

9-25-1981

1981 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Follow this and additional works at: http://digitalcommons.cwu.edu/bot_minutes

Recommended Citation

Board of Trustees, Central Washington University, "1981 - Board of Trustee Meeting Minutes" (1981). *CWU Board of Trustees Meeting Minutes*. Book 314.

http://digitalcommons.cwu.edu/bot_minutes/314

This Book is brought to you for free and open access by the University Archives and Special Collections at ScholarWorks@CWU. It has been accepted for inclusion in CWU Board of Trustees Meeting Minutes by an authorized administrator of ScholarWorks@CWU.

MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
SEPTEMBER 25, 1981
7:00 P.M.

RECEIVED
FEB 1 1982
COLLEGE OF LETTERS
ARTS AND SCIENCES

The special meeting of the Board of Trustees was called to order by Vice Chairman Sterling Munro, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Don F. Broughton, Chairman (who returned to Ellensburg at ap. 7:15 p.m.)
Mr. Sterling Munro, Vice Chairman
Mr. Thomas S. Galbraith
Mr. James Hogan
Mrs. Linda J. Clifton

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

No minutes were available for consideration at this time.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed at the meeting.

REPORTS

Reappointments

Reappointments were reported to the Board as follows:

Ronald W. Caples-Osorio, Assistant Professor of Bilingual Programs, appointed as Coordinator of Bilingual Programs, effective September 1, 1981, through August 31, 1982

Samuel P. Rust, Jr., Professor of Education, reappointed as Administrative Assistant for Student and Faculty Assignments in the Department of Education, appointment effective for the 1981-82 academic year.

COMMUNICATIONS

The Board acknowledged receipt of the following communications:

1. Letter from Dr. Harrington addressed to Faculty dated September 16, 1981 listing recipients of merit for 1981-82
2. Governor's Executive Order 81-17
3. Memorandum dated September 18, 1981 from Joe Taller, Director, Office of Financial Management to all agencies with the subject: Implementation of Executive Order 81-17
4. Letter from the Officers of Local 330, Washington Federation of State Employees, AFL-CIO dated September 22, 1981

OLD BUSINESS

There were no items of old business to be considered.

NEW BUSINESS

Leave of Absence

MOTION NO. 5493: Mrs. Clifton moved, seconded by Mr. Galbraith, to grant Trudy M. Rodine, Teaching Associate in Early Childhood Education, a one-fourth time leave of absence without pay effective for the 1981-82 academic year, time to count towards seniority. The motion carried.

Report on budget reductions mandated by the Governor

President Garrity referred the Board members to Governor Spellman's Executive Order 81-17 entitled "Ordering Expenditure Reductions in State General Fund Allotments." He then outlined the implementation memorandum received from the Office of Financial Management and the actions of the University administrators since receiving these documents to meet the mandated budget reductions. The basic expenditure reduction over the remainder of the biennium is 10.1%. In addition, the university was directed to submit an alternate plan reducing its General Fund expenditures by an additional 9.9% and the impact of implementing that plan.

In his report to the Board, President Garrity stated that at the beginning of the biennium, the budget given Central was one in which the formula for faculty, student services, and physical plant were already cut. In fact, for ten consecutive years, the state of Washington has reduced the level of support for the 4-year universities in the state. This is pointed out for the reason that meeting the budget reductions being mandated at this time on top of the cuts already made can only lead to the conclusion that serious harm will be done to the university. The university will have to give up some important things.

The Executive Order called for a report to be submitted by October 7, 1981 to the Governor identifying how the university will expend budgeted funds minus 10.1% and the impact of implementing that reduction. The administrative group has determined that in the first year, the reduction would represent a loss of \$2,396,704; the second year, a loss of \$3,298,107; for a total of \$5,694,811 in the ensuing 21 months.

The 20% figure would mean that in the remaining nine months of this year, we would be required to reduce \$4,730,282 and in the second year, \$6,509,342 for a total of \$11,239,624.

The President explained that a good many hours have been spent by the university administrative staff studying the problem and the conclusion is that the monetary figures given above translate into the following examples of the kinds of adjustments forecasted as being potentially involved:

The President's area - \$61,000 is estimated to have to be reduced which translates into one position being at risk.

The Academic area - With making every effort to move money around, it would appear that the amount reduced would be \$1,074,000.

Further elaboration on this figure reveals the following kinds of things that might be involved:

1. Vice President Harrington and the Deans have moved to freeze positions that have not been filled = 5 positions.
2. They have been able to identify potential reductions of some \$200,000 in Instructional Support - dollars that would normally buy the supplies, chemicals, etc.
3. It might be possible to make a reduction in the cost of off-campus instruction of \$35,000.
4. Possibility of making a reduction of \$35,000 in staff working in the instructional area by working out modified work schedules.
5. Propose to move from the summer session budget of the second year into this year approximately \$175,000 to soften the impact on this year.
6. Proposal to move from the Physical Plant area \$200,000 into instruction.

