION NO. 5502: Mr. Hogan moved, seconded by Mr. Galbraith, to grant Charles W. Vlcek, Professor of Instructional Media, a leave of absence without pay, effective from December 2, 1981, through April 16, 1982, time not to count toward seniority. Motion carried.

Faculty Appointments

MOTION NO. 5503: Mr. Hogan moved, seconded by Mr. Galbraith, approval of the appointment of Karen D. Martinis as Assistant Professor of Accounting, effective Fall Quarter, 1981. Motion carried.

MOTION NO. 5504: Mr. Hogan moved, seconded by Mr. Galbraith, to approve the appointment of Daniel F. Ring, Assistant Professor of Librarianship, effective February 1, 1982. Motion carried.

Master of Science in Organization Development

Dr. Dale Comstock, Dean, Graduate Studies and Research, reviewed the proposal previously discussed with the Board in the Spring and related its subsequent acceptance by the Council for Postsecondary Education.

MOTION NO. 5505: Mr. Galbraith moved that the proposed Master of Science in Organization Development be approved for implementation by Central Washington University Fall, 1982. Seconded by Mr. Case. Motion carried.

Fees

MOTION NO. 5506: Mr. Galbraith moved, seconded by Mr. Hogan, that effective December 1, 1981, a $3.00 transcript fee be charged for the first copy and $2.00 for each additional copy requested to be mailed at the same time; and a $2.00 fee be charged for transcripts delivered over the counter. Motion carried. This charge is a recovery of expense.

MOTION NO. 5507: Mr. Hogan moved, seconded by Mr. Galbraith, that effective Winter Quarter, 1982, the following fees be charged by the Music Department:

Individual and semi-private practice room piano use. (Applicable to those students registered for the study of an instrument.)

$10.00 per quarter for the study of a single instrument
$ 5.00 per quarter for the study of a second instrument

Class piano instrument use fee

$5.00 per quarter for all students enrolled in class piano

CWU-owned instrument use fee

$5.00 per quarter for the use of any CWU-owned orchestral instrument for use by a student for a full quarter

Student affected:
- Woodwind Class
- String Class
- Brass Class
- Private lessons in WW, Brass and Strings
- Band and Orchestra students (Winds and Strings)
- Jazz Band students
- Percussion students assigned a specific instrument

Recital fee

$25.00 for use and tuning of piano

It was explained that funds received from these fees would be used to repair, maintain, replace, and tune, as necessary, instruments.

Motion carried.

Distinguished Civil Servant Status

MOTION NO. 5508: Mrs. Clifton moved, seconded by Mr. Galbraith, to grant Distinguished Civil Servant Status to Mr. Clinton Noyes, Maintenance Mechanic II, effective with his retirement on November 30, 1981. Motion carried.

MOTION NO. 5509: Mr. Hogan moved, seconded by Mrs. Clifton, to grant Distinguished Civil Servant status to Mr. Verlin Cox, Custodian Lead, effective upon his retirement November 30, 1981. Motion carried.

At this point, Mr. Galbraith interjected complimentary comments regarding the apparent dedication to the campus and Central by custodial and maintenance staff as evidenced by the condition of the buildings and grounds and asked that the Board's pleasure and pride be relayed to the staff.

MOTION NO. 5510: Mr. Hogan moved, seconded by Mr. Galbraith, to grant Distinguished Civil Servant status to Mrs. Lois Doblie, Retail Clerk II in the University Bookstore, effective upon her retirement, October 30, 1981. The motion carried.

MOTION NO. 5511: Mrs. Clifton moved, seconded by Mr. Hogan, to grant Distinguished Civil Servant status to Charles Flake, Painter Lead, effective upon his retirement, November 30, 1981. Motion carried.

MOTION NO. 5512: Mr. Hogan moved, seconded by Mrs. Clifton, to grant Distinguished Civil Servant status to Robert Leahy, Plumber/Pipefitter/Steamfitter, effective upon his retirement, November 30, 1981. Motion carried.

