

6-17-1983

1983 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
JUNE 17, 1983
7:00 p.m.

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The regular meeting of the Board of Trustees was called to order by Chairman Sterling Munro at approximately 7:10 p.m. in the Board of Trustees' room, Bouillon Hall 143, on the campus of Central Washington University, Ellensburg, Washington.

ROLL CALL

Present

Mr. Sterling Munro, Chairman
Mr. Robert A. Case, II
Mrs. Susan E. Gould
Dr. Harold L. Tracy

Absent

Mr. James S. Hogan

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for
Academic Affairs
Mr. Courtney S. Jones, Vice President for Business
and Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

The minutes of the regular meeting of the Board of Trustees held March 4, 1983 were approved as submitted.

CHANGES TO THE AGENDA

At the request of the President and with the agreement of other Board members, the Chairman changed Agenda item VII to consider VII-Q, Proposed tuition and fees for regular sessions - fiscal year 1983-84 after VII-R, Proposed approval of the 1983-84 FY Operating Budget.

REPORTS

President's Report

President Garrity stated that this meeting marks the end of the 1982-83 academic year and the end of the biennium. During the past year, the University has been able to maintain a stable student enrollment with greatly reduced

resources. He commended the faculty and support staff of Central for the job they have done.

The President continued his report, giving the Board a brief overview of Central's International Programs and activities presently in progress and those anticipated throughout the summer and fall. Contingents of students from both Shimane University and Kyoto University of Foreign Studies are expected on campus during the summer. There is presently a visiting faculty member from Shimane University teaching the Japanese language and a culture and civilization class, and another is expected to come in the fall. Two professors from our sister university in Anhui, Peoples' Republic of China are expected in the fall.

As of the afternoon of the meeting, the Dean of Admissions and Records had reported that the University is ahead of this time last year in the number of people who have paid their money to attend Central. Therefore, enrollments for this coming academic year look very strong.

Status of Reserves and Budget Changes - May 25, 1983

Courtney Jones, Vice President for Business and Financial Affairs, presented the Status of Reserves and Budget Changes, May 25, 1983, and answered questions from the Board.

Capital Projects under \$100,000

Mr. Jones presented the report of Capital Projects under \$100,000. No questions were posed by the Board.

Annual Financial Report - fiscal year ended June 30, 1982

This report had been mailed to the Board at an earlier date. There were no questions as to the content of the report.

Administrative Exempt Resignation

Courtney Jones reported the resignation of John Staneff from his position as Associate Director of Computer Services, effective May 31, 1983.

Administrative Exempt Appointment

The appointment of David C. MacAuley as Manager of the University (Book) Store for Central Washington University effective May 1, 1983 through August 31, 1984 was reported by Courtney Jones.

Bank Service Contract

Mr. Jones reported that the Banking Services Contract with Rainier National Bank has been renewed as they submitted the best bid to provide the specified services.

Reappointments of Administrative Exempt Staff

Following is the list of Administrative Exempt reappointments for the contract period September 1, 1983 through August 31, 1984:

Reporting to the President

Craig, Gloria - Secretary to the President
Jones, Gail - Director, Alumni Affairs

Reporting to the Vice President for Academic Affairs

Applegate, Jimmie - Dean, School of Professional Studies
Bush, Cynthia - Assistant Director of Continuing Education
Danton, Lawrence - Dean, School of Business
Frye, Ron - Teacher Certification and Fifth Year and
Assistant Dean, School of Professional Studies
Leavitt, Doris - Assistant Director of Admissions & Records
McCown, Linda - Assistant Education Coordinator,
Medical Technology Program
Pappas, James - Dean, Admissions and Records
Putnam, Betty J. - Director, Continuing Education and
Summer Session
Reyes, Carlos - Assistant Director of Admissions/Minority
Counselor
Richards, Kent - Associate Dean, Graduate Studies
and Research
Schneider, Frank - Dean, Library Services
Williams, Burton J. - Dean, College of Letters, Arts
and Sciences
McKernan, Cheryl - Assistant Director, Academic Skills
Center

Reporting to the Vice President for Business and Financial Affairs

Clerf, LaVelle (Axelson) - Secretary to the Vice President
for Business and Financial Affairs
MacAuley, David - Manager, University Store

Reporting to the Dean of Students

Keeler, Carl W. - Director of Residence Living
*Laney, Steve - Physician in the Health Center
Moawad, Karen - Director of SUB Operations
*Padilla, Manuel C. - Advisor - EOP
*Sonnen, John - Assistant Director of Residence Living
Prentice, Sandra - Family Nurse Practitioner
Thompson, Dorothy (Ann) - Coordinator, Handicapped
Student Services
Tindall, Lynn - Director, Financial Aid

