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1982 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
APRIL 16, 1982

7:00 P.M.

The special meeting of the Board of Trustees was called to order by Chairman Sterling Munro at approximately 7:04 P.M. in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Robert A. Case, II
Mrs. Linda Clifton
Mr. James S. Hogan
Mr. Sterling Munro, Chairman

Absent

Mr. Thomas Galbraith

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

The minutes of the special meeting of February 19, 1982 were approved as submitted.

CHANGES TO THE AGENDA

There were no changes to the agenda distributed.

REPORTS

Status of Reserves and Budget Changes, March 31, 1982

Courtney Jones presented the status of reserves and budget changes report through March 31, 1982. In response to a question from Mrs. Clifton as to the figure presented as an estimated shortfall in Financial Aid Administration allowance, President Garrity told the Board that Central is now realizing a deficit in the administrative allowance in the financial aid department as predicted in an earlier meeting, and that this report reflects a transaction to fill that gap. This situation is representative of what is happening in the wake of higher education budget cuts.

Auditor's report and financial statements for housing and food services - June 30, 1981

There were no questions or comments concerning this report.

Auditor's report and financial statements for Associated Students - June 30, 1981

There were no questions or comments concerning this report.

Affirmative Action Status Report

President Garrity stated that the Affirmative Action Status Report represents the best data available in response to the Board's request for a status report. He explained that the earliest data collected on campus was in 1975. However, the information was presented in such a way that it could not be verified. Therefore, this report starts with 1979 and contains reliable data. Statistics concerning minorities and the handicapped were not included in the report for lack of comparative data.

Because the report indicates little activity, Mr. Hogan addressed the question of whether or not Central is doing something supportive concerning equal employment opportunity and affirmative action to Gale LeCompte, Director of Affirmative Action. Ms. LeCompte agreed that no great change is indicated, but that Central has been doing what it could to get females and minorities into nontraditional roles such as trades and skilled crafts (electrical, carpentry, etc.).

Mr. Hogan further questioned the outcome if Central were audited by the federal government. Ms. LeCompte stated that while CWU's recent budget cuts had an adverse effect on females, she didn't believe the University was in danger of losing funds.

Mrs. Clifton pointed out that in 1977 this Board adopted a policy of Affirmative Action and stated that she hoped that the Board is still in strong support of that policy, not only in times of prosperity, but in times of adversity. Mrs. Clifton said she would like to see Central improve because in looking at the statistics, we are not showing results. She asked that the Board take a look at the affirmative action effort to see if it is going forward with sufficient support.

Chairman Munro said that affirmative action became a matter of renewed concern at this time because the necessity of making some cuts has further exacerbated the problem. It is harder to accomplish results because of the requirements imposed by seniority in the civil service area, tenure in the faculty area, etc. Mr. Munro stated that we don't know the answer to improving our efforts statistically, but we want to renew the interest and emphasize the importance of our obligation in this regard. In the areas where we have discretion, we will try to make a renewal of our determination to implement affirmative action goals.

Faculty assignments

The following assignments of faculty were reported to the Board:

Robert M. Benton, Professor of English, reassigned as Coordinator of the CWU Extended Degree Center at Edmonds Community College, effective January 4, 1982 through June 30, 1982.

William F. Lacey, Associate Professor of Education, currently assigned as Coordinator of the Yakima Program, is returning to a full-time assignment in the Department of Education, on campus, per his request.

Relative to Central's off-campus offerings, Mrs. Clifton reported that she had been invited into a classroom at the Edmonds program site and was very impressed with the quality and alertness of the students, the questions they asked and the rapport with the instructors. She was also pleased with what the students had to say about what Central Washington University was providing.

Department Chairman appointment

The following appointment of a department chairman was reported to the Board:

Joel M. Andress, Associate Professor of Geography, appointed Acting Chairperson of the Department of Geography and Land Studies for Spring Quarter, 1982, only (appointment subject to provisions of the Faculty Code, Section 3.03).