MOTION NO. 5513: Mr. Hogan moved, seconded by Mr. Galbraith, to grant Distinguished Civil Servant status to Arthur Darby, Electrician, effective upon his retirement, November 30, 1981. Motion carried.

Mr. Munro asked that a copy of Mr. Bechtel's recommendations be forwarded to the recipients of Distinguished Civil Servant status who reported to him.

McConnell Hall Remodel - Modification of auditorium interior

MOTION NO. 5514: Mrs. Clifton moved, seconded by Mr. Hogan, to approve the contract documents prepared by the Bumgardner Architects, accept the proposal of the low bidder and award the construction contract. Motion carried. Contract was awarded to Gilbert Moen Co. of Yakima, WA. in the amount of $86,200.

Small Boiler Installation

MOTION NO. 5515: Mr. Galbraith moved, seconded by Mr. Hogan, that the firm of Wieland and Lindgren and Associates of Seattle, Washington be hired as design consultants for installation of a small boiler at Central Washington University. Motion carried.

This small boiler and enclosure will be installed at the site of the present boiler house.

Resurface of track - Tomlinson Field

Mr. Courtney Jones, Vice President for Business & Financial Affairs, told the Board of the cooperative spirit of the contractor on this project, and the Board asked that he relate to the company its pleasure.

MOTION NO. 5516: Mr. Hogan moved, seconded by Mr. Galbraith, to accept the resurfacing and striping of the track at Tomlinson Field as accomplished by Rub-A-Turf Company. Motion carried.

Resolution 81-3--updating appointment authority list

MOTION NO. 5517: Mr. Hogan moved, seconded by Mr. Galbraith, that Resolution 81-3 updating the appointment authority list for Central Washington University be adopted as submitted by the administration. Motion carried. (copy on file in the President's office)

Contract negotiations with classified employees - Bargaining Unit II

President Garrity reviewed the background information concerning this item stating that at its regular meeting on May 21, 1981, the Higher Education Personnel Board approved a request by the Washington Federation of State Employees to establish a new classified employee bargaining unit at CWU (affirmed in writing on June 29, 1981). The new unit, Bargaining Unit II, includes all classified employees allocated to the

following nonsupervisory classes:

Animal Technician I/II/III
Benefit Administrator
Building Services Coordinator
Checkstand Operator
Computer Operator I/II/III
Conference Coordinator I/II
Credentials Evaluator I/II/III
Data Control Technician I/II/III
Data Entry Operator I/II/III/IV
Library Specialist I/II
Library Technician I/II/III
Magnetic Tape Typist I/II - Composer
Office Assistant I/II/III
Office Assistant I/II/III/IV-Typing
Secretary I/II/III
Personnel Representative I/II
Program Assistant I/II
Research Technologist I/II/III
Retail Clerk I/II/III
Science Instructional Technician I
Systems Analyst/Programmer I/II/III/IV/V
Systems Programmer I/II/III
Telecommunications Analyst I/II
Telephone Services Operator I/II
Veterans Advisor
Word Processing Operator I/II/Lead

and the inclusion of classified employees allocated to permissive supervisory classes when their positions do not require supervisory responsibilities (e.g., certain Administrative Assistants A, Administrative Secretaries A, and Secretaries IV).

The Higher Education Personnel Board certified the Washington Federation of State Employees as exclusive representative of the employees of the new unit on October 26, 1981. As exclusive representative, the WFSE is entitled to act for, and to negotiate collective agreements covering all employees in the unit, and is responsible for representing the interests of all such employees.

MOTION NO. 5518: Mr. Hogan moved, seconded by Mr. Galbraith, that Business Manager F. W. Allison be appointed chief negotiator and Larry Danton, Dean, School of Business and Economics, Frank Schneider, Dean, Library Services, and Karen Moawad, Director, Student Union Building, be appointed members of the Central Washington University negotiating team authorized to engage in collective bargaining with the certified exclusive representative of the employees of Bargaining Unit II; provided, however, that authority for final approval of the negotiated agreement remain with the Central Washington University Board of Trustees. The motion carried.