*10-month contract

Reappointments of Administrative Exempt Personnel to Continuing Contracts

Reporting to the President

Jones, Jerry - Special Assistant to the President
Lium, Larry - Director, University Relations and Development
Solomon, Guy - Director, Public Information, University Relations

Reporting to the Vice President for Business & Financial Affairs

Antonich, Joseph - Controller
Olson, Verlon - Director, Computer Services
Purcell, Everell - Conference Field Representative and Coordinator

Reporting to the Dean of Students

*Clayton, Ethel Rose - Advisor, EOP
Lopez, Mike - Assistant Dean of Minority Affairs & EOP
Malde, Robert D. - Assistant Director, Career Planning & Placement
*Snyder, Myrtle - Advisor, EOP
**Thelen, Celestine (Sally) - Director and Women's Health Care Specialist, Student Health Center

*10-month per year appointment

**11-month per year appointment

Faculty resignations

The following faculty resignations were reported to the Board:

Steven M. Cato, Assistant Professor of Psychology and Director of Organization Development Center, effective with the conclusion of Spring Quarter, 1984

J. Arthur Keith, Professor of Education, effective with the end of the 1982-83 academic year

Appointments - temporary and part-time

The following temporary and part-time appointments were reported:

Joyce L. Alves, Assistant Professor of Foods and Nutrition, appointment effective for the 1983-84 year only

Richard J. Arnold, Instructor of Sociology, part-time appointment for Spring Quarter, 1983, only

Thomas K. Bourne, Instructor of Music, part-time appointment effective for the 1983-84 academic year only

James C. Chatters, Assistant Director of the Central Washington Archeological Survey, reappointed for the period June 17, 1983 to June 30, 1984, only (salary to be paid from grant and contract funds)

Timothy D. Clark, Acting Instructor of Physical Education, part-time appointment for Spring Quarter, 1983, only

Gregory C. Cleveland, Project Archeologist (Belvedere Testing Project), one-month extension to temporary appointment through April, 1983 (to be paid from grant and contract funds)

Gregory C. Cleveland, Project Archeologist/Site Director, temporary employment for the period June 1, 1983 through January 31, 1984 (salary to be paid from grant and contract funds)

Kathryn C. Ellingson, Instructor of Aerobic Dance, part-time appointment for Spring Quarter, 1983, only

Susan D. Hanson, Acting Instructor of Physical Education, part-time appointment for Spring Quarter, 1983, only

Gwen Scott Howard, Temporary Instructor, Reference Librarian, appointment effective beginning May 10, 1983 and ending June 11, 1983

James D. Jansen, Instructor of Technology and Industrial Education part-time appointment for Spring Quarter, 1983, only

Lynn M. Jenison, Instructor of Business Administration, part-time appointment for Spring Quarter, 1983, only

David H. Lybbert, Acting Instructor of Karate, part-time appointment for Spring Quarter, 1983, only

Jack D. Miller, Acting Instructor of Physical Education, part-time appointment for Spring Quarter, 1983, only

G. Z. Refai, Lecturer of History, temporary appointment for Spring Quarter, 1983, only

Mark A. Remington, Assistant Baseball Coach, assignment for the 1983 season, only

Stephan R. Samuels, Laboratory Director, temporary appointment for the period June 1, 1983 through December 31, 1983 (salary to be paid from grant and contract funds--Wells Reservoir Project for the Douglas County PUD)

Christie A. Satnik, Acting Instructor of Modern Dance, part-time appointment for Spring Quarter, 1983, only

Pamela M. Thomas, Instructor of Ballroom Dance, part-time appointment for Spring Quarter, 1983, only

Nancy L. Verkist, Acting Assistant Instructor of Business, part-time appointment effective Spring Quarter, 1983, only

Luis M. Villar, Assistant Professor of Spanish, appointment effective for the 1983-84 academic year only

Waymon W. Ware, Emeritus Senior Instructor of Sociology, part-time appointment effective for spring quarter, 1983, and Fall and Winter Quarters during the 1983-84 academic year

Gordon H. Warren, Lecturer of History, temporary appointment for Spring Quarter, 1983, only

Donald E. Woods, Instructor of Flight Technology, part-time appointment for Spring Quarter, 1983, only

Adjunct Faculty Appointment

The appointment of Lynn B. Hendrix as Adjunct Assistant Professor of Biology was reported to the Board, effective immediately and to continue until further notice.

