

12-9-1983

1983 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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ARCHIVES

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
ROOM 143
BOUILLON HALL
DECEMBER 9, 1983
7:00 p.m.

CWU LIBRARY

MAR 16 1984

DEAN OF LIBRARY SERVICES

The regular meeting of the Board of Trustees was called to order by Chairman James Hogan at 7:09 p.m. in the Board of Trustees' room, Bouillon Hall 143, on the campus of Central Washington University, Ellensburg, Washington.

ROLL CALL

Present

Mr. James S. Hogan, Chairman
Mr. Robert A. Case, II, Vice-Chairman
Mr. Rueben A. Flores
Mrs. Susan E. Gould
Dr. Harold L. Tracy

Others

Dr. Donald L. Garrity, President
Dr. Donald E. Guy, Dean of Students
Mr. Owen F. Clarke, Jr., Senior Assistant Attorney General
Ms. Teresa C. Kulik, Assistant Attorney General

APPROVAL OF MINUTES

Minutes of the regular meeting of September 23, 1983 and the special meeting of October 28, 1983 were approved as submitted.

CHANGES TO THE AGENDA

At the request of President Garrity, Item IV M was deferred to be considered with Item VII M, New Business.

REPORTS

On behalf of the Board, Chairman Hogan expressed pleasure at having had the opportunity to dine with members of the Faculty Senate Executive Committee and hoped to be able to do it again in the future.

President's Report

President Garrity spoke on behalf of the faculty, staff and administrative officers of the University expressing delight in having Mr. Rueben A. Flores on the Board. He assured Mr. Flores he would find his work on the Board to be challenging and that his reception at Central would be both warm and hospitable.

The President called the attention of the Board to the survey of colleges and universities which appeared in the November 28, 1983 issue of U. S. News and World Report wherein Central Washington University was ranked among the top seven "smaller-comprehensive" universities west of the Mississippi River, and among the top 15 nationally in that category. President Garrity explained that the ranking was based on a poll of 1,308 collegiate executives and the 662 responses the magazine received. He read a portion of the letter he sent to the CWU Community on December 2, 1983 and thanked everyone who helped make this recognition come about. (A copy of this letter is on file with the official minutes in the President's office.)

President Garrity commented on the publication from the 3609 Commission entitled "Paramount Duty," which had been sent to the Board at an earlier date, and stated that this is the Commission's first report. He told the Board that the University has given testimony in the Tri-Cities, Vancouver and Seattle with regard to this document. He reviewed pertinent sections of the document and recommendations made therein with particular focus on those concerning admissions requirements and remedial education. He voiced concern over some recommendations found in the document and in other reports. The President shared with the Board a statement prepared by the Director and Assistant Director of the Academic Skills Center in which they addressed the issue of what we are doing and what we are accomplishing. In reading our response, you may understand why we have reservations about the simplistic way this topic is treated in the 3609 report.

Another part of the report that caused consternation at CWU was the discussion regarding the proposed creation of one or more new four-year institutions. This would have the effect of changing relationships of institutions in the delivery of university-level education to people who require it. The concern is two-fold: 1) that such recommendations are being made when the support of the six existing four-year institutions has declined to the point where

the state of Washington ranks among the lowest in the country. 2) It appears to be odd in light of comments from those associated with the legislature regarding the needs of the four-year institutions wherein it is suggested that a reduction in budgets of the present institutions be taken.

The recommendations with regard to cooperation among institutions in both the private and public sectors should be supported. The opportunity was taken to point out that the charge with regard to southwest Washington relative to the CPE Six-Year Plan has not been carried through in the way we understood it. This is a matter we intend to pursue with vigor.

President Garrity told the Board this document was shared with them so that they would know it has been received and responded to and to give them an opportunity to voice an opinion. The President and Dean Jimmie Applegate, School of Professional Studies answered questions from the Board. The final report is due one year from now, but there is a second phase to be completed prior to that time.

The President stated that he wanted to bring the issue to the Board and would like to hear from them as they have a chance to read the documents given them.

