

4-19-1985

1985 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
APRIL 19, 1985
BOUILLON HALL - ROOM 143
2:00 p.m.

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The regular meeting of the Board of Trustees was called to order by Chairman Robert A. Case II at 2:00 p.m., April 19, 1985, in Room 143, Bouillon Hall, on the Central Washington University campus in Ellensburg, Washington. Mr. Case announced that an executive session would be held at the end of the meeting to discuss personnel matters and the proposed contract with the Washington Federation of State Employees, AFL-CIO, Bargaining Unit II.

ROLL CALL

Present

Mr. Robert A. Case II, Chairman
Mrs. Susan E. Gould
Mr. James S. Hogan
Mr. Bruce D. Wilkes

Others

Dr. Philip M. Backlund, Chair of the Faculty Senate
Dr. Donald L. Garrity, President
Dr. Donald E. Guy, Dean of Students
Dr. Edward J. Harrington, Vice President for Academic Affairs
Ms. Teresa C. Kulik, Assistant Attorney General
Dr. Mike Lopez, Assistant Dean of Students for Minority Affairs
Mr. Jeff Morris, President, Board of Directors of the Associated Students of Central

APPROVAL OF MINUTES

MOTION NO. 5875: Mr. Hogan moved, seconded by Mrs. Gould, that the minutes of the special meeting held March 1, 1985, be approved. The motion carried.

CHANGES TO THIS AGENDA

There were no changes to the agenda.

REPORTS

President's Report

Budget matters

President Garrity reported that the university received a directive from the Governor's Office that because of predicted revenue deficiencies, expenditure reductions would be required of state agencies. CWU's reduction was .065% of the 1983-85 biennial budget, or 5% of the budget

for the remaining fiscal period. The administration achieved these reductions as follows:

1. \$33,000 from the instructional area
2. \$4,600 from primary (or instructional) support
3. \$9,000 from library services
4. \$37,000 from student services (admissions and records)
5. \$40,400 from institutional support (business operations and executive offices)
6. \$241,000 from the Physical Plant

The President stated that although the loss would not be felt immediately by students or instructional programs, there will be future consequences for programs currently under development which will not be available as soon as planned, and maintenance activities will not be carried out as anticipated which may have long-range consequences.

The administration was also required to develop a plan for a 10% reduction in the funding of the university for the next fiscal period and indicate the areas from which the cut would be taken and state the consequences. Dr. Garrity told the Board of other problems encountered in the budgeting process and expressed his concern that previously protected programs could not be shielded from reductions of this magnitude.

Regarding other legislative matters, it is anticipated that the bill increasing the number of trustees on boards will pass and be signed by the Governor. Under this bill proposal, Central Washington University would have two additional trustees appointed by the Governor.

Vacation of Edison Hall

The President reported that on April 10, 1985, CWU was informed by the Ellensburg Fire Department that Edison Hall, built in 1908, could no longer be used in its present condition and must either be renovated or evacuated. The administration deems renovation costs to be too great and is proceeding with plans to evacuate the building.

Dean of Students

Dr. Guy introduced some of the 1985-86 members of the Board of Directors of the Associated Students of Central. Their terms of office began Spring Quarter, 1985, and will continue through Winter Quarter, 1986. Among those members introduced were Jeff Morris, President of the Board of Directors, Doug Paul, Executive Vice President, Jeff Casey, Director at Large--Faculty Senate, and Pam Putnam, Director at Large--Student Living.

Jeff Morris reported that the Washington Student Lobby had backed several proposals in Olympia, but a bill regarding financial aid and an increase in the number of members of the Board of Trustees were the only surviving

proposals. He reported that student tuition increases of 20% were surviving. At the end of his report, Mr. Morris requested that the President of the Board of Directors be allowed to give a report at every meeting of the Board of Trustees.

Mr. Hogan stated that he would like to have the opportunity of having the Board of Trustees lunch with the student government representatives. Mrs. Gould suggested that arrangements for such a meeting should be attempted for next fall. Mr. Case stated that Dean Guy's representation signifies the interest of the CWU Board of Trustees in student affairs.

Status of Reserves and Budget Changes

Mr. Jones reported on the status of reserves and budget changes as of April 2, 1985. There were no questions regarding this report.

Report on Capital Projects under \$100,000

Mr. Jones reported on capital projects under \$100,000. A written report had been provided the Board members regarding these projects, and there were no questions from members of the Board.

Resignation

Dr. Harrington reported the following resignations to the Board:

Duncan M. MacQuarrie, Professor of Psychology, has submitted his resignation effective August 31, 1985. Dr. MacQuarrie has accepted a position in the office of the Superintendent of Public Instruction as Supervisor of Testing and Evaluation.