Appointment of Acting Assistant Dean

The Board received the report that Robert H. Brown, Professor of Zoology, has been appointed as Acting Assistant Dean of the College of Letters, Arts and Sciences effective September 1, 1983 and continuing through August 31, 1984.

Department Chair and Program Director Appointments (each appointment subject to the provisions of the Faculty Code, Section 3.03)

The following appointments of Department Chairs and Program Directors were reported to the Board, subject to the provisions of the Faculty Code, Section 3.03:

Anne S. Denman, Professor of Anthropology, appointed as Chair of the Department of Anthropology effective September 1, 1983, and running through August 31, 1987

Leslie C. Mueller, Associate Professor of Business Administration effective September 1, 1983 and running through August 31, 1984

L. Clinton Duncan, Professor of Chemistry, appointed Chair of the Department of Chemistry effective September 1, 1983, and running through August 31, 1987

Milo L. Smith, Professor of Drama, appointed Chair of the Department of Drama effective September 1, 1983, and running through August 31, 1987

Donald J. Cocheba, Professor of Economics, appointed Chair of the Department of Economics effective September 1, 1983, and running through August 31, 1987

Robert K. Carlton, Professor of Education, appointed Chair of the Department of Education effective September 1, 1983, and running through August 31, 1987

Lawrence L. Lowther, Professor of History, appointed Chair of the Department of History effective September 1, 1983, and running through August 31, 1984

Daniel R. Ramsdell, Professor of History, appointed Chair of the Department of History effective September 1, 1984, and running through August 31, 1988

W. Frederick Cutlip, Professor of Mathematics, appointed Chair of the Department of Mathematics effective September 1, 1983, and running through August 31, 1987

John G. Gregor, Professor of Physical Education, appointed as Chair of the Department of Physical Education, Health and Leisure Services effective September 1, 1983, and running through August 31, 1987

Janet M. Lowe, Professor of Biology, appointed Director of the Allied Health Sciences Program effective September 1, 1983, and running through August 31, 1987

Robert E. Pacha, Professor of Biology, appointed Director of the Medical Technology Program effective September 1, 1983, and running through August 31, 1987

Ronald J. Boles, Professor of Biology and Science Education, appointed Director of the Science Education Program effective September 1, 1983, and running through August 31, 1987

Change in Assignment

The following changes in assignment were reported to the Board:

William L. Benson, Associate Professor of Sociology assigned a joint appointment as Associate Professor of Sociology and Business Administration effective Fall Quarter, 1983

David R. Hosford, Associate Professor of Biology, appointed to Shimane University in Japan as an exchange research professor, effective Fall Quarter, 1983

David G. Lygre, Professor of Chemistry, assigned to administrative exempt status as Associate Dean, College of Letters, Arts and Sciences, effective September 1, 1983

COMMUNICATIONS

The Chairman acknowledged receipt of many letters regarding the Master of Organization Development program, copies of which are on file in the office of the President.

OLD BUSINESS

There was no old business to be considered by the Board at this meeting.

NEW BUSINESS

Transfer of Retirement Credit from TIAA/CREF to WSTRS

MOTION NO. 5681: Dr. Tracy moved, seconded by Mr. Case that the University approve the request of Paul Drotz to transfer his membership in the CWU Retirement System to the Washington State Teachers' Retirement System (WSTRS): provided that the WSTRS permit the return to active membership and the restoration of service credit in that system; that the Teachers' Insurance and Annuity Association and College Retirement Equities Fund (TIAA/CREF) cancel and rescind the annuity contract(s) issued under the CWU Retirement System and release the accrued retirement funds; and that the individual requesting the transfer relinquish any right to any refund of the amounts in the contract(s) attributable to employer contributions (which includes any earnings related thereto) and to all claims to retirement benefits, under the CWU Retirement System, and that he execute a release of liability in the form previously approved (copy of which is available from the Benefits office); further, that the Vice President for Business and Financial Affairs be authorized to execute, for and on behalf of the University, each individual's "Request for Cancellation, Rescission and Release" to TIAA/CREF in the form previously approved (copy of which is available in the Benefits office). Motion carried.

Posthumous Distinguished Civil Servant Recognition

Courtney Jones told the Board of the employment of Mrs. Chloe New from September 20, 1965 to February 12, 1983 in the food preparation area of Central Washington University. She passed away in February, 1983 after 17 years of outstanding, efficient and caring service. In recognition of that dedicated service, the administration recommended that Mrs. New be awarded Distinguished Civil Servant status, posthumously.

