11-19-1982

1982 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

Dean Parker
Employee Council

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL

NOVEMBER 19, 1982
7:00 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Sterling Munro at approximately 7:07 P.M. in the Board of Trustees' Room, Bouillon Hall 143, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present	Absent
Mr. Robert A. Case, II	Mr. Thomas Galbraith
Mrs. Linda J. Clifton (whose arrival was delayed until 7:15 by conditions on Snoqualmie Pass)	
Mr. James S. Hogan, Vice-Chairman	
Mr. Sterling Munro, Chairman	

Others

Dr. Donald L. Garrity, President
Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

The minutes of the regular meeting of the Board of Trustees held September 24, 1982 were approved as submitted.

CHANGES TO THE AGENDA

As requested by the President, Chairman Munro agreed to the following changes in Section VII- New Business of the agenda:

Item F - Faculty Reappointments Second Year or More to be considered preceding Item P in an Executive Session

Item S - Asbestos Removal to be considered immediately after Item O

REPORTS

Status of Reserves and Budget Changes November 5, 1982

The Status of Reserves and Budget Changes Report was presented to the Board by Courtney Jones, Vice President for Business & Financial Affairs. There were no questions from the Board.

Report of Capital Projects Under $100,000

Mr. Jones reported to the Board the status of minor capital projects under $100,000 including Hertz Hall Carpet, Handicap Entries, and the maintenance mechanical systems and controls in Holmes Dining Hall.

Business Affairs Administrative Exempt Resignation

The resignation of the University Store (Bookstore) Manager, Ray Naas, was reported to the Board as effective October 29, 1982.

Report of Faculty Resignations

The following faculty resignations were reported to the Board:

Maria E. DeRungs, Assistant Professor of Music, resignation effective at the end of the 1982-83 academic year

Katharine M. Hartzell, Assistant Professor of Drama, effective at the end of the 1982-83 academic year

Council for Postsecondary Education Six-Year Plan

President Garrity reported on the draft plan submitted to the institutions by the Council for Postsecondary Education stating that the draft was to be considered for comment, and hearings on the plan have been held as published. Central Washington University has appeared at three hearings officially and had testimony at Vancouver where Deans Applegate and Williams spoke on behalf of the University. In the Tri-Cities, Central was represented by Drs. Comstock and Harrington.

The Board and members of the administration discussed several points of the draft plan and reviewed the elements with which Central was in agreement and those to which Central is opposed. Unfortunately, the documents were not distributed in time for the institution to take a formal stand or give a definitive response, and the testimony at the hearings has been indicated to be that of the administration, not the Board, faculty, nor students.

Report on the installation of works of art in McConnell Auditorium

Courtney Jones reported that the first art acquisitions by Central under the requirement that all state agencies expend for works of art one-half of one percent of the capital cost of all permanent building projects (RCW 43.17.200) have been installed in McConnell Hall. He told the Board the names of some of the artists (including Cynthia Bennett of CWU) whose works were chosen with the cooperation of the Washington State Arts Commission, and the location of the articles in McConnell.

Department Chair Appointments subject to provisions of the Faculty Code, Section 3.03

The following appointments of Department Chairs were reported, subject to the provisions of the Faculty Code, Section 3.03:

James R. Brown, Jr., Assistant Professor of Political Science, appointed Chairperson of the Department of Political Science effective for the period January 1, 1983, to August 31, 1984

M. Nancy Lester, Associate Professor of Spanish, appointed Acting Chairperson of the Department of Foreign Languages for Winter Quarter, 1983

Change in Assignment

It was reported to the Board that Rosco N. Tolman, Professor of Spanish, has been assigned to teach in Morelia, Mexico, Winter Quarter, 1983 (CECEMMAC Mexico Program). (CECEMMAC=Centro de Conocimientos Experienciales Multiculturales Mexicanos, A.C.)