Continuing his report, the President told the Board that at the last meeting of the Faculty Senate, that group moved to modify the admission requirements for the University, a matter which has been under review for many months. The Chairman of the Faculty Senate, Dr. Philip Backlund, stated that the Senate committees are currently working on specific areas of concern, such as whether or not there is uniformity in the manner in which required courses are taught in the high schools of the state. The Board will be informed President Garrity reported that the CPE had approved our Mechanical Engineering Technology Program and the Board will soon be asked to approve its implementation.

The President called the attention of the Board to the activities of the CWU Foundation. As of June 30, 1983, the assets of the Foundation are close to \$1,000,000.

He advised the Board that Central has submitted a supplemental budget request and reviewed with them the items included therein.

At the request of Trustee Gould, the history of the development of the technology programs and how they fit into the University Missions and Goals statement and long-range plan was discussed.

Introduction of Assistant Attorney General

Chairman Hogan called upon Mr. Owen F. Clarke, Jr., Senior Assistant Attorney General who introduced the new Assistant Attorney General assigned to Central, Ms. Teresa C. Kulik, stating that Ms. Kulik is presently Chief of the Assistant Attorney General's office in Yakima. Ms. Kulik expressed her pleasure at the appointment. Chairman Hogan welcomed her and said that he is acquainted with Teresa and knows her to be very competent.

Status of Reserves and Budget Changes

Courtney Jones, Vice President for Business & Financial Affairs, reviewed this report through October 12, 1983 with the Board.

Report of Capital Projects Under \$100,000

The Board received the report without question or comment.

Special Report of Examination Use and Control of Computer Facilities, October 24, 1983

The President presented this report and suggested to the Board that at a future meeting, the matter of computers be discussed more fully. As previously reported, the present VAX is entirely saturated. A second VAX is being installed, but it is our belief that it will be saturated within the next year. This is a problem we must recognize and move as rapidly as possible to resolve. One of the areas of importance is the general question of what constitutes appropriate use of the computer by faculty, students and staff. We have a very competent committee we depend upon for planning and evaluation which is, at the present time, addressing the whole question of usage. I think we can expect a very early report on this question. However, it won't be a final document.

We have also been working on the University payroll/personnel system, developing this critical data base for the University. We are also going to have to handle the expanding need for word processing very soon. I think it is important enough to ask that after our new Director has been here a while, we spend some time in a future meeting to address these issues.

In response to a question from Trustee Tracy, the President reported on the security measures being taken with regard to use of the computer terminals.

Administrative Exempt Appointment

Courtney Jones introduced Gary R. Smith who has been appointed as Director of Computer Services effective December 5, 1983.

Resignation - part-time/temporary faculty

The resignation of Daniel S. Kelleher, Assistant Football Coach, was reported to the Board, effective November 8, 1983.

Release from contract - temporary faculty

The release from contract of Minerva L. Caples, Director of the Bilingual Education Teacher Training Program, was reported to the Board effective January to May, 1984.

Change in title - Extended University Programs

The change in title for B. Jean Putnam was reported from Director of Continuing Education, Summer School and Coordinator of Extended Degree Programs to Dean of Extended University Programs.

Appointment of Deans

The following appointments of Deans were reported:

Robert H. Brown, Professor of Biology, appointed Interim Dean of the College of Letters, Arts and Sciences, effective January 1, 1984 and running until August 31, 1984

Donald R. Shupe, Professor of Psychology, appointed Acting Assistant Dean of the College of Letters, Arts and Sciences, effective January 1, 1984, and continuing through August 31, 1984

Exchange Professor

The appointment of Thomas Y. Yeh, Associate Professor of Librarianship as Exchange Professor to Anhui University, Hefei, People's Republic of China, effective December 12, 1983 to July 15, 1984 was reported.

Change in Assignment

The following changes in assignment were reported:

James L. Eubanks, Assistant Professor of Psychology, appointed Co-director of the MSOD Program (Master of Science in Organization Development) effective November 2, 1983

Carlos E. Martin, Associate Professor of Spanish, appointed to teach in the Mexico Program in

Morelia, Mexico, for winter quarter, 1984 (CECEMMAC Program, Centro de Conocimientos Experienciales Multiculturales Mexicanos, A.C.)