In response to President Garrity's request, Mr. James Hogan and Mr. Robert Case, II were designated as liaison committee from the Board to work with the University negotiating team on a continuing basis to participate in discussions as necessary.

Election of officers

The expiration of Mr. Don Broughton's term on the Board of Trustees left the group without a Chairman. Therefore, an election was called for.

MOTION NO. 5519: Mr. Galbraith moved, seconded by Mrs. Clifton, that Sterling Munro be elected Chairman of the Board of Trustees and James Hogan be elected Vice Chairman. Motion carried.

President Garrity alerted the Board to the legislative proceedings which indicate a special meeting may be necessary to review the final budget reductions designated for Central Washington University.

NEXT MEETING

A special meeting of the Board of Trustees is called for December 11, 1981 at 7:00 P.M. in Room 143 of Bouillon Hall with the main topic being budget adjustments. In the event the legislature has not adjourned by that date, the meeting will be canceled.

The next regular meeting of the Board of Trustees is scheduled for February 5, 1982 at 7:00 P.M. in Room 143 of Bouillon Hall.

ADJOURNMENT

The meeting was adjourned by Chairman Munro at approximately 9:40 P.M.

Gloria Craig
Secretary
Board of Trustees
Central Washington University

Sterling Munro
Chairman
Board of Trustees
Central Washington University

RESOLUTION NO. 81-3

A resolution of the Board of Trustees of Central Washington University designating certain persons as "Appointing Authority" for employment purposes and delegating the Board of Trustees' powers and duties of employment under RCW 28B.40.120 (2) to certain designated persons

WHEREAS, RCW 28B.10.528 provides as follows:

"The governing boards of institutions of higher education shall have power, when exercised by resolution, to delegate to the President or his designee, of their respective university or college, any of the powers and duties vested in or imposed upon such governing board by law. Delegated powers and duties may be exercised in the name of the respective governing boards";

BE IT THEREFORE RESOLVED, That under the provisions of RCW 28B.10.528 and under the provisions of the Higher Education Personnel Board Rules, the Board of Trustees of Central Washington University designate that person now holding or subsequently appointed to the position of President of Central Washington University as "Appointing Authority" for the purposes of employment, discipline or termination of any classified staff employee of Central Washington University and delegate to that person now holding or subsequently appointed to the position of President of Central Washington University the powers and duties vested in and imposed upon the Board of Trustees of Central Washington University by the Legislature in RCW 28B.35.120 (2), to employ individuals as members of the classified staff of the institution, who, except as otherwise provided by law, shall hold their positions until discharged therefrom by the President or his designee for good and lawful reasons,

and

BE IT FURTHER RESOLVED, That under the provisions of RCW 28B.10.528 and under the provisions of the Higher Education Personnel Board Rules, the Board of Trustees of Central Washington University designate those persons now holding or subsequently appointed to any of the presidentially designated positions set out below as "Appointing Authority" for purposes of employment, discipline or termination of any classified staff employee under that person's immediate supervision; and delegate to those persons now holding or subsequently appointed to any of the presidentially designated positions set out below the powers and duties vested in or imposed upon the Board of

Trustees of Central Washington University by RCW 28B.35.120 (2), to employ individuals as members of the classified staff of the institution in positions of employment under that person's immediate supervision, who, except as otherwise provided by law, shall hold their positions until discharged therefrom by any of the persons now holding or subsequently appointed to any of the presidentially designated positions, set out below, of Appointing Authority, for good and lawful reasons, and all actions taken pursuant to this resolution may be subject to the approval or disapproval of the President of Central Washington University.

