

9-23-1983

1983 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
SEPTEMBER 23, 1983

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7:00 p.m.

The regular meeting of the Board of Trustees was called to order by Chairman James S. Hogan at approximately 7:08 p.m. in the Board of Trustees' room, Bouillon Hall 143, on the campus of Central Washington University, Ellensburg, Washington.

ROLL CALL

Present

Mr. James S. Hogan, Chairman
Mr. Robert A. Case, II
Mrs. Susan E. Gould
Mr. S. Sterling Munro
Dr. Harold L. Tracy

Others

Dr. Donald L. Garrity, President
Dr. Edward J. Harrington, Vice President for
Academic Affairs
Mr. Courtney S. Jones, Vice President for Business
and Financial Affairs
Dr. Donald E. Guy, Dean of Students

APPROVAL OF MINUTES

The minutes of the regular meeting of the Board of Trustees held June 17, 1983 were approved as submitted.

CHANGES TO THE AGENDA

At the request of the President, items VII-B and VII-Q were deleted from the agenda.

The Chair recognized Robert Case, II.

MOTION NO. 5723: Mr. Case moved that in view of the recent death of Senator Henry M. Jackson, the Board, with sympathy to the Jackson family, go on record as memorializing the Senator's contributions to this State, its institutions of higher education, and to his country. Further, that Mr. Munro be given a chance to share for the public record some of his remembrances of Senator Jackson. Motion seconded by Mrs. Gould and passed unanimously.

The Chair recognized Sterling Munro who thanked the Board for its action and expressed his respect for the Senator. As their friendship extended over almost thirty years, Mr. Munro said he could not speak with total objectivity. However, Senator Jackson was a true friend of Central Washington University and took the time to visit us on occasion and helped with our programs. Mr. Munro proceeded to share a personal anecdote relating to his first acquaintance with Senator Jackson and concluded that he believed it best to remember him not by eulogizing him but in a very human way in keeping with the kind of man Henry "Scoop" Jackson was and how he functioned as a human being. His uniqueness as a U.S. Senator was proven by the reaction to his passing by his colleagues and others. There were 54 U.S. Senators who came to the funeral, a tribute which was unexcelled for a funeral held outside of Washington, D.C., and the one thing that was constantly reiterated was that we really didn't know just how great an individual Senator Jackson was.

Chairman Hogan thanked Mr. Munro for his remarks.

President's Report

President Garrity reported that Trustee Case represented the Board on the opening day of Central for Fall Quarter, 1983 and spoke both as a member of the community and a member of the Board. He expressed the appreciation of the administration for this representation. The President gave the number of student credit hours as of Thursday, September 22, 1983 stating that we are ahead of this time last year. He informed the Board of the progress of the programs at Normandy Park, Fort Steilacoom, and the Tri-Cities saying that all appear to be quite strong at this time. The new Electronics Technology Program in the Tri-Cities is just beginning and enrollments are exceeding earlier expectations.

A week prior to the meeting, Preview Week had concluded at which we had a record number of students attending (approximately 675), as well as 400 to 500 parents. It was a very successful event.

Finances limited what we could offer in summer session, so we are pleased that we were able to sustain enrollment at the previous level.

We started this academic year with our faculty receiving a number of new and very significant research grants.

Regarding our International Programs, two of the universities in Japan, Shimane University and Kyoto University of Foreign Studies, sent groups of students and members of their faculties to us this summer. An exchange student from Kyoto University accompanied them and will be spending the academic year with us. Last year we had with us an exchange student from Kyoto Gaidai who has now returned to Japan.

Last spring Shimane University sent us a Visiting Professor, Masami Makigawa, who taught both Level I and Level II Japanese language classes as well as a Japanese Civilization and Culture class in the spring and summer quarters. We felt a real loss when Professor Makigawa returned to Japan. However, he has now been replaced by Professor Kiyofumi Ishikawa who promises to carry on in the dedicated and able manner established by Professor Makigawa. Professor Ishikawa will be with us for the whole year.

From our sister-university in China, Anhui University in Hefei, we have two visiting faculty members. Professors Ding Qi-peng and Li Zhen-hua will be with us for the year, the former teaching the Chinese Language and the Culture and Civilization classes and the latter working with us in the Biology and Chemistry departments.

Two of our CWU faculty members are on assignments in Japan, Dr. David Hosford who is doing research in the Kyoto area and will then go to Shimane University at Matsue for study and research through December, and Dr. Margaret Lester who is teaching the English language at Shimane University for the year.

