

6-19-1981

1981 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
 REGULAR MEETING
 BOARD OF TRUSTEES
 CENTRAL WASHINGTON UNIVERSITY
 ROOM 143
 BOUILLON HALL
 JUNE 19, 1981
 7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Thomas S. Galbraith, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Thomas S. Galbraith,
 Chairman
 Mr. Don F. Broughton,
 Vice Chairman
 Mrs. Linda J. Clifton

Absent

Mr. James S. Hogan
 Mr. S. Sterling Munro

Others

Dr. Donald L. Garrity, President
 Dr. Edward J. Harrington, Vice President for Academic Affairs
 Mr. Courtney S. Jones, Vice President for Business and
 Financial Affairs
 Dr. Donald E. Guy, Dean of Students
 Dr. Rosco Tolman, Chairman, Faculty Senate

APPROVAL OF MINUTES

MOTION NO. 5437. Mr. Broughton moved, seconded by Mrs. Clifton, to approve the minutes for the regular meeting of May 8, 1981, as written. The motion carried.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Change of Assignment of Assistant Attorney General

Dr. Garrity announced that Mr. Gary L. Ikeda, who has served as counsel for Central Washington University since September, 1980, is being reassigned to Shoreline Community College and the Seattle Community College system. New counsel on July 15 will be Mr. Owen F. Clarke, Jr. Dr. Garrity expressed regret that Mr. Ikeda was leaving.

Faculty Senate Chairman

Dr. Garrity introduced Dr. Rosco Tolman and announced that he would replace Dr. Larry Lawrence as Faculty Senate Chairman.

Status of Reserves and Budget Changes, June, 1981

No questions were raised on the Status of Reserves and Budget Changes report as of June 19, 1981.

Capital Projects Under \$100,000

Mr. Jones brought the Board up to date on minor capital projects. There were no questions regarding these items.

Resignations

The president reported the following resignations:

Kathleen J. Adams, Associate Professor of Anthropology, resignation effective immediately.

Ann E. McLean, Assistant Professor of Instructional Media, resignation effective June 30, 1981

Mary Lynn Zink Vance, Assistant Professor of Art, resignation effective at the conclusion of the 1980-81 academic year

John B. Liboky, Director of Financial Aid, resignation effective June 23, 1981.

Termination of Adjunct Appointments

The Board was advised of the following adjunct appointment terminations:

James E. Egan, Adjunct Assistant Professor of Political Science, termination of appointment effective fifteen days from date notified

Robert W. Landon, Adjunct Instructor of Law and Justice, termination of appointment effective fifteen days from date notified

Appointments--Department Chairmen and Program Directors
(Subject to the provisions of the Faculty Code, Section 3.03)

The Board was informed that the following Department Chairmen and Program Directors had been appointed:

Wolfgang W. Franz, Professor of Economics, appointed Interim Chairman of the Department of Economics, effective September 1, 1981, and running through June 30, 1982

Kenneth A. Hammond, Professor of Geography, appointed Interim Director of the Environmental Studies Program, effective for the 1981-82 academic year.

Raeburn S. Heimbeck, Professor of Religious Studies, appointed Interim Director of the Religious Studies Program, effective for the 1981-82 academic year

John Q. Ressler, Professor of Geography and Land Studies, appointed Chairperson, Department of Geography and Land Studies, effective September 1, 1981, and running through August 31, 1985

Appointment--Teaching Associates in the Hebel Children's School for the 1981-82 Academic Year Only

The following appointments in Early Childhood Education for the 1981-82 academic year only were reported:

Frances K. Bovos, Teaching Associate
Edith M. Greatsinger, Teaching Associate
Joye M. Heimbeck, Teaching Associate
Mary Ellen Matson, Teaching Associate
Jo B. Mitchell, Teaching Associate
Trudy M. Rodine, Teaching Associate
Janet M. Silva, Teaching Associate

Appointments--Part-Time/Temporary

The following part-time/temporary appointments were reported:

Michael L. Dunbar, Assistant Football Coach and Head Baseball Coach, effective for the 1981-82 academic year only

Sandra D. Fritz, Women's Volleyball Coach, effective fall quarter, 1981, only

Gloria L. Goedecke, Acting Instructor of English, effective on a part-time basis for the 1981-82 academic year only

Phyllis Ann Lellman, Teaching Associate in the Early Childhood Education Division of the Department of Education, effective for the 1981-82 academic year only

Scott A. Ricardo, Assistant Coach, effective for the 1981-82 academic year only

David N. Shorr, Assistant Professor of Early Childhood Education Division of the Department of Education, effective for the 1981-82 academic year only

Helen G. Smith, Acting Instructor of English, effective on a part-time basis for the 1981-82 academic year only

In response to a question by Mrs. Clifton, Dr. Applegate explained the discrepancy in the assignment of the Assistant Football Coach and the Women's Volleyball Coach. Mr. Ricardo's appointment must be a faculty appointment under the provisions of the Faculty Code and will include the teaching of activities courses in addition to coaching. Ms. Fritz will only coach volleyball and her assignment will conclude at the end of that season.

