

3-9-1984

# 1984 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON UNIVERSITY  
ROOM 143  
BOUILLON HALL  
MARCH 9, 1984  
7:00 p.m.

The regular meeting of the Board of Trustees was called to order by Chairman James Hogan at 7:05 p.m. in the Board of Trustees' room, Bouillon Hall 143, on the campus of Central Washington University, Ellensburg, Washington.

ROLL CALL

Present

- Mr. James S. Hogan, Chairman
- Mr. Robert A. Case, II, Vice-Chairman
- Mr. Rueben A. Flores
- Mrs. Susan E. Gould
- Dr. Harold L. Tracy

Others

- Dr. Donald L. Garrity, President
- Dr. Donald E. Guy, Dean of Students
- Dr. Edward J. Harrington, Vice President for Academic Affairs
- Mr. Courtney S. Jones, Vice President for Business & Financial Affairs
- Ms. Teresa C. Kulik, Assistant Attorney General

APPROVAL OF MINUTES

MOTION NO. 5757: Susan Gould moved to approve the minutes of the regular meeting of December 9, 1983 as submitted; seconded by Harold Tracy and passed.

CHANGES TO THE AGENDA

Items E, Proposed acceptance of Computer Center Back-up Cooling System, and F, Proposed acceptance of Power Tech Lab project, and S, Faculty Appointment under New Business were deleted from the agenda.

REPORTS

President's report

President Garrity reported on budget-related matters stating that one item was of immediate concern to the University and

that is the funding of our Electronic Engineering Program. When our original budget was passed, we were informed that we could obtain the funding from the newly formed High Technology Coordinating Board, if there were funds sufficient to meet our needs. The Board did not get organized until late November, did not meet until December, and did not consider this question until almost February. In the meantime, we had to make a decision whether or not to start.

By the time the High Tech Board took up the request, they took the position that they wished the Legislature would fund our program directly with an additional appropriation so that the High Tech Board could use its funding for other purposes. By then, the House had already passed its version of the budget, and in the last days of Senate budget considerations, some difficulties arose that caused the loss of that item in the Senate budget. It is not there and we are once again confronted with the situation of not having funding. This is a complex problem with a number of ramifications to it. The Board will be informed of the outcome of the decision of the High Technology Coordinating Board.

The president continued his report, referring to the subject of enrollments. In response to questions from the Board and the President, Dr. James Pappas, Dean, Admissions and Records, stated that the retention rate has been increasing. It appears that we will know in the next two months whether or not we will have a larger graduating class. Mrs. Gould asked when the last students would get to know whether or not they are to be admitted to Central to which Dean Pappas answered that 97% would know by June 1.

The President then called on Dr. Jerry L. Jones, Special Assistant to the President who reported on legislative matters. For the first time in almost 30 years, the legislature concluded its business within the allotted 60-day time limit. He reviewed the status of several of the bills related to higher education and answered questions from the board.

The President said he had one final item to report and that was to tell the Board that the men's basketball team had once again earned the right to represent our conference at the NAIA tournament in Kansas City, and we continue to set records in that regard. Recently two of the four members of Central's wrestling squad won national championships and the whole squad placed high. Our men's swimming team came from behind to capture the national championship. The women, with only eight people on the squad, captured fifth place in the national competition. Our student athletes had another very good season.

Status of Reserves and Budget Changes - February 21, 1984

The report on the status of reserves and budget changes as of February 21, 1984 was received without questions.

Report of Capital Projects Under \$100,000

Mr. Flores questioned Central's response to the requirements of SB 3230 in regard to women and minority-owned businesses. President Garrity told of the difficulties encountered with the purchasing procedures when this requirement was first implemented and how the situation is being managed at the present time. He assured the Board that Central is meeting, and sometimes exceeding, the required volume of business with the subject group.

Computer Services

In response to an earlier request from the Board of Trustees, Gary R. Smith, Director of Computer Services, was present to give the Board a report on the status of computer services on campus, and to answer questions from Trustees.

Report from the Vice President for Academic Affairs

Vice President Harrington told the Board that the duplication study currently being conducted in the State of Washington by the Council for Postsecondary Education brought approximately 20 majors under close scrutiny. One of those was Central's BA in Religious Studies. With the Board's permission, Dr. Harrington called on the two faculty members most involved with the Religious Studies program to speak to the issue, Dr. Jay Bachrach and Dr. Raeburne Heimbeck.