Warren R. Street, Professor of Psychology, appointed Interim Director of Academic Computing on part-time basis for fall quarter, 1983

Temporary and Part-time Assignments

Temporary and part-time assignments were reported as follows:

John A. Alsoszatai-Petheo, Acting Instructor of Anthropology, effective winter quarter, 1984, only

Adrian L. Beamer, Assistant Football Coach, effective for fall quarter, 1983, only

Leonard S. Bone, Assistant to the Men's Basketball Coach, effective for the 1983-84 season

Carolyn E. Booth, Instructor of Paramedics Program, part-time winter and spring quarters, 1984, only

Michael R. Frederick, Assistant to the Women's Basketball Coach, effective for the 1983-84 season, only

Marilyn J. Hartman, Instructor of English, appointed for the 1984-85 academic year only

Dennis J. Hock, Instructor of English, appointed for the 1984-85 academic year only

Mary C. James, Acting Instructor of English, appointment effective for winter quarter, 1983, only

Karen N. Jenison, Director of the Center for the Development of Leisure and Tourism, effective July 21, 1983 to December 31, 1983

Regina M. Kinzl, Assistant to the Women's Basketball Coach, appointment effective for the 1983-84 academic year

David A. Lundy, Physician Coordinator of the Paramedic Program, effective for the 1983-84 academic year only

Margaret E. Ratcliff, Instructor in Paramedic Program, part-time fall quarter, 1983, and winter quarter, 1984, only

Virginia M. Rider, Associate to the Center for Women's Studies, appointment effective for the 1983-84 academic year on a half-time basis, beginning October 10, 1983

Helen G. Smith, Acting Instructor of English, appointment effective for winter quarter, 1984, only

Susan Sonnen, Counselor in the Student Counseling Center, appointment effective Winter Quarter, 1984 only on a half-time basis

Colin D. Condit, Emeritus Professor of Psychology, part-time winter quarter, 1984, only

Martin R. Kaatz, Emeritus Professor of Geography, part-time winter quarter, 1984, only

Howard B. Robinson, Emeritus Professor of Psychology, part-time winter quarter, 1984, only

Lenny Van Pelt, Instructor of Communication, winter quarter, 1984, only

COMMUNICATIONS

The Chairman acknowledged receipt of a communication from Delane and Mary Bell and family.

OLD BUSINESS

No old business had been carried forward to this meeting.

NEW BUSINESS

Small Boiler Installation

This project was undertaken to increase efficiency of the present boilers by installing a small boiler and enclosure at the site of the present boiler house.

MOTION NO. 5739: Mr. Case moved, seconded by Mrs. Gould, to accept as complete the installation of small boiler

as designed by Wieland, Lindgren & Associates, Seattle, Washington, and constructed by Bay Mechanical Co., Seattle, Washington for the amount of \$197,424.28 not including Washington State Sales Tax. Motion carried.

Electronic transfer of funds

The Board was asked to approve this action to enable the University to transfer funds to bank accounts of other state agencies and other banks without issuing checks and awaiting delivery time.

MOTION NO. 5740: Mrs. Gould moved, seconded by Dr. Tracy, to approve the resolution to authorize electronic fund transfer of funds from Central Washington University operations checking account. Motion carried.

Proposed Amendment to the CWU Retirement Rules and Regulations

Courtney Jones told the Board that the proposed changes would have no fiscal consequences for the University.

F. W. Allison, Business Manager, answered questions posed by Board members regarding long-range implications for the institution and other concerns. He explained that this action would allow certain categories of University personnel to change from one retirement system to another and detailed the criteria for the Board.

MOTION NO. 5741: Dr. Tracy moved, seconded by Mrs. Gould, to accept the amendment to the CWU Retirement Rules and Regulations as presented by the administration. Motion carried. (This amendment will be incorporated into the Rules and be included in the CWU policy manual.)