Appointments--Administrative Exempt Personnel

The following appointments of administrative exempt personnel were reported:

Doris A. Leavitt, Assistant Director of Admissions, appointment effective July 1, 1981, through August 31, 1981

Carlos Reyes, Assistant Director of Admissions/Minority Counselor, appointment effective May 15, 1981, through August 31, 1981

Ronald Hoodye, Assistant Director of Financial Aid, effective September 1, 1981, through October 31, 1981

Ronald M. Frye, Professor of Technology and Industrial Education and Director of Teacher Education, Certification and Fifth Year, appointed as Assistant Dean and Director of Certification in the School of Professional Studies, effective July 1, 1981, and running until June 30, 1982

Betty Jean Putnam, Professor of Physical Education, appointed as Director of Summer Session effective September 1, 1981, and continuing through June 30, 1982

In response to a question from Mr. Broughton, it was explained that Doris A. Leavitt's appointment for only the period July 1, 1981, through August 31, 1981, would enable the administration to synchronize her reappointment with the schedule established for administrative exempt personnel.

Land Acquisition

Mr. Jones reported briefly on the University's attempts to purchase the main track right-of-way and land adjacent to Engelhorn Pond from the Milwaukee Railroad. He indicated that the University would continue to attempt to secure this purchase. Milwaukee officials recently stated they would grant the University a license for construction of a steam line in the main line right-of-way.

China Delegation

President Garrity reported on the activities of the official delegation to China (May 17 to June 4, 1981) and negotiations with Anhui University regarding possible student/faculty exchange programs. Dr. Garrity stressed that any faculty exchange program would probably limit the faculty responsibilities to research and laboratory activities. The language limitations of the faculty involved would probably preclude any lecture assignments. He indicated that the majority of the scholars in China have been out of the mainstream of their disciplines for at least one decade (some for as many as 15 years), and they are very eager to upgrade their capabilities. The Board of Trustees agreed that negotiations regarding the proposed exchange programs should continue and that such programs should benefit both universities.

Academic Plan

President Garrity expressed regret that a specific recommendation for action could not be made at this Board meeting. At the request of the Faculty Senate, recommendation for action has been postponed. Dr. Harrington apprised the Board of many of the specific recommendations regarding various academic programs.

NEW BUSINESS

Retraining Leave

MOTION NO. 5438: Mr. Broughton moved, seconded by Mrs. Clifton, that Peter L. Stark, Instructor of Librarianship, be awarded a retraining leave at 100% of salary effective from July 6, 1981, through August 14, 1981. The motion carried.

Faculty Appointments

MOTION NO. 5439: Mrs. Clifton moved, seconded by Mr. Broughton, to appoint Larry D. Gookin, Assistant Professor of Music, for the 1981-82 academic year. The motion carried.

MOTION NO. 5440: Mr. Broughton moved, seconded by Mrs. Clifton, that Sharon E. Schwindt be appointed Assistant Professor of Health Education effective for the 1981-82 academic year. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 8:30 p.m. to allow the Board to go into executive session to discuss personnel matters.

RECONVENED

Chairman Galbraith reconvened the meeting of the Board of Trustees at approximately 8:55 p.m.

Administrative Salary Adjustment--Current Year

MOTION NO. 5441: Mrs. Clifton moved, seconded by Mr. Broughton, that commencing with Summer Session, 1981, the salaries of the Student Health Care Physician and the Director of Computer Services be adjusted as recommended by the administration. The motion carried.

Thesis Binding Fee

MOTION NO. 5442: Mr. Broughton moved, seconded by Mrs. Clifton, that the thesis binding fee be increased from \$8.00 per volume to \$12.00 per volume effective Summer Session, 1981. The motion carried.

Distinguished Professors of the University

MOTION NO. 5443: Mrs. Clifton moved, seconded by Mr. Broughton, that a stipend of \$1000 each be awarded to the Distinguished Professor of the University (Research) and the Distinguished Professor of the University (Teaching), effective Fall Quarter, 1981, with the recipients to be named Fall Quarter, 1981. The motion carried.