Dr. Bachrach told of the beginnings of the introductory program approximately 10 years ago at which time Religious Studies was looked on as an avenue of understanding of human culture in other fields. Students took courses in other disciplines, etc. Dr. Heimbeck was already trained in western religion and philosophy and in the last few years has branched out to eastern thought and eastern religions. Dr. Bachrach's function is administrative and Dr. Heimbeck is in the classroom.

Dr. Bachrach reported enrollment patterns of the program and other particulars, including the success of both the program and its graduates, and answered questions from Trustees.

Chairman Hogan thanked Drs. Harrington and Bachrach for the report.

Student Financial Aid

President Garrity told the Board that the recent events in the funding of Student Financial Aid programs caused the University administration to determine it to be a matter of considerable import to Central Washington University. If events transpire as presently indicated, the grant program will be drastically reduced. Therefore, the Director of Financial Aid, Lynn Tindall, was asked to compile a report to present to the Board at this meeting summarizing the recent events and to inform members as to what is going on.

Don Guy, Dean of Students, introduced Mr. Tindall who set forth the problems facing Financial Aid, most of which dealt with declining Federal support. In the past, the breakdown of funds was 80% grant, 17% loan, and 3% work study. More recently, the percentages are: 48% grant, 48% loan, and the balance for student employment.

Mr. Tindall provided a statistical sheet showing allocations for various funding categories for student financial aid, reviewed the figures and answered questions from the Board. Mr. Case asked if aid was allocated according to scholastic merit considerations as well as financial need. Mr. Tindall indicated that it was not. Mr. Case expressed his opinion that academic performance of a student should be a consideration.

Faculty Resignation, Administrative Exempt Appointment, Changes in Assignment, and Appointments--temporary and part-time

The Board acknowledged the following items, collectively:

Faculty Resignation

Ravindra L. Arudi, Assistant Professor of Chemistry, effective at the end of spring quarter, 1984

Administrative Exempt Appointment

David E. Austin, Assistant Director of Continuing Education, effective February 15, 1984 through August 31, 1984

Jane Stark, Coordinator/Counselor in Student Employment - Financial Aid Office, effective March 13, 1984 through August 31, 1984

Changes in Assignment

Ronald Caples-Osorio, Assistant Professor of Bilingual Education, appointed Project Director for the Bilingual Education Teacher Training Grant effective January 16 through May 31, 1984

William Owen Dugmore, Associate Professor of Counseling, reassigned to the Department of Psychology for the 1984-85 academic year

James L. Eubanks, Assistant Professor of Psychology appointed Director of the Master of Science Organization Development Program effective July 1, 1984 (or sooner if needed)

Appointments--temporary and part-time

Gregory Cleveland, Project Archeologist, effective for the period February 1, 1984 through February 29, 1984 (Belvedere Project)

Stephen Samuels, Laboratory Director, effective for the period February 1, 1984 through February 29, 1984

Vera M. Dudley, Acting Instructor of Business Education, temporary, part-time appointment effective winter quarter, 1984, only

Carol J. Moisan, Instructor in Fiber Art, temporary, part-time appointment effective winter quarter, 1984, only

Jacob L. Schloss, Assistant Professor of Education, temporary, part-time appointment effective winter quarter, 1984, only

John A. Alsoszatai-Petheo, Acting Instructor of Anthropology, appointment effective spring quarter, 1984, only

Richard J. Arnold, Instructor of Sociology, part-time appointment effective spring quarter, 1984, only

Christie A. Brown, Acting Instructor of Physical Education, temporary, part-time appointment spring quarter, 1984, only

Colin D. Condit, Emeritus Professor of Psychology, appointment effective spring quarter, 1984, only

Vera M. Dudley, Acting Instructor of Business Education, temporary, part-time appointment spring quarter, 1984, only

Susan D. Hanson, Acting Instructor of Physical Education, temporary, part-time appointment spring quarter, 1984, only

Stephen G. Hinthorne, Lecturer of Mathematics, part-time appointment for spring quarter, 1984 only

Mary G. James, Acting Instructor of English, part-time appointment effective spring quarter, 1984, only

Martin R. Kaatz, Emeritus Professor of Geography part-time appointment effective spring quarter, 1984, only

Tina M. LaRoque, Acting Instructor in Education, a temporary, part-time appointment for spring quarter, 1984, only

Mary F. Minor, Acting Instructor of Business Education, temporary, part-time appointment spring quarter, 1984, only

Carol J. Moisan, Instructor in Fiber Art, a temporary, part-time appointment for spring quarter, 1984, only

Howard B. Robinson, Emeritus Professor of Psychology, part-time appointment for spring quarter, 1984, only

Stephen R. Samuels, Laboratory Director, appointment extended from March 1, 1984, through April 15, 1984