Faculty part-time/temporary appointments

The following part-time/temporary appointments were reported to the Board:

A. Bert Christianson, Acting Professor of Music, effective part-time spring quarter, 1982, only

Lori B. Clark, Assistant Coach, effective for the 1982-83 academic year only

Michael L. Dunbar, Assistant Coach, effective for the 1982-83 academic year only

Robert S. Fuchs, Instructor of Flight Technology, effective for the 1982-83 academic year only

B. Joan Green, Instructor in Home Economics, three-quarter time appointment, spring quarter, 1982, only

Sherry C. Hemphill, Acting Instructor of Business Education, part-time appointment, spring quarter, 1982, only

Helen Darlene Hendrickson, Acting Instructor of Sociology, part-time appointment, spring quarter, 1982, only

Mary C. James, Acting Instructor of English, part-time appointment, spring quarter, 1982, only

A. Ann Lovell, Coordinator, Fort Steilacoom Leisure Services Program, effective for spring quarter, 1982, only

Carol J. Moisan, Acting Instructor in Textiles Art, part-time appointment, spring quarter, 1982, only

Mark E. Nedrow, Acting Instructor of Flight Technology, part-time appointment, spring quarter, 1982, only

Joseph E. Powell, Acting Instructor of English, part-time appointment, spring quarter, 1982, only

Scott A. Ricardo, Assistant Coach, effective for the 1982-83 academic year only

Wanda R. Robinson, Acting Instructor of Business Education, part-time appointment, spring quarter, 1982, only

Dale V. Samuelson, Instructor of Flight Technology, effective for the 1982-83 academic year only

David N. Shorr, Assistant Professor of Early Childhood Education, effective for the 1982-83 academic year only

Donald E. Woods, Acting Instructor of Flight Technology, part-time appointment, spring quarter, 1982, only

Nancy L. Verkist, Acting Assistant Instructor of Business Education and Administrative Management, part-time appointment for spring quarter, 1982, only

Reassignment of Placement Revenue

Dr. Donald E. Guy, Dean of Students, reported that the Budget Committee had concurred in the proposal to reassign revenue generated by fees collected from graduates for placement services. The action would aid the people to get the services the fee promises. In the past, the fees have been simply treated within the general budget of the University which creates certain disadvantages for that service. This action would help assure that our services do not suffer any more than necessary. President Garrity explained that this item will come before the Board when it considers the budget construction and is being reported at this time to allow questions and discussion before the presentation of the budget.

There were no questions from the Board.

Washington Student Lobby

Dean Donald Guy briefed the Board on the Washington Student Lobby which is a proposal among the students of the 4-year institutions in Washington to voluntarily assess themselves a fee to be used to finance a five-member professional

staff in Olympia working with a board of students from each participating college or university to aid in providing credible information and regular legislator/student contact.

Dr. Guy introduced the members of the Central Washington University Associated Students' Board of Directors in attendance: Bev Sager, Steve Richardson, Jack Day and Jay Hileman, Chairman. Chairman Hileman proceeded to give further details of the Washington Student Lobby to the Board of Trustees. He stated that the ASC believes it is necessary and important for students to have accurate information directly from Olympia as to what is happening on a regular basis, and that the students have the right to be involved in political processes that influence them so greatly. This is especially true in view of the budget cuts and tuition hikes.

The mechanics of collection of the fee are not completely worked out. To date, 2,500 student signatures have been collected at Central with the goal being 50%.

In response to Chairman Munro's question if approval was needed for this proposal to continue, President Garrity explained that Jay Hileman and his colleagues have been in continuing discussion with Dean Guy since the beginning of the Washington Student Lobby and therefore the administration has been informed. No action is required of the Board of Trustees. The President went on to say that it is too bad that students have to raise money to have themselves represented in political processes and that it was stressed by the administration from the beginning that it must be absolutely understood by all parties that this would be a voluntary donation for the purposes specified by the Washington Student Lobby. Everyone must understand that whatever the mechanics of collection, the money is given in a totally voluntary way and that the University is not collecting money through the Board of Directors for lobbying activities.

Chairman Munro extended the Board's best wishes for good luck to the Board of Directors.