IT IS FURTHER RESOLVED, That the following list shall constitute the presidentially designated positions to which the designation as "Appointing Authority" and the delegations of powers and duties set forth in this resolution are made:

President
Chair of Faculty Senate
Special Assistant to the President
Director of University Relations and Development
Director of Alumni
Director, University Relations
Director of Affirmative Action
Dean of Students
Director of Student Activities
Associate Dean of Students
Assistant Dean of Students
Director of Health Center
Director of Career Planning and Placement
Director of Counseling Center
Director of Financial Aid
Director of Testing and Evaluation
Assistant Dean for Minority Affairs & Educational Opportunity
Vice President for Academic Affairs
Dean of the School of Business & Economics
Dean of the College of Letters, Arts & Sciences
Dean of the School of Professional Studies
Dean of Undergraduate Studies
Dean of Graduate Studies & Research
Assistant Vice President for Off-Campus Programs
Dean of Library Services
Director of Instructional Media
Dean of Admissions and Records
Registrar
Director of Admissions
Director of Institutional Studies
Vice President for Business & Financial Affairs
Director of Computer Services
Director of Facilities Planning and Construction
Controller
Business Manager

Director of Business Services & Contracts
Director of Physical Plant
Director of Personnel & Benefits
Director of Auxiliary Services
Director of Housing
Manager of Food Services
Manager, University Store

PROVIDED, That the President may, at any time, withdraw the presidential designation from any one of the aforementioned presidentially designated positions and shall notify the Board at its next regular meeting of such action; Provided, further, that any additions to the aforementioned list of presidentially designated positions must be approved by resolution of the Board of Trustees of Central Washington University.

BE IT FURTHER RESOLVED, That all actions taken pursuant to this delegation of powers and duties may be exercised in the name of the Board of Trustees of Central Washington University.

ADOPTED THIS 20th DAY OF November, 1981.

APPROVED:

By: Sterling Munro
Chairman, Board of Trustees
Central Washington University

ATTEST:

Gloria J. Craig
Secretary, Board of Trustees
Central Washington University

Employee Council

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
DECEMBER 11, 1981
7:00 P.M.

The special meeting of the Board of Trustees was called to order by Chairman Sterling Munro, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present	Absent
Mr. Sterling Munro, Chairman	Mr. Robert A. Case, II
Mr. James Hogan, Vice Chairman	
Mr. Thomas S. Galbraith	
Mrs. Linda Clifton	

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students
Dr. Jerry Jones, Special Assistant to the President
Mr. Owen F. Clarke, Jr., Assistant Attorney General

APPROVAL OF MINUTES

No minutes for approval at this meeting.

CHANGES TO THIS AGENDA

The following changes to the agenda were made: Item IV-F was incorporated with Item VII-F (report on the Milwaukee Railroad land purchase); Item IV-G was added (report on legislative activity).

REPORTS

Faculty change in assignment

It was reported to the Board that Robert M. Benton, Professor of English, has been assigned as Coordinator of the CWU Extended Degree Center at Fort Steilacoom Community College for the balance of Fall Quarter, 1981.

Faculty appointment - temporary

The Board received the report that Lynn Ellen F. Stark has been given a temporary, part-time appointment as Instructor of Librarianship effective from November 30, 1981 through April 15, 1982.

Administrative Exempt appointment

The appointment of Linda L. Peck, as Coordinator, Office of Cooperative Education and Internships, was reported to the Board as effective December 1, 1981 through August 31, 1982.

Faculty resignation

The resignation of Stephen Worsley from his position as Associate Professor of Business Administration effective at the end of Summer Session, 1982 was reported to the Board.

Termination of Adjunct appointments

The following terminations of adjunct appointments were reported to the Board, effective fifteen days from the date of notification:

Warren E. Beecroft, Adjunct Lecturer of Education
Bannie L. Bowman, Adjunct Lecturer of Education
Violet C. Brooks, Adjunct Lecturer of Education
Neil R. Cays, Adjunct Lecturer of Education
Dennis A. Duncan, Adjunct Lecturer of Education
Tillie D. Gerber, Adjunct Lecturer of Education
Margie J. Herron, Adjunct Lecturer of Education
Mervin L. Johnson, Adjunct Lecturer of Education
Ronald D. Jorgenson, Adjunct Associate Professor of Education
Jacqueline M. Klahn, Adjunct Lecturer of Education
Susan J. Lerner, Adjunct Lecturer of Education
Donald J. Murray, Adjunct Lecturer of Education
Mary Jean Potter, Adjunct Lecturer of Education
Barbara Ann Scott, Adjunct Lecturer of Education
Daniel S. Smolen, Adjunct Lecturer of Education
Zakiya M. Stewart, Adjunct Lecturer of Education
Stillman W. Wood, Adjunct Lecturer of Education