Warren R. Street, Professor of Psychology, has submitted his resignation as Director of the William O. Douglas Honors College effective the end of spring quarter, 1985.

MOTION NO. 5876: Mr. Hogan moved, seconded by Mrs. Gould, that Dr. Street be commended for his extraordinary service and dedication and be thanked for his efforts in getting the William O. Douglas Honors College off the ground. Motion carried.

Visiting Research Scholar

Dr. Harrington reported that Professor Hiroyuki Ohara has accepted a position as Visiting Research Scholar for the period April 8, 1985, to April 7, 1986. Dr. Ohara, a mycologist, will be conducting fungal research and doing field work with David R. Hosford, CWU Professor of Biology.

Vice President for Academic Affairs

Enrollment

Dr. Harrington reported that in order to meet CWU's 1984-85 mandated enrollment ceiling 450 eligible students had to be denied enrollment spring quarter. A review board comprised of faculty and administrators was established to hear and decide on appeals. Dr. Harrington reported

that next year's new student enrollment should be about the same or slightly higher than it was in 1984-85 which was approximately 12% lower than the previous year's. This decline was more than offset by increases in continuing and transfer students.

Summer Session

It was reported to the Board that 70% of the students enrolling in summer session are continuing students, a departure from years past when the greater portion of the summer session students were teachers. Since summer session is supposed to be self-supporting and because of declining enrollments it is becoming increasingly difficult to meet that criterion. Some alternatives to our past practices may have to be considered, such as paying faculty lower salaries for summer session or charging students higher tuition and fees.

Faculty Senate Chair

Mr. Backlund expressed appreciation for the luncheon with the Board of Trustees.

Mr. Backlund reported that the faculty is particularly interested in the outcome of legislative action on the state budget, governance issues, and collective bargaining. Other current issues of interest to faculty are faculty salaries, proposed Faculty Code revisions, and the faculty opinion survey on administrators.

Mr. Backlund reported that the Theobald Symposium had been a success and particularly commended Emeritus Professor Elwyn Odell for his contributions to this event. Mr. Case commented that the President's Office had also provided financial support for the symposium and many others had contributed to the success of the Theobald Symposium.

Mr. Backlund informed the Board that this would be his final meeting with the Board of Trustees as Chair of the Faculty Senate. He introduced Dr. Beverly Heckart, Professor of History, as the new Senate Chair. Dr. Heckart will represent the Faculty Senate at the next meeting of the Board of Trustees.

Change of Assignment

The Board was informed that Dr. W. Owen Dugmore, Associate Professor of Counseling, was being reassigned as Associate Professor of Psychology effective the 1985-86 academic year.

Part-time and Temporary Assignments

The following temporary and part-time assignments were reported to the Board:

John A. Alsoszatai-Petheo, Acting Instructor of Anthropology, appointment effective spring quarter, 1985, only

Richard J. Arnold, Instructor of Sociology, part-time appointment effective spring quarter, 1985, only

Susan Newton, Instructor of Health Education, part-time appointment effective spring quarter, 1985, only

Beverly J. Ormbrek, Instructor of Dance, part-time appointment effective spring quarter, 1985, only

Stephen E. Perry, Instructor of Mathematics, part-time appointment effective spring quarter, 1985, only

John E. Powell, Instructor of Geology, part-time appointment effective spring quarter, 1985, only

Joseph E. Powell, Instructor of English, part-time appointment effective spring quarter, 1985, only

Barry W. Prather, Instructor of Geology, part-time appointment effective spring quarter, 1985, only

Dale V. Samuelson, Instructor of Flight Technology, temporary assignment for the 1984-85 academic year only

Jane Rominger, Instructor of Physical Education, part-time appointment effective spring quarter, 1985, only

Jacob L. Schloss, Supervisor of Student Teaching, appointment effective March 24 through June 14, 1985, only

Helen G. Smith, Instructor of English, part-time appointment effective spring quarter, 1985, only

William D. Swain, Instructor of English, part-time appointment effective spring quarter, 1985, only

Mary V. Thein, Instructor of English, part-time appointment effective spring quarter, 1985, only

Pamela M. Thomas, Instructor of Dance, part-time appointment effective spring quarter, 1985, only

Lenny Van Pelt, Instructor of Communications, part-time appointment effective spring quarter, 1985, only

D. Gail Wilson, Instructor of Education, temporary appointment effective February 25, 1985, through winter quarter, 1985

Rebecca L. Yoxtheimer, Instructor of English, part-time appointment effective spring quarter, 1985