Report regarding budget

President Garrity prefaced his budget report with the statement that the information presented is the prognosis as to what Central may be facing as of the time of this meeting. Framing his remarks in the context of "best case" and "worst case," Dr. Garrity estimated the latest budget reductions to range from a low of \$350,000 to a high in excess of \$1,000,000. Added to this will be anticipated astronomical increases in utilities costs for the next year. As soon as the final figures are known, the Board will be informed.

Report of Study Committee on Faculty Layoff

Rosco Tolman, Chairman, Faculty Senate, told the Board of the Senate's activities concerning the request for review of portions of the Faculty Code, specifically as it relates to programmatic subdivision of departments. As requested, the Chairman of the Faculty Senate Code Committee convened the members who have drafted a preliminary recommendation to be presented at a hearing to which all members of the faculty will be invited. The final recommendation will be brought to the President, Vice President for Academic Affairs, and to the

Board. While this procedure may seem slow, Dr. Tolman requested that the recommendations be allowed to proceed through the usual channels unless the budget reductions turn out to be "worst case" calling for more drastic action.

Dr. Larry Lawrence, Professor of English and Chairman of the Faculty Senate Code Committee, reported on the proceedings of the Code Committee saying that the members recognize there are subdivisions in many departments which may be essential for the continuity of the University. The hearing date for the Committee's recommendation will probably be set for sometime around April 30 and, optimistically, the recommendations sent to the Senate Chairman within a week.

President Garrity also requested of the Board that they let the process of review and recommendation continue as he believes the Committee is being very responsive to the situation, and the Board will then have all points of view.

Chairman Munro expressed the hope that ensuing actions required of the Board will be accomplished through a policy which has evolved through our collegial process. It is expected that the group will achieve an agreement the Board can support and implement regardless of the circumstances or the time frame.

Resignation

President Garrity reported that the resignation of E. Gordon Leavitt, Associate Professor of Music, has been accepted by Burton J. Williams, Dean, College of Letters, Arts and Sciences, effective June 30, 1982.

COMMUNICATIONS

There were no communications for the Board to consider at this meeting.

OLD BUSINESS

No business was pending from previous meetings.

NEW BUSINESS

Proposal to transfer retirement credits from TIAA/CREF (Teacher's Insurance Annuity Association/College Retirement Equities Fund) to Washington State Teachers Retirement System

Courtney Jones, Vice President for Business and Financial Affairs, related to the Board the chronology of events leading to the request for transfer by certain individuals from one retirement system to the other and answered questions regarding methodology for the transfer of funds and releases required. Mr. Jones reported that the Director of Retirement Systems has agreed to allow the transfers requested thereby indicating acceptance of any liability. Each individual's request will be presented to the Board for action as it is received by the administration.

MOTION NO. 5552: Mr. Case moved, seconded by Mrs. Clifton that the University approve the request of each of the following individuals, Alan R. Bergstrom, Donald Brown, Robert K. Carlton, Colin D. Condit, Dennis L. Martinen, Robert Myers, Sr., Tom Parry, E. Frank Price, Howard B. Scott, Harry Sutherland, and Azella Taylor, to transfer his or her membership in the CWU Retirement System

to the Washington State Teachers' Retirement System (WSTRS): PROVIDED, that theWSTRS permit the return to active membership and the restoration of service credit in that system; that the Teachers Insurance and Annuity Association and College Retirement Equities Fund (TIAA/CREF) cancel and rescind the annuity contract(s) issued under the CWU Retirement System and release the accrued retirement funds; and that the individual requesting the transfer relinquish any right to any refund of the amounts in the contract(s) attributable to employer contributions (which includes any earnings related thereto) and to all claims to retirement benefits, including the supplemental retirement benefit, under the CWU Retirement System, and that he or she execute a release of liability in the form hereby approved (copy available in the Benefits office); FURTHER, that the Vice President for Business & Financial Affairs be authorized to execute, for and on behalf of the University, each individual's "Request for Cancellation, Rescission and Release" to TIAA/CREF in the form hereby approved (copy available in the Benefits office). Motion carried.