Jacob L. Schloss, Assistant Professor of Education, a temporary, part-time assignment for spring quarter, 1984, only

Helen G. Smith, Acting Instructor of English, part-time appointment effective spring quarter, 1984, only

William D. Swain, Acting Instructor of English, part-time appointment effective spring quarter, 1984, only

Pamela M. Thomas, Acting Instructor of Physical Education, a temporary, part-time appointment for spring quarter, 1984, only

Lenny Van Pelt, Instructor of Communication, part-time appointment for spring quarter, 1984, only

Nancy L. Verkist, Acting Assistant Instructor of Business Education, a temporary, part-time appointment for spring quarter, 1984, only

Waymon W. Ware, Emeritus Senior Instructor of Sociology, a part-time appointment effective spring quarter, 1984, only

#### COMMUNICATIONS

The Chairman acknowledged receipt of a letter from Senator Phil Talmadge dated January 27, 1984.

#### OLD BUSINESS

Mr. Flores asked that the Board receive a follow-up report at the June meeting concerning the 2.89% salary increase given formula faculty effective February 1, 1984 which did not include faculty whose positions are not included in the formula nor administrators who also hold rank in an academic department. The President stated that it was his thought to try to outline some of the problems, but that the administration would do that in concert with the Faculty Senate and the Administrative, Civil Service Exempt group who were also excluded from the February raise. Both of these groups are regularly asked for their views on these types of questions. As the earliest possible date foreseen for alleviation of the salary increase question would be January 1, 1985 (per legislative action), it is not anticipated those discussions will occur until Fall term.

Courtney Jones, Vice President for Business and Financial Affairs concurred that Central has no option in this matter. All that can be done has been done.

Mr. Flores said that he wanted to make it clear that the Board and the administration are looking into the matter and that some coordination and discussion of the problem is occurring so that the issue will not die for lack of caring. President Garrity told the Board that the administration has every intent to pursue the matter.

Assistant Attorney General Kulik stated that she had researched the legal aspects of the salary increase implementation for formula faculty only after the January meeting and reaffirmed that from a legal standpoint, there were no options. The Board had acted in accordance with the law in approving the increase only to instructional faculty.



NEW BUSINESS

Distinguished Civil Servant Recognition

Mr. Case asked for clarification on the elements necessary for an individual to be considered for such recognition and was advised that anyone who had served the university for a period of ten years was eligible upon his/her resignation or retirement.

Courtney Jones reviewed the 15 years of service of Virgil Davis to Central Washington University. In recommending Distinguished Civil Servant recognition, Mr. Jones spoke of the cheerful yet business-like attitude of Mr. Davis and of the respect he had from the campus community.

MOTION NO. 5758: Mrs. Gould moved that distinguished civil servant recognition be granted Virgil Davis, Custodian Lead, in the Physical Plant effective upon his retirement, December 31, 1983. Dr. Tracy seconded and the motion was carried.

Courtney Jones reported to the Board that Donald Harmon, Carpenter in the Physical Plant, was retiring after more than 12 years of dedicated service to Central. Mr. Harmon was a hard and cooperative worker and was recommended to receive distinguished civil servant recognition.

MOTION NO. 5759: Dr. Tracy moved to grant distinguished civil servant recognition to Donald Harmon, Carpenter in the Physical Plant, effective on his retirement, January 31, 1984. Mr. Flores seconded and the motion carried.

The retirement of Robert Thomas, Custodial Services Manager, was reported by Courtney Jones, effective January 20, 1984. In recognition of the long and dedicated service Mr. Thomas has rendered to the university and the outstanding job he has done with limited resources, Mr. Jones recommended that he be granted Distinguished Civil Servant status with special recognition for a job well done.

MOTION NO. 5760: It was moved by Mrs. Gould, seconded by Dr. Tracy, that Distinguished Civil Servant status be awarded to Robert Thomas, Custodian Services Manager in the Physical Plant Department, effective upon his retirement, January 20, 1984. Motion carried.

Edward Harrington, Vice President for Academic Affairs, reported the resignation of Peggy Holmes, Secretary IV in the Department of Mathematics, effective January 27, 1984, after serving 13 years in various capacities at Central Washington University, and requested that she be granted the status of Distinguished Civil Servant.

MOTION NO. 5761: Mrs. Gould moved, seconded by Mr. Flores, that Peggy Holmes be granted the status of Distinguished Civil Servant effective upon her resignation January 27, 1984. The motion carried with Mr. Case casting a negative vote.