Associate Dean of Students

Minority Student Efforts

Mike Lopez, Associate Dean of Students, reported on Central's efforts in recruiting and retaining minority students. He noted that there is a strong commitment on the part of CWU to have minority students graduate,

Jack A. Baker, Instructor of Health Education, part-time appointment effective spring quarter, 1985, only

Thomas K. Bourne, Instructor of Music, part-time appointment effective spring quarter, 1985, only

Christie A. Brown, Instructor of Dance, part-time appointment effective spring quarter, 1985, only

Patricia A. Callaghan, Instructor of English, part-time appointment effective for the 1985-86 academic year only

James E. Christie, Acting Assistant Professor of Business Administration, part-time appointment effective spring quarter, 1985, only

David R. Ellingson, Instructor of Health Education, part-time appointment effective spring quarter, 1985, only

Kathryn C. Ellingson, Instructor of Health Education, part-time appointment effective spring quarter, 1985, only

Maurice W. Fried, Instructor of Health Education, part-time appointment effective spring quarter, 1985, only

Bobbie Jo Gregor, Instructor of Physical Education, part-time appointment effective spring quarter, 1985, only

Thomas A. Haven, Instructor of Law and Justice, part-time appointment effective spring quarter, 1985, only

Shirley Baenen Herman, Acting Assistant Professor of Business Administration, part-time appointment effective spring quarter, 1985, only

Bruce W. Johnson, University Professor of Business Administration, part-time appointment effective spring quarter, 1985, only

Martin R. Kaatz, Emeritus Professor of Geography, part-time appointment effective spring quarter, 1985, only

S. Joseph Keller, Instructor of English, part-time appointment effective spring quarter, 1985, only

Judith A. Kleck, Instructor of English, part-time appointment effective spring quarter, 1985, only

Audrey L. Manning, Instructor of Mathematics, part-time appointment effective spring quarter, 1985, only

Mary F. Minor, Acting Instructor of Business Education, part-time appointment effective spring quarter, 1985, only

Carol J. Moisan, Assistant Professor of Fiber Art, part-time appointment effective spring quarter, 1985, only

and special programs are available to help minority students meet that goal.

Dr. Lopez gave a brief historical record of CWU's minority enrollment for the past five years, reported on current recruitment efforts, and offered suggestions for increasing minority enrollments in the future.

COMMUNICATIONS

The Board acknowledged a Letter from Ann Thompson, Director of Handicapped Student Services, dated April 1, 1985, expressing appreciation for a recent visit by the Board.

OLD BUSINESS

There was no old business pending.

NEW BUSINESS

Modification of Appointment

MOTION NO. 5877: Mr. Hogan moved, seconded by Mr. Wilkes, that approval be granted for modification of the appointment of Roger R. Reynolds, Assistant Professor of Communications, to one-half time at a salary of one-half his normal academic year salary effective September, 1985, with the understanding that his teaching assignment will be distributed between winter and spring quarters, 1986. The motion carried.

Leaves of Absence

MOTION NO. 5878: Mrs. Gould moved, seconded by Mr. Hogan, that the following leaves of absence be approved:

James F. Brennan, Associate Professor of History--Unpaid leave of absence for academic year 1985-86, time to count towards seniority;

Patricia A. Callaghan, Instructor of English--Leave of absence without pay effective spring quarter, 1985, time not to count towards seniority;

Willa Dene Powell, Assistant Professor of Home Economics Education--Twenty-five percent (25%) released time without pay for spring quarter, 1985, time not to count toward seniority.

Motion Carried.

Change in Administrative, Civil Service Exempt Professional Leave

MOTION NO. 5879: Mr. Hogan moved, seconded by Mr. Wilkes, that the dates of the professional leave previously approved by the Board of Trustees November 30, 1984, for Ronald M. Frye, Assistant Dean and Director of Certification, School of Professional Studies, be changed from the period September 15, 1985, to June 30, 1986, to the period August 1, 1985, to June 30, 1986.

Posthumous Degree

President Garrity explained that under normal conditions the granting of degrees requires approval by faculty. When in the view of the faculty there is sufficient reason to take an exceptional action because the guidelines and criteria are not quite met, that exceptional action can be taken by the Board of Trustees. In this instance, Dean Richards, Graduate School and Research, has recommended that a Master of Education degree be granted posthumously to Betty R. Wilson, who had completed the necessary course work and had developed her thesis to the extent that her thesis committee could make a recommendation. Her committee chair, David Shore, thinks so highly of her nearly completed work that he intends to put it in final form and submit it for publication.