Dedication of Certain Real Property to City of Ellensburg

MOTION NO. 5553: Mrs. Clifton moved that certain parcels of real property owned by Central Washington University, and located at and near the junction of the former Milwaukee railroad right-of-way with Euclid Way, and including the steel bridge, concrete piers, and the abutments at the northwestern side of Euclid Way, and as illustrated on the map marked Exhibit "A," (on file in the President's office) are authorized for transfer to the City of Ellensburg without charge as follows:

- (1) Parcel "Z." (Euclid Way street across the width of the former railroad right-of-way.) For fee simple title transfer from CWU to the City INCLUDING the steel deck and girder bridge appurtenant thereto.
- (2) Parcel "X." (A 0.09 acre segment of the former railroad right-of-way adjacent to Parcel "Z" and containing the northwestern bridge abutments.) For fee simple title transfer from CWU to the City SUBJECT TO the reversionary clause shown below in paragraph (4).
- (3) Parcel "Y." (A 0.16 acre portion of the CWU campus.) For granting of an easement from CWU to the City specifying use for the sole purpose of providing legal and usable ingress and egress from the bridge to the public street SUBJECT TO the reversionary clause shown below in paragraph (4).
- (4) Actions authorized per paragraphs (2) and (3) above shall be SUBJECT TO inclusion of a restriction applicable to the dedication of Parcel (X) and the granting of an easement for Parcel "Y" to read as follows:

"If the bridge transversing Euclid Way adjacent hereto is wholly or partially removed, or, once having been officially designated as a public thoroughfare said bridge is in any manner allowed to become unusable as such, or is precluded from such use by operation of law, the property herein described shall be immediately reconveyed by the City of Ellensburg, its successors or assigns, without charge to the state of Washington, Central Washington University, its successors or assigns, and further, and prior to such reconveyance, the City of Ellensburg, its successors or assigns, shall, at its expense, excavate and remove from the property reconveyed any and all of the concrete piers, abutments, structural steel or other improvements then existing thereon."

The motion was seconded by Mr. Case, and passed.

Acceptance of contract with Belsaas and Smith as complete re: remodel of Sue Lombard Annex

MOTION NO. 5554: Mr. Case moved, seconded by Mrs. Clifton, that the Board accept as complete the remodeling of Sue Lombard Annex, under contract with Belsaas & Smith, General Contractors, Ellensburg, Washington. Motion carried.

Handicap Toilet Modifications

MOTION NO. 5555: Mr. Case moved, seconded by Mr. Hogan, that the Board accept as complete the remodeling by Stevens & Sons Construction Co., Yakima, WA of 22 toilet rooms in Dean Science Hall, the Instructional Building, the Language and Literature Building, Hertz Hall, Black Hall and Nicholson Pavilion. Motion carried.

This project was a part of CWU's compliance with Section 504 of the Rehabilitation Act of 1973.

Acceptance of emergency boiler repair from Cole Industrial

MOTION NO. 5556: Mr. Hogan moved, seconded by Mr. Case, that the Board accept the construction work performed by Cole Industrial, Lynnwood, WA as complete for emergency boiler repair in the new boiler house, for the total contracted amount of \$35,000 plus Washington State Sales Tax. Motion carried.

Approval of the establishment of a VISA/Mastercharge account for rental fees at the Tent 'N Tube Shop

MOTION NO. 5557: Mr. Hogan moved, seconded by Mrs. Clifton, that a VISA/Master Charge account be established for rental fees at the Tent 'N Tube shop in the Samuelson Union Building. Motion passed.

Acceptance of the McConnell Hall remodel project as complete from Gilbert Moen Construction Company, Yakima, WA

MOTION NO. 5558: Mr. Hogan moved, seconded by Mr. Case, that the Board accept the construction work for the McConnell Hall Remodeling project as built by the Gilbert H. Moen Construction Company, Yakima, WA for the remodel but not including the amended A/E contract for auditorium work. Motion carried.

Funding modification to the Electric Looping/Electric Loop Feeder Project approved by the Board at its meeting of June 19, 1981 (Motion #5457)

Mr. William Ross, Director, Facilities Planning and Construction, explained to the Board the reasons for the request of funding modification. Ascertaining that such modification would serve the best interest of CWU, the Board considered the item for action.

