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1981 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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(A) *Minutes February*

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MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
FEBRUARY 6, 1981
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Thomas S. Galbraith, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Thomas S. Galbraith, Chairman
Mr. Don F. Broughton, Vice Chairman
Mrs. Linda J. Clifton
Mr. James S. Hogan
Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Dean of Student Development
Dr. Larry Lawrence, Chairman, Faculty Senate

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF MINUTES

The minutes for the regular meeting of November 14, 1980 were declared by Chairman Galbraith, approved as submitted.

REPORTS

Release from Contract

President Garrity reported the following release from contract:

Mary K. Clarke, Teaching Associate Media Coordinator for Early Childhood Education, released from contract December 1, 1980 (assignment was for fall quarter, 1980, only)

Resignation

The president reported the following resignation:

Cherie M. A. Richardson, Assistant Professor of Communicative Disorders, resignation effective at the end of Summer Quarter, 1981

Change in Assignment

The following changes in assignment were reported by President Garrity:

Joel M. Andress, Associate Professor of Geography, appointed Special Assistant to the Dean of Graduate Studies and Research effective January 1, 1981, through June 30, 1981 at 50% of time

Robert D. Bentley, Associate Professor of Geology, assigned to teach in Morelia, Mexico, Spring Quarter, 1981 only (Instituto Cultural Tenochtitlan--International Programs)

David G. Lygre, Professor of Chemistry, appointed Assistant Dean of the College of Letters, Arts and Sciences, effective January 1, 1981, through August 31, 1981

Robert L. Myers, Associate Professor of Education, assigned as Coordinator of the Extended Degree Special Education Program in Bremerton for the 1980-81 academic year

Azella Taylor, Professor of Education, assigned as Coordinator of the Extended Degree M.Ed. Reading Specialist Program for the 1980-81 academic year

Dr. David Lygre was in the audience and was introduced by Dr. Garrity to the Board of Trustees.

Appointments--Temporary/Part-time

The following temporary/part-time appointments were reported by President Garrity:

Philip M. Backlund, Assistant Professor of Communication, effective for the 1981-82 academic year only

Richard J. Borrud, Acting Instructor of Leisure Services, part-time Winter Quarter, 1981, only

Steven G. Crist, Program Coordinator of Motorcycle Rider Education, effective January 12, 1981, to December 31, 1981, only (funded by a grant)

Gloria L. Goedecke, Acting Instructor of English, part-time Winter Quarter, 1981, only

B. Joan Green, Lecturer in Home Economics, three-quarter time Winter and Spring Quarters, 1981, only

Walter L. Haberman, Acting Instructor of Technology, part-time, Winter Quarter, 1981, only

Timothy H. Hill, Assistant Director of Cooperative Education and Internships, appointment effective beginning December 1, 1980, through August 31, 1981 (funded 50% by grant)

Mary C. James, Acting Instructor of English, part-time Winter Quarter, 1981, only

David L. Luse, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Robert G. Materson, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Lynne McClure, Assistant Professor of Business Administration, appointment effective for the period January 1, 1981, to June 30, 1981, only

Carol J. Moisan, Instructor in Textiles Art, part-time Winter Quarter, 1981, only

Mark E. Nedrow, Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Susan J. O'Connor, Acting Instructor of Physical Education, part-time Winter Quarter, 1981, only

Beverly J. Ormbrek, Acting Instructor of Physical Education, part-time Winter Quarter, 1981, only

John H. Phillips, Acting Instructor of Aeronautics, part-time Winter Quarter, 1981, only

Thomas F. Ryan, Project Associate Director of Occupational Safety and Health Jobsite Training Project, appointment effective from December 15, 1980, to October 22, 1981 (funded by grant)

Catharine R. Steenstra, Assistant Professor of Education, temporary appointment for Winter Quarter, 1981, only

Waymon W. Ware, Senior Instructor of Sociology, effective for the 1981-82 academic year

Richard D. Wood, Professor of Aeronautics, appointment effective Fall Quarter, 1980, only (51% of salary paid by CWU, 49% of salary paid by NASA-Ames Research Center)

Appointments--Adjuncts (appointments to begin immediately and continue until further notice)

The President reported the following adjunct appointments:

Vesta L. Skiens, Adjunct Assistant Professor of Allied Health Sciences

Ronald P. Swanson, Adjunct Assistant Professor of Allied Health Sciences

Status of Reserves and Budget Changes, January 20, 1981

The Status of Reserves and Budget Changes Report as of January 20, 1981 as presented by Mr. Jones was acknowledged by the board.