Temporary Appointments

The following temporary appointments were reported to the Board:

Herbert A. Bird, Emeritus Professor of Music, part-time fall quarter, 1982, only

A. Bert Christianson, Emeritus Professor of Music, part-time fall quarter, 1982, only

J. Wesley Crum, Emeritus Professor of Education, part-time fall quarter, 1982, only

Fabiola Cuevas-Javor, Director, College Assistance Migrant Program, effective September 20, 1982, through August 20, 1983, only

Vera M. Dudley, Acting Instructor of Business Education, part-time fall quarter, 1982, only

Karen L. Gookin, Instructor of Music, part-time winter quarter, 1983, only

David A. Lundy, Physician Coordinator of the Paramedic Program, part-time for the 1982-83 academic year

Mary F. Minor, Acting Instructor of Business Education, part-time fall quarter, 1982, only

Robert C. Munson, Acting Instructor of Education, part-time, fall quarter, 1982, only

E. Frank Price, Acting Instructor of Education, part-time fall quarter, 1982, only

Margaret E. Ratcliff, Instructor in Paramedic Program, part-time fall quarter, 1982, only

William N. Ross, Acting Instructor of Technology and Industrial Education, part-time fall quarter, 1982, only

Christie Brown-Satnik, Director of Orchesis, effective for the 1982-83 academic year only

Gregory C. Cleveland, Project Archeologist, temporary appointment effective from October 1, 1982, through March 31, 1983 (non-faculty, non-tenure track position funded under a federal contract with the U.S. Army Corps of Engineers, Belvedere Testing Project)

COMMUNICATIONS

No communications had been received for acknowledgement at this meeting.

OLD BUSINESS

There was no old business pending.

NEW BUSINESS

Distinguished Civil Servant recommendations

Dr. Frank Schneider, Dean of Library Services, presented the recommendation which had been endorsed by the Administration for the recognition of Margaret A. Irish, Library Specialist I as a Distinguished Civil Servant effective upon her retirement, August 31, 1982.

MOTION NO. 5632: It was moved by Mr. Case, second by Mr. Hogan, that the status of Distinguished Civil Servant be awarded to Margaret A. Irish, effective upon her retirment, August 31, 1982. Motion carried.

Mr. Courtney S. Jones, Vice President for Business & Financial Affairs, related to the Board the contributions of Clarence Jorgensen, Maintenance Custodian Supervisor in the Housing Maintenance Department, during his 17 years of service to the University and recommended him for Distinguished Civil Servant status.

MOTION NO. 5633: Mr. Hogan moved, seconded by Mr. Case, that Clarence Jorgensen, Maintenance Custodian Supervisor in the Housing Maintenance Department, be granted the status of Distinguished Civil Servant effective on his retirement, November 30, 1982. Motion carried.

Limited Contracting Authority for the Director of Continuing Education and Summer Session

MOTION NO. 5634: Mrs. Clifton moved, seconded by Mr. Hogan, that Resolution No. 80-7, adopted November 14, 1980, and as amended September 11, 1981, is hereby amended as follows: In that section of the resolution entitled "For selected contracting and purchasing activities as set forth below:" the paragraph delegating contracting, purchasing and leasing authority to the Assistant Vice President for Off-Campus Programs is hereby deleted, and is reinserted to delegate such stated authority to the Director of Continuing Education and Summer Session. Motion carried.

MOTION NO. 5635: Mrs. Clifton moved, seconded by Mr. Hogan, that the University approve the request of each of the following individuals, Adrian L. Beamer, Stanley A. Dudley, G. Lee Fisher, John Shrader, Stanley Sorenson, and Alice Yee, to transfer his/her membership in the CWU Retirement System to the Washington State Teachers' Retirement System (WSTRS): provided, that the WSTRS permit the return to active membership and the restoration of the service credit in that system; that the Teachers Insurance and Annuity Association and College Retirement Equities Fund (TIAA/CREF) cancel and rescind the annuity contract(s) issued under the CWU Retirement System and release the accrued retirement funds; and that the individual requesting the transfer relinquish any right to any refund of the amounts in the contract(s) attributable to employer contributions (which includes any earnings related thereto) and to all claims to retirement benefits, including the supplemental retirement benefit, under the CWU Retirement System, and that he execute a release of liability in the form previously approved (available in the Benefits office); further that the Vice President for Business & Financial Affairs be authorized to execute for and on behalf of the University, each individual's "Request for Cancellation, Rescission and Release" to TIAA/CREF in the form previously approved (available in the Benefits office). Motion carried.