Faculty Retirement

Dean Jimmie Applegate, School of Professional Studies, was called upon to present information to the Board on the request for retirement by Stanley Dudley, Associate Professor of Technology and Industrial Education. Dr. Applegate spoke of Mr. Dudley's accomplishments while at Central Washington University for the past 37 years, as a student and a faculty member (including a 2-year leave of absence spent at Haile Sellassie I University in Addis Ababa, Ethiopia), and his many publications. In summation, Mr. Dudley was said to be a person who has not only seen many changes at Central since 1947,

but that he has been an active participant in those changes. His analytical capability and his loyalty and leadership will be missed.

MOTION NO. 5742: On motion by Mrs. Gould, with second by Dr. Tracy, the retirement of Stanley A. Dudley, Associate Professor of Technology and Industrial Education, was approved unanimously effective June 30, 1984, with the status of Emeritus Professor of Technology and Industrial Education.

Dean Applegate then presented to the Board background information on Dr. Harry S. Sutherland, Professor, Department of Education and his request for retirement. Dr. Sutherland joined the Central faculty in 1968 as a Professional Supervisor. The Dean quoted from complimentary letters regarding Dr. Sutherland's expertise as a teacher and administrator.

MOTION NO. 5743: On motion of Dr. Tracy, with second by Mrs. Gould, the retirement of Harry S. Sutherland, Professor of Education, was approved unanimously effective December 31, 1983, with the status of Emeritus Professor of Education.

Phased Retirement

Dean Burton J. Williams, College of Letters, Arts and Sciences was asked to give information to the Board about the faculty members requesting phased retirement as both are in departments of the College of Letters, Arts and Sciences.

Dean Williams began by stating that David Burt, Professor of English, has been one of the mainstays of the English Department for 25 years. He told the Board of the many activities Mr. Burt had been involved in besides his teaching, such as the symposia of the 1960's, the Student Government Speaker program, the ASC foreign film series, Faculty Senate, and many others. His public service has also been extensive. In summation, Dean Williams said that although Mr. Burt is retiring, he leaves us an indelible legacy that time cannot efface.

Continuing, Dean Williams presented the request of John Shrader, Professor of Science Education, for phased retirement effective July 1, 1984. He told the Board of the 26 years of service Dr. Shrader has rendered to this University and of his positive impact on the Science Education curriculum. Dr. Shrader served on many committees on campus as well as being a director of several Science Education workshops and the Tri-Cities Liberal Arts Program. He concluded

that Professor Shrader's positive imprint on his profession and this University will remain as a continuing inspiration to all of his many students and to his colleagues.

MOTION NO. 5744: Mr. Case moved, seconded by Dr. Tracy, that faculty phased retirement be approved for David Burt, Professor of English, effective at the end of Fall Quarter, 1984 and that he be given the status of Emeritus Professor of English, and for John S. Shrader, Professor of Science Education and Biology, effective July 1, 1984, and that he be given the status of Emeritus Professor of Science Education and Biology. Motion carried.

Leaves of absence

MOTION NO. 5745: Mrs. Gould moved for approval of the following leaves of absence as presented by the administration:

Herbert E. Borbe, Assistant Professor of Economics, leave of absence without pay effective Winter Quarter, 1984, time not to count towards seniority

Connie M. Roberts, Assistant Professor of Business Education and Administrative Management, leave of absence without pay effective Winter Quarter, 1984, time not to count towards seniority

Seconded by Dr. Tracy and Mr. Flores and passed.

EXECUTIVE SESSION

An executive session to consider personnel matters with the President was called by the Chairman at 9:05 p.m.

RECONVENED

The Board reconvened in open session at approximately 9:25 p.m.

Faculty appointment

MOTION NO. 5746: Dr. Tracy moved approval of the following faculty appointment:

Jeffrey D. Duncan, Captain, Army ROTC, Assistant Professor of Military Science, appointment effective upon approval of the Board of Trustees

Motion seconded by Mrs. Gould, and passed.