The Chairman thanked the President for his report.

Status of Reserves and Budget Changes - August 30, 1983

Courtney Jones, Vice President for Business & Financial Affairs, reported on the status of reserves and budget changes through August 30, 1983. There were no questions from the Board.

Audit Examination report of CWU for the period July 1, 1981 to June 30, 1982

President Garrity commented that the audit report was very straightforward with no deficiencies noted. The Board had no questions.

Report of Capital Projects Under \$100,000

Courtney Jones gave the report of Capital Projects under \$100,000 and answered questions from the Board.

Administrative Exempt Appointments

The following appointments of Civil Service Exempt, Administrative staff were reported:

Ms. Donna Croft as Assistant Director of Financial Aid, effective August 1, 1983 through August 31, 1984.

Mr. Jagjit Gulati as Associate Director of Computer Services effective August 1, 1983 and Acting Director of Computer Services (resigned effective 9/26/83).

Mr. Roland Tollefson appointed Acting Director of Computer Services effective September 21, 1983.

Ms. Carol Olson as Academic Skills Advisor in the Educational Opportunities Program from September, 1983 through June 30, 1984. Ms. Olson will be serving as a ten-month replacement for Ms. Ethel Rose Clayton who is on leave without pay for the 1983-84 academic year.

Dr. B. Jean Putnam, Professor of Physical Education, appointed Director of Continuing Education, Summer School and Coordinator of Extended Degree Programs, effective September 1, 1983 through August 31, 1984.

Ms. Ona K. Youmans as Director of Personnel and Benefits, effective September 1, 1983 through August 31, 1984.

Administrative Exempt Resignations

The following administrative exempt resignations were reported to the Board as having been accepted:

Verlon Olson, Director of Computer Services, effective August 17, 1983

Jagjit Gulati, Associate Director of Computer Services and Acting Director of Computer Services effective September 26, 1983

Burton J. Williams, resignation as Dean, College of Letters, Arts and Sciences, effective December 31, 1983

In response to a question from the Board, it was explained that Mr. Gulati had applied for a position with the Federal Government prior to coming to Central which he was offered shortly after accepting employment with the University. As indicated in his letter of resignation, he was in no way dissatisfied with CWU, but the Government position offered greater long-term benefit.

Faculty Resignations

The following resignation of faculty members were reported to the Board:

Michael Dunbar, resignation as Baseball Coach effective September 1, 1983

John E. Meany, Professor of Chemistry, resignation effective June 30, 1983

Faculty Reassignments

The following faculty reassignments were reported:

James M. Alexander, Professor of Anthropology, appointed Coordinator of the Normandy Park Center effective September 1, 1983 through June 30, 1984

Robert M. Benton, Professor of English, appointed Coordinator of the Edmonds Center effective September 1, 1983 through June 15, 1984

Gary C. Frederick, Professor of Physical Education, appointed Athletic Director, Assistant Football Coach, and Women's Head Basketball Coach, effective September 1, 1983 through August 31, 1984

James G. Green, Professor of Psychology, appointed Coordinator to the Fort Steilacoom Center effective September 1, 1983, through June 15, 1984

Michael L. Henniger, Associate Professor of Early Childhood Education, appointed Administrative Assistant for Student and Faculty Assignments in the Department of Education, effective for the 1983-84 academic year

Warren R. Street, Professor of Psychology, appointed Interim Director of Academic Computing, on a part-time basis, beginning August 22, 1983

Trustee Gould spoke of seeing a newspaper article regarding use, misuse and abuse of computers on campuses in the nation. Because it seems to be a universal problem, she asked if the Board could receive a report at a future date concerning Central's control of this area. Trustee Munro stated that his impression of the articles was that they were somewhat inflated, but that if it was going to become an issue, perhaps the Board should help set some guidelines. President Garrity replied that if it would be agreeable to the Board, he would be happy to give a full report as to the problems of security, potential for abuse, and other areas of concern the administration has been studying and discussing at the next regular meeting. The Board agreed.