MOTION NO. 5682: On motion of Dr. Tracy, second by Mrs. Gould, Mrs. Chloe New was granted Distinguished Civil Servant recognition, posthumously, by unanimous vote of the Board.

Chairman Munro asked that Wendell Hill, Director, Auxiliary Services, Central Washington University, express the condolences of the Board to the family of Chloe New and to tell them how proud the Board is to pass this motion in recognition of Mrs. New's service.

Proposed Distinguished Civil Servant Recognition

Mr. Jones reported the retirement of Park Hoover, Grounds Supervisor, to the Board, effective April 29, 1983. Mr. Hoover has served Central Washington University in a responsible and dedicated manner for 12 years for which the administration recommends he be awarded distinguished civil servant recognition.

MOTION NO. 5683: Mrs. Gould moved, seconded by Dr. Tracy, that Park Hoover be awarded Distinguished Civil Servant recognition effective April 29, 1983. Motion carried.

Accept as Complete the Installation of the Irrigation Supply Line

This project involved the installation of an irrigation line, including booster pump, from the vicinity of Brooklane & 18th Avenue to Parking Lot B, allowing the water from the Brooklane Well to be distributed to most of the sprinklers on campus. Mr. Jones indicated that the building committee had approved the project and recommends acceptance.

MOTION NO. 5684: Mr. Case moved, seconded by Mrs. Gould, that the Installation of Irrigation Supply Line from Well to Nicholson - Nicholson to Hertz project be accepted as constructed by Low's Crane and Excavating (defaulted) of Yakima & United States Fidelity and Guarantee (surety) of Seattle for the amount of \$190,245.45, not including Washington State Sales Tax. Motion carried.

Accept as Complete the Boiler O₂ Trim & Combustion Monitoring Equipment project

This project consisted of installing equipment for the three boilers to monitor and analyze combustion and adjust the fuel/air mixture automatically in accordance with combustion gas characteristics.

MOTION NO. 5685: Mrs. Gould moved, seconded by Dr. Tracy, to accept as complete the Boiler O₂ Trim and Combustion Monitoring Equipment project as designed by Collier Controls, Mercer Island, WA and installed by Control Services Company, Seattle, WA for the amount of \$41,143 not including Washington State Sales Tax. Motion carried.

New Tennis Courts

This project encompasses the construction of five new tennis courts located immediately south of existing courts at Nicholson Pavilion.

MOTION NO. 5686: Mr. Case moved, seconded by Dr. Tracy, to delegate authority to Vice President for Business and Financial Affairs, or his designee, to accept the low bid of and to execute a contract with Mid Columbia Asphalt Co., Yakima, Washington, for construction of five new tennis courts, in the amount of \$99,500 and further, to accept alternates and negotiate deductions for contract cost of \$101,392 not including future additions and deductions or State Sales Tax.

In response to Trustee Gould's question as to whether or not this firm had previously done work for Central, Mr. Ross, Director of Facilities Planning and Construction, answered in the affirmative saying that they had done the renovation work on the existing courts.

Trustee Case questioned if the new courts would be ready for use Fall Quarter and was told they would be.

The Chairman called for the question and the motion carried.

Correction of CWU Holiday Schedule for period 7/1/83-12/31/84

Courtney Jones recapped the problem for the Board explaining that early in 1979, the University adopted a five-year holiday schedule for 1980 - 1984. However, in June, 1979, the University switched its holiday schedule to a fiscal year basis to correspond with the academic calendar and the 12-month accounting period, failing to notice that the change caused one too few legal holidays in fiscal year 1984 (Ref. RCW 1.16.050). In order to rectify the situation, the administration proposes that September 2, 1983 be substituted for Lincoln's Birthday, 1984 rather than December 24, 1984 which was the original substitution.

MOTION NO. 5687: Mr. Case moved, seconded by Dr. Tracy, that the Central Washington University holiday schedule be corrected so that the prior designation of Monday, 12/24/84, as a holiday in lieu of Lincoln's Birthday, 2/12/84, is rescinded and that Friday, 9/2/83, is designated a holiday in lieu of Lincoln's Birthday, 2/12/84. Motion carried.