Contracting, Purchasing and Leasing Authorities

Vice President Courtney Jones told the Board that this item was brought to them to update the authority previously granted to university administrators.

MOTION NO. 5762: Dr. Tracy moved, seconded by Mrs. Gould, that Board of Trustees Resolution No. 80-7, and Motions No. 5404, 5492 and 5634 which amended Resolution No. 80-7 are hereby rescinded, and that Resolution No. 84-2 setting forth the authorities for contracting, purchasing and leasing for Central Washington University is hereby adopted. Motion carried.

Hertz Hall Humidifier

President Garrity explained to the Board the circumstances leading to the emergency installation of a humidifier system in Hertz Hall. The new organ was being installed in Hertz Hall by its makers in December and the unusually cold weather was causing the instrument to come apart. It was the collective judgment of the administration that immediate action was necessary, and the President signed the declaration of emergency in order to save the organ.

Mr. Flores asked if the contractor was employed because it was the only firm having the necessary expertise. Mr. Ross, Director, Facilities Planning and Programming, answered that they were a qualified firm who could do the work immediately and that in this instance that was the determinant as time was of the essence.

MOTION NO. 5763: The motion to accept as complete the emergency installation of a humidifier system in Hertz Hall by M. & R. Mechanical Co., Inc. of Seattle, Washington for the amount of \$7,500.000, not including Washington State sales Tax, was made by Mr. Case and seconded by Dr. Tracy. Motion carried.

Dean/Randall HVAC Project

Vice President Jones reviewed the project with the Board.

MOTION NO. 5764: Mr. Case moved, seconded by Dr. Tracy, to accept as complete the Dean/Randall HVAC project as designed by Benjamin S. Notkin Associates, Seattle, Washington and constructed by Central Heating & Plumbing, Yakima, Washington for the amount of \$25,296.00, not including Washington State Sales Tax. Motion carried.

Handicap Modifications/Stairs

The project was reviewed with the Board.

MOTION NO. 5765: The motion by Mr. Case, second by Mrs. Gould, that the Handicap Modification/Stairs project as designed by Eric Meng Associates, Seattle, Washington and constructed by Pacific Crest Contractors, Inc., Spokane, Washington for the amount of \$80,042.44, not including Washington State Sales Tax carried, and the project was accepted as complete.

Mrs. Gould suggested that the next four items be considered collectively.

Coping Repair-Phase I/SUB project: Hertz Organ Base & Ceiling project: Cleaning, Surface Repair and Repainting of the Old Hospital project: Hertz Pipe Organ project

The Board reviewed the background of the projects.

MOTION NO. 5766: Mr. Case moved to accept the projects as complete as follows: Coping Repair - Phase I/SUB construction work as built by Building Restoration Co., Spokane, Washington for the amount of \$13,499.00 not including Washington State Sales Tax; Hertz Organ Base & Ceiling work as built by Belsaas and Smith Construction Co., Ellensburg, Washington for the amount of \$9,997.00 not including Washington State Sales Tax; Cleaning, Surface Repair & Repainting of the Old Hospital as performed by Seals Painting & Decorating, Selah, Washington for the amount of \$8,960.00, not including Washington Sales Tax; and the Hertz Pipe Organ as constructed by Coulter Organ Co., 85075 McBeth Road, Eugene, Oregon for the amount of \$143,980.00, not including Washington State Sales Tax. Motion seconded by Dr. Tracy and carried.

Housing and Food Service Rates, 1984-85

Vice President Courtney Jones presented the projections prepared by Wendell Hill, Director of Auxiliary Services, to the Board requesting a 4.2% increase in rates in keeping with the rate of inflation. Mr. Hill was called on to explain his projections and review various elements with the Board. Mr. Hill referred to the projections as a plan the Housing and Food Service areas consult to assist in the management of those areas. The document is not a policy or a rule, but it does allow for some measurement of predictability.

Mr. Hill also told of the planned removal of the telephones in the residence halls as a cost-saving feature as the repair costs are prohibitive. The hookup will be available, but the occupant will have to furnish the instrument if he/she wants telephone service.

MOTION NO. 5767: Mrs. Gould moved, seconded by Dr. Tracy, that Board accept the projections of Auxiliary Services as presented and approve the Housing and Food Service rates for 1984-85 as submitted. Motion carried.

CWU Holiday Schedule 7/1/84 - 6/30/89

This item was presented to the Board with the explanation that though the legal holidays are designated by statute, the governing board of each institution may designate other days to be observed in lieu of the state-designated holidays. Holiday schedules must be filed annually with the Director of the Higher Education Personnel Board for approval prior to implementation.