Exchange/Visiting Professor

Information regarding exchange and visiting professors was given the Board as follows:

Qi-peng Ding, Visiting Professor from Anhui University, China, effective for the 1983-84 academic year (to teach in Department of Foreign Languages)

David R. Hosford, Professor of Biology, appointed research exchange professor of Kyoto University and Shimane University, Japan, effective from September 10 to December 19, 1983

Kiyofumi Ishikawa, Visiting Professor from Shimane University, Japan effective from September 19, 1983 through June 8, 1984 (to teach in the Department of Foreign Languages)

M. Nancy Lester, Associate Professor of Spanish, appointed exchange professor to Shimane University Japan, effective from October 1, 1983, through September 30, 1984

Zhenhua Li, Visiting Professor from Anhui University China, appointment effective for the 1983-84 academic year (to be associated with the Departments of Biology and Chemistry)

Temporary/Part-time Appointments

The following temporary and part-time appointments were reported:

Arthur G. Bowman, Acting Professor of Business Administration, part-time for the 1983-84 academic year only

Alan R. Bergstrom, Emeritus Professor of Education, appointed for fall quarter, 1983, only

Minerva Lopez Caples, Director of Bilingual Teacher Training Grant (Title VII, ESEA), effective September 1, 1983, through May 31, 1984, only

Lori B. Clark, Coach, effective for the 1983-84 academic year only

Donald C. Coonfield, Assistant Professor of Computer Science, effective for the 1983-84 academic year only

James H. Curran III, Assistant Professor of Business Administration, appointment for the 1983-84 academic year only

Vera M. Dudley, Acting Instructor of Business Education, effective part-time fall quarter, 1983, only

Michael Dunbar, Head Football Coach and Assistant Baseball Coach, effective for the 1983-84 academic year only

Virginia E. Durgan, Acting Assistant Professor in Early Childhood Education, effective fall quarter, 1983, only

Dale L. Ehler, Head Varsity Baseball Coach, effective for the 1984 Intercollegiate Varsity Baseball Season

Kathryn C. Ellingson, Coordinator of Special Programs in Student Activities, academic year, and Acting Instructor of Physical Education, effective part-time, fall quarter, 1983, only

V. Monroe Fritz, Assistant Volleyball Coach of the Women's Volleyball team, effective part-time fall quarter, 1983, only

Sandra D. Fritz, Women's Volleyball Coach, effective part-time, fall quarter, 1983, only

Robert S. Fuchs, Instructor of Flight Technology, effective for the 1983-84 academic year only

Wanda H. Fujimoto, Lecturer in Business Administration, effective for the 1983-84 academic year only

David H. Gorrie, Lecturer in Business Administration, effective on a one-half time basis for the 1983-84 academic year

Susan D. Hanson, Actng Instructor of Physical Education, effective part-time, fall quarter, 1983 only

Mary C. James, Acting Instructor of English, effective part-time, fall quarter, 1983 only

C. Boyd Johnson, Associate Professor of Business Administration, effective for the 1983-84 academic year, only

Margaret M. Johnson, Assistant Professor of Special Education, effective for the 1983-84 academic year, only

Shelley L. Jones, Assistant Professor of Business Administration, effective for the 1983-84 academic year, only

Martin R. Kaatz, Emeritus Professor of Geography, fall quarter, 1983, only

Daniel Scott Kelleher, Assistant Football Coach, temporary, part-time appointment effective for the varsity football season

Allen R. McMillan, Acting Lecturer of Law and Justice, part-time for the 1983-84 academic year only

Colleen K. Mileham, Assistant Professor of Home Economics Education, effective for the 1983-84 academic year, only

Mary F. Minor, Acting Instructor of Business Education, temporary, part-time appointment effective fall quarter, 1983, only

Carol J. Moisan, Instructor in Fiber Art, temporary part-time appointment effective fall quarter, 1983, only

Susan J. O'Connor, Acting Instructor of Physical Education, temporary, part-time appointment effective fall quarter, 1983, only

Gary I. Parson, Lecturer in Business Administration, effective for the 1983-84 academic year only

Scott A. Ricardo, Coach, effective for the 1983-84 academic year only

Dennis P. Roberts, Men's Varsity Tennis Coach, effective for the 1984 Varsity Tennis Season

Dale V. Samuelson, Instructor of Flight Technology effective for the 1983-84 academic year only

Christie A. Satnik, Acting Instructor of Physical Education, temporary, part-time appointment, fall quarter, 1983, only

Susan Sonnen, Counselor in the Student Counseling Center for the 1983 fall quarter

Pamela M. Thomas, Acting Instructor of Physical Education, temporary, part-time appointment for fall quarter, 1983, only

Patrick D. Vincent, Assistant Professor of Accounting, appointment effective for the 1983-84 academic year only