MOTION NO. 5559: Mr. Case moved, seconded by Mr. Hogan, that \$10,000 be transferred from another minor capital project into the Electric Looping/Electrical Loop Feeder project to increase the allowable funds sufficiently to allow building the complete project as designed and bid. Motion carried.

Housing and Food Service Projections, 1982-83

Wendell Hill, Director of Auxiliary Services, presented the Board with the housing and food service projections of rates for 1982-83 and requested approval of an approximate 10% increase over 1981-82 rates. Mr. Hill told the Board of the increases expected in utilities and the impact such increases will have on operating costs.

MOTION NO. 5560: Mr. Hogan moved, seconded by Mrs. Clifton, that the Board of Trustees accept the projections of Auxiliary Services as presented and approved the Housing and Food Service rates for 1982-83 as submitted. Motion carried.

Mr. Case expressed his opinion that we at Central are very fortunate to have Wendell Hill as Director of Auxiliary Services and thanked him publicly for his services. The other members of the Board in attendance concurred in this expression of appreciation.

Rescission of professional leave

MOTION NO. 5561: Mr. Hogan moved, seconded by Mrs. Clifton, that the professional leave granted for the 1982-83 academic year for William W. Barker, Professor of Biology be rescinded as requested. Motion carried.

Approval of professional leave

MOTION NO. 5562: Mrs. Clifton moved, seconded by Mr. Hogan, that Constance H. W. Speth, Associate Professor of Art, be granted professional leave for the 1982-83 academic year (subject to all provisions listed in the Faculty Code or in the "Professional Leave Bill" of 1977). Motion carried.

Faculty appointment

MOTION NO. 5563: Mr. Hogan moved, seconded by Mrs. Clifton, that Philip M. Backlund be appointed Assistant Professor of Communication, effective for the 1982-83 academic year. Motion carried.

Summer Session Fees

President Garrity apprised the Board of the actions of the Legislature relating to tuition increases scheduled to come into effect in the summer of 1982, but stated that the Governor had not yet signed the bill.

MOTION NO. 5564: Mrs. Clifton moved that Central Washington University adopt the proposed increase in tuition effective summer session, 1982 to a total of \$31 per credit for undergraduate and \$44 per credit for graduate classes with the proviso that if the Governor does not sign HB 784, the graduate fee will be \$36 per credit rather than \$44. Motion seconded by Mr. Hogan and passed by the Board.

Academic Plan

President Garrity reviewed with the Board the Academic Plan previously submitted and the proposed modifications (copies of the Plan and modifications are on file in the President's office). The Academic Plan has been formulated by the faculty, faculty senate, and administration and will be the basis of Central's response to the Council for Postsecondary Education's requirement for us to submit our plan as a University.

MOTION NO. 5565: Mr. Case moved, seconded by Mrs. Clifton that the Board adopt the Academic Plan with modifications as submitted by the Administration. Motion passed unanimously.

EXECUTIVE SESSION

The Chairman called an executive session of the Board to discuss a personnel matter at approximately 10:38 P.M.

RECONVENED

The Board reconvened at approximately 10:50 P.M.

Termination of appointment - abandonment of position

MOTION NO. 5566: Mr. Hogan moved, seconded by Mrs. Clifton, that Richard G. Johnson be terminated from his position as Assistant Professor of English at Central Washington University, for abandonment of position. Motion carried.

Appointment of Board representatives to the Budget Committee

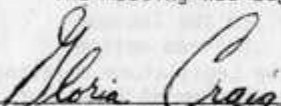
Chairman Munro appointed Mr. Case and Mrs. Clifton as representatives of the Board of Trustees to meet with the Budget Committee as necessary.

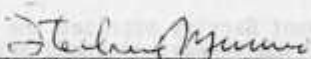
NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees will be June 18, 1982 in Room 143 of Bouillon Hall at 7:00 P.M.

ADJOURNMENT

The meeting was adjourned at approximately 10:53 P.M.


Secretary to the Board of Trustees
Central Washington University


Chairman, Board of Trustees
Central Washington University