Legislative report

Dr. Jerry Jones, Special Assistant to the President, reported on the activities of the legislature during the special session relating to budget adjustments discussed, particularly those relating to higher education. He reviewed the sequence of events from the original 10.1% mandated cut to the closing of the special session during which the amount of reduction for Central Washington University was reported to be 6.3%.

Dr. Jones related the complex methodology applied by those committees of the legislature working on deriving a workable budget plan for the state in order to meet its financial obligations, and reiterated that many of the same issues will again be raised during the regular session due to begin January 11, 1982. As of the time of the report, it was anticipated that the state was still facing a $250 million shortfall.

On behalf of Central Washington University, Dr. Jones thanked all those who had spoken out in support of the University and its programs and said that several legislators mentioned to him the communications received from concerned citizens and the impact such contact had.

Chairman Munro thanked Dr. Jones for his report.

COMMUNICATIONS

No communications had been received for review at this meeting.

OLD BUSINESS

There were no items pending for consideration from previous meetings.

NEW BUSINESS

Budget adjustment

President Garrity told the Board that the budget adjustment required of Central Washington University is closer to 6.6% rather than 6.3% as mentioned in the legislative report due to some salary and benefit amounts not taken into consideration when the latter figure was quoted by the legislature.

After due deliberations and input from various campus groups, the central budget developers derived the reduction plan distributed to the Board as recommended by the administration. The criteria for reduction was set forth as: mission; program impact; workload (current and projected demands); discretion availability (external controls, mandates, basic requirements); function analysis (alternative organization, reduction, elimination); investment; stability in future; priorities for future; opportunities available elsewhere; program interdependence; future budget consequences; consequences for people.

The President stated that Central Washington University has an obligation to serve students and provide service to the citizens of the state of Washington, the United States, and the world. All of these factors were considered as the final recommendations were decided upon.

The immediate problem to be addressed is the modification of the budget previously passed by the Board for the first year of the biennium. The budget adjustment for the second year of the biennium will be brought before the Board in the spring. The administration is recommending a 4.7% cut the first year and an 8.1% cut the second year because we are already six months into the first year of the biennium and therefore cannot realistically split the reduction 50/50 for each year. This would mean that of the total $3,600,000.00, the first-year reduction will be $1,311,000.00 and the second year $2,273,000.00.

Following is a list of the proposed applications of the designated budget reductions:

Program	1982 cut percentage of 1982 base	1983 cut percentage of 1982 base
Instruction	1.8%	5.5%
Research	13.4	37.1
Public Service	58.7	58.7
Primary Support	2.9	24.0
Library Services	7.0	6.3
Student Services	7.3	10.8
Institutional Support	6.2	9.5
Physical Plant	9.8	8.7

President Garrity pointed out that the recommended magnitude of adjustment to this year's budget would have an impact in terms of the University's ability to present programs and do things because of an absence of personnel. Since our budget is approximately 80% personnel dollars, the mandated cuts would translate to 43 FTE positions lost. None of these positions are presently filled, but they will be lost along with the dollars allocated to them. Of these positions, 10 are teaching faculty, two library faculty, one in administration, and 29 civil service positions (20.5 in the business affairs area, 5.5 in instructional areas, and three in student services).

The President also advised the Board of an anticipated further mandate from the Governor on position control and said he would keep them apprised of developments. It will be the intent of the administration to share whatever action the Board takes at this meeting within the University and then to seek input in developing the proposals to bring to the Board for action regarding the second-year reductions. At the present time it would appear necessary for the Board to set a date for a special meeting after the beginning of the legislative session in January.