Faculty Retirements

Dean Burton Williams, College of Letters, Arts and Sciences (CLAS) was asked to relate to the Board the professional accomplishments of those faculty from the CLAS who are requesting retirement from CWU, which he did. Dr. Williams told the Board that the combined careers of the five retirees represent a total of 115 years of service to Central Washington University. He presented a retrospective view of the United States and the Washington Territory 115 years ago and made some comparisons between attitudes and the state of the nation in 1867 and 1982. Dean Williams expressed the gratitude of Central to the retirees.

MOTION NO. 5636: Mr. Case moved, seconded by Mrs. Clifton and Mr. Hogan that the following requests for retirements be approved:

Martin R. Kaatz, Professor of Geography, effective December 31, 1982 after 30 years of service, and that he be granted the status of Emeritus Professor of Geography;

O. W. Wensley, Associate Professor of Speech Pathology, effective December 31, 1982 after 21 years of service, and that he be granted the status of Emeritus Professor of Speech Pathology;

Robert Yee, Professor of Political Science, effective December 31, 1982 after 22 years of service, and that he be granted the status of Emeritus Professor of Political Science;

Odette Golden, Professor of French, effective December 31, 1982 after 27 years of service, and that she be granted the status of Emeritus Professor of French.

Karl E. Zink, Professor of English, effective December 31, 1982 after 15 years of service, and that he be granted the status of Emeritus Professor of English.

Motion carried.

President Garrity voiced his view that it is important to recognize such an impressive group of people with such long and distinguished careers. Chairman Munro expressed the Board's appreciation to the retirees for what they have done for Central and its students. Mr. Hogan added his appreciation of the eloquence of Dean Williams and thanked him for his kind and good words.

Leaves of Absence

The request of Professor Robert Bentley for a leave without pay was presented to the Board.

MOTION NO. 5637: Mr. Case moved, seconded by Mr. Hogan that Robert D. Bentley, Professor of Geology, be granted a one-half reduction in teaching load winter quarter, 1983, time to be taken without pay, time to count towards seniority. Motion carried.

The request of Professor Steven Farkas for a leave without pay was presented to the Board.

MOTION NO. 5638: Mr. Hogan moved, seconded by Mrs. Clifton, that Steven E. Farkas, Associate Professor of Geology be granted a leave of absence without pay winter quarter, 1982, time to count towards seniority. Motion carried.

Charles W. Vlcek's request for a leave of absence without pay was presented to the Board.

MOTION NO. 5639: Mr. Hogan moved, seconded by Mrs. Clifton, that Charles W. Vlcek, Professor of Instructional Media, be granted a leave of absence without pay effective November 15 through December 10, 1982, with the time to count towards seniority. Motion carried.

Nicholson Pool Acoustics and HVAC

MOTION NO. 5640: Mr. Hogan moved, seconded by Mr. Case, to approve the project budget of $169,500 and to delegate authority to the Vice President for Business and Financial Affairs or his designee to approve construction documents prepared by Halvorson, Beach and Bower for the Nicholson Pool Acoustics and HVAC project, to accept the low bid if within allowable funding, and to award the construction contract. Motion carried.

Removal of Railroad Bridges

MOTION NO. 5641: Mr. Hogan moved, seconded by Mr. Case, to accept the demolition and removal of railroad bridges on Walnut & Chestnut Streets as accomplished by Mal's Backhoe Service, Ellensburg, Washington, for the amount of $5,060.00 not including Washington State Sales Tax. Motion carried.

President Garrity told the Board that at a future meeting he would be presenting the Board with ideas of how those areas and other parts of the railroad might be handled, at least on an interim basis. In the meantime, Courtney Jones and his staff will proceed to make proposals as to taking down the fences and developing paths for access through the area.

Remodeling of Physics and Geology spaces, Lind Hall

MOTION NO. 5642: Mr. Case moved, seconded by Mr. Hogan, that the Board accept as complete the remodeling of the Physics and Geology spaces in Lind Hall under contract with Stephens and Sons Construction Company, Yakima, WA in the amount of $72,999.60. Motion carried.