Amendment to the CWU Retirement Rules and Regulations

Mr. Jones told the Board that this action would bring the CWU system in conformance with the Washington State Teachers Retirement System and that the new payroll system is programmed for retirement contributions on all salary income. With larger annual contributions to the participant's TIAA/CREF annuity, it can be expected that the University's supplemental retirement payments will be amortized sooner.

MOTION NO. 5688: Mr. Case moved, seconded by Dr. Tracy, that the Central Washington University Faculty and Civil Service

Exempt Retirement Rules and Regulations, 9/29/79 be amended to read as follows:

Section 1.38 Includible Salary: All salary remuneration received by a participant from a Washington higher education institution or the State of Washington, including extra duty pay, leave stipends, grant salaries, continuing education and summer session, and upon which contributions are made by the participant and the institution or the State of Washington.

Motion carried.

Faculty Retirements

President Garrity called on Dean Jimmie Applegate, School of Professional Studies to present the request for retirement from Dr. Alan Bergstrom, Professor of Education, Department of Education effective July 1, 1983. Dean Applegate endorsed the request from Dr. Bergstrom and elaborated on Dr. Bergstrom's academic career which spanned a period of 32 years, 23 years of which he has been associated with Central.

MOTION NO. 5689: Mrs. Gould moved, seconded by Dr. Tracy, that the request for retirement by Dr. Alan Bergstrom, Professor of Education, Department of Education, be granted effective July 1, 1983 and that he be granted the status of Emeritus Professor of Education. Motion carried.

President Garrity again called on Dean Applegate asking him to present to the Board the request for retirement from Mr. Adrian L. Beamer, Assistant Professor of Physical Education, effective July 1, 1983. Dean Applegate endorsed the retirement plans of Mr. Beamer and gave the Board an overview of his service to CWU spanning 26 years.

MOTION NO. 5690: Mr. Case moved, seconded by Dr. Tracy to approve the retirement of Mr. Adrian L. Beamer, Assistant Professor of Physical Education, effective July 1, 1983, and that he be granted the status of Emeritus Professor of Physical Education. Motion carried.

Dean Burton Williams, College of Letters, Arts and Sciences, was asked by President Garrity to present the request of Dr. Colin Condit to retire from Central at the end of Spring Quarter, 1983. Dean Williams spoke of the 18 years Dr. Condit has served Central and briefly reviewed his academic career with the Board.

MOTION NO. 5691: Dr. Tracy moved, seconded by Mr. Case, to approve the retirement of Dr. Colin D. Condit, Professor of Psychology, effective at the end of Spring Quarter, and that he be granted the status of Emeritus Professor of Psychology. Motion carried.

Chairman Munro expressed the Board's appreciation for the services rendered CWU by these faculty.

Rescind Professional Leave

President Garrity called to the Board's attention the problem which was created for Dr. Cocheba when the University requested his early return from professional leave and stated that Dr. Cocheba wishes to complete his project at a later time. It may be necessary to bring such a request to the Board in the future.

MOTION NO. 5692: Dr. Tracy moved that Donald J. Cocheba, Professor of Economics, be requested to return from Professional Leave Spring Quarter, 1983, to full-time teaching and that his professional leave be rescinded. Motion seconded by Mrs. Gould and passed.

Rescind Retraining Leave

President Garrity presented the request from Tom J. Parry, Assistant Professor of Physical Education, that his retraining leave be rescinded for Spring Quarter, 1983.

MOTION NO. 5693: Dr. Tracy moved, seconded by Mr. Case, that Tom J. Parry's request that his retraining leave be rescinded for Spring Quarter, 1983 be approved. Motion carried.

Leave of Absence

Requests for Leaves of Absence were presented to the Board with the following actions:

MOTION NO. 5694: Mr. Case moved, seconded by Dr. Tracy, that Tom J. Parry, Assistant Professor of Physical Education, be granted a leave of absence without pay effective Spring Quarter, 1983, with the time to count toward seniority. Motion carried.

MOTION NO. 5695: Mr. Case moved, seconded by Mrs. Gould, that Samuel P. Rust, Professor of Education, be granted a leave of absence without pay effective for the 1983-84 academic year, with the time to count towards seniority. Motion carried.

MOTION NO. 5696: Mr. Case moved, seconded by Mrs. Gould, that Margaret Ahrens Sahlstrand, Associate Professor of Art, be granted a one-half time leave of absence for the 1983-84 academic year, time to count towards seniority. Motion carried.

MOTION NO. 5697: Mr. Case moved, seconded by Dr. Tracy, that Ethel R. Clayton, Advisor, Educational Opportunities Program, be granted a ten-month leave of absence without pay from September 1, 1983 through June 30, 1984. Motion carried.