Robert Yee, Emeritus Professor of Political Science, part-time fall quarter, 1983, only

John A. Alososzatai-Petheo, Acting Instructor of Anthropology, temporary appointment fall quarter, 1983 only

Farouk El-Hosseiny, Acting Assistant Professor of Physics, temporary appointment fall quarter, 1983 only

Tina M. LaRoque, Special Education/Pre-Service Center Coordinator, for the 1983-84 academic year only (funded from a grant)

Lenny Van Pelt, Instructor of Communication, part-time appointment effective fall quarter, 1983 only

COMMUNICATIONS

The following communications were acknowledged:

1. Refai hearing material

2. Letters from Richard Hasbrouck and his attorney, Michael Schwab

At this point in the proceedings, the Board agreed to consider an item of New Business out of deference to the family of Warren Hand.

NEW BUSINESS

Proposed Posthumous Distinguished Civil Servant Recognition for Warren Hand

The President called on Vice President Jones to address the Board on the subject recommendation. Mr. Jones asked Mr. Paul Bechtel, Director, Physical Plant to give the pertinent background data regarding the service of Warren Hand to Central Washington University. Mr. Bechtel read into the record the following statement:

"Mr. Warren Hand joined the staff at CWU on April 1, 1968. He served as a Plumber/Pipefitter/Steamfitter Lead in the Physical Plant Department at the time of his death on June 22, 1983.

Warren was diligent and conscientious about his assignments as a plumber. His interest was exhibited by a continuous growth in knowledge and understanding of the operating and maintenance principles of the equipment he was responsible to maintain. He was also qualified as a Steam Engineer and a plumbing control mechanic.

During his fifteen years with the University, Warren has been an enthusiastic supporter and a faithful employee. Warren was always there in the cold winter night or whenever needed, often under extremely uncomfortable conditions, to help resolve mechanical system failures and restore the comforts and conveniences of others.

As recognition of faithful service rendered, I am recommending that Mr. Warren Hand be posthumously granted Distinguished Civil Servant status."

MOTION NO. 5724: Mr. Munro moved that the Board grant Distinguished Civil Servant Recognition, posthumously, to Mr. Warren Hand, and further to express the sympathies of the Board and our appreciation of Mr. Hand's service to his family. Mrs. Gould seconded the motion which passed by unanimous vote.

President Garrity added his appreciation and personal comments, saying that Warren will be sorely missed.

With the Board's permission, the President presented a plaque commemorating the years of service of Warren Hand to Mrs. Hand who was in the audience. Chairman Hogan conveyed the respects and sympathies of the Board to Mrs. Hand.

OLD BUSINESS

Feasibility Study for Student Health Center Funding

As requested by the Chairman in the meeting of June 17, 1983, the preliminary feasibility study for Student Health Center funding was completed and submitted to the Board. The 3-member ad hoc committee included Trustee Dr. Harold Tracy, Dean of Students, Dr. Don Guy, and Ms. Sally Thelen, Director, Student Health Center and Women's Health Care Specialist.

Members of the Committee met with directors of the local medical clinics and discussed alternatives to the present method of serving the health care needs of students. The results of those meetings were analyzed by the committee with the conclusion that further exploration of alternative funding methods for the Student Health Center be placed on hold until further direction is obtained from the Board of Trustees.

MOTION NO. 5725: Mr. Munro moved to accept the report as submitted by the committee. Motion seconded by Mr. Case.

Mr. Case stated that it was his understanding that if the health care fee is approved, it will eventually carry CWU to a point where the Health Center will become or at least have the potential to become self-supporting.

President Garrity offered clarification of a few points to the Board. First, the University must determine its responsibility to offer health care. He stated that from his point of view, there are two things that could be important:

1. delivery of primary health care providing the initial diagnosis and some medical treatment for low level health problems;
2. a program of health education and seeing the health center as a part of the health education program for the students of the University.

Our Health Center has conceptualized such a dual responsibility. If the Board agrees with this potential duality as described, it will see the Health Center in its entirety. The Board might not agree that a fee system could deliver the second. The President stated his own personal view in support of the second role indicating that he had seen the positive results which accrue both at Central and elsewhere. Dr. Garrity also expressed doubt that Central could get to a self-supporting state for health care based on a fee system without the cost becoming burdensome to the students. This, in turn, could have a negative impact on enrollment.

The Chairman called for the question and the motion carried.

The Chairman thanked the committee for its work and the comprehensive report.