Faculty retraining and professional leaves

MOTION NO. 5747: Mrs. Gould moved approval of the following faculty retraining leaves:

Janice C. Boyungs, Assistant Professor of Physical Education, a retraining leave effective for the 1983-84 academic year

Burton J. Williams, Dean, College of Letters, Arts and Sciences, a retraining leave effective for Winter and Spring quarters, 1984

and the following professional leaves for faculty during the academic year, 1984-85, for the period indicated, subject to all provisions listed in the Faculty Code or in the "Professional Leave Bill" of 1977:

Lyle E. Ball, Professor of Business Administration, Fall, Winter and Spring Quarters

Kenneth A. Briggs, Associate Professor of Health Education, Fall, Winter and Spring Quarters

Eva-Marie Carne, Professor of German, Winter and Spring Quarters

John E. Carr, Associate Professor of Biological Sciences, Fall, Winter and Spring Quarters

Makiko Doi, Associate Professor of Librarianship, Fall and Winter Quarters

Richard T. Doi, Associate Professor of Art, Fall and Winter Quarters

Zoltan Kramar, Professor of History, Fall, Winter and Spring Quarters

Richard E. Leinaweaver, Professor of Drama, Fall and Winter Quarters

Richard S. Mack, Professor of Economics, Fall, Winter and Spring Quarters

Charles L. McGehee, Professor of Sociology, Fall, Winter and Spring Quarters

Dolores J. Osborn, Professor of Business Education and Administrative Management, Fall, Winter and Spring Quarters

William D. Schmidt, Professor of Instructional Media, Fall, Winter and Spring Quarters

Lana Jo Sharpe, Assistant Professor of Dance, Fall, Winter and Spring Quarters

and the following administrative professional leave:

Dale R. Comstock, Professor of Mathematics and Dean of Graduate Studies and Research, administrative professional leave effective September 1, 1984, through August 31, 1985, subject to all provisions listed in the Exempt Employees Code

Seconded by Mr. Case and passed.

Faculty reappointments

Vice-Chairman Case noted for the record that even though all reappointments will be considered under one motion, those recommended for reappointment were not passed over lightly. Each individual recommendation was discussed, questions were raised and explanations were given.

MOTION NO. 5748: Mr. Case moved, seconded by Dr. Tracy, that the following faculty reappointments be approved for the 1984-85 academic year:

Second Probationary Year to Third Probationary Year

Larry P. Bundy, Associate Professor of Business Administration

Judith E. Burns, Assistant Professor of Music

Tim L. Yoxtheimer, Assistant Professor of Technology and Industrial Education

Third Probationary Year to Fourth Probationary Year

Larry D. Gookin, Assistant Professor of Music

Karen D. Martinis, Assistant Professor of Accounting

J. Byron Norton, Assistant Professor of Accounting

Mary Jean Potter, Associate Professor of Education

Sharon E. Schwindt, Assistant Professor of Health Education

William C. Vance, Assistant Professor of Technology and Industrial Education

Robert H. Wiekling, Assistant Professor of Technology and Industrial Education

Fourth Probationary Year to Fifth Probationary Year

Harvey Bleecher, Associate Professor of Education

James R. Brown, Jr., Assistant Professor of Political Science

David L. Gee, Assistant Professor of Foods and Nutrition

James R. Hinthorne, Associate Professor of Geology

John J. Lasik, Assistant Professor of Business Administration

John O. Moore, Assistant Professor of Accounting

Willa Dene Powell, Assistant Professor of Home Economics Education

Larry A. Wald, Assistant Professor of Education

Timothy W. Young, Assistant Professor of Education

Fifth Probationary Year to Sixth Probationary Year

Elizabeth M. Nesselroad, Assistant Professor of Psychology

James C. Peterson, Assistant Professor of Ethnic Studies

Donna Jo Vandagriff, Assistant Professor of Education

Motion carried.

Resolution 83-4

The term of Mr. S. Sterling Munro on the Board of Trustees ended on October 24, 1983. In recognition of his service,

the following resolution was presented:

RESOLUTION 83-4

WHEREAS Mr. S. Sterling Munro was appointed to the Central Washington University Board of Trustees on March 28, 1977, and

WHEREAS Mr. Munro served as Vice Chairman of the Board of Trustees from July 1, 1981 until November 20, 1981, an Chairman of the Board from November 20, 1981 until June 17, 1983, and

WHEREAS Mr. Munro inspired his associates on the Board and at the University with his strong sense of professionalism and his exceptional ability to keep this university on course toward its primary goal during even the most trying times, and