Irrigation Pipeline from Brooklane Well to Nicholson to Hertz

MOTION NO. 5444: Mr. Broughton moved, seconded by Mrs. Clifton, to approve the contract documents prepared by Physical Plant Engineering, to authorize receipt of bids, and to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to act for the Board in accepting the proposal of the low bidder on the proposed irrigation pipeline project from the northeast campus well to Nicholson Pavilion, south to Hertz. The motion carried.

Reroofing Projects: Nicholson Pavilion Pool Building, Black and Dean Halls

MOTION NO. 5445: Mrs. Clifton moved, seconded by Mr. Broughton to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to accept the reroofing projects of the Nicholson Pavilion Pool Building, Black and Dean Halls. The motion carried.

1981-83 Operating Budget

Mr. Jones presented the proposed 1981-83 operating budget. He reported that projections indicate that head count is expected to decline during the next biennium, but the FTE count is expected to increase. Mr. Jones noted that, although projections indicate that there will be 6,200 FTE students enrolled, Central will be funded for only 5,900. The Governor vetoed any funding increase for institutions whose enrollments exceed the budgeted enrollment

base, so any expenses resulting from the enrollment increase will not be defrayed by increased funding. Salary increases are not fully funded at authorized levels, so the deficiency will have to be absorbed by other areas of the operating budget. He stressed that attempts were made to be sensitive to legislative intent when developing this proposal.

Dr. Garrity commented that there were many problems in developing this proposal and commended those who worked on this budget. Mr. Galbraith also complimented the people who worked on the budget.

MOTION NO. 5446: Mrs. Clifton moved, seconded by Mr. Broughton, that the 1981-83 operating budget be approved as presented. The motion carried.

Capital Budget

Mr. Jones reviewed the recommended 1981-83 capital budget with the Board.

MOTION NO. 5447: Mr. Broughton moved, seconded by Mrs. Clifton, that the 1981-83 capital budget be approved as presented. The motion carried.

1981-83 Tuition and Fee Schedule

President Garrity noted that, as the legislature had approved an increase in tuition and fees for the regional universities, Central had no real choice other than approving the increase.

MOTION NO. 5448: Mr. Broughton moved, seconded by Mrs. Clifton, that the proposed tuition and fee schedule be adopted for Summer Session, 1982, and fiscal years 1982 and 1983. The motion carried.

Services and Activities Fees Budget

Dr. Guy reviewed the proposed services and activities fees budget with the Board and introduced Don Buehler, who helped to develop the services and activities fees budget. (Dr. Guy noted that Mr. Buehler had recently been accepted at Pepperdine University.) It was noted that if revenues exceed the approved budget, the excess monies cannot be spent without administrative approval.

MOTION NO. 5449: Mr. Broughton moved, seconded by Mrs. Clifton, that the proposed 1981-83 services and activities fees budget be accepted. The motion carried.

Salary Proposals for Faculty and Administrative Exempt Personnel

Dr. Garrity presented a proposed approach to adjusting administrative exempt and faculty salaries for 1981-82. The approach

involved a general increase of 7.2% with an additional 3.1% of the allotted salary monies to be applied on a merit system basis for a total average increase of 10.3%. Dr. Harrington expressed confidence that the necessary monies to increase salaries to the level authorized by the legislature could be found. Merit recommendations will be presented to the Board at its September meeting. President Garrity stressed that the action the Board would be taking would be limited to approving an approach to faculty and administrative exempt salaries.

MOTION NO. 5450: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the administration's recommended approach to administrative exempt salaries for 1981-82 with the understanding that merit recommendations will be presented to the Board at the September meeting. The motion carried.

MOTION NO. 5451: Mrs. Clifton moved, seconded by Mr. Broughton, to approve the administration's recommended approach to faculty salaries for 1981-82. The motion carried.

Proposed Changes to the Faculty Code

President Garrity recommended that the changes to the Faculty Code be considered as two separate items. The first item would include the first three changes recommended by the Faculty Senate Code Committee.

MOTION NO. 5452: Mrs. Clifton moved, seconded by Mr. Broughton, that the following changes to the Faculty Code be approved:

1. Delete from Section 1.25 A(1): Administrative faculty defined in 1.01 A(2);
2. Revise and restructure Section 1.25 A as follows:
 - A. The Faculty Senate shall be composed of:
 - (1) the following voting members:
 - (a) One senator and an alternate . . . as in present Code).
 - (b) At-large senators . . . (continue as in present Code).
 - (c) Three (3) full-time students . . . (continue as in present Code).
 - (2) The president of the university, ex officio (non-voting, attendance not required).
3. Delete Section 2.10B

The motion carried.