NEW BUSINESS

Student Health Center fee schedule

The proposed Student Health Center fee schedule was presented to the Board.

MOTION NO. 5726: Mrs. Gould moved, seconded by Mr. Munro, to approve the Student Health Center fees as submitted with the understanding that the fees will be reviewed every year. Motion carried.

Distinguished Civil Servant Recognition

Courtney Jones told the Board of the 10-1/2 years of dedicated service to Central Washington University rendered by Linda Parker who resigned from her position as a Cook for Food Services effective June 30, 1983.

MOTION NO. 5727: Dr. Tracy moved, seconded by Mrs. Gould that Linda Parker, former Cook I in Food Services, be granted Distinguished Civil Servant status effective June 30, 1983. Motion carried.

Bouillon Hall Asbestos Abatement

President Garrity reviewed the history of the project with the Board. For the benefit of the newer members of the Board, he asked Courtney Jones to outline the procedure followed upon completion of this project. Mr. Jones explained that up to 95% of the contract price can be paid to the contractor when the project

is deemed to be substantially complete. By law, an advertisement is placed in the media to allow other contractors and materialmen who might have liens against the contractor time to file same with the court. During this period of time a myriad of other minor items are completed. If within 30 days no such liens are filed, we can then pay the other 5%. This allows us to take beneficial occupancy of the building and to pay the bulk of the contract.

Mr. Jones stated that the scope of this project had to be broadened somewhat because more asbestos was found under the spine, all the way across the building. Also at first it was thought the material containing the asbestos could be peeled off, but the contractor had to go through and remove it all. The funding for the extra work came from savings in other minor capital projects.

MOTION NO. 5728: Dr. Tracy moved, seconded by Mrs. Gould, to accept the construction work for the Bouillon Hall Asbestos Abatement project, designed by Tonkin/Greissinger Architects, as built by Vertecs Corp., Kirkland, Washington, for the amount of \$176,910.00 not including Washington State Sales Tax. Motion carried.

Hebeler Hall Remodel

Mrs. Gould asked if the firm recommended by the administration to be architectural consultants has done work for Central previously. Mr. William Ross, Director, Facilities Planning and Construction, responded that this is a consortium of several firms, one of which has done work for us previously in the computer area.

President Garrity told the board that he had reviewed the work of the selection committee as it progressed and assured them that the process employed was sound, accountable and fair.

MOTION NO. 5729: Mr. Munro moved, seconded by Dr. Tracy, to approve the selection of Northwest Architectural Company, Spokane, Washington, as architectural consultants for the Hebeler Hall Remodel project. Motion carried.

Trustee Case reiterated the concern that the building retain its character as much as possible and the President assured him that concern had been addressed.

Chairman Hogan expressed his satisfaction with the staff's presentation and for the clarification of procedures which he thought to be helpful to the Board.

Hebeler Hall Electrical System Analysis

MOTION NO. 5730: Mrs. Gould moved, seconded by Dr. Tracy, to accept the research and analysis work for the Hebeler Hall Electrical System Analysis project as performed by Wanless-Cook Associates, Spokane, Washington for the amount of \$3,104.19. Motion carried.

Computer Center Minor Remodel

MOTION NO. 5731: Mr. Munro moved, seconded by Mr. Case, to accept the construction work for the Computer Center Minor Remodel project, designed by Facilities Planning and Construction, as built by Belsaas & Smith, Ellensburg, Washington, for the amount of \$6,896.30 not including Washington State Sales Tax. Motion carried.

Computer Center Electrical Expansion

MOTION NO. 5732: Mrs. Gould moved, seconded by Mr. Case, to accept the design work for the Computer Center Electrical Expansion project, designed by Wanless-Cook Associates, Spokane, Washington, for the amount of \$1,377.66. Motion carried.

Courson/Muzzall HVAC Analysis; Handicap Modifications for Entries; Mlocene & Engelhorn Pond Arboreta; Football Sprinkler System; Acoustical Testing Hertz & McConnell Halls; Repair of Hidden Condition Damages - McConnell Auditorium

The Board agreed to consider all the subject projects in one action.

MOTION NO. 5733: Mr. Munro moved Board approval and/or acceptance of the following:

Acceptance of the analysis and report for the Courson/Muzzall HVAC Analysis project, as performed by M.D. Fabre & Associates, Inc., Consulting Engineer, Tacoma, Washington, for the amount of \$8,983.00.