Report on Minor Capital Projects

The President noted the Report on Minor Capital Projects for the 1979-81 Biennium Under \$100,000. The projects included the Lind Hall Elevator, Nicholson Pool--Asbestos Removal, and the SUB, Holmes, Tunstall--Fire Suppression.

Annual Financial Report

President Garrity asked if the board members had any questions about the Financial Report. Mrs. Clifton asked for additional information regarding the Bookstore operations. Mr. Jones will furnish the board members additional information on the Bookstore. The deficit figure in the report results from a timing problem and does not reflect the true state of this operation. The President indicated some modifications will be made in future reports to detail information more accurately.

Boyd-Olofson Reports of Audit on ASC and Housing

President Garrity indicated these audits had been listed on the agenda to allow the board to raise any questions they might have. No questions were raised.

Legislative Report

President Garrity reviewed former Governor Ray's budget and Governor Spellman's budget message, noting a number of significant reductions, for example, in the faculty staffing formula, student services support, physical plant formula, and in faculty research and public service. The President also reviewed faculty, exempt, and civil service employees proposed salary increases under the two budgets. Dr. Garrity noted there is a new formula being used for libraries which is heartening.

The President indicated the most disturbing feature in both budgets is the continued reduction of support from the state. He reviewed how it is proposed to transfer funds from the capital account and from increased tuition to balance the budget. He noted the proposed transfer of funds from the capital fund is not defined as a one-time action and this is significant. He questioned the raising of tuition and then the placing of a portion of the money raised in the general fund rather than sending it on to the institutions of higher education. He felt this represented less state support and expressed concern that this would result in an erosion in the quality of education for the students. Another aspect that is of concern, according to the President, is that Governor Ray's budget calls for a reduction in enrollment and this is continued in the Spellman budget. This is disturbing because it is counter to all that Central is doing. The latest Admissions Statistics report shows that Central is up 50%. This matter is important because Central is in the process now of accepting students.

A discussion ensued involving what could be done to effect changes in the proposed budget. The President indicated it will take the efforts of everyone, and he urged the board to use all appropriate opportunities to speak with legislators. President Garrity indicated it was his feeling that the legislators to whom he and Dr. Jones have spoken are disturbed but they do not have a solution for the state's financial problems. The President indicated he felt certain some modification will be made and he is optimistic that the modification will be good.

Mr. Broughton noted the reduction in contract enrollment seemed to be exactly opposite what the institution has been working towards. Mrs. Clifton commented that she felt the state was being short-sighted and that higher education had been trimmed for ten years and it should be somebody else's turn now. Mr. Munro expressed interest in having data so the board will be able to talk to people. He suggested that closing the doors may be the only way to get attention. Mr. Munro noted that actions in Washington, D. C. may also have an impact. He indicated that it seemed to him the ones who should be most concerned are the parents of students. He noted it was his feeling these people do not have the perception that decisions will be made that will affect them. They need to be told this.

Dr. Garrity indicated the budgets would be reconstructed to see what they mean to the university in gross dollar figures. The material will be ready in two to three weeks. The subcommittee of the board will be involved as the budget matters are worked through.

Library Report

President Garrity introduced Dr. Frank Schneider, Dean of Library Services.

Dr. Schneider reported the library has a good hard-working staff, the facility is first class with few structural problems, and the library has good academic support. He indicated the measurements of performance, user data, circulation, reshelving count, classes instructed, number of questions answered, materials purchased and materials processed, have all increased.

Dr. Schneider spoke of the restructured jobs, increased use of students, rapid copy center, review of book policy and of review of policies and procedures that have occurred or are on-going within the library. He enumerated some of the challenges of the future: increasing usage, increasing instructional and orientation programs, increasing number of staff in public service, etc. More automated equipment is planned in the circulation area of the library. Dr. Schneider expressed concern for staff--that there be work enhancement and work enrichment, and that persons be utilized through retraining. Spiraling inflation is a concern to the library, as it is in all other parts of the university.

COMMUNICATIONS

The board acknowledged receipt of the following communications:

1. Letter from Elwood D. Herom, dated December 30, 1980
2. Memorandum from Dr. Donald Guy, dated December 16, 1980

OLD BUSINESS

There was no old business.

NEW BUSINESS

Distinguished Civil Service Recognition

MOTION NO. 5382: Mr. Munro moved, seconded by Mr. Hogan, to award Distinguished Civil Service recognition to LaVerne Barkley. The motion carried.

MOTION NO. 5383: Mrs. Clifton moved, seconded by Mr. Hogan and Mr. Munro, to award Distinguished Civil Service recognition to Sadie Mae Bloomfield. The motion carried.