President Garrity informed the Board that the adoption of the fourth proposal would provide sanctions to be applied during the appeal process. He advised the Board that this approach is against the current direction higher education is taking with respect to faculty discipline. This proposal would place much of the burden for faculty discipline on the shoulders of the faculty. It was noted that the sanctions need not be enacted progressively.

Mr. Broughton expressed concern with regard to the 95% payment of salary to a faculty suspended from duties. The assistant attorney general agreed that this could be construed as a gift of state funds and that the faculty member must perform a service in order to receive a salary.

MOTION NO. 5453: Mrs. Clifton moved, seconded by Mr. Broughton that Section 3.59 be adopted with the following amendment in page four, line six: ". . . prior to the initial date of suspension from regular duties and reassignment. . . ." (Underscored words are additions to the original text.)

The motion carried.

Proposed Meeting Dates and Possible Agenda Items for 1981-82 Meetings

MOTION NO. 5454: Mrs. Clifton moved, seconded by Mr. Broughton, to adopt the following 1981-82 meeting schedule and potential agenda items with meetings beginning at 7:00 p.m.

September 11, 1981 (Friday)

Merit Pay
Supplemental Budget

November 20, 1981 (Friday)

Academic Plan
Second and Third Year Faculty Appointments

February 5, 1982 (Friday)

First Year Faculty Reappointments
Program Presentations

April 9, 1982 (Friday)

Faculty Tenure Decisions
Final Housing and Food Service Rates
Program Presentations
Promotions

June 18, 1982 (Friday)

Budget Adoption
Cleanup (year-end items)
Elections

The motion carried.

Election of Board Officers

MOTION NO. 5455: Mrs. Clifton moved, seconded by Mr. Galbraith, that Mr. Donald Broughton be elected as Chairman of the Board of Trustees and Mr. Sterling Munro be elected Vice Chairman of the Board of Trustees for the 1981-82 year, effective July 1, 1981. The motion carried.

Supervisory Control System Expansion

MOTION NO. 5456: Mr. Broughton moved, seconded by Mrs. Clifton, that the supervisory control system expansion project be accepted as complete. The motion carried.

Delegation of Authority to the Vice President for Business and Financial Affairs (or His Designee)

MOTION NO. 5457: Mrs. Clifton moved, seconded by Mr. Broughton, to delegate authority to the Vice President for Business and Financial Affairs (or his designee) to:

1. Approve the contract documents for the electrical looping/ electrical loop feeder project prepared by Wanless-Cook, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.
2. Approve preliminary drawings, construction documents; to advertise for bids for the Nicholson Pavilion elevator; accept the low bid if within allowable funding; and to award the contract for construction.
3. Approve the construction documents for Holmes Dining Hall HVAC alterations and additions prepared by Thompson, Miller and Lyons, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.
4. Accept the low bid for the Hertz Hall pipe organ construction if within allowable funding and to award the construction contract.
5. Approve construction documents for the T&IE Power Tech. Lab prepared by Thompson, Miller and Lyons, to advertise for bids; accept the low bid if within allowable funding; and to award the construction contract.

The motion carried.

Reroofing of Getz and Short Apartments

MOTION NO. 5458: Mr. Broughton moved, seconded by Mrs. Clifton, that the reroofing of Getz and Short Apartments performed by Taylor Insulation and Roofing, Quincy, Washington, be accepted as complete. The motion carried.

Phased Retirement for Faculty

MOTION NO. 5459: Mr. Broughton moved, seconded by Mrs. Clifton, that the faculty phased retirement program be approved as presented by the administration. The motion carried.

NEXT MEETING


The next regular meeting of the Board will be September 11, 1981, 7:00 p.m., in Bouillon 143.

ADJOURNMENT

Chairman Galbraith adjourned the meeting at approximately 11:15 p.m.

Approved at the meeting of the Board of Trustees September 11, 1981.

Attest:


Don F. Broughton, Chairman
Board of Trustees
Central Washington University

Status of Reserves and Budget Changes, August 31, 1981

Resolutions were tabled on the Status of Reserves and Budget Changes reported by Courtney Jones for the period ending August 26, 1981.

Capital Projects, August 31, 1981

There were no questions regarding the report prepared by Courtney Jones.

Resignations

The following resignations were received by the Board: