

12-11-1981

# 1981 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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RECEIVED  
FEB 2 1982  
COLLEGE OF LETTERS  
AND SOCIAL SCIENCES

MINUTES  
SPECIAL MEETING  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON UNIVERSITY  
ROOM 143  
BOUILLON HALL  
DECEMBER 11, 1981  
7:00 P.M.

*Employee Council*

The special meeting of the Board of Trustees was called to order by Chairman Sterling Munro, in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Sterling Munro, Chairman  
Mr. James Hogan, Vice Chairman  
Mr. Thomas S. Galbraith  
Mrs. Linda Clifton

Absent

Mr. Robert A. Case, II

Others

Dr. Donald L. Garrity, President  
Dr. Edward J. Harrington, Vice President for Academic Affairs  
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs  
Dr. Donald E. Guy, Dean of Students  
Dr. Jerry Jones, Special Assistant to the President  
Mr. Owen F. Clarke, Jr., Assistant Attorney General

APPROVAL OF MINUTES

No minutes for approval at this meeting.

CHANGES TO THIS AGENDA

The following changes to the agenda were made: Item IV-F was incorporated with Item VII-F (report on the Milwaukee Railroad land purchase); Item IV-G was added (report on legislative activity).

REPORTS

Faculty change in assignment

It was reported to the Board that Robert M. Benton, Professor of English, has been assigned as Coordinator of the CWU Extended Degree Center at Fort Steilacoom Community College for the balance of Fall Quarter, 1981.

Faculty appointment - temporary

The Board received the report that Lynn Ellen F. Stark has been given a temporary, part-time appointment as Instructor of Librarianship effective from November 30, 1981 through April 15, 1982.

#### Administrative Exempt appointment

The appointment of Linda L. Peck, as Coordinator, Office of Cooperative Education and Internships, was reported to the Board as effective December 1, 1981 through August 31, 1982.

#### Faculty resignation

The resignation of Stephen Worsley from his position as Associate Professor of Business Administration effective at the end of Summer Session, 1982 was reported to the Board.

#### Termination of Adjunct appointments

The following terminations of adjunct appointments were reported to the Board, effective fifteen days from the date of notification:

Warren E. Beecroft, Adjunct Lecturer of Education  
 Bannie L. Bowman, Adjunct Lecturer of Education  
 Violet C. Brooks, Adjunct Lecturer of Education  
 Neil R. Cays, Adjunct Lecturer of Education  
 Dennis A. Duncan, Adjunct Lecturer of Education  
 Tillie D. Gerber, Adjunct Lecturer of Education  
 Margie J. Herron, Adjunct Lecturer of Education  
 Mervin L. Johnson, Adjunct Lecturer of Education  
 Ronald D. Jorgenson, Adjunct Associate Professor of Education  
 Jacqueline M. Klahn, Adjunct Lecturer of Education  
 Susan J. Lerner, Adjunct Lecturer of Education  
 Donald J. Murray, Adjunct Lecturer of Education  
 Mary Jean Potter, Adjunct Lecturer of Education  
 Barbara Ann Scott, Adjunct Lecturer of Education  
 Daniel S. Smolen, Adjunct Lecturer of Education  
 Zakiya M. Stewart, Adjunct Lecturer of Education  
 Stillman W. Wood, Adjunct Lecturer of Education

#### Legislative report

Dr. Jerry Jones, Special Assistant to the President, reported on the activities of the legislature during the special session relating to budget adjustments discussed, particularly those relating to higher education. He reviewed the sequence of events from the original 10.1% mandated cut to the closing of the special session during which the amount of reduction for Central Washington University was reported to be 6.3%.

Dr. Jones related the complex methodology applied by those committees of the legislature working on deriving a workable budget plan for the state in order to meet its financial obligations, and reiterated that many of the same issues will again be raised during the regular session due to begin January 11, 1982. As of the time of the report, it was anticipated that the state was still facing a \$250 million shortfall.

On behalf of Central Washington University, Dr. Jones thanked all those who had spoken out in support of the University and its programs and said that several legislators mentioned to him the communications received from concerned citizens and the impact such contact had.

Chairman Munro thanked Dr. Jones for his report.

#### COMMUNICATIONS

No communications had been received for review at this meeting.

#### OLD BUSINESS

There were no items pending for consideration from previous meetings.

#### NEW BUSINESS

##### Budget adjustment

President Garrity told the Board that the budget adjustment required of Central Washington University is closer to 6.6% rather than 6.3% as mentioned in the legislative report due to some salary and benefit amounts not taken into consideration when the latter figure was quoted by the legislature.

After due deliberations and input from various campus groups, the central budget developers derived the reduction plan distributed to the Board as recommended by the administration. The criteria for reduction was set forth as: mission; program impact; workload (current and projected demands); discretion availability (external controls, mandates, basic requirements); function analysis (alternative organization, reduction, elimination); investment; stability in future; priorities for future; opportunities available elsewhere; program interdependence; future budget consequences; consequences for people.

The President stated that Central Washington University has an obligation to serve students and provide service to the citizens of the state of Washington, the United States, and the world. All of these factors were considered as the final recommendations were decided upon.

The immediate problem to be addressed is the modification of the budget previously passed by the Board for the first year of the biennium. The budget adjustment for the second year of the biennium will be brought before the Board in the spring. The administration is recommending a 4.7% cut the first year and an 8.1% cut the second year because we are already six months into the first year of the biennium and therefore cannot realistically split the reduction 50/50 for each year. This would mean that of the total \$3,600,000.00, the first-year reduction will be \$1,311,000.00 and the second year \$2,273,000.00.

Following is a list of the proposed applications of the designated budget reductions:

Program	1982 cut percentage of 1982 base	1983 cut percentage of 1982 base
Instruction	1.8%	5.5%
Research	13.4	37.1
Public Service	58.7	58.7
Primary Support	2.9	24.0
Library Services	7.0	6.3
Student Services	7.3	10.8
Institutional Support	6.2	9.5
Physical Plant	9.8	8.7

President Garrity pointed out that the recommended magnitude of adjustment to this year's budget would have an impact in terms of the University's ability to present programs and do things because of an absence of personnel. Since our budget is approximately 80% personnel dollars, the mandated cuts would translate to 43 FTE positions lost. None of these positions are presently filled, but they will be lost along with the dollars allocated to them. Of these positions, 10 are teaching faculty, two library faculty, one in administration, and 29 civil service positions (20.5 in the business affairs area, 5.5 in instructional areas, and three in student services).

The President also advised the Board of an anticipated further mandate from the Governor on position control and said he would keep them apprised of developments. It will be the intent of the administration to share whatever action the Board takes at this meeting within the University and then to seek input in developing the proposals to bring to the Board for action regarding the second-year reductions. At the present time it would appear necessary for the Board to set a date for a special meeting after the beginning of the legislative session in January.

#### EXECUTIVE SESSION

The Chairman called an executive session of the Board to discuss the personnel matters related to the budget reductions at approximately 8:15 p.m.

#### RECONVENED

The Board reconvened at approximately 9:20 p.m.

Mrs. Clifton asked President Garrity if the impact of the 13% cut in the area of research would be so severe as to restrict the hiring of students and graduate assistants. The President responded that there would probably be some restriction as a result of the reductions because it will not be possible to realize the amount of grant monies as these activities have been connected with. The grants have provided a substantial amount of money for student employment and research in the past, but that potential has been greatly reduced.

Mr. Munro stated that he is delighted with the cooperation displayed by all parties involved with this difficult matter. It is a great example of what can be done when people work together in the face of adversity, and the staff is to be commended.

As previously stated, the Board acts on the budget annually, so the budget adjustment to be considered at the present time is that concerned with 1981-2.

MOTION NO. 5520: Mr. Hogan moved that the Board of Trustees adopt the proposed revisions to the 1981-1982 portion of the biennial budget base as presented by the administration. Seconded by Mr. Galbraith and passed.

At this point in the proceedings, President Garrity introduced W. Phillips Rockefeller, Assistant for Higher Education in the Governor's office, who was on campus representing the Governor at a conference. Mr. Rockefeller personally greeted each member of the Board and was, in turn, thanked by Chairman Munro for coming to our Board meeting. Mr. Rockefeller stated that he welcomed the opportunity to be informed and took note of the comments that Central Washington University had been treated inequitably in the budget reductions.

#### Faculty retirement

MOTION NO. 5521: Mr. Hogan moved, seconded by Mrs. Clifton that G. Russell Ross, Professor of Music, have his request for retirement approved, effective at the end of Summer Session, 1982, and that he be granted the title of Emeritus Professor of Music. The motion carried.

Dr. Burton Williams, Dean, College of Letters, Arts, and Sciences, advised the Board that he would like to present a summary of the accomplishments and contributions of Dr. Ross relating to his career in higher education at the next meeting, to which the Board agreed.

#### Professional leaves

MOTION NO. 5522: Mr. Hogan moved, seconded by Mrs. Clifton to approve the recommendations of the Professional Leave Committee and the administration to grant professional leaves during the academic year, 1982-83, for the periods indicated subject to all provisions listed in the Faculty Code or in the "Professional Leave Bill" of 1977 to the following faculty members:

1. James G. Green, Professor of Psychology, three quarters
2. James G. Nylander, Professor of Physical Education, three quarters
3. Kenneth A. Hammond, Professor of Geography, three quarters
4. Gary W. Heesacker, Associate Professor of Accounting, three quarters
5. Robert C. Mitchell, Professor of Physics, three quarters
6. James M. Alexander, Professor of Anthropology, three quarters
7. Franklin D. Carlson, Professor of Education, three quarters
8. Donald J. Cocheba, Professor of Economics, three quarters
9. Henry J. Eickhoff, Professor of Music, two quarters (winter & spring)
10. Conrad H. Potter, Professor of Education, three quarters
11. Robert Yee, Professor of Political Science, two quarters  
(winter and spring)
12. William W. Barker, Professor of Biology, three quarters

Motion carried.

Reappointment of faculty in second or more probationary year

MOTION NO. 5523: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Second Probationary Year to Third Probationary Year

Harvey Bleacher, Associate Professor of Education  
 James R. Brown, Assistant Professor of Political Science  
 David L. Gee, Assistant Professor of Foods and Nutrition  
 James R. Hinthorne, Associate Professor of Geology  
 John J. Lasik, Assistant Professor of Business Administration  
 John O. Moore, Assistant Professor of Accounting  
 Janet M. Reinhardtson, Assistant Professor of Special Education  
 Lawrence A. Wald, Assistant Professor of Education  
 Timothy W. Young, Assistant Professor of Education

The motion carried.

MOTION NO. 5524: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Third Probationary Year to Fourth Probationary Year

Steven M. Cato, Assistant Professor of Psychology  
 Richard L. Franzen, Associate Professor of Speech Pathology  
 and Audiology  
 Katharine M. Hartzell, Assistant Professor of Drama  
 Michael L. Henniger, Assistant Professor of Early Childhood  
 Education  
 Elizabeth M. Nesselroad, Assistant Professor of Education



James C. Peterson, Assistant Professor of Ethnic Studies  
 Eric S. Roth, Assistant Professor of Music  
 Peter L. Stark, Instructor of Librarianship  
 Russell L. Stubbles, Assistant Professor of Leisure Services  
 Eric L. Thurston, Assistant Professor of Accounting  
 Donna Jo Vandagriff, Assistant Professor of Education

The motion carried.