Faculty transfer

MOTION NO. 5698: Mrs. Gould moved, seconded by Mr. Case, that Elizabeth M. Nesselroad, Assistant Professor of Education, be transferred to the Department of Psychology as Assistant

Professor of Psychology as recommended by the administration with no change in rank, salary or tenure status. Motion carried.

Faculty appointments

MOTION NO. 5699: Mr. Case moved, seconded by Dr. Tracy, that the following faculty appointments be approved as recommended by the administration:

James P. Beaghan as Assistant Professor of Business Administration from September, 1983 to June, 1984

Herbert E. Borbe as Assistant Professor of Economics from September, 1983 to June, 1984

Kelton W. Knight as Assistant Professor of French from September 19, 1983 to June 18, 1984

Lloyd Gilbert Neal as Assistant Professor of Communication from September 19, 1983 to June 18, 1984

Keith W. Richardson as Assistant Professor of Accounting for the 1983-84 academic year

Sandra L. Schwoebel as Assistant Professor of Music from September 19, 1983 to June 18, 1984

S. Harold Smith as Associate Professor of Leisure Services for the 1983-84 academic year

Rex S. Wirth as Assistant Professor of Political Science for the period September 19, 1983 to June 11, 1984

Motion carried.

Master of Science in Resource Management proposal

President Garrity called on Dean Dale Comstock, Graduate Studies and Research, who briefed the Board on the background of this proposal. Dean Comstock told of the progress of the proposal through the Graduate Council, the University Curriculum Committee, the Faculty Senate, and the Council for Postsecondary Education with their recommendation that the Central Washington University Board of Trustees implement the proposed degree program.

The President added as a footnote that this program, if approved by the Board, will be maintained at no additional cost to the state. The people involved are proposing to redirect resources of the University.

MOTION NO. 5700: Mr. Case moved, seconded by Mrs. Gould, that the Board approve the proposed Master of Science degree program in Resource Management at Central Washington University. Motion carried.

Thesis Binding Fee

The president told the Board that the thesis binding function is a self-supporting operation and that costs have now gone up so much that Central will be in deficit for thesis binding if we do not raise our fee. Therefore, the Budget Advisory Committee recommends to the Board that the fee for binding theses be increased to \$16.00 per volume effective Summer Quarter, 1983.

MOTION NO. 5701: Mr. Case moved, seconded by Dr. Tracy, that the present thesis binding fee of \$12.00 be increased to \$16.00 per volume effective Summer Session, 1983. Motion carried.

1983-84 FY Operating Budget

President Garrity presented the proposed 1983-84 fiscal year operating budget. He explained that the appropriation for Central is approximately 1.9% over the previous expenditure level. The attention of the Board was directed to the page from the budget bill itself wherein the appropriations for CWU are set forth. (A copy of the bill is on file in the President's office.) The President continued his presentation to the Board giving them information detailing how the budget was formulated and some of the problems encountered and addressed throughout the process. Though the final budget amounts were not known until June 14, President Garrity complimented the University Budget Advisory Committee and the Board representatives to that committee, Trustees Case and Gould, for their diligent and exemplary work. At this point, the Chair asked for a report from the Board Budget Committee members.

Trustee Gould commented on the creative work done by the Budget Committee to insure the protection of the quality at Central which the Board and the Administration has historically tried to maintain. Though the time in which to work was very short, it became apparent that there were no areas that could be cut without some harm being done. It was particularly hard to suggest increases in tuition and fees which puts an added burden on the students, but in order to provide necessary services and maintain quality, no alternatives were apparent.

Trustee Case stated that he was impressed by the common commitment that the instructional capability of the University was to be preserved at all costs with personal interests set aside.

Courtney Jones was asked by the President to speak to the budget figures. Mr. Jones distributed budget handouts to the Board and reviewed the budget components, enrollment data and program formulas, answering questions posed by the Trustees.

MOTION NO. 5702: Mr. Case moved, seconded by Mrs. Gould, that the Board approve the 1983-84 Fiscal Year Operating Budget as submitted by the administration. Motion carried.

Chairman Munro expressed appreciation to the administration and the Budget Committee for their work with a special word of

thanks to the members of the Board who participated in the deliberations.

Tuition and fees for regular sessions - fiscal year 1983-84

The following actions were taken:

4% tuition and fee waiver

MOTION NO. 5703: Mrs. Gould moved, seconded by Dr. Tracy, that the President of the University be given the authority to determine the number and nature of tuition and fee waivers to be awarded by the University within the limits prescribed by existing state laws. Motion carried.