Acceptance of the construction work for the Holmes Hall HVAC Maintenance project, as designed and built by Thompson Miller & Lyons/Engineers, Seattle,

Washington, for the amount of \$61,728.67 not including Washington State Sales Tax.

Acceptance of the construction work for the Handicap Modifications for Entries project, designed by Trogdon, Smith & Grossman, Architects, as built by Pacific Crest Contractors, Spokane, Washington, for the amount of \$35,223.33 not including Washington State Sales Tax.

Acceptance of the design work for the Miocene and Engelhorn Pond Arboreta, performed by MacLeod Reckord Landscape Architects, Seattle, Washington, for the amount of \$19,800.00.

Acceptance of the construction work for the Football Field Sprinkler System project, designed by Mahlum & Nordfors, Architects, as built by Emory-Emory, Inc., Kennewick, Washington for the amount of \$34,217.36 not including Washington State Sales Tax.

Acceptance of the phase I analysis and report for the Acoustical Testing Hertz & McConnell Halls project, performed by Towne, Richards & Chaudiere, Inc., Consultants in Sound & Vibrations, for the amount of \$2,100.00.

Acceptance of the construction work for the Repair of Hidden Condition Damages - McConnell Auditorium project, designed by the Bumgardner Architects, as built by Gilbert H. Moen Construction Co., Yakima, Washington, for the amount of \$2,271.00 not including Washington State Sales Tax.

The motion was seconded by Mr. Case and passed.

Leaves of Absence

MOTION NO. 5734: Mr. Munro moved, seconded by Mrs. Gould that the following leaves of absence be approved:

Duncan M. MacQuarrie, Professor of Psychology recommended for a leave of absence without pay for the 1983-84 academic year, time to count towards seniority

Wilbur V. Johnson, Professor of Physics, recommended for a leave of absence without pay for fall quarter, 1983, time not to count towards seniority

Motion carried.

Faculty Appointments

MOTION NO. 5735: Mr. Munro moved, seconded by Mr. Case, that the following faculty appointments be approved for the 1983-84 academic year:

Ronald Caples-Osorio as Assistant Professor of Education

Edward E. Dixon, Assistant Professor of Music

James L. Eubanks, Assistant Professor of Psychology

Stanley Jacobs, Associate Professor of Business Administration

Raymond D. Krumrey, Assistant Professor of Technology and Industrial Education

Ralph A. Nilson, Assistant Professor of Leisure Services

Pamela A. Reagor, Assistant Professor of Psychology

David Shorr, Assistant Professor of Education

Ronald A. Snowden, Assistant Professor of Technology and Industrial Education

Denis W. Thomas, Assistant Professor of English

Randolph J. Wischmeier, Assistant Professor of Drama

Norman H. Wolford, Assistant Professor of Technology and Industrial Education

Ravindra L. Arudi, Assistant Professor of Chemistry

Motion carried.

Legal Matters

Owen F. Clarke, Jr., Senior Assistant Attorney General representing Central Washington University, was recognized by Chairman Hogan. Mr. Clarke spoke on behalf of himself and Counsel for Professor Refai requesting that the Board set a date for a special meeting to take up the appeal of Professor Refai concerning his layoff by CWU, preferably in the latter part of October.

EXECUTIVE SESSION

Chairman Hogan called an executive session for the Board at approximately 8:32 p.m.

RECONVENED

The Board reconvened in open meeting at approximately 8:44 p.m. and the Chairman clarified that the executive session regarded a procedural question on the Refai appeal.

NEXT MEETING

Chairman Hogan set the special meeting of the Board of Trustees for October 28, 1983 in Room 143 of Bouillon Hall at 7:00 p.m. to consider the Refai appeal.

In answer to Mr. Clarke's question if the Board would entertain oral arguments, Chairman Hogan answered in the affirmative stating the Board would allow 20 minutes each for a total of 40 minutes for oral argument.

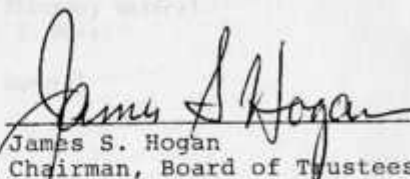
The next regular meeting of the Board of Trustees will be December 9, 1983 in Room 143 of Bouillon Hall at 7:00 p.m.

ADJOURNMENT

The meeting was declared adjourned at approximately 8:46 p.m.



 Gloria Craig
 Secretary to the Board of Trustees



 James S. Hogan
 Chairman, Board of Trustees