MOTION NO. 5880: Mrs. Gould moved, seconded by Mr. Hogan that the Master of Education degree be awarded posthumously to Betty R. Wilson. Motion carried.

Mr. Case expressed the Board's gratitude to Dr. Shore for initiating this action.

Housing and Food Service Rates for 1985-86

Mr. Jones introduced Wendell Hill, Director of Auxiliary Services, who reported on the need to increase housing and food service rates. He noted that the majority of students in university housing are new students and the decline in new student enrollments requires that new approaches be taken to ensure that bond payments are made. He informed the Board that Munson Hall will be converted from a residence hall to a conference center. He stated that although he previously had anticipated requesting a 5.5% increase in room and board rates, that request was being reduced to 4%. This lower increase is made possible in part because some reserve funding will be used to help pay the expenses of the Auxiliary Services area.

In response to a question from Mrs. Gould, Mr. Hill briefly discussed the Auxiliary Services reserve funds and noted that he would not recommend future budgets which would deplete these reserve accounts.

Mr. Hogan informed Mr. Hill that he had appreciated the luncheon in Tunstall Dining Hall that noon, complimenting both the food and the atmosphere. Mr. Case stated that students could not be housed and fed better than at Central Washington University.

MOTION NO. 5881: Mr. Hogan moved, seconded by Mrs. Gould that the Board of Trustees accept the projections of Auxiliary Services as presented and approve the 4% increase in Housing and Food Service rates for 1985-86. Motion carried with Mr. Wilkes abstaining.

Intrusion Alarm System

MOTION NO. 5882: Mrs. Gould moved, seconded by Mr. Hogan, that the intrusion alarm system installed by Watson Electric, Inc., and designed by Rick W. Sparks of Ellensburg, Washington, at a cost \$30,229.98 (not including Washington State sales tax) be accepted as complete. Motion carried.

Easement--Wilson Creek Flood Control Weir

MOTION NO. 5883: Mr. Hogan moved, seconded by Mr. Wilkes, that the City of Ellensburg be granted an extension to an easement on a 0.1 acre parcel of land located at the southwest corner of Brooklane Village with the understanding that the life of this extension is ten years, terminating December 31, 1994. Motion carried.

Distinguished Civil Service Recognition--Mary Fields

Vice President Courtney Jones presented the recommendation that Mrs. Mary Fields, following more than 10 years of service to the university as housekeeper at the university president's residence, be granted Distinguished Civil Service status. Mr. Jones stated that Mary was an extremely loyal, competent and dependable employee, always willing to perform beyond expectations. He stated that her professional attitude and dedication to duty were a credit to the Civil Service System, the University, and the Physical Plant Custodial Department.

MOTION NO. 5884: Mr. Hogan moved, seconded by Mrs. Gould, that Distinguished Civil Service status be awarded to Mary Fields upon her retirement December 31, 1984. Motion carried.

Dr. Garrity commented that he and Virginia had developed affection and respect for Mary Fields, who had worked with them in their living circumstances, and their association with her was a wonderful one. He commented further that he and Virginia had come to feel that Mary was a part of their family and they felt that they were privileged to have an association with such an individual.

Acceptance of the Psychology Building Acoustical Study

MOTION NO. 5885: Mrs. Gould moved, seconded by Mr. Hogan, that the Psychology Acoustical Study in the amount of \$1,650 as performed by Towne, Richards and Chaudiere (Seattle, Washington) be accepted as complete. Motion carried.

Bookstore Design Development

MOTION NO. 5886: Mr. Hogan moved, seconded by Mr. Wilkes, that the Bookstore Remodel Design Development as performed by Doudna-Williams-Weber (Yakima, Washington) in the amount of \$4,250 be accepted as complete. Motion carried.

Vestibule Installation Design Development

MOTION NO. 5887: Mr. Hogan moved, seconded by Mr. Wilkes, that the Vestibule Installation Design Development in the amount of \$7,100 as provided by Doudna-Williams-Weber (Yakima, Washington) be accepted as complete. Motion carried.

Prepayment of SUB Bonds of 1960

Vice President Courtney Jones reported that because of high trustee administrative costs and a small cash requirement, he would advise that Central Washington University take advantage of a notice from the

Department of Education that applications for discounted prepayments of college housing program loans are being accepted and prepay the 1960 SUB issue from the ASC Fund 522 fund balance. Mr. Jones informed the Board that there would be no need to reissue bonds, so tax exemption would not affect this action.

MOTION NO. 5888: Mr. Hogan moved, seconded by Mr. Wilkes that the proposal to prepay the 1960 Student Union Building bonds be approved. Motion carried.