Tuition and Fees for Regular Sessions - Fiscal Year 1983-84

MOTION NO. 5704: Mrs. Gould moved, seconded by Dr. Tracy, that the Board accept the proposed schedule to increase tuition and fees 8% for the regular sessions of fiscal year 1983-84. Motion carried.

Following is a portion of the schedule most frequently asked for:

<u>Full-Time</u>	<u>Fall Quarter</u>
<u>Undergraduate</u>	
<u>Resident</u>	
10-18 credits	\$ 339
Each credit over 18	27
S.E. Asian Veteran	153
<u>Non-Resident</u>	
10-18 credits	1,162
Each credit over 18	110
<u>Graduate</u>	
<u>Resident</u>	
10-18 credits	476
Each credit over 18	41
S.E. Asian Veteran	153
<u>Non-Resident</u>	
10-18 credits	1,406
Each credit over 18	134

(The schedule for part-time fees is on file in the President's office.)

Mandatory Student Health and Counseling Fee

The rationale for the proposal of this fee was presented to the Board by Dr. Don Guy, Dean of Students. Dean Guy told the Board

of the legislatively-reduced formula for student services which created the need for funding beyond that provided in the budget. Therefore, it is the reluctant recommendation of the administration that a \$10.00 per quarter student health and counseling fee be charged students enrolled for three or more credits and are residing on campus.

MOTION NO. 5705: Dr. Tracy moved, seconded by Mrs. Gould, to approve a mandatory student health fee for the 1983-84 academic year in the amount of \$10.00 per quarter for all students enrolled for three or more credits who reside on campus. Motion carried.

The chair recognized Trustee Case who told the Board that during the Budget Advisory Committee's discussion of the proposed fee in question, the issue was raised as to whether or not the University might profit from a different arrangement with regard to the Student Health Center operation. He reported the suggested alternatives discussed.

Dr. Tracy inquired as to the depth of the service provided students at the present time by the Student Health Center. Dr. Guy responded and explained that beyond basic health care, the University offers the special programs students frequently need such as the dissemination of information on a variety of diseases, seminars concerning health and well-being and counseling services conducted by the health professionals on campus. He stated his belief that the University has an obligation to the students to continue this service and that we have a say in what is delivered.

Chairman Munro asked Owen F. Clarke, Jr., Assistant Attorney General if the University has a legal responsibility to provide health services to students; the answer was no.

Trustee Gould commented on the issue saying that she believed the purpose of bringing it to the attention of the Board was to suggest that a study be undertaken to explore the matter further.

The Chairman appointed Dr. Tracy along with Trustee Case as a Committee to study the issue of health care for students and report back to the Board.

Admissions Application Fee

MOTION NO. 5706: Mr. Case moved, seconded by Dr. Tracy, that beginning Winter Quarter, 1984, Central Washington University charge a \$15.00 non-refundable admission application fee of graduate and undergraduate students who apply for admission to the University for the first time, with no provision for waiver. Motion carried.

1983-85 Capital Budget

At the request of the President, Courtney Jones reviewed the capital budget as submitted by the administration, answering

questions and clarifying projects as the Board requested.

MOTION NO. 5707: Mr. Case moved, seconded by Mrs. Gould, that the Board approved the 1983-85 Capital Budget as presented by the administration. Motion carried.

President Garrity told the Board that both Courtney Jones and Jerry Jones did an exemplary job for CWU in gaining approval for Central's capital request. Also he gave a special word of thanks to Senator Alex Deccio for his work on our behalf.

Activities Budget

Dean of Students Don Guy gave the Board a brief overview of the process followed in arriving at the budget presented and introduced Jay Hileman, former President of the Board of Directors, who worked on the Service and Activities Fee Committee.

Dr. Guy went on to say that after his initial review of the budget that he met with the committee and asked that they consider some allocation of funds to the CAMPUS CRIER. However, the Committee declined to do this, so the Dean made a budget proposal of his own with a line item that the CRIER receive an allocation of \$2,000. This was not taken from any other user but from a projected saving at the end of June. All other amounts remain the same as recommended by the Committee. In addition the Dean stated he had asked for a 5% holdback until the revenue is realized.

Lengthy discussion of methodology, amounts and jurisdiction ensued.