Emergency repairs to pylons at Nicholson Pavilion and to roof support systems of Courson & Muzzall Halls

MOTION NO. 5643: Mr. Hogan moved, seconded by Mrs. Clifton, that the Board accept the project as complete by General Construction Company, P. O. Box 1684, Tacoma, WA for a total amount of $50,762.64 not including State sales tax. Motion carried.

In response to a question from the Board on the length of time these repairs could be expected to last, William Ross, Director, Facilities Planning and Construction, said that the contractors anticipate twenty to twenty-five years.

Insulate Steam & Return Lines

MOTION NO. 5644: Mr. Hogan moved, seconded by Mr. Case, that the Board accept the construction work for Insulate Steam & Return Lines as constructed by The Brower Company, Kent, Washington for the amount of $90,369.03, not including Washington State sales tax, as complete. Motion carried.

Emergency Generators - Courson/Muzzall Halls

MOTION NO. 5645: Mr. Hogan moved, seconded by Mr. Case, that the Board accept as complete the installation of emergency electrical lighting generators for Courson & Muzzall Halls under contract with Wilson Electric, Yakima, WA. Motion carried.

Handicap Elevator - Nicholson Pavilion

MOTION NO. 5646: Mr. Hogan moved, seconded by Mr. Case, that the Board accept as complete the installation of the elevator in Nicholson Pavilion (Field House) under contract with Timber Stone, Inc., Walla Walla, WA in the amount of $96,862.00. Motion carried.

Tennis Courts Renovation

MOTION NO. 5647: Mr. Hogan moved, seconded by Mr. Case, that the Board accept as complete the resurfacing of five tennis courts at Nicholson Pavilion, under contract with Mid Columbia Paving Co., Yakima in the amount of $59,368.00. Motion carried.

Holmes Dining Hall HVAC

MOTION NO. 5648: Mr. Hogan moved, seconded by Mrs. Clifton, to accept the construction work for the Holmes Dining Hall HVAC project, designed by Thompson, Miller & Lyons Engineers, Inc., as built by Associated Mechanical Contractors, Inc., Yakima, WA for the amount of $112,124.00 not including Washington State sales tax. The motion carried.

Asbestos Removal

MOTION NO. 5649: Mr. Hogan moved, seconded by Mr. Case, that the Board approve construction documents prepared by Tonkin, Greissinger, Cuykendall & Iles to remove asbestos fibers used as sound control material in Nicholson Pavilion and the first floor mechanical room of Bouillon Hall. Further, that the Board authorize the acceptance of the low bid and the awarding of the construction contract. Motion carried.

EXECUTIVE SESSION

Chairman Munro declared an Executive Session at approximately 8:17 P.M. for the purpose of considering several personnel matters. He asked that Owen F. Clarke, Jr., Assistant Attorney General, join the Board members for the first part of the Executive Session and that Gary Ikeda, Assistant Attorney General join them for the second part of the Executive Session.

RECONVENED

The Board reconvened in open session at approximately 10:06 P.M.

Faculty Reappointments

MOTION NO. 5650: Mrs. Clifton moved, seconded by Mr. Hogan, that the following faculty members be reappointed for the 1983-84 year:

School or College	Name	Department
Business & Economics		
	Edward S. Esbeck	Bus. Admin.-Edmonds
	John J. Lasik	Bus. Admin.
	Karen D. Martinis	Accounting
	John O. Moore	Accounting - Edmonds
	J. Byron Norton	Accounting
	Eric L. Thurston	Accounting
Letters, Arts & Sciences		
	James R. Brown	Political Science
	Steven M. Cato	Psychology
	Jeffrey R. Cox	Music
	Larry D. Gookin	Music
	James R. Hinthorne	Geology
	Mike Lopez	Ethnic Studies
	Sidney L. Nesselroad	Music
	James C. Peterson	Anthropology
	Eric S. Roth	Music
	Timothy P. Strong	Music