MOTION NO. 5525: Mr. Hogan moved, seconded by Mr. Galbraith, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Fourth Probationary Year to Fifth Probationary Year

Jeffrey R. Cox, Assistant Professor of Music  
 Paul R. Emmons, Assistant Professor of Librarianship  
 Edward S. Esbeck, Associate Professor of Business Administration  
 Sidney L. Nesselroad, Assistant Professor of Music  
 Willa Dene Powell, Assistant Professor of Home Economics Education  
 Timothy P. Strong, Assistant Professor of Music  
 Patsy L. Whitmer, Assistant Professor of Food Science and Nutrition

The motion carried.

MOTION NO. 5526: Mrs. Clifton moved, seconded by Mr. Hogan, that the board adopt the recommendation that the following faculty members be reappointed for the 1982-1983 academic year with no assurance of tenure:

Fifth Probationary Year to Sixth Probationary Year

Maria E. DeRungs, Assistant Professor of Music  
 Ann A. Donovan, Assistant Professor of Librarianship  
 Karen N. Jenison, Assistant Professor of Physical Education  
 Hugh M. Spall, Associate Professor of Economics  
 William H. Turnquist, Assistant Professor of Business Administration

The motion carried.

North campus landscape/security lighting project

The project was for the site development of the area north of the Town Ditch, south of 14th Avenue and between "D" Street and Walnut Street.

MOTION NO. 5527: Mr. Galbraith moved, seconded by Mr. Hogan, to accept as complete the work on State Contract #80-127, North Campus Landscape/Security Lighting project from the contractor, Sunrise Gardens of Bellingham. The motion carried.



Consideration of easement to State of Washington, Department of Natural Resources

Mr. Courtney Jones presented to the Board a report on the status of the purchase of certain parcels of land from the Milwaukee Railroad, stating that on November 30, 1981, the purchase closed in escrow and we now have title to the approximate 10.3 acres involved.

In addition, the University received title to the three railroad bridges that were within the right of way. It would be the intention of the University, if the Board agrees, to have the three bridges removed. The DNR representative suggests that 1) if a utility corridor were constructed, the lines would be buried, and, 2) in the case of a trail, it would be placed at grade level. Mr. Jones indicated the University had been in communication with the city of Ellensburg regarding the bridges and would coordinate with them as we proceed. The Board agreed with the intent to proceed with removal of the three bridges.

The University had been contacted by a representative of the State of Washington, Department of Natural Resources, offering reimbursement of our purchase price in return for an easement "of indeterminate course and width, over, under and across the CWU campus, not to exceed 10.3 acres in total area, to allow for a utility corridor and/or construction of a recreational trail, for use as may be required by the Washington State Legislature, along the course of the former Milwaukee Railroad track line, or along an equivalent alternate route." . . .

In response to questions as to what limitations the easement would place on the University, Mr. Jones responded that if the Board granted the proposed easement, the University could not place a building on the right of way.

In the ensuing discussion, concerns were expressed by the Board members regarding relinquishing of the University's rights to the control of what has to this time been a barrier between our north and south portions of campus. Mr. Jones was asked to inform the Department of Natural Resources that the Board did not take action to grant the easement.

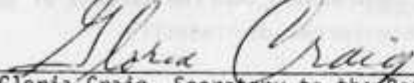
NEXT MEETING

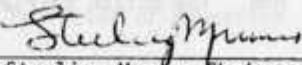
The Board agreed to establish January 22, 1982 at 7 P.M. as the special meeting date with the primary item of business being discussion of the budget.

The next regular meeting of the Board of Trustees is scheduled for February 5, 1982 at 7 P.M.

ADJOURNMENT

The meeting was adjourned at approximately 10:15 P.M.

  
Gloria Craig, Secretary to the Board of  
Trustees, Central Washington University

  
Sterling Munro, Chairman of the  
Board of Trustees, Central Washington  
University