This would still leave \$479,000 to be found in the Instructional area. It would mean looking further at the possibility of making additional operational cuts and most certainly would mean people cuts to realize that amount. It could mean as many as 40 positions, administrative and faculty, in addition to the frozen positions.

7. \$211,000 would need to be taken from the Library budget. Approximately \$120,000 of this would be personnel savings and \$90,000 in operational dollars including amounts originally budgeted to purchase books and journals so that we would fall further behind in keeping the level of the Library for a university.

8. Research will have a reduction of approximately \$5,000.
9. Admissions and Records will be reduced approximately \$56,000 (putting 3 positions at risk).

The foregoing represents a total reduction in the central functions of the university academic and instructional areas of \$1,346,000.

Student Services

Student services are largely provided by people; therefore, personnel looms immediately as the place where reductions will have to be made. Projections indicate a reduction of approximately \$90,000 for personnel in this area which translates into continuing to hold 4 positions that are presently vacant and putting 2 additional positions at risk. Also involved would be \$11,000 in support for a total of \$100,000 out of Student Services.

Business and Financial Affairs and Physical Plant

We would begin by moving \$200,000 out of these budgets and transferring it to the academic area to make every effort to preserve the instructional programs. In addition, it would be necessary to make a further \$418,000 reduction in operational and support funds and \$270,000 in personnel expenditures. This would mean modification of work schedules and the possibility in some instances of elimination of functions and staff. It would appear that some 15 positions would be affected, 4 not presently filled, and an additional 11 at risk.

The total for Business Affairs and Physical Plant would be a reduction of \$888,000.

President Garrity summed up his report by saying that simply and unalterably the burden of these kinds of cuts will fall on the students of the university. \$2,400,000 of reductions cannot be accomplished without programs of the university being cut. How many programs will have to be cut is unknown at this time, but certainly we cannot escape them. The irony of the situation is that students are already carrying the burden of higher tuition (46% increase this year and a total of 70% for the biennium) and will now have fewer services. It is possible that another ramification of the cut would be to have to turn away 900-1200 new students.

EXECUTIVE SESSION

The Chairman recessed the meeting at approximately 8:15 P.M. to allow the Board to go into executive session to discuss personnel matters relating to the proposed budget reductions.

RECONVENED

Chairman Broughton reconvened the meeting at approximately 8:50 P.M.

President Garrity commented that his report spoke only to the projected 10.1% cut for the reason that it was determined by the administrative group analyzing the problem that if required to cut another 9.9%, the implications would be so severe, it would be necessary for all concerned to sit down and restructure the university in its entirety.

MOTION NO. 5494: Mrs. Clifton moved for adoption of the following resolution:

RESOLUTION NO. 81-2

We hereby resolve to authorize the President of Central Washington University to respond to the Governor's Executive Order 81-17 by submitting the required plan of reduction of 10.1% in expenditures from the general fund and a report which indicates the impacts and implications of that basic reduction along with the same information relative to a potential further reduction in state funds and to reductions of federal funds, and further state it is the sense of this Board that the cuts required will create such severe fiscal impact as to jeopardize the University's ability to fulfill its stated educational mission.

Mr. Munro seconded the motion and added that while we have no choice but to respond to the Governor's request, and that he understands the request, he believes the fundamental reason for the present situation arises from the state's failure to face the fiscal realities. It is time to re-examine the priorities of the state and determine just what is desired from the institutions of higher education. We cannot continue to absorb such cuts and maintain the quality of education furnished by the institution. We must plead in all sincerity and determination with those who are the elected representatives of the people, and those to whom we are reporting as a Board for the performance of this university to look at the needs of this state and reaffirm the high priority we have to contribute to the education of the young and the mature citizens of the state to the benefit of our communities.

Chairman Broughton thanked Mr. Munro for his comments and stated that in his opinion, over the years higher education has taken the brunt of the reduced support from state taxation - a trend which should no longer continue.

The Chairman called for the vote, and the motion carried.

President Garrity thanked the Board in behalf of the students, faculty, and staff of the university for the supportive comments and the resolution just passed.

Classwork policy for permanent, full-time employees of Central Washington University

MOTION NO. 5495: Mr. Galbraith moved, seconded by Mrs. Clifton to approve the Central Washington University Staff Educational


Benefits Policy as revised and submitted by the administration.
The motion carried.

NEXT MEETING

The next regular meeting of the Board will be November 20, 1981,
at 7:00 P.M., in Bouillon 143.

ADJOURNMENT

The meeting was adjourned by Chairman Broughton at approximately
9:20 P.M.


Gloria Craig
Secretary
Board of Trustees
Central Washington University


Don F. Broughton, Chairman
Board of Trustees