WHEREAS Mr. Munro exercised judiciously his quick wit to defuse tense debate and to help his colleagues maintain a proper perspective on organizational matters, and

WHEREAS Mr. Munro contributed his organizational skills, time and leadership to Central Washington University, along with his commitment to broadening this institution's outreach to all the communities within its service area,

NOW THEREFORE BE IT RESOLVED that this Board of Trustees wishes to publicly express appreciation to Mr. S. Sterling Munro for his effective, intelligent and dedicated service as a member of the Board of Trustees for Central Washington University from March 28, 1977 to October 24, 1983.

PASSED and signed this 9th day of December, 1983.

MOTION NO. 5749: Dr. Tracy moved for adoption of Resolution 83-4 in recognition of the service of S. Sterling Munro on the Board of Trustees of Central Washington University. Seconded by Mr. Flores and passed.

Resolution No. 83-5

The following resolution was introduced recognizing the service of Dr. Burton J. Williams as the Dean, College of Letters, Arts and Sciences:

RESOLUTION NO. 83-5

WHEREAS Dr. Burton J. Williams was appointed to Central Washington University's faculty in 1969 and

WHEREAS Dr. Williams has served first as Dean of Social and Behavioral Sciences, and then as Dean of the College of Letters, Arts and Sciences from 1972 through 1983, and

WHEREAS Dr. Williams gave unselfishly of his time to provide academic leadership, to further the excellence of Central Washington University, to add to programs in his area and to assure that Central had an outstanding faculty, and

WHEREAS the University community will miss him in his role as Dean wherein he made many valuable contributions to Central,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees wishes to publicly express appreciation to Dr. Burton J. Williams for his faithful, dedicated and intelligent service as a member of the administration from July, 1972, to December, 1983.

PASSED and signed this 9th day of December, 1983.

MOTION NO. 5750: Mr. Case moved for adoption of Resolution No. 83-5 in recognition of the service of Dr. Burton J. Williams as Dean, College of Letters, Arts and Sciences. Motion seconded by Mrs. Gould and passed.

The Chairman recognized Dr. Warren Street, Professor of Psychology and Director of the Douglas Honors College, who spoke of the leadership, honesty and accessibility of Dr. Williams, important traits for a Dean to have. Speaking on behalf of 34 Department Chairs and Program Directors he welcomed Dr. Williams back to the faculty and stated they will miss him as Dean. He presented a letter to this effect signed by the 34 individuals.

The Chairman thanked Professor Street and asked Dr. Williams if he would like to make a statement. In response, Dr. Williams said that he was both proud and humble at the honor bestowed on him and gave credit to the fine faculty he had to work with who took the ideas offered and put them into action. The faculty are what makes the difference in the success of the administration.

Dr. Williams also told the Board that as a result of his service in the U.S. Marines 25 years ago with John Burke, the manager of jazz great Dizzy Gillespie, Mr. Gillespie was brought to campus recently for a period of two days which he spent with the Music Department. This has led to a new emphasis and an interest in a major in Jazz Study and a tentative plan to have a jazz festival every Spring Quarter. All of this enhances the entire Music Department and the University. The Chairman thanked Dr. Williams.

action of the Board of Trustees is well received and appreciated.

Introduction


Chairman Hogan introduced Mr. Rueben Flores, the newest member of the Board of Trustees. Mr. Flores said he is pleased to be associated with the University and is looking forward to working with the Board. His term of appointment runs to 1989 and though that seems like a long time, it will allow the opportunity to learn more about this University and the people in it.

NEXT MEETING

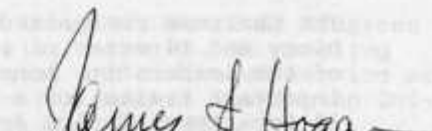
The next regular meeting of the Board of Trustees is scheduled for March 9, 1984 at 7:00 p.m. in Room 143 of Bouillon Hall.

ADJOURNMENT

The meeting adjourned at 9:45 p.m.



Gloria Craig, Secretary to the
Board of Trustees



James S. Hogan, Chairman
Board of Trustees