EXECUTIVE SESSION

The Chairman called an executive session of the Board to discuss the personnel matters related to the budget reductions at approximately 8:15 p.m.

RECONVENED

The Board reconvened at approximately 9:20 p.m.

Mrs. Clifton asked President Garrity if the impact of the 13% cut in the area of research would be so severe as to restrict the hiring of students and graduate assistants. The President responded that there would probably be some restriction as a result of the reductions because it will not be possible to realize the amount of grant monies as these activities have been connected with. The grants have provided a substantial amount of money for student employment and research in the past, but that potential has been greatly reduced.

Mr. Munro stated that he is delighted with the cooperation displayed by all parties involved with this difficult matter. It is a great example of what can be done when people work together in the face of adversity, and the staff is to be commended.

As previously stated, the Board acts on the budget annually, so the budget adjustment to be considered at the present time is that concerned with 1981-2.

MOTION NO. 5520: Mr. Hogan moved that the Board of Trustees adopt the proposed revisions to the 1981-1982 portion of the biennial budget base as presented by the administration. Seconded by Mr. Galbraith and passed.

At this point in the proceedings, President Garrity introduced W. Phillips Rockefeller, Assistant for Higher Education in the Governor's office, who was on campus representing the Governor at a conference. Mr. Rockefeller personally greeted each member of the Board and was, in turn, thanked by Chairman Munro for coming to our Board meeting. Mr. Rockefeller stated that he welcomed the opportunity to be informed and took note of the comments that Central Washington University had been treated inequitably in the budget reductions.

Faculty retirement

MOTION NO. 5521: Mr. Hogan moved, seconded by Mrs. Clifton that G. Russell Ross, Professor of Music, have his request for retirement approved, effective at the end of Summer Session, 1982, and that he be granted the title of Emeritus Professor of Music. The motion carried.

Dr. Burton Williams, Dean, College of Letters, Arts, and Sciences, advised the Board that he would like to present a summary of the accomplishments and contributions of Dr. Ross relating to his career in higher education at the next meeting, to which the Board agreed.

Professional leaves

MOTION NO. 5522: Mr. Hogan moved, seconded by Mrs. Clifton to approve the recommendations of the Professional Leave Committee and the administration to grant professional leaves during the academic year, 1982-83, for the periods indicated subject to all provisions listed in the Faculty Code or in the "Professional Leave Bill" of 1977 to the following faculty members:

1. James G. Green, Professor of Psychology, three quarters
2. James G. Nylander, Professor of Physical Education, three quarters
3. Kenneth A. Hammond, Professor of Geography, three quarters
4. Gary W. Heesacker, Associate Professor of Accounting, three quarters
5. Robert C. Mitchell, Professor of Physics, three quarters
6. James M. Alexander, Professor of Anthropology, three quarters
7. Franklin D. Carlson, Professor of Education, three quarters
8. Donald J. Cocheba, Professor of Economics, three quarters
9. Henry J. Eickhoff, Professor of Music, two quarters (winter & spring)
10. Conrad H. Potter, Professor of Education, three quarters
11. Robert Yee, Professor of Political Science, two quarters (winter and spring)
12. William W. Barker, Professor of Biology, three quarters

Motion carried.

Reappointment of faculty in second or more probationary year

MOTION NO. 5523: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Second Probationary Year to Third Probationary Year

Harvey Bleecher, Associate Professor of Education
James R. Brown, Assistant Professor of Political Science
David L. Gee, Assistant Professor of Foods and Nutrition
James R. Hinthorne, Associate Professor of Geology
John J. Lasik, Assistant Professor of Business Administration
John O. Moore, Assistant Professor of Accounting
Janet M. Reinhardtsen, Assistant Professor of Special Education
Lawrence A. Wald, Assistant Professor of Education
Timothy W. Young, Assistant Professor of Education

The motion carried.