MOTION NO. 5384: Mr. Munro moved, seconded by Mr. Hogan to award Distinguished Civil Service recognition to William Everett Wilson. The motion carried.

Chairman Galbraith asked that the board's pleasure in making this distinguished award be conveyed to each of the recipients.

Acceptance of Construction Contract--Botany Greenhouse

MOTION NO. 5385: Mr. Munro moved, seconded by Mr. Hogan, to accept the work on the Botany Greenhouse as complete, for a total contracted amount of \$402,004.48 plus 5% for State of Washington sales tax. The motion carried.

Concern was expressed about the two faculty members who had refused to sign for final approval of the greenhouse because of six conditions. Mr. Ross and Mr. Jones indicated their objections were based on elements of the building which were deleted prior to the acceptance of the construction documents. It was noted the building has been constructed in compliance with the contract documents. Mr. Jones indicated that two items were being investigated (lack of window security control on south side of greenhouse and lack of sidewalk connection between Dean Hall and greenhouse). Window security will be corrected if there is a problem and funds are available. Also if there are sufficient funds left at the end of the project, a sidewalk will be installed if at all possible.

North Campus Landscape--Campus Security Lighting

The President requested and the board agreed to consider the next three business affairs items out of sequence.

Mr. Ross displayed design drawings of the area north of the Town Canal, south of 14th Avenue and between D Street and Walnut Streets. The project will include landscaping (trees, shrubs and lawn), plant irrigation and lighting (lighting extended to include other north campus areas).

There was a lengthy discussion regarding the parking area north of the campus. Some people felt the parking lot is inadequate, others felt that the parking lot should not be expanded and that parking should occur on the perimeters of the campus. It was pointed out that the university has a Master Plan which had been amended to allow a parking area north of the library at the request of some; any further expansion would change the concept of the Master Plan.

MOTION NO. 5386: Mr. Broughton moved that the parking area be reconsidered, that the Master Plan be considered in conjunction with it and that the proposal be returned to the board at the April 10 meeting. The motion died for lack of a second.

Mr. Ross suggested the deletion of that section from the program until there is time to reconsider the parking question. The President recommended that the board take Mr. Ross's suggestion and hold the President responsible to render a report to the board.

Dr. Gordon Williams, Dean, College of Letters, Arts and Sciences, read a letter (attached) regarding Professor Taitz and recommending he be granted the status of Emeritus Professor.

MOTION NO. 5387: Mr. Munro moved, seconded by Mrs. Clifton, that the board authorize the North Campus Landscape--security lighting project to proceed with the proviso that the President will review, as he sees fit, the area surrounding the parking lot and determine whether it is justified to revamp the Master Parking Plan, and if so that he will come back to the board with a modified version of the plan for the board's consideration. The motion carried.

E Street Mall and Communication--Electrical Duct Extension

MOTION NO. 5388: Mr. Munro moved, seconded by Mr. Broughton, to approve the construction document submittal prepared by the Landscape Architect firm of Jongejan, Gerrard, McNeal, Inc., Bellevue, Washington: to advertise the project for bids; accept the low bid if within the allowable funding; and to award the contract for the E Street Mall and Communication-Electrical Duct Extension Project. The motion carried.

Chestnut Mall--11th Avenue to 14th Avenue

MOTION NO. 5389: Mr. Broughton moved, seconded by Mr. Hogan, to approve the construction document submittal prepared by the Landscape Architect firm of Edward McLeod and Associates, Seattle, Washington: to advertise the project for bids; accept the low bid, if within the allowable funding, and to award the contract for the Chestnut Mall--11th Avenue to 14th Avenue Project. The motion carried.

Electrical Looping/Electrical Loop Feeder

MOTION NO. 5390: Mr. Munro moved, seconded by Mr. Hogan, to authorize the hiring of the firm of Wanless-Cook of Spokane, Washington as design consultants for an electrical looping project. The motion carried.

Nicholson Pavilion Elevator

MOTION NO. 5391: Mr. Hogan moved, seconded by Mr. Broughton, the president's recommendation be accepted to retain the firm of Doudna-Williams, A.I.A., Yakima, Washington, for architectural services in connection with the installation of an elevator in Nicholson Pavilion. The motion carried.

McConnell Hall Remodel--Modify Auditorium Interior

The President reported the contractor was nearing completion of the McConnell remodeling; funds have been analyzed and a conclusion drawn that some additional projects may be completed within the auditorium.