Sprague Street Realignment

Vice President Jones stated that negotiations regarding the realignment of the "dog leg" on Sprague and "D" Streets to eliminate a hazardous situation for vehicular and pedestrian traffic had been in the process for 14 years.

MOTION NO. 5889: Mrs. Gould moved, seconded by Mr. Hogan, that the proposed exchange between the City of Ellensburg and Central Washington University of property located at the intersection of Sprague and "D" Streets, as evidenced by the legal descriptions presented at this meeting, be approved. Motion carried.

Increase in Health Center Fees for Services

Dean Donald E. Guy requested that the Board of Trustees approve a 10% increase in the fees charged for health services in the Student Health Center to accommodate projected increases in costs.

MOTION NO. 5890: Mr. Hogan moved, seconded by Mrs. Gould, that the fees charged for services provided by the Student Health Center be increased by 10%. Motion carried.

Student Representation on Board of Trustees

Mr. Wilkes stated that at his confirmation hearing he had been advised that Central Washington University is the only state university which doesn't have the student body president as an ex officio member of the board. Mr. Wilkes entertained a motion, which was seconded by Mr. Hogan, that the student body president be an ex officio advisor to the Board of Trustees, similar to the Faculty Senate Chair.

President Garrity noted that there are no ex officio members to the Board of Trustees, and he suggested that the Board consult legal counsel regarding the meaning of such action. It was noted that it has been the policy of the Board in the past that comments from the Faculty Senate and other bodies have been accepted by that the Board of Trustees--indeed, any member of the audience may provide input when recognized by the Chair of the Board. The reports of the various administrators and the Chair of the Faculty Senate are not mandatory and have been listed under the report section of the agenda.

Jeff Morris stated that he has access to the Board of Trustees agenda, but he noted that he would like to be able to provide input at meetings of the Board.

Mrs. Gould suggested that action on the pending motion be deferred and noted that if the ASC President were considered for such recognition that perhaps the Faculty Senate would like the same consideration.

After further discussion, Mrs. Gould stated that she would like to propose a substitute motion.

MOTION NO. 5891: Mrs. Gould moved, seconded by Mr. Wilkes, that the administration work with the student body president and develop a proposal in writing for the June meeting after having the opportunity to discuss the best approach for bringing a student voice to the Board of Trustees.

Jeff Morris noted that reports are not the issue--A free exchange of ideas is what is wanted. He expressed support for Mrs. Gould's motion that they should go back and take a look at the various approaches to accomplish this.

Motion carried with Mr. Hogan voting no.

EXECUTIVE SESSION

Mr. Case convened an executive session at approximately 4:40 p.m. to discuss personnel matters and the proposed contract with the Washington Federation of State Employees, AFL-CIO, Bargaining Unit II.

RECONVENED

The meeting was reconvened at 4:58 p.m.

Faculty Appointments

MOTION NO. 5892: Mr. Hogan moved, seconded by Mr. Wilkes, that Mark W. Speece be appointed as Assistant Professor of Business Administration, effective September 16, 1985. Motion carried.

MOTION NO. 5893: Mr. Hogan moved, seconded by Mr. Wilkes, that Gary R. DeBoise, be appointed Captain, AFROTC, Assistant Professor of Aerospace Studies, Effective July, 1985. Motion carried.

Tenure Recommendation

MOTION NO. 5894: Mr. Hogan moved, seconded by Mr. Wilkes, that Dr. Elizabeth M. Nesselroad be granted tenure. Motion Carried.

Budget Committee

President Garrity requested that the chair appoint a budget committee to work with the administration in developing the 1985-87 budget. It was decided that Mr. Wilkes and Mr. Case will assume this responsibility.

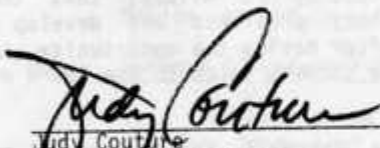
NEXT MEETING

Mr. Case announced that the next regular meeting of the Board of Trustees is scheduled for June 28, 1985, at 2:00 p.m.

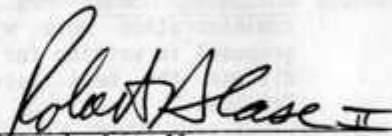
President Garrity informed the Board that he might have to leave that meeting before all the agenda items were addressed because of a travel commitment.

MEETING ADJOURNMENT

The meeting was adjourned at 5:02 p.m.



Judy Couture
Recording Secretary
Central Washington University



Robert A. Case II
Chair, Board of Trustees
Central Washington University