MOTION NO. 5708: Mr. Case moved, seconded by Dr. Tracy, that the Board of Trustees passed the Service & Activities proposal presented by Dean Guy, as amended. Motion carried.

Computer (VAX) Acquisition Plan

Courtney Jones reviewed the background information with the Board and stated that we are now ready to proceed with the acquisition.

MOTION NO. 5709: Mrs. Gould moved, seconded by Dr. Tracy, that the administration be authorized to issue a purchase order for a DEC VAX 11/780 computer, timing, configuration, and delivery to be at the discretion of the administration. Motion carried.

Distinguished Faculty

MOTION NO. 5710: Dr. Tracy moved, seconded by Mrs. Gould, that a stipend of \$1,000 each be awarded to the Distinguished Professors of the University as follows:

Teaching, Mr. L. Dean Nicholson, Associate Professor
of Physical Education

William S. Craig
Ann A. Donovan
Michael L. Henniger

Instructional Media
Library
Early Childhood
Education
Home Economics
Music

Lois D. Owen
Eric S. Roth

Motion carried.

Faculty Professional Growth

MOTION NO. 5713: Mr. Case moved, seconded by Dr. Tracy, that the professional growth increases for faculty be approved as presented by the administration. Motion carried. (List on file with official minutes in the President's office.)

Faculty Merit

MOTION NO. 5714: Mrs. Gould moved, seconded by Dr. Tracy, that merit recommendations for faculty be approved as submitted by the administration. Motion carried. (List on file with the official minutes in the President's office.)

Administrative Exempt Merit

MOTION NO. 5715: Dr. Tracy moved, seconded by Mr. Case, that merit recommendations for administrative exempt staff be approved as submitted by the administration. Motion carried. (List on file with the official minutes in the President's office.)

Chairman Munro announced that the Board had reviewed and evaluated the President's position as is customary and determined his merit category to be Distinguished. This is in acknowledgment not only of his leadership of Central Washington University but in recognition of his leadership role among the University Presidents in our state this past year. President Garrity, in the opinion of the Board, dealt with difficult issues through the office of the Governor, the Legislature, and others in a manner far beyond reasonable expectations. The Chairman expressed the feelings of the Board saying they are very proud to be associated with President Garrity.

President Garrity thanked the Board.

Faculty Salaries

MOTION NO. 5716: Mr. Case moved, seconded by Mrs. Gould, that the Board approve the salary scale adjustment for faculty as proposed by the administration, and that the stipend for graduate assistants for 1983-84 be increased from \$4,450 to \$4,760 for a full (20 hr./week) appointment. Motion carried.

Administrative Exempt Salaries

MOTION NO. 5717: Mrs. Gould moved, seconded by Mr. Case, that

the Board approve the salary schedule for Administrative Exempt positions as submitted by the administration. Motion carried.

The President asked for the concurrence of the Board that following the policy previously established, those administrators who hold faculty rank have their salary step on the faculty salary scale adjusted accordingly.

MOTION NO. 5718: Mrs. Gould moved, seconded by Mr. Case, that administrators who hold faculty rank have their salary step on the faculty salary scale increased one step. Motion carried.

Board of Trustees' Elections

MOTION NO. 5719: Mr. Case moved, seconded by Mrs. Gould, that James S. Hogan be elected Chairman of the Board of Trustees for the year 1983-84. Motion carried.

MOTION NO. 5720: Mrs. Gould moved, seconded by Dr. Tracy, that Robert A. Case, II be elected Vice-Chairman of the Board of Trustees for the year 1983-84. Motion carried.

MOTION NO. 5721: Dr. Tracy moved, seconded by Mrs. Gould, that Gloria J. Craig be elected Secretary to the Board of Trustees for the year 1983-84. Motion carried.

Meeting calendar - Board of Trustees - 1983-84

MOTION NO. 5722: Mrs. Gould moved, seconded by Dr. Tracy that the following meeting calendar be approved for the Central Washington University Board of Trustees for 1983-84:

September 23, 1983

December 9, 1983

March 9, 1984

June 15, 1984


Motion carried.

NEXT MEETING

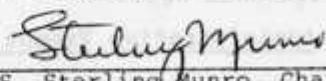
The next regular meeting of the Board of Trustees is scheduled for September 23, 1983 at 7:00 p.m. in Room 143, Bouillon Hall, Central Washington University.

ADJOURNMENT

The meeting was declared adjourned at approximately 11:27 p.m.



Gloria Craig, Secretary
Board of Trustees, CWU



S. Sterling Munro, Chairman
Board of Trustees, CWU