Professional Studies

Harvey Bleecher	Education
David L. Gee	Home Economics
Michael L. Henniger	Education
Elizabeth M. Nesselroad	Education
Mary Jean Potter	Education
Sharon E. Schwindt	Physical Education
William C. Vance	Physical Education
Donna Jo Vandagrifft	Education
Larry A. Wald	Education
Robert H. Weiking	Tech. & Ind. Education
Timothy W. Young	Education

Library

Paul R. Emmons	Library

Student Services

Don Wise	Counseling Center

At the request of the Board the President reviewed the criteria, processes and procedures involved with the reappointment of faculty. President Garrity asked the Deans to give a brief recapitulation of the procedures followed in the individual schools, Library, and college when undertaking consideration of reappointments, which they did.

The Chairman called for the question, and the motion carried.

Administrative Exempt Merit Recommendations and Salary Scale

MOTION NO. 5651: Mrs. Clifton moved, seconded by Mr. Case, that the Administrative Exempt Merit Salary Adjustment as presented by the administration be adopted and that the appropriate adjustment by made on the faculty salary scale for those administrators to whom it applies. Motion carried.

Faculty Professional Growth and Merit Recommendations

MOTION NO. 5652: Mr. Case moved, seconded by Mr. Hogan, that the professional growth and merit recommendations for faculty presented by the administration be approved.

In response to a question by the Board, the President affirmed that the procedures employed in the preparation of the recommendations included direct communication with those involved and that the writeups on the individuals are shared with the campus community after approval. Each member of the faculty and the administrative staff is evaluated every year.

The Chairman called for the question, and the motion carried.

Hebeler Faculty Layoff Appeal

The Chairman stated that each member of the Board had received and reviewed the full record of the appeal and the hearings conducted by Mr. Beles. Further, the members have reviewed the Findings of Fact and Proposal for Dismissal prepared by Mr. Beles.

MOTION NO. 5653: Mr. Hogan moved, seconded by Mrs. Clifton that the Board adopt Resolution No. 82-3 as follows:

RESOLUTION NO. 82-3

In Re: The Matter of the Layoffs of Frances Bovos, Edith Greatsinger, Joye Heimbeck, Phyllis A. Lellman, and Janet E. Silva

The Board of Trustees having considered the record of the consolidated hearings for the above-entitled matter, the briefs by counsel for the parties to those hearings, and the Findings of Fact, Conclusions of Law and Proposal for Decision by the hearing officer does hereby adopt as its decision the Findings of Fact, Conclusions of Law and Proposal for Decision of the hearing examiner, except that portion of the proposed decision found on page 21, lines 8 through 14 which is deleted. A copy of the hearing officer's amended decision as adopted by the Board is attached to this resolution and incorporated herein by reference.

The action of Central Washington University in this layoff of Frances Bovos, Edith Greatsinger, Joye Heimbeck, Phyllis Lellman and Janet Silva is AFFIRMED and their appeal therefore is DISMISSED.

DATED this 19th day of November, 1982.

Motion carried with no dissenting votes nor abstentions.

NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for March 4, 1983 in the Board of Trustees' meeting room, Room 143, Bouillon Hall on the campus of Central Washington University.

Chairman Munro then addressed the assembly saying that before the next meeting, we will be losing two members of the Board...Thomas S. Galbraith and Linda J. Clifton. Both have been very devoted members who have contributed greatly to Central Washington University in time and effort. Mr. Galbraith served as Board chair and gave strong support for special aspects of the University such as the ROTC, etc. The Chairman stated that he treasured his association with Mr. Galbraith, and went on to say that he felt the same about Linda Clifton. Mrs. Clifton has exemplified a great concern and deeply-felt commitment regarding Central Washington University both as Chair and member of the Board. He spoke of his regard for her as one of the finest people he has known. The commitment to excellence in education shown by Mr. Galbraith and Mrs. Clifton is appreciated by all. Chairman Munro invited the audience to stay after the meeting if they wished to talk to Mrs. Clifton.

ADJOURNMENT

The meeting was declared adjourned at approximately 10:40 P.M.

Gloria Craig, Secretary to the Board of Trustees
Central Washington University

S. Sterling Munro, Chairman
Board of Trustees
Central Washington University