MOTION NO. 5768: Mr. Flores moved, seconded by Mr. Case, that the proposed CWU Holiday Schedule 7/2/84 through 6/30/89 be adopted as submitted by the administration. Motion carried.

Amendment to the University Investment Policy

In response to an inquiry from Mr. Case as to the procedure followed in the business office regarding investments, Mr. Jones briefed the Board on that function.

MOTION NO. 5769: Dr. Tracy moved that in accordance with the recommendation of the administration, the University Investment Policy be amended to include savings and loan associations and savings banks as public depositories. Motion seconded by Mr. Flores and passed.

Posthumous Degree

President Garrity informed the Board of the events leading to the recommendation that Peggy A. Goodreau be awarded the Master of Arts degree under the Individualized Studies option, posthumously. Ms. Goodreau was progressing well with her program, had completed all of the coursework and had received the approval for her thesis prospectus and was well along with the thesis research, when she passed away. Vice President Harrington said that it was important for the Board to know that the original request for this action was initiated by the faculty members who were working with Ms. Goodreau at the time of her death.

MOTION NO. 5770: Mr. Flores moved that the Master of Arts degree be granted to Peggy A. Goodreau, posthumously. The motion was seconded by Mrs. Gould and carried.

### Faculty Retirements

The president asked Dr. Robert Brown, Interim Dean, College of Letters, Arts and Sciences, to make the presentation of the request for retirement from Lynn B. Dupin, Professor of Music. Dr. Brown reviewed Professor Dupin's service to Central from 1966 to the present time. He spoke of her accomplishments and her contributions to the vocal program and related subject areas at Central, and of her outstanding contributions to the performing arts in the Northwest.

MOTION NO. 5771: Mr. Case moved, seconded by Dr. Tracy, that Lynn B. Dupin, Professor of Music, be retired from Central Washington University effective June 30, 1984, and that she be granted the status of Emeritus Professor of Music. Motion carried.

President Garrity called on Dean Jimmie Applegate, School of Professional Studies, to present the request for retirement from Dr. Eugene J. Kosy, Professor of Business Education and Administrative Management. Dean Applegate addressed the 38 years of teaching Dr. Kosy has completed and most specifically the years since 1949 when he came to Central. He told of the many organizations which have benefitted from the participation of Dr. Kosy, of the publications he has authored, and of his lengthy service as department chairman. In conclusion, Dr. Applegate stated that Dr. Kosy's phased retirement will allow Central to continue to benefit from his knowledge and scholarship.

MOTION NO. 5772: Dr. Tracy moved, seconded by Mr. Case, that Eugene J. Kosy, Professor of Business Education and Administrative Management, be placed in phased retirement status effective at the end of the 1984 summer session, and that he be granted the status of Emeritus Professor of Business Education. Motion carried.

### Leaves of Absence

In answer to a question by Dr. Tracy, President Garrity responded that whether or not the time involved in a leave of absence should count toward seniority is usually determined by the nature of the leave. When faculty members are involved in activities related to that person's field and that growth and development will be brought back to Central, the request is that the time count towards seniority. Otherwise, the request is that the time not count towards seniority.

MOTION NO. 5773: Mr. Case moved, seconded by Mrs. Gould, that Duncan M. MacQuarrie, Professor of Psychology, be granted a leave of absence without pay effective for the

1984-85 academic year with the time to count towards seniority. Motion carried.

Reappointment of Faculty

Dean Lawrence Danton, School of Business and Economics, was asked to give the Board an overview of the activities in which Keith W. Richardson, Assistant Professor of Accounting was involved in for Central, which he did.

MOTION NO. 5774: Mr. Case moved, seconded by Mrs. Gould that Keith W. Richardson, Assistant Professor of Accounting, be reappointed from his first probationary year to his second probationary year, without assurance of tenure. Motion carried.


NEXT MEETING

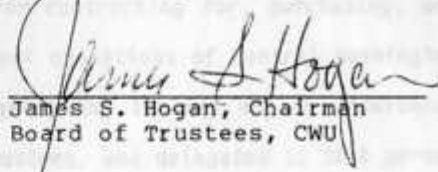
The next regularly scheduled meeting of the Board of Trustees is set for June 15, 1984 at 7 p.m. in Room 143 of Bouillon Hall.

The president reminded the Board of the Commencement activities and stated his hope they could all attend.

ADJOURNMENT

The meeting was adjourned at approximately 10:05 p.m.

  
Gloria Craig  
Secretary to the Board of  
Trustees, CWU

  
James S. Hogan, Chairman  
Board of Trustees, CWU