MOTION NO. 5392: Mr. Munro moved, seconded by Mr. Hogan, to delegate authority to the President, or his designee, to amend by addendum, the Architectural and Engineering Agreement No. 74-361x, for the McConnell Hall Remodel with the Bumgardner Partnership, Architect, Seattle, Washington, to include extra services: for the replacement of the McConnell Hall Auditorium Seating; the repainting of the McConnell Hall Auditorium; the installation of carpet in aisle spaces of the McConnell Hall Auditorium; the installation of drapery for the McConnell Hall Auditorium; and the installation of a stage elevator for the orchestra pit of the McConnell Hall Auditorium. The motion carried.

Mr. Gil Braida, local architect, was in the audience and indicated he had formerly worked for the university and continued to support the university in many ways. Mr. Braida made a plea that the university consider local architects for some of their design work. After he spoke Mr. Braida left the meeting.

Dr. Garrity indicated he would like the opportunity to pursue the matter and see if there is a problem. He noted he would report to the board at their next meeting.

McConnell Hall Remodel--Beneficial Occupancy

MOTION NO. 5393: Mr. Munro moved, seconded by Mr. Hogan and Mrs. Clifton, to delegate the authority to the Vice President for Business and Financial Affairs, upon recommendation of the Facilities Planning and Construction Office, to assume Prior Occupancy of the remodeled McConnell Hall in accordance with Article 46 of the General Conditions of the Contract, Construction Contract No. 74-361G with the Gilbert H. Moen Company, before final acceptance. The motion carried.

Retirement

George H. Fadenrecht

Dr. Schneider read a letter dated January 28, 1981 (attached) recommending that Professor George H. Fadenrecht be granted the status of Professor Emeritus upon his retirement.

MOTION NO. 5394: Mr. Broughton moved, seconded by Mr. Hogan, that the request for retirement from George H. Fadenrecht, Professor of Librarianship, be granted effective December 31, 1981, with the title of Emeritus Professor of Librarianship. The motion carried.

Bruce E. Teets

Dr. Burton Williams, Dean, College of Letters, Arts and Sciences, read a letter (attached) commending Professor Teets and recommending he be granted the status of Emeritus Professor.

MOTION NO. 5395: Mr. Munro moved, seconded by Mrs. Clifton, to accept the retirement of Bruce E. Teets, Professor of English, effective at the conclusion of the 1980-81 academic year, with the title of Emeritus Professor of English. The motion carried.

Leave of Absence

MOTION NO. 5396: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the leave of absence without pay for Mary Lynn Zink Vance, Assistant Professor of Art, effective winter and spring quarters, 1981 (time will not count towards seniority). The motion carried.

EXECUTIVE SESSION

The meeting was recessed at approximately 10:10 p.m. to allow the board to meet in executive session.

RECONVENED

The Chairman declared the meeting reconvened at approximately 10:21 p.m.

NEW BUSINESS CONTINUED

Reappointments--First Probationary Year to Second (without assurance of tenure)

MOTION NO. 5397: Mr. Broughton moved, seconded by Mr. Munro, to approve the following reappointments--First Probationary Year to Second (without assurance of tenure). The motion carried.

College of Letters, Arts and Sciences

James R. Brown, Assistant Professor of Political Science
James R. Hinthorne, Associate Professor of Geology

School of Business and Economics

John J. Lasik, Assistant Professor of Business Administration
John O. Moore, Assistant Professor of Accounting

School of Professional Studies

Harvey Bleacher, Associate Professor of Education
Douglas L. Flow, Assistant Professor of Health Education
Janet M. Reinhardtson, Assistant Professor of Special Education
Russell L. Stubbles, Assistant Professor of Leisure Services
Lawrence A. Wald, Assistant Professor of Education
Timothy W. Young, Assistant Professor of Education

CENTRAL WASHINGTON UNIVERSITY



Policy Proposal for Mulinski Bequest

Mr. Lium met with the Executrix of the Mulinski estate and with the aunt. They both accepted the proposed policy for the Mulinski Bequest and are in full concurrence with the proposal as submitted by the President to the members of the board.

MOTION NO. 5398: Mr. Munro moved, seconded by Mr. Broughton, the establishment of the very excellent program proposed by the President for use of the funds of the Dorothy L. Connell Mulinski Bequest to be known as the George and Dorothy Connell Mulinski Scholarship Fund. The motion carried

MOTION NO. 5399: Mr. Broughton moved, seconded by Mrs. Clifton, to authorize Mr. Gary Ikeda, Assistant Attorney General for Central Washington University, to petition the Superior Court to appoint the Central Washington University Foundation as successor trustee for the Mulinski trust fund. The motion carried.