MOTION NO. 5524: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Third Probationary Year to Fourth Probationary Year

Steven M. Cato, Assistant Professor of Psychology
Richard L. Franzen, Associate Professor of Speech Pathology and Audiology
Katharine M. Hartzell, Assistant Professor of Drama
Michael L. Henniger, Assistant Professor of Early Childhood Education
Elizabeth M. Nesselroad, Assistant Professor of Education

James C. Peterson, Assistant Professor of Ethnic Studies
Eric S. Roth, Assistant Professor of Music
Peter L. Stark, Instructor of Librarianship
Russell L. Stubbles, Assistant Professor of Leisure Services
Eric L. Thurston, Assistant Professor of Accounting
Donna Jo Vandagrifft, Assistant Professor of Education

The motion carried.

MOTION NO. 5525: Mr. Hogan moved, seconded by Mr. Galbraith, that the board adopt the recommendaton that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Fourth Probationary Year to Fifth Probationary Year

Jeffrey R. Cox, Assistant Professor of Music
Paul R. Emmons, Assistant Professor of Librarianship
Edward S. Esbeck, Associate Professor of Business Administration
Sidney L. Nesselroad, Assistant Professor of Music
Willa Dene Powell, Assistant Professor of Home Economics Education
Timothy P. Strong, Assistant Professor of Music
Patsy L. Whitmer, Assistant Professor of Food Science and Nutrition

The motion carried.

MOTION NO. 5526: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Fifth Probationary Year to Sixth Probationary Year

Maria E. DeRungs, Assistant Professor of Music
Ann A. Donovan, Assistant Professor of Librarianship
Karen N. Jenison, Assistant Professor of Physical Education
Hugh M. Spall, Associate Professor of Economics
William H. Turnquist, Assistant Professor of Business Administration

The motion carried.

North campus landscape/security lighting project

The project was for the site development of the area north of the Town Ditch, south of 14th Avenue and between "D" Street and Walnut Street.

MOTION NO. 5527: Mr. Galbraith moved, seconded by Mr. Hogan, to accept as complete the work on State Contract #80-127, North Campus Landscape/Security Lighting project from the contractor, Sunrise Gardens of Bellingham. The motion carried.

Consideration of easement to State of Washington, Department of Natural Resources

Mr. Courtney Jones presented to the Board a report on the status of the purchase of certain parcels of land from the Milwaukee Railroad, stating that on November 30, 1981, the purchase closed in escrow and we now have title to the approximate 10.3 acres involved.

In addition, the University received title to the three railroad bridges that were within the right of way. It would be the intention of the University, if the Board agrees, to have the three bridges removed. The DNR representative suggests that 1) if a utility corridor were constructed, the lines would be buried, and, 2) in the case of a trail, it would be placed at grade level. Mr. Jones indicated the University had been in communication with the city of Ellensburg regarding the bridges and would coordinate with them as we proceed. The Board agreed with the intent to proceed with removal of the three bridges.

The University had been contacted by a representative of the State of Washington, Department of Natural Resources, offering reimbursement of our purchase price in return for an easement "of indeterminate course and width, over, under and across the CWU campus, not to exceed 10.3 acres in total area, to allow for a utility corridor and/or construction of a recreational trail, for use as may be required by the Washington State Legislature, along the course of the former Milwaukee Railroad track line, or along an equivalent alternate route." . . .

In response to questions as to what limitations the easement would place on the University, Mr. Jones responded that if the Board granted the proposed easement, the University could not place a building on the right of way.

In the ensuing discussion, concerns were expressed by the Board members regarding relinquishing of the University's rights to the control of what has to this time been a barrier between our north and south portions of campus. Mr. Jones was asked to inform the Department of Natural Resources that the Board did not take action to grant the easement.

NEXT MEETING

The Board agreed to establish January 22, 1982 at 7 P.M. as the special meeting date with the primary item of business being discussion of the budget.

The next regular meeting of the Board of Trustees is scheduled for February 5, 1982 at 7 P.M.

ADJOURNMENT

The meeting was adjourned at approximately 10:15 P.M.

Gloria Craig

Gloria Craig, Secretary to the Board of Trustees, Central Washington University

Sterling Munro

Sterling Munro, Chairman of the Board of Trustees, Central Washington University