NEXT MEETING

The next regular meeting of the Board of Trustees will be Friday, April 10, 1981, 7:00 p.m.

The members of the board agreed to meet in a special meeting at 2:30 p.m. on Friday, May 8, 1981 to consider tenure, promotion and merit recommendations along with other matters which may be presented at that time.

There will be another special meeting of the board later in the evening of May 8, involving a dinner and a "Salute to Yakima" in the Capitol Theater in Yakima.

ADJOURNMENT

The Chairman declared the meeting adjourned at approximately 10:40 p.m.



CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

January 28, 1981

Dr. Edward J. Harrington
 Vice President for Academic Affairs
 Central Washington University
 Campus

Dear Dr. Harrington:

It is without hesitation or qualification that I recommend to you that Professor George H. Fadenrecht be granted the status of Professor Emeritus.

Professor Fadenrecht, upon his retirement December 31, 1981, will have rendered in excess of thirty years of library service to academe, seventeen and one-half years of that service to the academic community of Central Washington University.

Professor Fadenrecht was appointed Director of Libraries at Central in 1964-65 and promoted to the rank of professor in 1976-77. Then President James Brooks commented upon Professor Fadenrecht's successful tenure as Director, and I quote in part,

I know that the statistics on the increase of professional and civil service staff, books, periodicals, length and quality of library service...are good indicators of your success...

Please accept my thanks and appreciation for a job well done.

Professor Fadenrecht also, through a generous, enlightened and persistent effort, has left a distinctive imprint upon the University in a prolonged project of planning the present University Library. An architect associated with that project indicated,

...it is my opinion that no one man has contributed more time, energy and experience to this project than has George Fadenrecht.

Professor Fadenrecht's service on University committees in elected and appointed capacities is matched by his participation in professional library associations national, regional and statewide.

Professor Fadenrecht has published in both national and university publications.

Edward J. Harrington
January 28, 1981
- 2 -

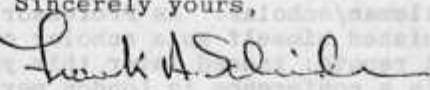


The service Professor Fadenrecht has rendered as a faculty member and as a librarian has been attested to by faculty, students and administration over a period of years and suggests his mastery of his chosen field of endeavor, library service.

Finally, in what George may well treasure, a colleague suggested in 1976 regarding the Reference Faculty's experience and observation:

Our reaction as we observe Mr. Fadenrecht in his work with individual students has led us to respect his ability to teach, to appreciate his concern for students, and to value his knowledge of libraries.

It is my privilege and pleasure to recommend Professor Fadenrecht for Professor Emeritus.

Sincerely yours,

Frank A. Schneider
Dean of Library Services

jm

[Faint, mirrored text from the reverse side of the page, including phrases like 'The Board of Trustees unanimously voted to grant you the title of Professor Emeritus...']

cc: President Garity
Dr. Harrington
Dr. Canedo



CENTRAL WASHINGTON UNIVERSITY

ELLENSBURG, WASHINGTON 98926

AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY/TITLE IX

COLLEGE OF LETTERS, ARTS AND SCIENCES
OFFICE OF THE DEAN

(509) 936-1859

February 10, 1981

Professor Bruce E. Teets
Professor of English
Campus

Dear Professor Teets:

On Friday, February 6, 1981, I presented the following to the CWU Board of Trustees on your behalf.

Professor Teets, in a very real sense, personifies those qualities inherent in the classical definition of the gentleman/scholar. As Professor of English he has distinguished himself as a scholar of national, even international repute; indeed later this year he will be participating in a conference in London pertaining to the renowned author Joseph Conrad. Professor Teets is also renowned, perhaps the renowned scholar with reference to the works of Joseph Conrad.

A man of quiet dignity with a deep devotion to the world of letters, his retirement is not an end to his professorial contributions. In a larger sense his retirement is a new beginning in his continuing quest for excellence. His imminent absence from the ranks of our faculty is only physical. Intellectually his mark has been indelibly inscribed on this university and in the minds of the thousands of students he has instructed. His unique contributions leave us with a legacy in which we can all take pride. I wish him a long and productive retirement and recommend that he be honored with the title of Emeritus Professor and the commensurate rights and privileges associated with that status.

The Board of Trustees unanimously voted to accord you the title of Emeritus Professor. If I can assist in making your last year with us your "best year ever" I stand ready to do so.

Sincerely,

Burton J. Williams
Professor of History and Dean

BJW:mm

cc: President Garrity ✓
Dr. Harrington
Dr. Canedo